

**MINUTES OF A SPECIAL MEETING OF THE TOWN OF VONDA HELD IN COUNCIL
CHAMBERS THIS 12TH DAY OF AUGUST, 2026**

PRESENT: Mayor Brenda Willman, Councillors Gisele DeHart, Dianne Addley, Sig Bouliane, Jesse Lefebvre, Terry Nahorniak and Administrator Linda Denis.

CALL TO ORDER: Mayor Brenda Willman called the meeting to order at 7:00 pm.

AGENDA:

190/2026 DeHart/Nahorniak: To adopt the agenda.

Carried

CLOSED SESSION: DeHart/Addley: That at 7:05 pm, council move into closed session within the exemption of LAFOIP regarding employee interviews. Present were Mayor Brenda Willman, Councillors Gisele DeHart, Dianne Addley, Sig Bouliane, Jesse Lefebvre, and Terry Nahorniak. The closed session concluded at 8:02 pm.

191/2026

Carried

FULL TIME EMPLOYEE:

192/2026 DeHart/Lefebvre: To offer the full time employee position to Kyle Olynyk with the starting hourly wage of \$36.00 per hour, with room for advancement after three months, including the health benefit package through SUMA.

Carried

WASTE MANAGEMENT COMMITTEE:

193/2026 DeHart/Addley: That council withdraws from the Waste Agreement (Bylaw No. 3/2017) between the Town of Vonda and the RM of Grant #372 by majority vote with all council members present, effective immediately, and replacing it with an annual fixed rate service charge to determined at the next meeting.

Carried Unanimously

BW

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ADVERTISING:

194/2026 **DeHart/Addley: To allow the residents of town to post their advertisements at no charge at the sign located near the Vonda Co-op.**

Carried

CLOSED SESSION:

195/2026 **DeHart/Bouliane: DeHart/Addley: That at 8:40 pm, council move into closed session within the exemption of LAFOIP regarding legal counsel correspondence. Present were Mayor Brenda Willman, Councillors Gisele DeHart, Dianne Addley, Sig Bouliane, Jesse Lefebvre, and Terry Nahorniak. The closed session concluded at 9:48 pm.**

Carried

LEGAL COUNSEL:

196/2026 **DeHart/Lefebvre: That the Town contact McKercher Law Firm to request further legal representation to proceed with the enforcement of the Zoning Bylaw at 107 Railway Avenue.**

Carried

ADJOURNMENT:

197/2026 **Lefebvre: To adjourn at 9:50 pm.**

Carried



Mayor



Administrator

BW

**MINUTES OF A REGULAR MEETING OF THE TOWN OF VONDA HELD IN COUNCIL
CHAMBERS THIS 19TH DAY OF AUGUST, 2026**

PRESENT: Mayor Brenda Willman, Councillors Gisele DeHart, Dianne Addley, Sig Bouliane, Terry Nahorniak, and Administrator Linda Denis.

MISSING: Councillor Jesse Lefebvre was unable to attend the meeting.

CALL TO ORDER: Mayor Brenda Willman called the meeting to order at 6:30 pm.

AGENDA:

198/2026 Nahorniak/DeHart: To adopt the agenda.

Carried

MINUTES: DeHart/Nahorniak: To approve the minutes of a regular meeting held on July 15th, 2026.

Carried

199/2026 DeHart/Bouliane: To approve the minutes of a special meeting held on July 16th, 2026.

Carried

200/2026 DeHart/Addley: To approve the minutes of a special meeting held on July 29th, 2026.

Carried

201/2026 DeHart/Nahorniak: To approve the minutes of a special meeting held on August 12th, 2026.

Carried

FINANCIALS & BANK REC:

202/2026 DeHart/Bouliane: To approve the financial statements and bank reconciliation.

Carried

BW

PAGE 2 OF THE REGULAR MEETING MINUTES FROM AUGUST 19TH, 2026

ACCOUNTS PAYABLE:

203/2026 DeHart/Addley: To approve and pay the list of accounts payable in the amount of \$224,749.06.

Carried

DELEGATIONS & REPORTS:

Vonda Fire & Rescue report was presented and acknowledged by council.

*Mabel Starosta: discussed her concerns in regard to yard damage, 911 dispatch calls, and safety issues of hedges distracting traffic at 101 Railway Ave.

*Vonda Rink Board (Dustin Wasyliw, Mathew Boyenko, Dion Grimard) discussed their draft Memorandum of Understanding, and set a meeting with Town council for Thursday, August 20, 2026 at 8:00 pm at the Vonda Memorial Rink for further discussions.

*Debby King requested an update in regard to sidewalks, and update regarding legal counsel.

SIDEWALKS:

204/2026 DeHart/Bouliane: That the Administrator contact Aberdeen Concrete to provide specs and quotes for sidewalks in the town.

Carried

REPAIRS TO GAZEBO:

The next agenda item: discuss the repairs required to repair campground gazebo. Councillor Gisele DeHart declared conflict of interest and left council chambers for this discussion, as she is related to the person who provided the remediation report for the repairs. Councillor DeHart returned to council chambers after the discussion ended.

LANDFILL SERVICE:

205/2026 DeHart/Addley: That the annual Landfill service fee to be charged to the RM of Grant, will be determined by the quantity of users recorded between both municipalities.

Carried

BW

PAGE 3 OF THE REGULAR MEETING MINUTES FROM AUGUST 19TH, 2026.

206/2026 **DeHart/Bouliane:** That the Town give the RM of Grant the option to receive a Loraas waste cart for an annual fee of \$225.00 per cart.

Carried

EMPLOYEE CONTRACTS:

207/2026 **Nahorniak/Bouliane:** That the Town adopt the employee contract for the permanent full time position as written, with the 2 additions decided upon at this meeting.

Carried

208/2026 **DeHart/Addley:** That the Town adopt the employee contracts for the temporary part time position grounds keeper, and the permanent part time position as written.

Carried

209/2026 **DeHart/Nahorniak:** That council take a 5 minute recess at 8:25 pm and returned from recess at 8:35 pm.

Carried

PUBLIC DOCUMENTS:

The information presented at this meeting in regard to a councillor privately contacting the auditor will be attached to these minutes as public documents.

PARKS & REC BOARD:

210/2026 **DeHart/Bouliane:** That the Town reimburse the Vonda Parks & Rec board for the play structure which was purchased from Flaman, to be set up and used at the Vonda Campground.

Carried

ZW

PAGE 4 OF THE REGULAR MEETING MINUTES FROM AUGUST 19TH, 2026.

LEGAL COUNSEL UPDATE:

Agenda item to be discussed was the update from legal counsel. Councillor Gisele DeHart declared conflict of interest in regards to the discussion, and handed a written discloser conflict of interest procedural correction to the administrator to officially correct the record. Mayor Brenda Willman declared conflict of interest in regards to the discussion and left council chambers. Councillor Terry Nahorniak declared conflict of interest in regards to the discussion and left council chambers as well.

The council was left without quorum with only 2 council members remaining in council chambers. The Administrator ended any discussion in regards to the update from legal counsel, and will contact the Ombudsman for advice with this matter.

Mayor Brenda Willman, Councillors Gisele DeHart and Terry Nahorniak returned to council chambers at 9:10 pm.

ADJOURNMENT:

211/2026

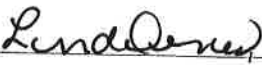
DeHart: To adjourn the meeting at 9:15 pm.

Carried

The next regular meeting of council will be held on Wednesday, September 16th, 2026 at 6:30 pm at the Vonda Town Office at 204 main street in Vonda.

_____

Mayor

_____

Administrator



Here is an outline and explanations of the legal issues relating to a member of council privately attempting to obtain information from the auditor. All text in blue is directly quoted from the indicated legislation.

Section 111 of The Municipalities Act indicates the duties of the administrator.

111(1) The administrator shall take charge of and safely keep all books, documents and records of the municipality that are committed to his or her charge and shall:

- (a) produce, when called for by the council, auditor, minister or other competent authority, all books, vouchers, papers and moneys belonging to the municipality.

This means that the safety of the documents, including the financial documents of the town is the responsibility of the administrator. Council can request those documents. The auditor can request those documents. The minister can request those documents. An individual council member on their own does not constitute a “competent authority” to access this information.

111(2) The administrator shall ensure that:

- (d) the corporate seal of the municipality, bylaws and minutes of council meetings and all other records and documents, funds and securities of the municipality are kept safe;
- (j) the funds of the municipality are disbursed only in the manner and to those persons that are directed by law or by the bylaws or resolutions of the council;
- (k) a complete and accurate account of assets and liabilities and all transactions affecting the financial position of the municipality is maintained in accordance with generally accepted accounting principles;
- (l) the financial statements and information that the council may, by resolution, request are submitted to the council;
- (m) on or before June 15 in each year, a financial statement is completed as required by section 185;

Again, the safekeeping of the town’s documents and finances are the responsibility of the administrator. Given the burden of this charge, there are requirements of direction by law, bylaw or resolutions of council for all spendings, the accounting by the administrator must be in accordance with generally accepted accounting principles and an annual financial statement is required. It is the duty of the auditor to ensure that all of these requirements were respected, following standard accounting and auditing practices. This has occurred and is recorded in the audited financial statement issued by the auditor, with explanatory notes and recommendations, as approved by council at the April 15 meeting.

Section 100 of The Municipalities Act defines the power of council.

100 Unless a greater percentage of votes is required by council or by any other provision of this or any other Act, at every meeting of council all questions are to be decided by the majority of the votes.

Again, individual members of council do not hold the power, council as a whole holds the power, which is why a vote of the majority determines the decisions.

Given that an individual member of council holds no more power than any other individual ratepayer, then what information they have the right to access is governed by the Local Authority Freedom of Information and Protection of Privacy Act. Section III of this act identifies exemptions, information to which people do not generally have access.

15(1) A head may refuse to give access to a record that:

- (a) contains a draft of a resolution or bylaw,

The draft report from the auditor is a draft and not publicly available information until it is approved by council.

16(1) Subject to subsection (2), a head may refuse to give access to a record that could reasonably be expected to disclose:

- (a) advice, proposals, recommendations, analyses or policy options developed by or for the local authority,

Again, the draft report from the auditor, until adopted by council, constitutes advice developed for the local authority, with the statement to council that in his opinion all the accounting is sound.

17(1) Subject to subsection (3), a head may refuse to give access to a record that could reasonably be expected to disclose:

- (f) information, the disclosure of which could reasonably be expected to prejudice the economic interest of the local authority.

Given that the auditor's report contains the town's entire financial information for 2025, until it is officially adopted by council, it could potentially prejudice the economic interest of the town.

The draft auditor's report is a confidential document. As members of council, we get to see it because it is our duty to review and approve it. Until it is approved, no ratepayer has the right to see it. As a council, we have the duty to see it. As individuals, we have no more right to see it than any other ratepayer. In fact, we are bound by our Code of Ethics, The Municipalities Act and the Local Authority Freedom of Information and Protection of Privacy Act, to keep information such as this confidential.

In the Code of Ethics:

5. Members of council must uphold the following standards and values:

e) Confidentiality

- i. Members of council shall refrain from disclosing or releasing any confidential information acquired by virtue of their office except when required by law or authorized by council to do so; and
- ii. Members of council shall not take advantage of or obtain private benefit from information that is obtained in the course of or as a result of their official duties or

position and that is not in the public domain. This includes complying with *The Local Authority Freedom of Information and Protection of Privacy Act* in their capacity as members of council of a local authority.

This means that even if we were to share the draft auditor's report with someone outside of council, that would be a contravention of our Code of Ethics, of The Municipalities Act and of the Local Authority Freedom of Information and Protection of Privacy Act.

The potential consequences of a contravention of the Code of Ethics were discussed last night, at our April 15 meeting, where the new Code of Ethics was passed.

Section 381 of The Municipalities Act defines the potential consequences of a contravention of the act:

(2) Every person who contravenes subsection (1) is guilty of an offence and is liable on summary conviction to:

(a) in the case of an individual, a fine of not more than \$10,000, to imprisonment for not more than one year, or to both;

Section 56 of the Local Authority Freedom of Information and Protection of Privacy Act defines the potential consequences of a contravention of the act:

56(1) Every person who knowingly collects, uses or discloses personal information in contravention of this Act or the regulations is guilty of an offence and liable on summary conviction to a fine of not more than \$50,000, to imprisonment for not more than one year or to both.

Had you obtained any information from the auditor, that would have constituted a serious enough contravention of our Code of Ethics, of The Municipalities Act and of the Local Authority Freedom of Information and Protection of Privacy Act that it would have required contacting legal authorities. Had the auditor provided you, as an individual, with any of this confidential information he could lose his CPA Saskatchewan license for such a contravention of the protection of privacy. The fact that no information was exchanged is a credit to the auditor for knowing his legal obligations.

The fact that you contacted the auditor privately and attempted to obtain information is still a very serious contravention of our Code of Ethics, of The Municipalities Act and of the Local Authority Freedom of Information and Protection of Privacy Act.



TOWN OF VONDA

Incorporated May 6, 1907

Box 308, Vonda Saskatchewan, S0K 4N0

Phone: 306-258-2035 Email: office@thetownofvonda.com

August 17, 2026

RM of Grant #372

Dear Reeve and Councillors RM of Grant #372

Please be advised that at a special meeting of Vonda town council, council carried motion #193/2026 which reads: That council withdraws from the Waste Agreement (Bylaw No. 3/2017) between the Town of Vonda and the RM of Grant #372 by majority vote with all council members present, effective immediately, and replacing it with an annual fixed rate service charge to be determined at the next regular council meeting on August 19th, 2026. This motion was carried unanimously.

Thank you for your past commitments with the waste committee. The town looks forward to continuing to provide waste services to the RM of Grant.

If you need any more information, please contact the town office at 306-258-2035.

Sincerely,

Mayor

Brenda Willman

zw

Date Printed
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Town of Vonda
Bank Reconciliation - Summary

Page 1

Cash Account
For Statement Date 08/31/2026

110-110-120 - Cash - Bank - Demand

Previous GL Balance (07/31/2026):	668,683.47
Debits:	91,272.70
Credits:	-241,538.19

GL Balance to 08/31/2026:	518,417.98
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Service Charge:	0.00
Interest Revenue:	0.00

Adjusted Book Balance	518,417.98
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Previous Statement Balance (07/31/2026):	647,038.04
Transactions in statement period:	-110,320.05

Bank Statement Balance:	536,717.99
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<u>Deposits in Transit:</u>	3,629.32	
<u>Outstanding Payments:</u>	-21,929.33	
Total Uncleared:	-18,300.01	-18,300.01

Adjusted Bank Balance	518,417.98
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Notes

Town of Vonda
Statement of Financial Activities - Condensed

Printed: 09/11/2026 1:48:11 PM

Start Date: 08/01/2026 End date: 08/31/2026

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	Current Month	Year to Date	Budget	Variance	%
Revenue					
Taxation					
General Municipal Levy	0.00	0.00	384,000.00	-384,000.00	0.00
Abatements and Adjustments	216.00	216.00	1,400.00	-1,184.00	15.42
Discount on Municipal Tax - Property	0.00	0.00	3,000.00	3,000.00	0.00
Discount on RCMP	0.00	0.00	500.00	500.00	0.00
Total Net Municipal Taxes:	216.00	216.00	388,900.00	-381,684.00	0.06
Potash Tax Share	0.00	0.00	4,000.00	-4,000.00	0.00
Pentaly on Taxes	832.82	832.82	5,500.00	-4,667.18	42.55
Other Taxation	0.00	0.00	0.00	0.00	0.00
Total Taxation:	1,048.82	1,048.82	398,400.00	-390,351.18	0.26
Fees and Charges					
Custom Work	250.00	250.00	3,000.00	-2,750.00	8.33
Sale of Supplies	0.00	0.00	500.00	-500.00	0.00
Policing and Fire Fees	250.00	250.00	750.00	-500.00	33.33
Cemetery Fees	0.00	0.00	500.00	-500.00	0.00
Recreation Fees	160.00	160.00	24,500.00	-24,340.00	8.00
License and Permits	700.00	700.00	3,000.00	-2,300.00	23.33
General Office Services	10.00	10.00	1,000.00	-990.00	1.00
Landfill Waste Colleciton	0.00	0.00	8,200.00	-8,200.00	0.00
Total Fees and Charges:	1,370.00	1,370.00	41,450.00	-40,080.00	3.31
Utility Revenue					
Water Revenue	46,327.30	46,327.30	305,150.00	-258,822.70	29.13
Total Utility Revenue:	46,327.30	46,327.30	305,150.00	-258,822.70	15.18
Conditional Grants					
Federal Conditional Grants	0.00	0.00	23,000.00	-23,000.00	0.00
Provincial Conditional Grants	0.00	0.00	10,000.00	-10,000.00	0.00
Total Conditional Grants:	0.00	0.00	33,000.00	-33,000.00	0.00
Grants in Lieu of Taxes					
Federal Grants in Lieu	1,500.00	1,500.00	1,500.00	0.00	100.00
Provincial Grants in Lieu	4,205.15	4,205.15	7,500.00	-3,294.85	70.08
Total Grants in Lieu of Taxes:	5,705.15	5,705.15	9,000.00	-3,294.85	63.39
Other Revenues	0.00	0.00	3,000.00	-3,000.00	0.00
Total Other Revenues:	0.00	0.00	3,000.00	-3,000.00	0.00
Total Revenue:	54,451.27	54,451.27	790,000.00	-728,548.73	6.89
Expenditures					
General Government Services					
GG Wages	6,167.00	6,167.00	59,004.00	52,837.00	30.55
GG Benefits	848.56	848.56	10,500.00	9,651.44	8.08

Bw

Town of Vonda
Statement of Financial Activities - Condensed

Printed: 09/11/2026 1:48:11 PM

Start Date: 08/01/2026 End date: 08/31/2026

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	Current Month	Year to Date	Budget	Variance	%
GG Professional/Contractual Services	211.43	211.43	77,400.00	77,188.57	8.03
GG Utilities	1,288.95	1,288.95	18,000.00	16,711.05	21.14
GG Maintenance, Materials & Supplies	943.92	943.92	10,000.00	9,056.08	104.93
GG Other	0.00	0.00	0.00	0.00	0.00
Total General Government Services:	9,459.86	9,459.86	174,904.00	165,444.14	5.41
Protective Services					
Fire Services					
Fire Wages & Benefits	450.00	450.00	5,400.00	4,950.00	8.33
Fire Professional/Contractual Services	1,288.78	1,288.78	17,500.00	16,211.22	12.88
Fire Maintenance, Materials & Supplies	-187.21	-187.21	6,000.00	6,187.21	-3.74
Fire Grants & Contributions	0.00	0.00	3,000.00	3,000.00	0.00
Fire Capital Expenditures	0.00	0.00	0.00	0.00	0.00
Total Fire Services:	1,551.57	1,551.57	31,900.00	30,348.43	4.86
Total Protective Services:	1,551.57	1,551.57	31,900.00	30,348.43	4.86
Planning and Development Services					
PD Professional/Contractual Services	0.00	0.00	0.00	0.00	0.00
PD Maintenance, Materials & Supplies	0.00	0.00	0.00	0.00	0.00
Total Planning and Development Services:	0.00	0.00	0.00	0.00	
Recreation and Cultural Services					
RC Wages & Benefits	0.00	0.00	9,500.00	9,500.00	0.00
RC Professional/Contractual Services	0.00	0.00	7,500.00	7,500.00	0.00
RC Maintenance, Materials & Supplies	0.00	0.00	8,000.00	8,000.00	0.00
RC Grants & Contributions	0.00	0.00	0.00	0.00	0.00
Total Recreation and Cultural Services:	0.00	0.00	25,000.00	25,000.00	0.00
Utility Expenses					
Water Expenses					
Water Wages & Benefits	0.00	0.00	40,500.00	40,500.00	0.00
Water Professional/Contractual Service	470.10	470.10	51,650.00	51,179.90	62.68
Water Utilities	1,117.94	1,117.94	16,000.00	14,882.06	10.67
Water Maintenance, Materials & Supplies	2,018.71	2,018.71	55,000.00	52,981.29	7.22
Water Capital Expenditures	0.00	0.00	0.00	0.00	0.00
Total Water Expenses:	3,606.75	3,606.75	163,150.00	159,543.25	2.21
Sewer Expenses					
Sewer Professional/Contractual Service	173,201.45	173,201.45	130,000.00	-43,201.45	133.23
Sewer Utilities	120.33	120.33	10,500.00	10,379.67	3.43
Sewer Maintenance, Materials & Supplies	0.00	0.00	0.00	0.00	0.00
Sewer Capital Expenditures	0.00	0.00	0.00	0.00	0.00
Total Sewer Expenses:	173,321.78	173,321.78	140,500.00	-32,821.78	123.36
Total Utility Expenses:	176,928.53	176,928.53	303,650.00	126,721.47	58.27
Total Expenditures:	187,939.96	187,939.96	535,454.00	347,514.04	35.10

BW

Town of Vonda
Statement of Financial Activities - Condensed

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Start Date: 08/01/2026 End date: 08/31/2026

	Current Month	Year to Date	Budget	Variance	%
Change in Net Financial Assets					
Total Revenue:	89,468.61	89,468.61	1,005,000.00	-908,531.39	394.44
Total Expenditures	211,600.33	211,600.33	923,604.00	712,003.67	570.02

Certified correct and in accordance with the records. Presented to Council on Sept 16 2026
(Date)



Administrator



Mayor

BW

Town of Vonda
List Of Accounts for Approval
Batch: 2026-00099 to 2026-00104

Bank Code - AP - GENERAL PAYABLES

COMPUTER CHEQUE

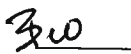
Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
5855	08/06/2026	Canada Post	2677	postage	285.73	285.73
5856	08/06/2026	Jacob Traylor	726	grounds keeper	848.00	848.00
5857	08/07/2026	Minister of Finance	72m.	Prairie Spirit	20,435.97	20,435.97
5858	08/07/2026	Municipal Employee's	26,	remittance	750.06	750.06
5859	08/07/2026	Receiver General For Canada	726.	Remittances	3,615.15	3,615.15
5860	08/07/2026	St. Paul's R.C.S.S.D. #20	72,	School remittance	158.79	158.79
5861	08/07/2026	Suma	72.,	monthly remittance	1,139.27	1,139.27
5862	08/12/2026	Kelsey Pipelines Ltd.	775P5	Lagoon construction	158,976.86	158,976.86
5863	08/19/2026	Andrew Scanlon	726.	Fire chief salary	225.00	225.00
5864	08/19/2026	Associated Fire Safety	29650	FD supplies and batteries	787.91	787.91
5865	08/19/2026	Brenda Willman	826,, 35	4 council meetings July Replace 2 lost cheques 2025	600.00 300.00	900.00
5866	08/19/2026	Bullee Consulting Ltd	01001086	lagoon assessment	11,095.74	11,095.74
5867	08/19/2026	Byron Saxinger	728.	Fire chief Salary	225.00	225.00
5868	08/19/2026	Cleartech Industries Inc.	1224574	injection valve WTP	226.44	226.44
5869	08/19/2026	Collabria	02988..	office supplies for office and shop	473.11	473.11
5870	08/19/2026	Dianne Addley	6,7	4 July council meetings	400.00	400.00
5871	08/19/2026	Earthworks Equipment Corp.	67813 66387	Repairs for bobcat Repairs for bobcat	488.56 115.97	604.53
5872	08/19/2026	Enviroway Detergent Mfg.	087705	Water treatment chemical	1,338.60	1,338.60
5873	08/19/2026	Government of Saskatchewan	2580 2047726271	Police levy portable billin	3,000.00 865.80	3,865.80
5874	08/19/2026	Jesse Lefebvre	73 54.	4 July council meetings Replace 3 lost cheques (2025)	400.00 300.00	700.00
5875	08/19/2026	Jill Hastings	84	office cleaning	160.00	160.00
5876	08/19/2026	Loraas Disposal				

BW
Mayor

Town of Vonda
List Of Accounts for Approval
Batch: 2026-00099 to 2026-00104

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			775104	disposal fees	2,153.10	
			775105	recycle fees	1,920.48	4,073.58
5877	08/19/2026	Princess Auto	8085201	repairs for water treatment plant	461.73	461.73
5878	08/19/2026	Saskenergy Incorporated	606..2	shop	398.88	
			648.	WTP	66.14	
			125..	rink	91.65	556.67
5879	08/19/2026	Saskpower	0650	gazebo main	19.47	
			1426	office	244.09	
			1984	rink	479.56	
			2635	street lights	780.82	
			2640		126.35	
			9220	park	158.27	
			3467	berezuk shop	45.84	
			1277	shop	222.33	
			7443	water treatment plant	1,104.71	3,181.44
5880	08/19/2026	Sasktel Cmr	2026..1	FE and cell	202.92	
			vg..	office	725.01	927.93
5881	08/19/2026	Laurette Bouliane	73,	4 July council meetings	400.00	400.00
5882	08/19/2026	Taxervice	837	Tax enforcement costs	220.30	220.30
5883	08/19/2026	Terry Nahorniak	74,	2 July council meetings	200.00	200.00
5884	08/19/2026	Wagner Inspection Services	vb.	inspection	196.00	196.00
5885	08/13/2026	Jill Hastings	826.	casual wages	474.96	474.96
5886	08/19/2026	Byron Saxinger	d826	Reimburse for batteries for FD	561.66	561.66
5887	08/19/2026	Jacob Traylor	8766	Reimburse for safety boots	150.00	150.00
5888	08/19/2026	Linda Denis	8266	August	3,075.36	3,075.36
5889	08/19/2026	Ryan Hawryliw	8266	August	699.38	699.38
5890	08/19/2026	Andrew Scanlon	78226.	Bylaw Officer	60.00	60.00
5891	08/19/2026	Jesse Lefebvre	7826	water testing July, Aug.	470.10	470.10
5892	08/21/2026	Vonda Parks & Rec. Board	6336309	Reimburse play structure	664.90	664.90
5893	08/25/2026	Saskatoon Co-Op Assoc. Ltd.	45.	air condintioner for shop	500.00	500.00
5894	08/27/2026	Jesse Lefebvre	pvc	reimburse for foot valve	83.24	83.24


Mayor

Date Printed
09/23/2026 1:35 PM

Town of Vonda
List Of Accounts for Approval
Batch: 2026-00099 to 2026-00104

Page 3

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
5895	08/27/2026	Jill Hastings			
		82026	Casual employee	579.85	579.85
				Total Computer Cheque:	224,749.06
				Total AP:	224,749.06

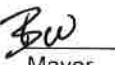
Certified Correct This 19th day of August, 2026



Mayor



Administrator



Mayor

Town of Vonda Water Treatment Plant Report August 2026

Water produced: 4,131.6 m3

NaOH consumed: 188 (45.38/1,000m3)

NaClO consumed: 45.5 (11.01/1,000m3)

Truck fill volume dispensed: 16,224 igal.

Truck fill revenue: \$947 (\$58.37/1,000 igal)

Water Treatment Summary:

- water treatment duties are being split between Jesse and Russell
- regular maintenance increased in August with some items still outstanding
- Kyle introduced to water and sewer infrastructure
- the CIP process is ending early after treatment process – investigating root cause

Lagoon Summary:

- work for new lagoon and lift station ongoing
- lagoon is currently not secure, fence is down/removed for construction, difficult to access due to road muddy conditions and large ruts left from Kelsey Pipeline equipment
- emergency drain completed and cells equalized

Maintenance Summary:

August 11 – repaired chlorine injection point

August 22 – replaced well expansion tank, cleaned and inspected NaOH injection point, washed MTU2 pre-filters

August 23 – washed MTU1 pre-filters

August 29 – cleaned and inspected concentrate flow meters, verified MTU1 and MTU2 anti-scalant flow

Training Recommendations:

- Water treatment and distribution, Wastewater collection and treatment, Level 1
- SCOT, Confined Space, OHS Level 1, First Aid, Ground Disturbance

Report by: 
Russell Lepage (Waterworks Manager)

Date: 09/15/2026
month/day/year

Reviewed by: 
Brenda Willman (Mayor)

Date: Sept. 16. 2026
month/day/year

Date: _____
(Waterworks Committee) month/day/year

Date: _____
(Waterworks Committee) month/day/year

Date: _____
(Waterworks Committee) month/day/year

Date: _____
Tanner Petrie (Waterworks Operator) month/day/year

BW

Outstanding Maintenance List - August 2026

Date	Description	Approx. Cost
P1 (High) - need to be completed in a timely manner, will become larger or more critical over time		
Mar-26	Discharge pipe in discharge pit is plugged	\$200
Aug-26	Clean in place process not completing properly	N/A
P2 (Medium) - time sensitive but not urgent, could pose a risk in near future		
~2013	harmonic balancer maintenance review	\$5,000-\$30,000
Apr-21	leaking valve between trains	N/A
Aug-24	raw water isolation valve at well house not functional	\$200
Feb-26	Schneider has ended legacy app support - the new app will require an HMI upgrade	\$6,000-\$20,000
Aug-26	Office UPS not functioning	\$200
P3 (Low) - often regular maintenance that can wait until a later time, unlikely to get worse or cause a safety concern		
Aug-22	raw water usage for MTU1 not recording correctly	N/A
Sep-24	lights in south reservoir building require replacement	\$100

ZC

Waterworks Maintenance Plan - August 2026

Bacteriological Testing:

Sample #1					Sample #2				
Operator: <u>JL</u>					Operator: <u>JL</u>				
Location: <u>313 Lenox St.</u>					Location: <u>284 Main St</u>				
Date: <u>Aug 12, 2026</u>					Date: <u>Aug 25, 2026</u>				
Results:	Free cl	Total cl	Turbidity	Mn	Results:	Free cl	Total cl	Turbidity	Mn
	<u>0.31</u>	<u>0.57</u>	<u>0.16</u>			<u>0.47</u>	<u>0.99</u>	<u>0.20</u>	

Train Readings:		Cf1	Cf2	Cf3	Cfc	Cp1	Cp2	Cp3	Cp4	Cpc
Date:	MTU1:	<u>1980</u>	<u>3170</u>	<u>4460</u>	<u>6720</u>	<u>70.2</u>	<u>78.6</u>	<u>131.2</u>	<u>220.1</u>	<u>91.9</u>
<u>Aug 22</u>	MTU2:	<u>1982</u>	<u>4260</u>	<u>4270</u>	<u>N/A</u>	<u>51.0</u>	<u>49.8</u>	<u>76.6</u>	<u>69.1</u>	<u>58.2</u>

Bulk Fill Station:		Income	Dispensed (igal.)	CI Meter:	Reading	Acceptable	Variation:	OK:
Date:	<u>Aug 30</u>	<u>179</u> x \$1 = \$ <u>179</u>	Current: <u>4945243</u>	Std 1:	<u>0.25</u>	0.25 ± 0.09	<u>0.00</u>	☒
		<u>384</u> x \$2 = \$ <u>768</u>	Previous: <u>4929019</u>	Std 2:	<u>0.90</u>	0.90 ± 0.10	<u>0.00</u>	☒
		Total: \$ <u>947</u>	/ Total: <u>16224</u>	Std 3:	<u>1.58</u>	1.56 ± 0.14	<u>+0.02</u>	☒
		X 1000 = \$ <u>58.37</u>	/1000 igal.	Date:	<u>August 11, 2026</u>	Initial:	<u>JL</u>	

Regular Maintenance:

(Initial and date)

- | | |
|---|---|
| ☒ Inspect reservoir: <u>August 22, 2026</u> | ☒ Clean lab: <u>August 22, 2026</u> |
| ☒ Inspect & run generator: <u>August 30, 2026</u> | ☒ Clean washroom: <u>August 30, 2026</u> |
| ☒ Run DP#2: <u>August 22, 2026</u> | ☒ Sweep plant floor: <u>August 29, 2026</u> |
| ☒ Inspect wellhouse: <u>August 9, 2026</u> | ☒ Inspect lagoon: <u>August 9, 2026</u> |

Planned Maintenance:

(Initial and date)

- ☐ Repair discharge pit pipe: _____ (deferred from May)
- ☒ Disassemble and clean flow meters: August 29, 2026 (deferred from July)
- ☐ Disassemble/inspect/clean concentrate lines: _____ (deferred from July)
- ☒ Clean/inspect chemical injection points: Cl - Aug 11, NaOH Aug 22 (deferred from July)
- ☒ Wash MTU pre-filters: MTU2 - Aug 22, MTU1 - Aug 23
- ☐ Service well check valve: _____
- ☒ Verify MTU1 and MTU2 antiscalant flow: August 29/26 ① 632 ml/hr ② 490 ml/hr
- ☒ Replace well expansion tank: Aug 22/26
- ☐
- ☐

Unplanned Maintenance:

Well expansion tank ruptured
Repair chlorine injection point - Aug 11 JL

Comments:

JL



TOWN OF VONDA

Box 308
Vonda, SK
S0K 4N0

Well Site Inspection

Employee: Russ Lepage

Date: August 9, 2026

ACCESS, SECURITY, EXTERIOR

- | | | |
|---|---|--|
| ☒ Road condition acceptable | ☒ Grass cut/snow cleared | ☒ Door secure and in good condition |
| ☒ Lock functioning properly | ☒ Roof condition acceptable | ☒ Siding/exterior condition acceptable |
| ☒ Valves/cleanouts in good repair | ☒ Power lines/poles undamaged | ☐ |

INTERIOR

- | | | |
|--|--|---|
| ☒ Interior temperature acceptable | ☒ Lighting acceptable | ☒ Free of vermin/wildlife |
| ☒ Piping/fittings in good repair | ☒ Pump operation normal | ☒ Pressure gauge functioning properly |
| ☒ Check-valve functioning properly | ☒ Record static and draw well depths | |

HARDWARE AND COMMUNICATIONS

- | | | |
|---|---|---|
| ☒ Input line voltages acceptable | ☒ Communication with WTP active | ☒ Cooling fans operating properly |
| ☒ Pressure and temperature communicated properly to WTP | | |

Static well depth (in): Ground Draw well depth (in): Ground

NOTES:

Accumulator tank leaking, isolated tank, needs repair - replaced Aug 22
Grass and weeds overgrown

Lagoon Inspection

Employee: Russ Lepage

Date: August 9, 2026

ACCESS and SECURITY

- | | | |
|---|---|---|
| ☒ Road condition acceptable | ☒ Vegetation cut/snow cleared | ☒ Warning signage in good condition |
| ☒ Gate secure and functional | ☒ Fence in good condition | ☒ High level alarm operational |
| ☒ Valves accessible/operational | ☐ | ☐ |

Cell 1 (Primary)

- | | | |
|---|--|---|
| ☒ Berm not leaking | ☒ Berm free of rodents | ☐ Colour: <u>Green/black</u> |
| ☒ Berm erosion acceptable | ☒ Sludge visible | ☐ Odour: <u>Sulfur (mild)</u> |
| ☒ No floating debris | ☐ Water level: _____ | ☒ Exercise transfer valve |

Cell 2 (Secondary)

- | | | |
|---|--|--|
| ☒ Berm not leaking | ☒ Berm free of rodents | ☐ Colour: <u>Green/black</u> |
| ☒ Berm erosion acceptable | ☒ Sludge visible | ☐ Odour: <u>Sulfur (mild)</u> |
| ☒ No floating debris | ☐ Water level: _____ | ☒ Exercise discharge valve |

NOTES:

Road condition poor - access difficult
Manhole level still above trench, very dirty, excessive toilet paper buildup
Currently in emergency drain

BW



TOWN OF VONDA

Incorporated May 6, 1907

Box 308, Vonda Saskatchewan, S0K 4N0

Phone: 306-258-2035 Email: office@thetownofvonda.com

Thursday July 30, 2026

The Council of the Town of Vonda has received certain concerns from residents relating to emergency services by first responders when 911 is called. We are hoping that you can provide us with the following information.

- 1) What is the standard procedure when a 911 call is placed from our town?
- 2) When a 911 call is placed from our town, what criteria are used to determine whether or not the call is forwarded to the local first responders?
- 3) When the 911 call is forwarded to the local first responders, what follow up is there to ensure that someone shows up? If no first responder replies that they are responding, what are the next steps taken by 911 dispatch? Is it the responsibility of our local first responders to contact neighboring first responders for help if they cannot respond to a call?
- 4) Are there procedures in place, such as regular tests of the dispatch system, to ensure that all first responders are receiving dispatch messages?
- 5) Are there multiple different applications used to dispatch calls to the first responders, or only one? What is this app or what are these apps?

We appreciate you providing us with this information so that, as a town council, we may better understand these processes and better support our local first responders.

For the Town of Vonda Council,

Brenda Willman, Mayor

Town of Vonda CAO

From: August 28, 2026 9:55 AM
Sent: Town of Vonda - Office
To: Sask911 Inquiry SPSA; Rural Quality of Care Intake
Cc: Dispatch questions
Subject: 0161_001.pdf
Attachments:

Hello,

In response to your questions in your letter:

1. What is the standard procedure when a 911 call is placed from our town? When a call is placed to 911, it is answered at one of the three Public Safety Answering Points (PSAPs) in Saskatchewan. The 911 call taker confirms the caller's location and the type of emergency, then transfers the call to the lead emergency response agency. For medical emergencies, the call is transferred to EMS dispatch; for fire emergencies, to the appropriate fire dispatch centre; and for police emergencies, to the police agency responsible for the area. The lead agency is responsible for assessing the incident, dispatching resources, and managing the emergency response.
2. When a 911 call is placed from our town, what criteria are used to determine whether or not the call is forwarded to the local first responders? Calls are forwarded to local first responders based on the nature of the emergency, established protocols such as 911 and lead agency protocols, and the response agreements in place for the community. Once the call is transferred from 911 to the appropriate emergency service agency dispatch center, the call taker or dispatcher gathers information about the incident and determines what resources are required. Local police, fire, EMS, or other designated first responders are then notified and dispatched according to the type, severity, and location of the emergency, as well as any applicable local response policies and procedures.
3. When the 911 call is forwarded to the local first responders, what follow up is there to ensure that someone shows up? If no first responder replies that they are responding, what are the next steps taken by 911 dispatch? Is it the responsibility of our local first responders to contact neighboring first responders for help if they cannot respond to a call? Assuming you are talking about Fire calls? Or are you asking about EMS and Police as well? (if so, they have their own dispatch centers and other systems that they use for notifications for dispatch) Once a fire call is received, dispatch notifies the appropriate fire department and monitors for acknowledgement from responding personnel. If no response is received within five minutes, dispatch contacts the Fire Chief. The Fire Chief can advise whether the department is available to respond and determine whether a mutual aid department should be requested. If the Fire Chief cannot be reached, dispatch continues through the department's call-out list until a member responds. If dispatch is unable to contact any member of the fire department, the RCMP is notified and advised that the department could not be reached. Dispatch facilitates notification and communication in accordance with established procedures, while decisions regarding mutual aid and operational response remain the responsibility of the fire department and its authorized personnel.

BW

4. Are there procedures in place, such as regular tests of the dispatch system, to ensure that all first responders are receiving dispatch messages? They test this system the first and third Sunday if the month at 19:20 hours and there have been no reported issues with your Fire Department.
5. Are there multiple different applications used to dispatch calls to the first responders, or only one? What is the app or what are these apps? The PECC uses ATHOC to notify Fire Departments. The Fire Department also uses the PPSTN radios to communicate with dispatch

If you are referring to First Responders as the medical first responders, they are dispatched through EMS and you would have to contact them directly on how they are notified.
Hope this answers your questions.

Bonnie Longhurst

Director of Emergency Communications
Saskatchewan Public Safety Agency

530 18th St E.

Prince Albert, SK Canada S6V 1H9

Office 306-953-3479

Cell 306-961-7866

PPSTN Helpdesk 1-888-953-3693



From: Town of Vonda - Office <office@thetownofvonda.com>

Sent: Wednesday, August 12, 2026 1:22 PM

To: Rural Quality of Care Intake <ruralclientconcerns@saskhealthauthority.ca>

Cc: Saskatchewan Public Safety Agency SPSA <spsa@gov.sk.ca>

Subject: FW: Attached Image

You don't often get email from office@thetownofvonda.com. [Learn why this is important](#)

WARNING: This message originated from a source that is not managed by **SaskBuilds and Procurement, Information Technology Division**. Do not visit links or open attachments unless you trust the sender's email ID and ensure it is not a spam/phishing email.



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Monthly Report

Date – Incident – Members	Time	
August 17 th - Regular Training / Meeting	26-0018	1900-2100
September 9 th – Truck maintenance	26-0019	
September 14 th – Monthly Meeting	26-0020	1900-2100
September 14 th - Emergency call	26-0021	1610-1620
September 15 th – Community Engagement	23-0022	

Bw



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Report 26-0018

Date: August 17th 2026

Members in attendance: Byron Saxinger, Rose Rowe, Jesse Lefebvre, Santana Lyn Moldenhauer and Nic Dehart

Subject: STARS landing and Pumper Operation

Introduction

Vonda Fire and Rescue conducted a training session focused on establishing a safe and effective landing zone for STARS air ambulance operations, followed by a refresher on basic pumper operations.

Overview

The first portion of the session focused on the procedures and considerations involved in setting up a STARS landing zone. Members reviewed the requirements for selecting and preparing a suitable landing area, maintaining a safe operating environment, and coordinating fire department operations around an incoming aircraft.

Following the landing zone exercise, the crew completed a brief refresher on pumper operations. The session reviewed basic operational procedures and provided members with an opportunity to refresh their familiarity with the apparatus and associated equipment.

Due to the limited time available, this portion of the training was intended as a refresher rather than an in-depth pumper operations session.

BW

Follow up Training

A follow-up training session will be scheduled in the near future with a greater focus on pumper operations. This session will provide members with additional hands-on practice and allow more time to review the operation of the pumper, equipment, and associated procedures.

Conclusion

Overall, the training session provided Vonda Fire and Rescue members with practical experience in establishing a STARS landing zone and an opportunity to refresh their knowledge of pumper operations. The follow-up pumper training will build on this session and provide additional opportunities for hands-on learning and skill development.

Report Prepared By:

Andrew Scanlon

Fire Chief

Vonda Fire & Rescue

B w



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Report 26-0019

Date: September 9th 2026

Subject: Mechanical Inspection and Maintenance – 1991 Spartan Pumper

Introduction

Vonda Fire and Rescue arranged for a qualified mechanical contractor to attend the fire hall and conduct a mechanical review of one of the department's older fire apparatus.

The purpose of the inspection was to assess the overall mechanical condition of the apparatus, identify any concerns that could affect its reliability or safe operation, and ensure that the truck remains suitable for emergency response.

Overview

The mechanical contractor completed a general inspection of the apparatus and reviewed the major mechanical systems and components.

The inspection was intended to identify any mechanical issues or maintenance requirements that could affect the truck's reliability or ability to respond when required.

Following the inspection and assessment, the contractor advised that the apparatus was **mechanically sound** and that no significant mechanical concerns were identified that would prevent the truck from continuing to be used for fire department operations.

The review provided the department with additional confidence in the mechanical condition and reliability of the older apparatus.

Bw

Battery Replacement

As part of the maintenance work, the contractor identified that the existing batteries required replacement.

All four batteries on the apparatus were removed and replaced with new batteries. The battery replacement was completed to ensure the truck has reliable starting power and to improve overall electrical reliability.

Following installation, the contractor checked the battery connections and operation to ensure the new batteries were properly installed and functioning as intended.

Conclusion

Overall, the mechanical review and maintenance work provided Vonda Fire and Rescue with confirmation that the department's older fire apparatus remains mechanically sound and suitable for continued operation.

The replacement of all four batteries was completed successfully, improving the reliability of the apparatus and ensuring it has dependable starting power.

Vonda Fire and Rescue will continue to monitor the apparatus and complete regular inspections and preventative maintenance as required to maintain its operational readiness and reliability.

Report Prepared By:

Andrew Scanlon

Fire Chief

Vonda Fire & Rescue

JSW



VONDA FIRE AND RESCUE

Box 308
Vonda, SK
S0K 4N0

Report 26-0020

Date: September 14th 2026

Members in attendance: Andrew Scanlon, Tanner Petrie, Jess Willman, Nic Dehart, Santana Lyn Moldenhauer and Carol Dwyer

Subject: Pumper Operation – Expanded

Introduction

Vonda Fire and Rescue conducted a training session focused on establishing a foundation for the members to have a solid foundation on basic pumper operations, setup and take down.

Overview

Vonda Fire and Rescue conducted a follow-up training session focused on a more in-depth review of pumper operations. This training was planned as a continuation of the pumper refresher completed during Report 26-0018, with an emphasis on providing newer members with additional hands-on experience and ensuring that all members are familiar with the proper operation of the department's three fire apparatus.

The primary goal of the session was to ensure members understand the complete process of putting each apparatus into service, operating the associated equipment, and properly returning the apparatus to a ready state following an incident or training situation.

BD

Overview

The training session focused primarily on practical, hands-on instruction rather than classroom review. Members worked through the setup and take down procedures for all three of Vonda Fire and Rescue's fire apparatus.

Each apparatus was reviewed individually so members could become familiar with the differences in equipment layout, controls, pump operation, hose connections, and other operational considerations.

Members were given the opportunity to participate directly in the setup process, including locating and identifying equipment, preparing the apparatus for operation, establishing water supply and discharge lines, and reviewing the appropriate sequence of operations.

The take down portion of the training focused on returning each apparatus to a fully operational and response-ready condition. This included reviewing proper shutdown procedures, draining and securing equipment as required, repacking hose and equipment, checking that all equipment was returned to its designated location, and completing a general apparatus readiness check.

Conclusion

Overall, the follow-up training provided Vonda Fire and Rescue members with a more in-depth review of pumper operations and apparatus familiarization.

The session successfully built upon the brief pumper refresher completed during the previous STARS landing zone training. By working through the complete setup and take down process on all three fire apparatus, members—particularly newer members—were provided with an opportunity to develop greater familiarity and confidence with the equipment they may be required to operate during an emergency.

Continued hands-on pumper and apparatus training will remain an important part of maintaining operational readiness and ensuring that all members are comfortable working with each of the department's apparatus.

Report Prepared By:

Andrew Scanlon

Fire Chief

Vonda Fire & Rescue





VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Report: 26-0021

Date: Monday, September 14th

Subject: Emergency Call – Alarm Bells Ringing

Members in attendance: Andrew Scanlon, Jess Willman and Tanner Petrie

Incident Timeline:

- **1610** – Vonda Fire & Rescue was dispatched to 315 Lerew Street in response to alarm bells ringing.
- **1614** – Fire and Rescue members arrived on scene and assessed the situation.
- **1614–1620** – The alarm was determined to be a false alarm. No emergency condition was identified.
- **1620** – Members were advised to stand down. Dispatch was notified, and Vonda Fire & Rescue returned to service.

Summary:

Vonda Fire & Rescue responded to 315 Lerew Street following a report of alarm bells ringing. Upon arrival, members investigated the alarm and determined that it was a false alarm. No further emergency response was required.

All responding members were released from the call, dispatch was notified, and the department was back in service at **1620**.

Report Prepared By:

Andrew Scanlon
Fire Chief
Vonda Fire & Rescue



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Report 26-0022

Date: September 15th 2026

Members in attendance:

Subject: Fuel Good Day in Collaboration with Saskatoon Co-op

Introduction

Vonda Fire and Rescue was pleased to participate in this year's Fuel Good Day, an annual initiative hosted by Saskatoon Co-op that supports local organizations through fuel sales. Our involvement focused on representing the department, raising awareness about the event, and strengthening our community presence.

Overview

Members of Vonda Fire and Rescue joined the Saskatoon Co-op marketing team to film a promotional video. The video highlighted the importance of Fuel Good Day and the direct benefits it brings to community organizations such as Vonda Fire and Rescue.

Multiple members arrived in the afternoon to actively promote Fuel Good Day at the Vonda Co-op location. Efforts included engaging with community members, sharing information about the fire department's role in the community, and encouraging participation throughout the event until closing time.

Conclusion

The day was successful in promoting both Saskatoon Co-op's Fuel Good Day initiative and Vonda Fire and Rescue's commitment to community engagement. Our participation helped raise awareness of the event, supported a local fundraising initiative, and reinforced the strong partnership between Vonda Fire and Rescue and Saskatoon Co-op.

Report Prepared By:

Andrew Scanlon

Fire Chief

Vonda Fire & Rescue

20

**MINUTES OF A SPECIAL MEETING OF THE TOWN OF VONDA HELD IN COUNCIL
CHAMBERS AT THE VONDA SHOP THIS 25TH DAY OF AUGUST, 2026**

PRESENT: Mayor Brenda Willman, Councillors Gisele DeHart, Dianne Addley, Sig Bouliane, Jesse Lefebvre, Terry Nahorniak and Administrator Linda Denis.

CALL TO ORDER: Mayor Brenda Willman called the meeting to order at 7:00 pm.

Newly acclaimed councillor Byron Saxinger signed his Oath of Office on August 25, 2026, but was unable to attend the special meeting.

AGENDA:

212/2026 DeHart/Nahorniak: To adopt the agenda.

Carried

Councillor Gisele DeHart informed the rest of council that she had a conversation with the Ombudsman, and explained the advice which she had received.

CLOSED SESSION:

213/2026 DeHart/Addley: That at 7:10 council move into closed session within the exemption of LAFOIP regarding COE and COI . Present were Mayor Brenda Willman, Councillors Gisele DeHart, Sig Bouliane, Dianne Addley, Jesse Lefebvre, Terry Nahorniak and Administrator Linda Denis. The closed session concluded at 7:48 pm.

Carried

COE & COI Concerns:

214/2026 Addley/Bouliane: That all Conflict of Interest and Code of Ethics complaints be separated into individual items.

Carried

At 7:50 pm Mayor Brenda Willman, Councillors Gisele DeHart and Terry Nahorniak declared conflict of interest in regard to the COE and COI discussion.

BW

PAGE 2 OF THE SPECIAL MEETING MINUTES FROM AUGUST 25TH, 2026

CLOSED SESSION:

215/2026 Lefebvre/Addley: That at 7:55 pm, council move into closed session within the exemption of LAFOIP regarding confidential matters. Present were Councillors, Dianne Addley, Sig Bouliane, Jesse Lefebvre and Administrator Linda Denis. The closed session concluded at 8:22 pm.

Carried

Mayor Brenda Willman responded to the complaints against her, then removed herself from council chambers.

Councillor Terry Nahorniak withdrew his complaint.

216/2026 Bouliane/Lefebvre: That council dismisses the remaining 6 complaints against the respondent.

Carried

Councillor Gisele DeHart withdrew her complaints.

RECESS:

217/2026 DeHart/Addley: That council take a 5 minute recess at 8:27 pm.

Carried

Council came back from recess at 8:35 pm.

CLOSED SESSION:

218/2026 DeHart/Lefebvre: That at 8:35 pm, council move into closed session within the exemption of LAFOIP regarding legal issues. Present were Mayor Brenda Willman, Councillors Gisele DeHart, Sig Bouliane, Dianne Addley, Jesse Lefebvre and Terry Nahorniak.

Councillor Terry Nahorniak removed himself from council chambers at 8:52 pm.

The closed session concluded at 9:09 pm.

Carried

Bw

PAGE 3 OF THE SPECIAL MEETING MINUTES FROM AUGUST 25TH, 2026

DECISION:

219/2026 **DeHart/Bouliane:** That council communicate to the complainant and respondent of complaint #10, that council finds the complaint to be valid and that the respondent should have declared Conflict of Interest and withdrawn from all discussion relating to the subject in question. Council determines that this constituted an honest mistake due to advice given to the respondent by a municipal advisor and therefore council decides there will be no remedial action in this case.

Carried

Councillor Terry Nahorniak returned to council chambers at 9:10 pm.

CLOSED SESSION:

220/2026 **DeHart/Addley:** That at 9:11 pm, council move into closed session within the exemption of LAFOIP regarding legal issues. Present were Mayor Brenda Willman, Councillors Gisele DeHart, Sig Bouliane, Dianne Addley, Jesse Lefebvre and Terry Nahorniak. The closed session concluded at 9:18 pm.

Carried

DECISION:

221/2026 **DeHart/Addley:** That council communicate to the complainant and respondent of complaint #11, that council finds the complaint to be valid and that the respondent should have declared Conflict of Interest and withdrawn from all discussion relating to the subject in question. Council determines that this constituted an honest mistake due to advice given to the respondent by a municipal advisor and therefore council decides there will be no remedial action in this case.

Carried

PAGE 4 OF THE SPECIAL MEETING MINUTES FROM AUGUST 25TH, 2026

EMPLOYEE REVIEW:

222/2026 **DeHart/Lefebvre: To approve the Employee Performance Review and have the official policy ready for the September regular meeting.**

Carried

ADJOURNMENT:

223/2026 **Addley: That the special meeting be adjourned.**

Carried



Mayor



Administrator

