

**MINUTES OF A REGULAR MEETING OF THE TOWN OF VONDA HELD IN COUNCIL
CHAMBERS THIS 17TH DAY OF JUNE, 2026**

PRESENT: Mayor Brenda Willman, Councillors Gisele DeHart, Dianne Addley, Sig Bouliane, Jesse Lefebvre, and Administrator Linda Denis.

MISSING: Councillor Terry Nahorniak was unable to attend the meeting.

AGENDA:

129/2026 DeHart/Addley: To adopt the agenda with additions.

Carried

MINUTES:

130/2026 Bouliane/Addley: To approve the minutes of a regular meeting held on May 20th, 2026 and add correspondence from Debby King.

Carried

131/2026 DeHart/Bouliane: To approve the minutes of a special meeting held on May 27th, 2026.

Carried

FINANCIALS & BANK REC:

132/2026 DeHart/Addley: To approve the financial statements and bank reconciliation.

Carried

ACCOUNTS PAYABLE:

133/2026 Bouliane/Addley: To approve and pay the list of accounts payable in the amount of \$346,668.10.

Carried

BW

PAGE 2 OF THE REGULAR MEETING MINUTES FROM JUNE 17TH, 2026.

POLICY P.03-2026

134/2026 **DeHart/Addley:** That the Town establishes a procedure allowing evacuees from wildfires to access temporary accommodation at the Town of Vonda Campground during periods of displacement.

Carried

CORRESPONDENCE:

135/2026 **DeHart/Bouliane:** That any correspondence received at the office, relating to legal issues and concerns, will automatically be forwarded to the lawyer, and council will be notified of this transferal of information at their next meeting.

Carried

RECORDS:

136/2026 **DeHart/Bouliane:** That the waterworks manager provide maintenance lists to both Council and the Town Foreman.

Carried

MOWER:

137/2026 **Lefebvre/DeHart:** That the old Clipper Mower be brought to Darrells Small Engine repair for a repair quote.

Carried

DELEGATIONS:

Town Foreman Tanner Petrie gave his foreman report.

Reeve Travis Hryniuk and **Councillor Jeff Lynchuk** came in to discuss landfill concerns.

PUBLIC FORUM: **Debby King** came in to address her concerns in regards to speaking time on the Council Procedure Bylaw. **Debby** expressed her concerns in regard to Code of Ethics and Conflict of Interest, and would like to revisit these issues at the next meeting of council.

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BULK WATER STATION:

138/2026 **DeHart/Lefebvre:** That the Town will install a camera at the bulk water station, no bollards will be erected.

Carried

DRIVEWAY:

139/2026 **DeHart/Bouliane:** That the property owners at 103 Buffer Avenue be allowed to construct a driveway with a culvert, at their expense, and to ensure that natural flow of water is not impeded at that location.

Carried

LINE OF CREDIT:

140/2026 **Lefebvre/DeHart:** That the Town of Vonda renews their line of credit with the Bruno Credit Union in the amount of \$100,000.00

Carried

RINK BOARD:

141/2026 **DeHart/Bouliane:** That the Rink Board be contacted by letter, to request all members attendance at the next regular town meeting on July 15, 2026.

Carried

CLOSED SESSION:

142/2026 **Willman/DeHart:** That at 9:00 pm, council move into closed session within the exemption of LAFOIP in regard to employee concerns. Present were Mayor Brenda Willman, Councillors Gisele DeHart, Dianne Addley, Sig Bouliane, Jesse Lefebvre. The closed session concluded at 10:00 pm.

Carried

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PAGE 4 OF THE REGULAR MEETING MINUTES FROM JUNE 17TH, 2026

ADJOURNMENT:

143/2026

DeHart: To adjourn the meeting at 10:00 pm.

Carried

The next regular meeting of council will be held on Wednesday, July 15th, 2026 at 6:30 pm at the Vonda Town Office at 204 main street in Vonda.



Mayor



Administrator



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**Town of Vonda
Bank Reconciliation - Summary**

Page 1

Cash Account
For Statement Date 06/30/2026

110-110-120 - Cash - Bank - Demand

Previous GL Balance (05/31/2026):	421,284.27
Debits:	533,252.38
Credits:	-386,811.85

GL Balance to 06/30/2026:	567,724.80
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Service Charge:	0.00
Interest Revenue:	0.00

Adjusted Book Balance	567,724.80
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Previous Statement Balance (05/31/2026):	426,064.24
Transactions in statement period:	115,000.19

Bank Statement Balance:	541,064.43
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Deposits in Transit:	31,009.44	
Outstanding Payments:	-4,349.07	
Total Uncleared:	26,660.37	26,660.37

Adjusted Bank Balance	567,724.80
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Notes

BW

Town of Vonda
Statement of Financial Activities - Condensed

Printed: 07/10/2026 2:27:16 PM

End date: 2026-06-30 Start Date: 2026-06-01

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	Current Month	Year to Date	Budget	Variance	%
Revenue					
Taxation					
General Municipal Levy	385,196.84	385,196.84	384,000.00	1,196.84	100.31
Abatements and Adjustments	0.00	0.00	1,400.00	-1,400.00	0.00
Discount on Municipal Tax - Property	1,704.74	1,704.74	3,000.00	1,295.26	56.82
Discount on RCMP	150.44	150.44	500.00	349.56	30.08
Total Net Municipal Taxes:	387,052.02	387,052.02	388,900.00	1,441.66	99.52
Potash Tax Share	0.00	0.00	4,000.00	-4,000.00	0.00
Pentaly on Taxes	-514.84	-514.84	5,500.00	-6,014.84	-217.40
Other Taxation	0.00	0.00	0.00	0.00	0.00
Total Taxation:	386,537.18	386,537.18	398,400.00	-8,573.18	99.52
Fees and Charges					
Custom Work	60.00	60.00	3,000.00	-2,940.00	2.00
Sale of Supplies	280.95	280.95	500.00	-219.05	56.19
Policing and Fire Fees	250.00	250.00	750.00	-500.00	33.33
Cemetery Fees	0.00	0.00	500.00	-500.00	0.00
Recreation Fees	720.00	720.00	24,500.00	-23,780.00	36.00
License and Permits	1,120.00	1,120.00	3,000.00	-1,880.00	37.33
General Office Services	260.00	260.00	1,000.00	-740.00	26.00
Landfill Waste Colleciton	383.00	383.00	8,200.00	-7,817.00	8.16
Total Fees and Charges:	3,073.95	3,073.95	41,450.00	-38,376.05	2.00
Utility Revenue					
Water Revenue	48,736.25	48,736.25	305,150.00	-256,413.75	33.35
Total Utility Revenue:	48,736.25	48,736.25	305,150.00	-256,413.75	15.97
Conditional Grants					
Federal Conditional Grants	0.00	0.00	23,000.00	-23,000.00	0.00
Provincial Conditional Grants	180,179.00	180,179.00	10,000.00	170,179.00	1,801.79
Total Conditional Grants:	180,179.00	180,179.00	33,000.00	147,179.00	0.00
Grants in Lieu of Taxes					
Federal Grants in Lieu	1,759.56	1,759.56	1,500.00	259.56	117.30
Provincial Grants in Lieu	0.00	0.00	7,500.00	-7,500.00	0.00
Total Grants in Lieu of Taxes:	1,759.56	1,759.56	9,000.00	-7,240.44	117.30
Other Revenues	0.00	0.00	3,000.00	-3,000.00	0.00
Total Other Revenues:	0.00	0.00	3,000.00	-3,000.00	0.00
Total Revenue:	620,285.94	620,285.94	790,000.00	-166,424.42	99.52
Expenditures					
General Government Services					
GG Wages	5,067.00	5,067.00	59,004.00	53,937.00	18.33
GG Benefits	812.62	812.62	10,500.00	9,687.38	7.73

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Town of Vonda
Statement of Financial Activities - Condensed

Printed: 07/10/2026 2:27:16 PM

End date: 2026-06-30 Start Date: 2026-06-01

Page 2 of 3

	Current Month	Year to Date	Budget	Variance	%
GG Professional/Contractual Services	491.60	491.60	77,400.00	76,908.40	15.33
GG Utilities	1,079.76	1,079.76	18,000.00	16,920.24	17.12
GG Maintenance, Materials & Supplies	304.75	304.75	10,000.00	9,695.25	10.15
GG Other	0.00	0.00	0.00	0.00	0.00
Total General Government Services:	7,755.73	7,755.73	174,904.00	167,148.27	8.59
Protective Services					
Fire Services					
Fire Wages & Benefits	450.00	450.00	5,400.00	4,950.00	8.33
Fire Professional/Contractual Services	1,647.00	1,647.00	17,500.00	15,853.00	19.04
Fire Maintenance, Materials & Supplies	0.00	0.00	6,000.00	6,000.00	0.00
Fire Grants & Contributions	0.00	0.00	3,000.00	3,000.00	0.00
Fire Capital Expenditures	0.00	0.00	0.00	0.00	0.00
Total Fire Services:	2,097.00	2,097.00	31,900.00	29,803.00	8.33
Total Protective Services:	2,097.00	2,097.00	31,900.00	29,803.00	8.33
Planning and Development Services					
PD Professional/Contractual Services	0.00	0.00	0.00	0.00	0.00
PD Maintenance, Materials & Supplies	0.00	0.00	0.00	0.00	0.00
Total Planning and Development Services:	0.00	0.00	0.00	0.00	
Recreation and Cultural Services					
RC Wages & Benefits	0.00	0.00	9,500.00	9,500.00	0.00
RC Professional/Contractual Services	4,488.96	4,488.96	7,500.00	3,011.04	59.85
RC Maintenance, Materials & Supplies	0.00	0.00	8,000.00	8,000.00	0.00
RC Grants & Contributions	0.00	0.00	0.00	0.00	0.00
Total Recreation and Cultural Services:	4,488.96	4,488.96	25,000.00	20,511.04	0.00
Utility Expenses					
Water Expenses					
Water Wages & Benefits	4,264.37	4,264.37	40,500.00	36,235.63	12.18
Water Professional/Contractual Service	1,198.77	1,198.77	51,650.00	50,451.23	16.60
Water Utilities	1,194.05	1,194.05	16,000.00	14,805.95	15.71
Water Maintenance, Materials & Supplies	5,320.88	5,320.88	55,000.00	49,679.12	26.75
Water Capital Expenditures	0.00	0.00	0.00	0.00	0.00
Total Water Expenses:	11,978.07	11,978.07	163,150.00	151,171.93	10.53
Sewer Expenses					
Sewer Professional/Contractual Service	256,444.78	256,444.78	130,000.00	-126,444.78	197.26
Sewer Utilities	204.64	204.64	10,500.00	10,295.36	5.84
Sewer Maintenance, Materials & Supplies	0.00	0.00	0.00	0.00	0.00
Sewer Capital Expenditures	0.00	0.00	0.00	0.00	0.00
Total Sewer Expenses:	256,649.42	256,649.42	140,500.00	-116,149.42	197.27
Total Utility Expenses:	268,627.49	268,627.49	303,650.00	35,022.51	10.53
Total Expenditures:	282,969.18	282,969.18	535,454.00	252,484.82	8.59

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Town of Vonda
Statement of Financial Activities - Condensed

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End date: 2026-06-30 Start Date: 2026-06-01

	Current Month	Year to Date	Budget	Variance	%
Change in Net Financial Assets					
Total Revenue:	715,037.91	715,037.91	1,005,000.00	-286,672.45	2,387.24
Total Expenditures	346,469.45	346,469.45	923,604.00	577,134.55	711.10

Certified correct and in accordance with the records. Presented to Council on June 17, 2026
(Date)



Administrator



Mayor



Date Printed
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Town of Vonda
List Of Accounts for Approval
Batch: 2026-00067 to 2026-00083

Page 1

Bank Code - AP - GENERAL PAYABLES

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
5755	06/02/2026	Tanner Petrie ee4.	Reimburse shop supplies	117.11	117.11
5756	06/03/2026	Saskatoon Wholesale Tire 267	Tires for bobcat	1,070.31	1,070.31
5757	06/03/2026	Value Tire 26	repair to bobcat tire	213.29	213.29
5758	06/03/2026	Minister Of Finance rr.	Police Levy May	3,500.00	3,500.00
5759	06/03/2026	Minister of Finance er,l	Prairie Spirit May	2,579.91	2,579.91
5760	06/03/2026	Municipal Employee's 45n.	May remittance	1,875.06	1,875.06
5761	06/03/2026	REV - Prairie Spirit School Division			
5762	06/03/2026	Receiver General For Canada 526.	Remittance for May	4,408.23	4,408.23
5763	06/03/2026	Suma 21254	monthly remittance	443.17	443.17
5764	06/04/2026	St. Paul's R.C.S.S.D. #20 526.	School remittance	155.62	155.62
5765	06/04/2026	Saskatoon Co-Op Assoc. Ltd. rt.	for town clean up	317.78	317.78
5766	06/04/2026	Canada Post 556,	stamps	260.40	260.40
5767	06/05/2026	REV - Brandt Tractor Ltd.			
5768	06/05/2026	Brandt Tractor Ltd. 34	New mower	23,199.00	23,199.00
5769	06/16/2026	Andrew Scanlon 626	Fire chief salary	225.00	225.00
5770	06/16/2026	Associated Fire Safety 28424	Fire pro maintenance	1,253.72	1,253.72
5771	06/16/2026	Brenda Willman 526	2 May meetings	300.00	300.00
5772	06/16/2026	Byron Saxinger 626	Fire chief Salary	225.00	225.00
5773	06/16/2026	Collabria ewpzs 13055 2005 27005 vvt	deposit for bobcat attachment hydraulic hoses and shop supplies shop door repairs postage for water tests shop supplies cleaning	1,920.00 250.90 213.52 59.59 93.84	2,537.85
5774	06/16/2026	Darrells Small Motors Ltd. 02544	parts for mower	48.51	48.51
5775	06/16/2026	Dianne Addley 526.	2 May meetings	200.00	200.00
5776	06/16/2026	Earthworks Equipment Corp.			


Mayor

Town of Vonda
List Of Accounts for Approval
Batch: 2026-00067 to 2026-00083

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			63767	Beacon light for bobcat	496.38	
			63766	Hydraulic hose for bobcat	200.54	
			63071	screws and nuts bobcat	29.61	726.53
5777	06/16/2026	Ed Both	6266.	June casual	1,974.11	1,974.11
5778	06/16/2026	Enviroway Detergent Mfg.	086729	Water treatment chemical	2,188.65	2,188.65
5779	06/16/2026	Gisele DeHart	526	2 May meetings	200.00	200.00
5780	06/16/2026	Government of Saskatchewan	2047725264	Fire & Rescue	85.80	
			626	Police levy	4,000.00	4,085.80
5781	06/16/2026	Gregg Distributors	636555	water treatment plant	9.02	9.02
5782	06/16/2026	Jensen & Stromberg	5408	auditor filing roe	177.60	177.60
5783	06/16/2026	Jill Hastings	626	June office cleaning	160.00	160.00
5784	06/16/2026	Kelsey Pipelines Ltd.	775P4	lagoon construction	257,242.50	257,242.50
5785	06/16/2026	Laurette Bouliane	3266	2 May meetings	200.00	200.00
5786	06/16/2026	Linda Denis	626.	June	3,025.36	3,025.36
5787	06/16/2026	Loraas Disposal	763691	disposal fees	3,483.43	
			763692	recycle fees	1,958.89	5,442.32
5788	06/16/2026	Northern Factory Workwear	362489	PPE	219.77	219.77
5789	06/16/2026	Princess Auto	6723317	Repair for machinery	74.73	
			6723318	shop supplies	137.57	
			6747670	brake parts and oil	71.42	283.72
5790	06/16/2026	Ryan Hawryliw	626.	June landfill	542.98	542.98
5791	06/16/2026	Saskenergy Incorporated	1339	office	391.17	
			547.	water treatment plant	176.29	
			2333	rink	230.05	797.51
5792	06/16/2026	Saskatoon Co-Op Assoc. Ltd.	20260331	fuel for bobcats	227.86	
			243	hydraulic oil, shop supplies	537.27	
			2156863	Fuel bobcats, truck	1,197.89	1,963.02
5793	06/16/2026	Saskpower				


Mayor

Town of Vonda
List Of Accounts for Approval
Batch: 2026-00067 to 2026-00083

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			8395	water treatment plant	1,074.56	
			0931	shop berezuk	44.31	
			2886	shop	190.81	
			3143	rink	373.17	
			6841	main street gazebo	59.57	
			3208	main street	115.68	
			6661	Street lights	792.53	
			6666	sewage lift station	214.87	2,865.50
5794	06/16/2026	Saskatchewan Research Council				
			3032494	lagoon sample testing	345.71	345.71
5795	06/16/2026	Sasktel Cmr				
			451	cell and FD	202.92	
			2236	office	362.41	565.33
5796	06/16/2026	SeaHawk				
			M26-5261	hydraulic maintenance combi tool	381.12	381.12
5797	06/16/2026	Tanner Petrie				
			626.	Town Foreman	4,264.37	4,264.37
5798	06/16/2026	Taxervice				
			2450683	Tax enforcement costs	115.50	115.50
5799	06/16/2026	Wapiti Regional Library				
			16165	Library levy	4,488.96	4,488.96
5800	06/18/2026	Alpha Automation Ltd.				
			126-1601	Water plant maintenance	910.54	910.54
5801	06/18/2026	Aquifer Distribution				
			100891981.001	New pump lift station	3,383.22	3,383.22
5802	06/18/2026	Earthworks Equipment Corp.				
			64176	Repairs for bobcat	531.25	531.25
5803	06/18/2026	Saskatoon Wholesale Tire				
			fg.	tires for bobcat	3,210.93	3,210.93
5804	06/18/2026	Vonda Parks & Rec. Board				
			fw.	Fire works for Canada Day	963.47	963.47
5805	06/18/2026	Collabria				
			0298.	shop supplies and steel craft	2,473.35	2,473.35
Total Computer Cheque:						346,668.10

Total AP: 346,668.10

Certified Correct This 17th day of Junet, 2026



Mayor



Administrator


Mayor

From: Debby Kinn
Sent: May 26, 2026 1:50 PM
To: Town of Vonda - Office
Subject: Town Cleanup Day BBQ

To Mayor and Council:

I am pleased that, in the end, the Council decided to keep the BBQ open and FREE to all who come.

I was disturbed by the suggestion that we should somehow refuse people who had not participated.

Not only do I feel that is financially petty, it is an unnecessary breach of tradition. It is also divisive in a town already divided. This would not be a good look, to charge or turn away some and not others. People look forward to coming, with kids in tow.

These have been troubling times. If we can have ONE DAY a year to put on a free BBQ for our constituents and neighbors in the RM, then we should do so with Grace & Open Arms! We walk out into their ditches and fields to pick up garbage blown in from our town & Dump. Why can't we offer a Peace Burger & Drink?

On the subject of Community: you do know that there are Seniors, Disabled, Working people .. people without trucks or trailers to haul and no one to do it for them? Unable to pay landfill costs or hire haulers. They do their best to rush and get things moved to the alley that would otherwise clutter house and yard! By doing this, they ARE contributing.. in their own way.

To say that because they aren't handing in a bag of garbage, or driving a truck, or loading trucks means that their efforts go unnoticed and they can't socialize and mix with others without stigma is, somehow, labelling and calling people out.

Please don't use your frustration with the lack of Volunteerism for other Events in a negative way! Put your collective brains together to think of Creative ways to INSPIRE Volunteerism!

Maybe a SEPARATE FREE BBQ at the Campground for anyone willing to be put on a Volunteer call list with available dates for certain Events.. after a postal flyer listing the good parts and the desperate need!? One idea just occurring off the top of my head!

Anyway, I was very dismayed that Councillor Dianne's grievance about "freeloaders" carried as much weight as it did, for as long as it did, during the discussion that ensued. I was very happy when new Councillor Sig disagreed and the tide turned.

I know I'm not alone in my opinion and as someone who's taxes help pay for this event, I say "Unity Burgers & Drinks" for ALL!

Thank you for listening. I felt the Public needed a Voice in this discussion given that Cleanup Day is well before the next Regular Meeting in June, no matter what it had already decided at the last meeting in May.

Debby King
Town Resident & Ratepayer

PS. IF ALLOWED please read into your Special Meeting Minutes, or next Regular Meeting.
Please Circulate Now & Attach to the Special Meeting Minutes and/or June's Meeting.

Get Outlook for Android

FW

Town of Vonda Water Treatment Plant Report

June 2026

Water produced: 4,843.0 m3

NaOH consumed: 181 (37.37/1,000m3)

Truck fill volume dispensed: 29,085 igal.

NaClO consumed: 48 (9.91/1,000m3)

Truck fill revenue: \$1,633 (\$56.15/1,000 igal)

Water Treatment Summary:

- Alpha Automation replaced CIP limit switch replaced and verified truck fill volume measurements, CIP issue happened again later in the month
- Alpha Automation has joined Celco, a Tavoron company, Kevin will remain our contact
- work started on costing report and water rate setting, waiting for actual costs from prior years
- Tanner resigned as of July 2, 2026

Lagoon Summary:

- work for new lagoon and lift station ongoing
- lagoon is currently not secure, fence is down/removed for construction, difficult to access due to road damage and mud
- level is getting high and will require emergency drain soon
- grass is getting long around cells and will need to be cut soon to properly inspect freeboard and berm condition

Maintenance Summary:

- June 8 – replaced CIP limit switch
- June 9 – unclogged SW skid floor drain, repaired NaOH feed line leak, serviced NaOH pump
- June 17 – lift station failure
- June 19 – flushed and cleaned inline turbidimeter
- June 25 – repaired chlorine leak
- June 28 – calibrated handheld turbidimeter, conductivity, and pH meters
- June 30 – replaced leaking components at sample board, patched MTU1 vessel leak

Training Recommendations:

- dependant on qualifications of new hire

Report by: Russell Lepage (Waterworks Manager) Date: 07/14/2026
month/day/year

Reviewed by: Brenda Willman (Mayor) Date: June 17, 2026
month/day/year

(Waterworks Committee) Date: _____ month/day/year (Waterworks Committee) Date: _____ month/day/year

(Waterworks Committee) Date: _____ month/day/year Tanner Petrie (Waterworks Operator) Date: _____ month/day/year

Outstanding Maintenance List - June 2026

Date	Description	Approx. Cost
P1 (High) - need to be completed in a timely manner, will become larger or more critical over time		
Mar-26	Discharge pipe broken near floor level in discharge pit	\$200
P2 (Medium) - time sensitive but not urgent, could pose a risk in near future		
~2013	harmonic balancer maintenance review	\$5,000-\$30,000
Apr-21	leaking valve between trains	Unknown
Aug-24	raw water isolation valve at well house not functional	\$200
Feb-26	Schneider has ended legacy app support - the new app will require an HMI upgrade	\$6,000-\$20,000
P3 (Low) - often regular maintenance that can wait until a later time, unlikely to get worse or cause a safety concern		
Aug-22	raw water usage for MTU1 not recording correctly	N/A
Sep-24	lights in south reservoir building require replacement	\$100
Feb-25	monitor bulk fill valve/module for errors - BUV-205 failed twice since, required reset	N/A
Mar-25	monitor distribution pressure sensor/module for errors - no further issues noted to date	N/A



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Report: 26-0010

Date: Monday, May 25th

Members in attendance: Andrew Scanlon, Byron Saxinger, Santana Lyn Moldenhauer, Rose Rowe, Garrett Beaulieu and Carol Dwyer.

Subject: Semi-Annual hydrant flushing and inspection

Introduction

Vonda Fire & Rescue conducts a semi-annual fire hydrant flushing program in conjunction with public works to maintain the reliability, efficiency, and safety of the Town's water distribution and fire protection systems.

The flushing program is an essential preventative maintenance initiative that supports emergency response readiness, improves water quality, and assists in identifying infrastructure deficiencies before failures occur. This report outlines the purpose, procedures, benefits, operational considerations, and recommendations related to the ongoing hydrant flushing program.

The Town's fire hydrant system forms a critical component of municipal emergency response infrastructure. Hydrants provide firefighters with immediate access to water during fire suppression operations and must remain fully operational at all times.

Over time, sediment, mineral deposits, rust, and stagnant water can accumulate within underground water mains and hydrants. Semi-annual flushing is conducted to remove these materials, verify hydrant performance, and maintain water system integrity.

The flushing program is generally completed during the spring and fall seasons to address seasonal operating conditions and maintain system readiness throughout the year.

Purpose of Hydrant Flushing

The objectives of the semi-annual hydrant flushing program include:

- Ensuring hydrants remain operational for emergency response purposes
- Maintaining adequate water flow and pressure throughout the system
- Removing sediment and mineral buildup from water mains
- Improving overall water quality and clarity
- Identifying damaged or malfunctioning hydrants
- Reducing the likelihood of emergency infrastructure failures
- Supporting preventative maintenance efforts within the municipal water system

Regular flushing is a proactive measure that contributes directly to public safety and infrastructure reliability.

Flushing Procedures

Hydrant flushing operations are conducted according to established operational and safety procedures by trained personnel.

The process generally includes:

1. Inspection of hydrant condition prior to flushing
2. Controlled opening of hydrants to create high-velocity water flow
3. Observation of water clarity, pressure, and flow conditions
4. Verification of hydrant functionality and operability
5. Documentation of deficiencies or repair requirements
6. Safe closure and return of hydrants to service

Any hydrants identified as damaged, obstructed, leaking, or mechanically deficient are documented for repair or replacement.

Hydrant Maintenance Updates

During the semi-annual flushing program, two hydrants were identified as requiring maintenance attention.

Hydrant Located at 6th Avenue and Railway Street

The hydrant located at the intersection of 6th Avenue and Railway Street was observed to be dripping from the main seal area as well as from one of the hydrant caps during inspection and operation. As a precautionary measure, the hydrant has been isolated from service pending further assessment and repair.

This issue is considered unusual, as the hydrant was replaced relatively recently and was confirmed to be fully operational during the previous flushing cycle. The cause of the leakage will be investigated further to determine whether the issue is related to component failure, installation concerns, or seal deterioration.

Repairs or corrective measures will be scheduled as soon as practical to restore the hydrant to full operational status.

Hydrant Located at Railway Street and 2nd Avenue

During flushing operations at the hydrant located at Railway Street and 2nd Avenue, water was observed surfacing through the curb stop valve area when the hydrant was operated at full pressure.

At this time, the hydrant itself remains fully operational and capable of supplying water for fire protection purposes. The observed issue appears to be localized to the curb stop valve area and does not currently impact hydrant functionality.

Corrective maintenance has been identified and the issue will be rectified in the near future to prevent further deterioration and ensure continued system reliability.

Conclusion

The semi-annual fire hydrant flushing program remains a vital component of the Town's emergency preparedness and municipal infrastructure maintenance strategy.

Routine flushing improves water quality, confirms hydrant operability, supports firefighter readiness, and assists in protecting public safety throughout the community.

Report Prepared By:

Andrew Scanlon
Fire Chief
Vonda Fire & Rescue



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Report: 26-0012

Date: Wednesday, June 3rd

Members in attendance: Andrew Scanlon, Byron Saxinger, Melissa Gerwing, Jess Willman, Rose Rowe, Carol Dwyer, Tanner Petrie and 5 members from Meacham Fire Department

Subject: STARS Training Event – Landing Zone and Scene Safety

Introduction

Vonda Fire and Rescue recently had the privilege of hosting a specialized training session conducted by STARS (Shock Trauma Air Rescue Service). A certified STARS instructor visited Vonda to provide hands-on instruction to our members on the proper procedures for establishing and maintaining safe helicopter landing zones (LZs) during emergency responses.

Training Focus

The training focused on:

- Identifying and preparing safe landing zones under various conditions.
- Coordinating with ground crews and first responders to ensure scene safety.
- Effective communication and situational awareness when a STARS helicopter is deployed.

Collaboration

This training opportunity also served as a regional collaboration initiative. Vonda Fire and Rescue extended invitations to several surrounding fire departments with the goal of strengthening relationships, promoting consistent operating practices, and enhancing interoperability between departments during multi-agency incidents. While invitations were sent to multiple neighbouring departments, the Meacham Fire Department was the only department that responded and attended the training.

We would like to recognize and thank the members of Meacham Fire Department for their participation. Their attendance contributed to meaningful discussion and practical exercises

that benefited all members involved. Training alongside neighbouring departments helps build familiarity between responders, improves communication during emergencies, and fosters stronger working relationships that can be relied upon when resources are shared across municipal boundaries.

Although attendance from other invited departments was limited, Vonda Fire and Rescue remains committed to pursuing collaborative training opportunities whenever possible. Joint training exercises provide significant value to all participating agencies and ultimately improve emergency response capabilities throughout the region.

We would also like to express our sincere appreciation to STARS for making this training available and for sending an instructor to our community. The expertise shared during this session will directly contribute to safer emergency scenes and improved preparedness when air ambulance resources are required.

Vonda Fire and Rescue looks forward to continuing its relationship with STARS and pursuing future training opportunities with neighbouring departments to further enhance regional emergency response capabilities.

Conclusion

The STARS landing zone and scene safety training provided Vonda Fire and Rescue members with valuable knowledge and practical skills that will help improve the safety and effectiveness of our emergency responses. The hands-on instruction and real-world experience shared by the STARS instructor enhanced our understanding of helicopter operations and the role firefighters play in supporting air ambulance missions.

Report Prepared By:

Andrew Scanlon
Fire Chief
Vonda Fire & Rescue



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Report: 26-0011

Date: Monday, May 28th

Members in attendance: Andrew Scanlon and Byron Saxinger

Subject: Truck check and Fire Hall housekeeping

Members conducted routine truck and equipment checks on all apparatus to ensure operational readiness and compliance with departmental safety standards. These checks included:

- Inspection of emergency lighting and warning systems
- Testing of radios and communication equipment
- Verification of hose, tools, and medical equipment inventories
- Fluid level and battery inspections
- General inspection of pumps, fittings, and onboard equipment
- Cleaning and organization of apparatus interiors and storage compartments

In addition to apparatus checks, members completed general housekeeping and maintenance throughout the fire hall. Activities included:

- Cleaning of apparatus bays and common areas
- Organizing equipment storage areas
- Disposal of unnecessary materials and debris
- Inspection and tidying of training and meeting spaces
- General upkeep to maintain a safe and professional working environment

These routine activities are important in maintaining emergency response readiness, prolonging equipment life, and ensuring the fire hall remains organized and functional for department operations.

Report Prepared By:

Andrew Scanlon
Fire Chief
Vonda Fire & Rescue



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Monthly Report

Date – Incident – Members	Time	
May 25 th – Training – Hydrant Flushing and Maintenance	26-0010	1900-2100
May 28 th – Truck check and hall housekeeping	26-0011	1200-1400
June 3 rd – STARS instructor visit	26-0012	1900-2130
June 20 th – Dangerous goods for first responders	TBD	TBD



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Policy: Emergency Evacuee Campground Use

Purpose:

To establish a procedure allowing evacuees from wildfires or other fire-related emergencies to access temporary accommodations at the Town of Vonda campground, ensuring their safety and comfort during periods of displacement.

Scope:

This policy applies to all evacuees of fire-related incidents from the Town of Vonda, any Rural Municipality (RM), or any Urban Municipality (UM) within the province of Saskatchewan during the campground's operational season.

Policy Statement:

The Town of Vonda recognizes the importance of providing temporary accommodations for residents displaced due to fire-related emergencies. The Vonda Fire & Rescue Fire Chief(s) or designated officers are authorized to permit evacuees to occupy up to five (5) campsites at the Town of Vonda campground, free of charge, subject to availability.

Procedures:

1. Authorization:

- Only the Vonda Fire and Rescue Fire Chief(s), assigned officers or town council may grant permission for evacuee use of the campground.
- Permission must be documented, including the evacuee's name(s), date(s) of occupancy, and campsite assigned.

2. Eligibility:

- Evacuees must be displaced due to a wildfire or other fire-related incident.
- Occupancy is limited to the duration of the evacuation, until alternative accommodations become available or until the conclusion of the campgrounds operational season.

3. Campsite Allocation:

- Up to five (5) campsites may be allocated at any one time.
- Allocation is subject to campsite availability and is on a first-come, first-served basis.
- Evacuees **will not** be charged for campsite use.
- Evacuees must comply with all campground rules and regulations.

4. Amenities:

- Campsites provided will include available standard services (e.g., electricity and water) where applicable.
- Additional services or accommodations are not guaranteed.

5. Safety and Liability:

- Evacuees must adhere to all safety guidelines of the campground.

6. Notification:

- Town Council shall be informed of evacuee use as soon as practicable.

Approval and Oversight:

The Town of Vonda Council authorizes the Vonda Fire and Rescue Fire Chief(s) to implement and oversee this policy during emergency situations.

Report prepared by:

Andrew Scanlon

Fire Chief

Vonda Fire & Rescue



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Date: Thursday, June 4th

Subject: Vonda Fire & Rescue – Overview

1. Membership

Vonda Fire & Rescue currently has **11 active members**. Among these:

- **7 members** are trained and qualified in **Wildland Fire Suppression Awareness**.
- All **11 members** hold **Standard First Aid** certification.
- **3 members** are qualified as **Medical First Responders**.
- **1 member** is a **Paramedic** certified through the **Saskatchewan College of Paramedics**.

2. Training Program

Our department prioritizes ongoing training to maintain readiness and ensure compliance with provincial standards. Key training activities include:

- **Regular Training Sessions:** Held **twice per month (24 sessions per year)** covering a variety of skills.
- **SCBA Training:** Members regularly practice using self-contained breathing apparatus to maintain proficiency in hazardous environments.
- **Search and Rescue Techniques:** Continuous skill development ensures members are prepared for emergency rescues.
- **NFPA 1006 Compliance:** At least **once per year**, members review and practice extrication techniques to meet provincial standards.
- **Dangerous Goods Awareness:** Training for all members is conducted **annually**.
- **STARS Training:** Helicopter landing zone and scene safety training is conducted **annually** in collaboration with STARS.
- **Hose Techniques and Pumper Operations:** Practiced **multiple times per year** to maintain operational readiness.

3. Summary

Vonda Fire & Rescue maintains a highly trained and versatile team, capable of responding to a wide range of emergencies. Through regular, structured training and adherence to provincial standards, our members remain equipped to serve the community safely and effectively.

Report Prepared By:

Andrew Scanlon
Fire Chief
Vonda Fire & Rescue

**MINUTES OF A SPECIAL MEETING OF THE TOWN OF VONDA HELD IN COUNCIL
CHAMBERS THIS 30TH DAY OF JUNE, 2026**

PRESENT: Mayor Brenda Willman, Councillors Gisele DeHart, Dianne Addley, Sig Bouliane, Jesse Lefebvre, Terry Nahorniak (via telephone) and Administrator Linda Denis.

CALL TO ORDER: Mayor Brenda Willman called the meeting to order at 7:00 pm.

AGENDA:

144/2026 DeHart/Addley: To adopt the agenda.

Carried

CLOSED SESSION:

145/2026 DeHart/Bouliane: That at 7:00 pm council move into closed session within the exemption of LAFOIP in regard to employee concerns. Present were Mayor Brenda Willman, councillors Gisele DeHart, Dianne Addley, Sig Bouliane, Jesse Lefebvre, Terry Nahorniak (via telephone). The closed session concluded at 8:30 pm.

Carried

EMPLOYEE HOLIDAYS:

146/2026 DeHart/Bouliane: That the Town Foreman's requested holidays from July 17 to July 31, 2026 be denied, as the town has no one available to cover his duties while he is away.

Carried

INCIDENT REPORTS:

147/2026 DeHart/Nahorniak: That the Incident Report form be reviewed and approved by council and that all employees for the Town of Vonda be instructed to provide the necessary information as required.

Carried

BW

PAGE 2 OF THE SPECIAL MEETING MINUTES FROM JUNE 30, 2026

ADJOURNMENT:

148/2026

DeHart/Lefebvre: To adjourn the special meeting at 8:30 pm.

Carried

A handwritten signature in dark ink, appearing to read "B. DeHart", is written over a horizontal line.

Mayor

A handwritten signature in dark ink, appearing to read "Linda Lefebvre", is written over a horizontal line.

Administrator

3W