

TOWN OF VONDA REGULAR MEETING AGENDA

Wednesday, November 19th, 2025

TO BE HELD AT THE VONDA TOWN OFFICE

1. Present:
Call to Order:
2. Adopt the Agenda:
Council to sign Public Disclosure annual declaration.
3. Minutes: Approval of minutes of a regular meeting October 15th, 2025. Address Debby King's correspondence and attach to these minutes.
Approval of minutes of a special meeting November 5th, 2025.
4. Financials:
 - a) Statement of Financial Activities
 - b) List of Accounts Payable
5. Delegations:
 - a) 7:00 pm Fire Chief report (Andrew Scanlon)
 - b) 7:15 pm Debby King in regard to sidewalk update and conflict of interest concerns and employers responsibilities for employees.
 - c) 7:30 pm Gisele DeHart in regard to Code of Ethics three complaints, Correspondence attached.
 - d) Santana Hawman, Fire Dept. questions.
 - e) Laurie Beaulieu, in regard to Fire Department.
6. Unfinished Business:
 - a) Update as to casual employee position.
 - b) Update as to questions to lawyer.
 - c) Update as to bylaw officer.
 - d) Repairs to east exit road to highway, any updates.
 - e) Update as to OHS certifications, and aerial lift basket.
 - d) Update as to security at town buildings.
 - e) Update as to repairs on town shop roof.

**MINUTES OF A REGULAR MEETING OF THE TOWN OF VONDA HELD IN COUNCIL
CHAMBERS AT THE VONDA TOWN OFFICE THIS 19TH DAY OF NOVEMBER, 2025**

PRESENT: Mayor Brenda Willman, Councillors Stephen King, Dianne Addley, Brian Florizone, Terry Nahorniak, Jesse Lefebvre and Administrator Linda Denis.

CALL TO ORDER: Mayor Brenda Willman called the meeting to order at 6:30 pm.

AGENDA:

137/2025 Lefebvre/King: To adopt the agenda.

Carried

MINUTES:

138/2025 Nahorniak/Lefebvre: To approve the minutes of a regular meeting held on October 15th, 2025, and attach the correspondence provided by Debby King.

Carried

139/2025 King/Addley: To approve the minutes of a special meeting held on November 5, 2025.

Carried

FINANCIALS & BANK REC:

140/2025 King/Lefebvre: To approve the bank reconciliation and financial statements.

Carried

ACCOUNTS PAYABLE:

141/2025 Lefebvre/Florizone: To approve and pay this list of accounts payable in the amount of \$85,660.79.

Carried

CLOSED SESSION:

Mayor Brenda Willman motioned that council move to a closed meeting at 6:45 pm in accordance to LAFOIP to discuss the position of Bylaw Officer. Present were Mayor Brenda Willman, Councillors Stephen King, Terry Nahorniak, Brian Florizone, Dianne

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PAGE 2 OF THE REGULAR MEETING MINUTES FROM NOVEMBER 19TH, 2025

CLOSED SESSION CONTINUED:

Addley, Jesse Lefebvre and Andrew Scanlon. Council came out of closed session and resumed the meeting at 7:10 pm.

BYLAW OFFICER:

142/2025 Addley/Nahorniak: That Andrew Scanlon be hired as the Bylaw Officer for the Town of Vonda at \$30.00 per hour, contingent to contract approval and a probationary period of 3 months.

Carried

DELEGATIONS:

*Fire Chief, Andrew Scanlon read his fire department reports and his correspondence is attached to these minutes.

*Debby King spoke about employee, employer responsibilities, and requested council to create standard operation procedures and certification requirements for all future employees.

Debby King then addressed her concerns about the code of ethics with councillor Brian Florizone, and she requested that he remove himself as a representative of the Fire Department task force. Councillor Florizone replied that she should contact the municipal Ombudsman with her concerns.

*Gisele DeHart requested that a written response in regard to her Code of Ethics concerns be provided within one month. She also requested that council enforce the town's Zoning bylaw and OCP.

*Santana Hawman asked council if they had any answers to the questions which she had presented to them in February 2025, regarding the zoning of 107 Railway, and RM Grant Fire Department moving in to 107 Railway, and asked that her questions be answered as soon as possible. She requested that her correspondence be attached to these minutes.

*Laurie Beaulieu read her letter regarding the future of the Town of Vonda Fire Department, and requested that her correspondence be attached to these minutes.

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PAGE 3 OF THE REGULAR MEETING MINUTES FROM NOVEMBER 19TH, 2025.

REED SECURITY:

143/2025 Addley/Nahorniak: That the Town of Vonda accepts the quote from Reed Security to install Smart Security systems and alarms into the Vonda Shop/Fire hall, the Vonda Town Office, and the Vonda Water Treatment Plant in the amount of \$8940.37.

Carried

RINK FINANCIALS:

144/2025 Florizone/Lefebvre: That council receives 2 years of bank statements from the Vonda Memorial Rink and Vonda Parks and Recreation accounts.

Carried

MUNICIPAL REVENUE SHARING:

145/2025 Nahorniak/Lefebvre: That the council of the Town of Vonda passed a resolution #145/2025 on November 19th, 2025 confirming that the municipality has met the outstanding eligibility requirements: Submission of the 2024 Audited Financial Statement to the Ministry, submission of the 2024 Public Waterworks Report to the Ministry, In Good Standing with respect to the reporting and remittance of Education Property Taxes; Adoption of a Council Procedures Bylaw; Adoption of an Employee Coded of Conduct; All members of council have filed and annually updated their Public Disclosure Statements, as required. We authorize the administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing grant.

Carried

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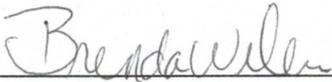
ADJOURNMENT:

146/2025

King/Lefebvre: To adjourn the meeting at 9:00 pm.

Carried

The next regular meeting of council will be held on December 17th, 2025, at 6:30 pm at the Vonda Town Office at 204 main street in Vonda.



Mayor



Administrator



Date Printed
12/11/2025 3:49 PM

Town of Vonda
Bank Reconciliation - Summary

Page 1

Cash Account
For Ending Date 11/30/2025

110-110-120 - Cash - Bank - Demand
GL Balance to 11/30/2025

532,715.41

Service Charges:
Interest Charges:
Interest Revenue:

0.00
0.00
0.00

Adjusted Book Balance

532,715.41

Bank Statement Balance:

562,114.78

Deposits in Transit: 700.00
Outstanding Payments: -30,099.37
Total Uncleared: -29,399.37

-29,399.37

Adjusted Bank Balance

532,715.41

Notes

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2025

	Year To Date	Budget	Variance	%	Current Month
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy	351,084.14	350,000.00	1,084.14	100.31	
410-120-100 - Abatements and Adjustments	1,376.00	2,000.00	(624.00)	68.80	
	352,460.14	352,000.00	460.14	100.13	0.00
Potash Tax Share					
410-200-100 - Potash Tax Share	82,797.29	12,000.00	70,797.29	689.98	
	82,797.29	12,000.00	70,797.29	689.98	0.00
Penalties on Tax Arrears					
410-400-110 - Penalty on Mun Taxes Current - Prope	6,796.97	5,000.00	1,796.97	135.94	531.03
410-400-190 - Penalty on Mun Taxes Current - Other	854.53	500.00	354.53	170.91	75.69
	7,651.50	5,500.00	2,151.50	139.12	606.72
Special Municipal Levy					
410-600-100 - Special Municipal Levy RCMP	40,500.00	36,230.00	4,270.00	111.79	
410-610-100 - Special Municipal Levy Recycle	19,855.30	18,960.00	895.30	104.72	37.64
	60,355.30	55,190.00	5,165.30	109.36	37.64
TOTAL TAXATION:	503,264.23	424,690.00	78,574.23	118.50	644.36
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work-Equipment Rentals	6,691.00	3,000.00	3,691.00	223.03	
420-100-130 - F&C - Custom Work - Tax Enforcemen	25,000.00		25,000.00		
420-200-900 - Miscellaneous Revenue	63,493.87	500.00	62,993.87	####.##	
	95,184.87	3,500.00	91,684.87	2719.57	0.00
Rentals					
420-400-100 - F&C - Policing Fees	500.00		500.00		
	500.00	0.00	500.00	0.00	0.00
Recreation Fees					
Recreation Centre Fees					
420-500-100 - F&C - Skating rinkFees and Rentals	3,500.00	20,000.00	(16,500.00)	17.50	
420-500-700 - F&C - Rec Centre Fees - Kitchen sales	8,257.00	13,000.00	(4,743.00)	63.52	
420-500-800 - Campground Income	2,580.03	2,000.00	580.03	129.00	
420-500-999 - Rink - ATM replenishment	2,809.51		2,809.51		
	17,146.54	35,000.00	(17,853.46)	48.99	0.00
420-520-300 - Rink grants and donations	1,750.00		1,750.00		750.00
	18,896.54	35,000.00	(16,103.46)	53.99	750.00
Cemetery Fees					
420-600-100 - F&C - Cemetery Fees	500.00		500.00		
	500.00	0.00	500.00	0.00	0.00
Licenses and Permits					
420-700-100 - F&C - Licenses & Permits	2,985.30	7,000.00	(4,014.70)	42.65	
	2,985.30	7,000.00	(4,014.70)	42.65	0.00
Other					
General Office Services Provided					
420-800-200 - F&C - General Office Services & Licen	1,219.66	1,000.00	219.66	121.97	10.00

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2025

	Year To Date	Budget	Variance	%	Current Month
	1,219.66	1,000.00	219.66	121.97	10.00
Landfill/Waste Collection Fees					
420-850-110 - F&C - Landfill Fees paid on Saturday	1,174.00	1,000.00	174.00	117.40	150.00
420-850-120 - RM share of landfill fees	7,342.72	7,000.00	342.72	104.90	
	8,516.72	8,000.00	516.72	106.46	150.00
	9,736.38	9,000.00	736.38	108.18	160.00
TOTAL FEES AND CHARGES:	127,803.09	54,500.00	73,303.09	234.50	910.00
UTILITIES					
Water					
440-110-100 - W/S Consumption	242,449.78	280,000.00	(37,550.22)	86.59	334.98
440-140-200 - Bulk water sales	13,562.40	8,000.00	5,562.40	169.53	1,319.00
440-160-500 - W & S Account Penalties	110.00	200.00	(90.00)	55.00	
	256,122.18	288,200.00	(32,077.82)	88.87	1,653.98
TOTAL UTILITIES:	256,122.18	288,200.00	(32,077.82)	88.87	1,653.98
UNCONDITIONAL REVENUE SHARING					
Unconditional Transfers					
450-110-100 - Unconditional - (Revenue Sharing)		100,000.00	(100,000.00)		
	0.00	100,000.00	(100,000.00)	0.00	0.00
Total UNCONDITIONAL REVENUE SHARING:	0.00	100,000.00	(100,000.00)	0.00	0.00
CONDITIONAL GRANTS					
Federal					
450-200-070 - Conditional - Federal		27,000.00	(27,000.00)		
	0.00	27,000.00	(27,000.00)	0.00	0.00
Provincial					
450-300-050 - Provincial Gov't Agencies	99,445.13		99,445.13		2,767.04
	99,445.13	0.00	99,445.13	0.00	2,767.04
TOTAL CONDITIONAL GRANTS:	99,445.13	27,000.00	72,445.13	368.32	2,767.04
GRANTS IN LIEU OF TAXES					
Federal					
450-500-100 - GIL - Federal	1,500.00	1,000.00	500.00	150.00	
	1,500.00	1,000.00	500.00	150.00	0.00
Provincial					
450-600-100 - GIL - Provincial	28,805.25	1,500.00	27,305.25	1920.35	
450-660-100 - Tip Grant	1,454.85	6,000.00	(4,545.15)	24.25	
	30,260.10	7,500.00	22,760.10	403.47	0.00
Other					
450-800-050 - GIL -SaskEnergy Surcharge	8,966.61	10,000.00	(1,033.39)	89.67	567.79
450-800-100 - GIL - Other - SPC Surcharge	28,430.74	34,000.00	(5,569.26)	83.62	2,411.09
	37,397.35	44,000.00	(6,602.65)	84.99	2,978.88

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2025

	Year To Date	Budget	Variance	%	Current Month
TOTAL GRANTS IN LIEU OF TAXES:	69,157.45	52,500.00	16,657.45	131.73	2,978.88
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	7,636.68	2,000.00	5,636.68	381.83	658.41
	7,636.68	2,000.00	5,636.68	381.83	658.41
TOTAL INVESTMENT INCOME AND COMMIS	7,636.68	2,000.00	5,636.68	381.83	658.41
OTHER REVENUES					
Other Revenue					
480-150-100 - Donations for FD	600.00	3,000.00	(2,400.00)	20.00	600.00
	600.00	3,000.00	(2,400.00)	20.00	600.00
TOTAL OTHER REVENUES:	600.00	3,000.00	(2,400.00)	20.00	600.00
TOTAL REVENUES:	1,064,028.76	951,890.00	112,138.76	111.78	10,212.67

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2025

	Year To Date	Budget	Variance	%	Current Month
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity	7,760.00	8,000.00	240.00	97.00	760.00
	7,760.00	8,000.00	240.00	97.00	760.00
510-110-140 - GG - Council - Indemnity Committee	375.03		(375.03)		
510-110-230 - GG - Salaries - Administrator	44,537.54	50,000.00	5,462.46	89.08	4,167.00
	52,672.57	58,000.00	5,327.43	90.81	4,927.00
Benefits					
510-130-230 - GG - Benefits - Administrator	8,830.30	9,700.00	869.70	91.03	845.53
	8,830.30	9,700.00	869.70	91.03	845.53
	61,502.87	67,700.00	6,197.13	90.85	5,772.53
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal	179.81	5,000.00	4,820.19	3.60	
510-200-130 - GG - Cont. - Audit/Accounting	10,345.60	13,000.00	2,654.40	79.58	169.60
510-200-150 - GG - Cont. - Assessment - SAMA	5,357.00	5,400.00	43.00	99.20	
510-200-170 - GG - Cont. - Advertising	128.57	1,500.00	1,371.43	8.57	100.00
510-210-160 - GG - Travel, & Admin Training	1,950.00	2,500.00	550.00	78.00	150.00
510-220-100 - Office Maintenance & Repair	2,263.17	2,000.00	(263.17)	113.16	2,263.17
510-230-100 - GG - Insurance/Bond	39,865.64	34,000.00	(5,865.64)	117.25	12.00
510-240-100 - GG - Cont. - Memberships & Subscript	3,389.09	2,000.00	(1,389.09)	169.45	598.50
	63,478.88	65,400.00	1,921.12	97.06	3,293.27
Utilities					
510-300-110 - GG - Utility - Heat Office	4,660.78	6,500.00	1,839.22	71.70	341.38
510-300-120 - GG - Utility - Power Office	3,274.83	4,000.00	725.17	81.87	1,000.89
510-300-140 - GG - Utility - Telephone	7,085.42	7,000.00	(85.42)	101.22	548.82
	15,021.03	17,500.00	2,478.97	85.83	1,891.09
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage & Stationery	2,755.49	2,000.00	(755.49)	137.77	248.00
510-410-140 - GG - Stationery/Supplies	631.61	2,500.00	1,868.39	25.26	
510-410-160 - GG - Maint. - Photocopier		1,000.00	1,000.00		
510-490-150 - Misc. office services Software Maint.	3,886.11	5,000.00	1,113.89	77.72	669.17
	7,273.21	10,500.00	3,226.79	69.27	917.17
Other					
410-130-100 - Discount on Municipal Tax - Property	3,218.48	4,500.00	1,281.52	71.52	
410-130-190 - Discount on RCMP	346.89	500.00	153.11	69.38	
410-400-390 - Tax enforcement Cost & Recovery	(26,364.38)		(26,364.38)		
	(22,799.01)	5,000.00	27,799.01	555.98	0.00
TOTAL GENERAL GOVERNMENT SERVICES	124,476.98	166,100.00	41,623.02	74.94	11,874.06

PROTECTIVE SERVICES

POLICE PROTECTION

Professional/Contractual Services

520-210-100 - PS - Policing Costs 20,500.00 34,000.00 13,500.00 60.29

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2025

	Year To Date	Budget	Variance	%	Current Month
TOTAL POLICE PROTECTION:	20,500.00	34,000.00	13,500.00	60.29	0.00
FIRE PROTECTION					
Wages and Benefits					
Wages					
525-110-110 - PS - Fire Chief- Salaries	4,500.00	5,400.00	900.00	83.33	450.00
	4,500.00	5,400.00	900.00	83.33	450.00
Professional/Contractual Services					
525-240-100 - PS - Fire - Memberships/Subscriptions	1,594.73	1,200.00	(394.73)	132.89	
525-250-100 - PS - Fire - Maintenance	26,230.25	5,000.00	(21,230.25)	524.61	918.34
525-260-100 - PS - Fire - Training		2,000.00	2,000.00		
	27,824.98	8,200.00	(19,624.98)	339.33	918.34
Maintenance, Materials and Supplies					
525-430-110 - PS - FD Fuel/Oil/Grease	972.31	1,000.00	27.69	97.23	327.72
525-440-100 - PS - Fire - Small Tools/Equipment	1,035.40	16,000.00	14,964.60	6.47	
	2,007.71	17,000.00	14,992.29	11.81	327.72
Grants and Contributions					
525-520-110 - PS - Fire - Grants and Contributions	500.00	3,000.00	2,500.00	16.67	
	500.00	3,000.00	2,500.00	16.67	0.00
Other					
525-920-110 - PS -911/Tower/Comm./Cell phones	3,481.04	3,000.00	(481.04)	116.03	826.80
	3,481.04	3,000.00	(481.04)	116.03	826.80
TOTAL FIRE PROTECTION:	38,313.73	36,600.00	(1,713.73)	104.68	2,522.86
TOTAL PROTECTIVE SERVICES:	58,813.73	70,600.00	11,786.27	83.31	2,522.86
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. Salaries Foreman Assistan	15,489.19	25,000.00	9,510.81	61.96	
530-110-150 - TS - Town FOREMEN SALARY TAN	30,925.08	60,000.00	29,074.92	51.54	4,243.87
	46,414.27	85,000.00	38,585.73	54.61	4,243.87
Benefits					
530-120-110 - TS - Maint. - Benefits -TOWN FOREM/	8,625.24	13,000.00	4,374.76	66.35	
530-120-120 - TS - Maint. - Benefits - Foreman Ass. E	3,665.13	5,500.00	1,834.87	66.64	
	12,290.37	18,500.00	6,209.63	66.43	0.00
	58,704.64	103,500.00	44,795.36	56.72	4,243.87
Professional/Contractual Services					
530-210-110 - TS - Maint. Street Maintenance & Repa	4,408.75	15,000.00	10,591.25	29.39	
530-210-140 - TS - Maint. - Building Inspections	5,146.14	6,500.00	1,353.86	79.17	160.00
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		2,000.00	2,000.00		

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2025

	Year To Date	Budget	Variance	%	Current Month
Utilities	9,554.89	23,500.00	13,945.11	40.66	160.00
530-300-120 - TS - Maint. - Street Lights Power	8,076.39	9,000.00	923.61	89.74	2,169.14
530-300-150 - TS -Town shop utilities Berezuk	2,050.12	4,500.00	2,449.88	45.56	308.84
	10,126.51	13,500.00	3,373.49	75.01	2,477.98
Maintenance, Materials & Supplies					
530-410-100 - TS - Maint. - Shop Supply & small tools	13,463.34	4,000.00	(9,463.34)	336.58	12,354.85
530-410-120 - TS - Maint. - PPE For foreman	985.00	500.00	(485.00)	197.00	
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	13,144.87	20,000.00	6,855.13	65.72	2,616.96
530-425-110 - TS - Maint. - Fuel/Diesel/Oil	8,339.76	15,000.00	6,660.24	55.60	595.64
530-440-100 - TS - Maint. - Gravel/Sand	2,300.00	4,000.00	1,700.00	57.50	
	38,232.97	43,500.00	5,267.03	87.89	15,567.45
Capital Expenditures					
530-600-130 - TS -LEASE OF BOBCAT	23,990.89	36,000.00	12,009.11	66.64	2,180.99
	23,990.89	36,000.00	12,009.11	66.64	2,180.53
TOTAL MAINTENANCE:	140,609.90	220,000.00	79,390.10	63.91	24,630.29
CONSTRUCTION					
Other					
210-700-900 - Long Term Debt - SHOP	42,027.96	45,850.00	3,822.04	91.66	3,818.36
	42,027.96	45,850.00	3,822.04	91.66	3,818.36
TOTAL CONSTRUCTION:	42,027.96	45,850.00	3,822.04	91.66	3,818.36
TOTAL TRANSPORTATION SERVICES:	182,637.86	265,850.00	83,212.14	68.70	28,448.65
ENVIRONMENTAL SERVICES					
Wages and Benefits					
540-110-110 - EH - Wages Landfill	8,076.26	9,000.00	923.74	89.74	833.31
540-120-110 - EH - Benefits Landfill	426.48	500.00	73.52	85.30	38.46
	8,502.74	9,500.00	997.26	89.50	871.77
Professional/Contractual Services					
540-200-100 - EH - PPE for landfill		250.00	250.00		
540-200-110 - EH - Loraas Disposal Landfill Costs	22,655.56	26,000.00	3,344.44	87.14	2,448.37
540-200-115 - EH - Recycling costs	17,002.24	19,000.00	1,997.76	89.49	1,655.02
	39,657.80	45,250.00	5,592.20	87.64	4,103.39
TOTAL ENVIRONMENTAL SERVICES:	48,160.54	54,750.00	6,589.46	87.96	4,975.16
RECREATION AND CULTURAL SERVICES					
Wages					
570-110-120 - R&C -Wages - Skating Rink	8,425.00	9,000.00	575.00	93.61	
	8,425.00	9,000.00	575.00	93.61	0.00
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Levy	7,488.00	7,200.00	(288.00)	104.00	
	7,488.00	7,200.00	(288.00)	104.00	0.00
Utilities - Power					
570-310-110 - R&C - Utility - Power - Phone/ Rink	10,973.00	17,000.00	6,027.00	64.55	1,897.60

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2025

	Year To Date	Budget	Variance	%	Current Month
Maintenance, Materials and Supplies	10,973.00	17,000.00	6,027.00	64.55	1,897.60
570-420-140 - R&C - Supplies - Kitchen	4,345.49	3,000.00	(1,345.49)	144.85	
570-430-170 - R&C - Rink building maintenance	4,975.41	2,000.00	(2,975.41)	248.77	157.50
570-430-190 - R&C - Rink maintence/small tools	979.52	2,000.00	1,020.48	48.98	494.00
	10,300.42	7,000.00	(3,300.42)	147.15	651.50
Other					
570-900-110 - R&C - Other rec expenses Gazebo	3,100.00	6,500.00	3,400.00	47.69	
570-900-999 - R&C - ATM replensihment	3,500.00		(3,500.00)		
	6,600.00	6,500.00	(100.00)	101.54	0.00
TOTAL RECREATION AND CULTURAL SERV	43,786.42	46,700.00	2,913.58	93.76	2,549.10
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water -Foreman WTPSalaries	34,832.68	15,000.00	(19,832.68)	232.22	2,006.13
580-120-110 - UT - Water -Foreman WTPBenefits	5,214.08	3,500.00	(1,714.08)	148.97	1,369.03
	40,046.76	18,500.00	(21,546.76)	216.47	3,375.16
Professional/Contractual Services					
580-260-100 - UT - Water - Conference Fees		2,000.00	2,000.00		
580-285-100 - UT - Lagoon & Dredging	3,720.00		(3,720.00)		3,720.00
580-285-120 - UT - Water Treat Plant Maint & Repair:	26,345.25	30,000.00	3,654.75	87.82	4,632.59
580-285-140 - UT - Water -	1,546.49		(1,546.49)		
580-290-100 - UT - Water Testing Local Russ	11,679.08	16,000.00	4,320.92	72.99	1,240.41
580-290-110 - UT - Water Lab Testing MINISTER & (1,045.57	4,000.00	2,954.43	26.14	416.19
580-295-100 - UT - Water - Casual Contracted	556.25		(556.25)		
	44,892.64	52,000.00	7,107.36	86.33	10,009.19
Utilities					
580-300-120 - UT - Water - Energy WTP	1,497.18	3,000.00	1,502.82	49.91	257.19
580-300-130 - UT - Water - Power WTP	9,856.23	18,000.00	8,143.77	54.76	2,087.61
	11,353.41	21,000.00	9,646.59	54.06	2,344.80
Maintenance, Materials and Supplies					
580-430-100 - UT - Water/Sewer Install & Maintenanc	24,417.60	5,000.00	(19,417.60)	488.35	8,538.80
580-450-100 - UT - Water - Chemicals	34,806.54	30,000.00	(4,806.54)	116.02	3,935.09
	59,224.14	35,000.00	(24,224.14)	169.21	12,473.89
TOTAL WATER:	155,516.95	126,500.00	(29,016.95)	122.94	28,203.04
SEWER					
Professional/Contractual Services					
585-285-130 - UT - Sewer -Lagoon- Loan Constr.	242,469.32	130,000.00	(112,469.32)	186.51	
	242,469.32	130,000.00	(112,469.32)	186.51	0.00
Utilities					
585-300-120 - UT - Power Lift station,	2,973.17	3,500.00	526.83	84.95	790.29
585-300-130 - UT - Power Pumphouse	5,783.08	2,000.00	(3,783.08)	289.15	4,608.13
	8,756.25	5,500.00	(3,256.25)	159.20	5,398.42
TOTAL SEWER:	251,225.57	135,500.00	(115,725.57)	185.41	5,398.42
TOTAL UTILITIES:	406,742.52	262,000.00	(144,742.52)	155.25	33,601.46

BW

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2025

	Year To Date	Budget	Variance	%	Current Month
TOTAL EXPENDITURES:	864,618.05	866,000.00	1,381.95	99.84	83,971.29
CHANGE IN NET-FINANCIAL ASSETS	199,410.71	85,890.00	113,520.71	232.17	(73,758.62)
CHANGE IN NET ASSETS	199,410.71	85,890.00	113,520.71	232.17	(73,758.62)
CHANGE IN SURPLUS	199,410.71	85,890.00	113,520.71	232.17	(73,758.62)

BW

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2025

	Year To Date	Budget	Variance	%	Current Month
ACCOUNT BALANCES					
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash		400.00			
110-110-120 - Cash - Bank - Demand	104,513.92	532,715.41			(45,291.71)
110-110-150 - Cash - Vonda Fire & Rescue		27,308.33			
110-110-160 - Cash - Vonda Rink		21,317.68			
110-110-170 - Cash - CU Equity		523.83			
Total Cash and Investments:	104,513.92	582,265.25			(45,291.71)
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current		80,601.67			
110-200-110 - Municipal - Tax Receivable - Arrears		(12,632.67)			
110-200-300 - Municipal RCMP Levy - Current		(3,714.07)			
110-200-310 - Municipal Special Levy #1 - Arrears		4,773.55			
110-200-400 - Municipal Recycling Levy - Current		3,073.80			
110-200-410 - Municipal Special Levy #2 - Arrears		1,254.95			
Total Municipal Taxes Receivable:	0.00	73,357.23			0.00

BW

Report Date
12/11/2025 3:48 PM

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2025

	Year To Date	Budget	Variance	%	Current Month
Additional Tax Information					
<u>Receipt of Arrears</u>	Receipts	BalFwd			
<u>Current Taxes Collected</u>	Receipts	Levy			
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on

Nov. 19, 2025
(Date)

Rinda Owens

Administrator Name
Administrator Title

Brenda Willman

Head of Council Name
Head of Council Title

Town of Vonda
List Of Accounts for Approval
 Batch: 2025-00093 to 2025-00097

Date Printed
 01/20/2026 10:03 AM

Bank Code - AP - GENERAL PAYABLES

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5417	11/06/2025	Minister of Finance 10255.	Prairie Spirit October	3,920.45	3,920.45
5418	11/06/2025	Municipal Employee's 10225	Remit for October	1,875.06	1,875.06
5419	11/06/2025	Receiver General For Canada 10255.	Remittance for October	3,264.85	3,264.85
5420	11/06/2025	Saskpower 270439	cable underground	3,807.90	3,807.90
5421	11/06/2025	Sasktel Cmr vv.	office	361.79	361.79
5422	11/06/2025	St. Paul's R.C.S.S.D. #20 10255.	School remittance October	152.34	152.34
5423	11/06/2025	Suma 10255	October monthly remittance	465.35	465.35
5424	11/06/2025	Collabria 110225.	computer for shop/repairs	4,244.85	4,244.85
5425	11/06/2025	VONDA FIRE & RESCUE 10255	Halloween Dance	647.00	647.00
5426	11/21/2025	Saskpower ssh. 34n, vv6. bbh. wwe. 44h. 334,, rrt,, gguu,, gghmm,,	shop berezuk shop water treatment plant well pumphouse park lift station street lights Rink main street office	281.82 41.70 2,186.08 1,027.86 351.79 247.51 1,503.36 665.40 222.06 115.69	6,643.27
5427	11/21/2025	Saskenergy Incorporated hhumm, wttp.. ddrm,. runnml	office water treatment plant treatment plant rink	358.45 148.49 121.56 166.94	795.44
5428	11/21/2025	D & M Fire Safety Systems 78198	annual inspection rink	165.38	165.38
5429	11/21/2025	Minister of Finance PPST 2047725262	Portable billing	865.80	865.80
5430	11/21/2025	Napa Auto Parts 830238 822313 824660	parts for truck filters air filters	245.50 22.80 94.19	362.49
5431	11/21/2025	Gregg Distributors 537275 537276	ppe for shop shop supplies	622.80 31.61	654.41
5432	11/21/2025	Acme Mechanical 3081	repair furnace at shop	3,697.24	3,697.24

Mayor

BW

Town of Vonda
List Of Accounts for Approval
Batch: 2025-00093 to 2025-00097

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
5433	11/21/2025	Wakaw Recorder			
		3275	advertisement	105.00	105.00
5434	11/21/2025	Saskatoon Co-Op Assoc. Ltd.			
		486436	fuel for truck	124.70	
		9784	fuel for bobcat	79.23	
		50	shop supplies	71.74	
		371	fuel for truck	89.94	
		1162...	cleaning supplies	48.57	
		1352	fuel for bobcat	95.89	
		2662	fuel for truck	61.54	571.61
5435	11/21/2025	Enviroway Detergent Mfg.			
		083654	Water treatment chemical	64.38	
		083607	Water treatment chemical	2,258.13	2,322.51
5436	11/21/2025	Prestige Lock & Door			
		510619	repair locks at town office	470.64	470.64
5437	11/21/2025	Linde Canada Inc.			
		52879801	Welding supplies	749.47	749.47
5438	11/21/2025	Loraas Disposal			
		725439	disposal fees	2,570.79	
		725440	recycle fees	1,737.77	4,308.56
5439	11/21/2025	AED Advantage			
		44692	Rink AED	517.30	517.30
5440	11/21/2025	Munisoft			
		03166	munisoft	231.99	231.99
5441	11/21/2025	Princess Auto			
		1025,	Parts and Oil for machinery	244.85	244.85
5442	11/21/2025	Go Pack Packaging Solutions			
		1535	waste water chemical	1,798.20	1,798.20
5443	11/21/2025	Wagner Inspection Services			
		cad,	inspection for cadrain	168.00	168.00
5444	11/21/2025	Delta Water Products			
		017676	Franklin 3HP motor	5,459.79	5,459.79
5445	11/21/2025	Alpha Automation Ltd.			
		125-1005	Water plant maintenance	2,536.69	2,536.69
5446	11/21/2025	Darrells Small Motors Ltd.			
		02099	repairs for mower	1,422.48	1,422.48
5447	11/21/2025	Celtic Contracting			
		2497	excavate test hole for lagoon	3,496.50	3,496.50
5448	11/21/2025	Jensen & Stromberg			
		3798	filing ROE	177.60	177.60
5449	11/21/2025	Meridian Surveys Ltd.			
		32039	subdivision for lift station	3,906.00	3,906.00
5450	11/21/2025	Brenda Willman			
		1025	council meeting Oct.	150.00	150.00
5451	11/21/2025	Brian Florizone			
		1025	..Oct. meeting	100.00	100.00
5452	11/21/2025	Terry Nahorniak			
		1025	..Oct. meeting	100.00	100.00
5453	11/21/2025	Dustin Wasyliv			

Town of Vonda
List Of Accounts for Approval
Batch: 2025-00093 to 2025-00097

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			1025	..Oct .meeting	100.00	100.00
5454	11/21/2025	Jesse Lefebvre	1025	..Oct. meeting and swwa	210.00	210.00
5455	11/21/2025	Dianne Addley	1025	Oct. meeting	100.00	100.00
5456	11/21/2025	Andrew Scanlon	10025..	Fire chief salary Oct.	225.00	225.00
5457	11/21/2025	Byron Saxinger	10255.	Fire chief Salary	225.00	225.00
5458	11/21/2025	Sask.Health Authority	7010838	water testing ministerial	437.00	437.00
5459	11/21/2025	Canada Post	1135..	postage	260.40	260.40
5460	11/21/2025	Carlton Trail Regional College	100013956	membership	598.50	598.50
5461	11/21/2025	Linda Denis	1125.	November	3,017.51	3,017.51
5462	11/21/2025	Ryan Hawryliw	1125.	November landfill	799.29	799.29
5463	11/21/2025	Tanner Petrie	1125..	Town Foreman Nov.	4,243.87	4,243.87
5464	11/26/2025	Axis Water Service	157	Water testing Oct.	1,240.41	1,240.41
5465	11/26/2025	Collabria	028000.	fuel, tire, supplies for FD	1,060.27	
			02988.	postage and fuel	355.48	1,415.75
5466	11/26/2025	Saskenergy Incorporated	qqw66.	Rink	245.21	245.21
5467	11/26/2025	Saskpower	we55.	Rink	779.41	
			rr5n.	street lights	774.24	
			2300	lift station	238.42	
			4939	park	342.95	
			7877	gazebo main	128.13	
			4104	office	230.43	2,493.58
5468	11/26/2025	Sasktel Cmr	10255..	Rink	135.17	
			11255..	cell and FD	212.92	348.09
5469	11/27/2025	REV - Minister of Finance				
5470	11/27/2025	Reed Security	21488	Reed security for shop	4,256.03	
			23066	Reed security Town Office	2,369.92	
			22988	Security at Water Treatment Plant	2,314.42	8,940.37
				Total Computer Cheque:		85,660.79

Total AP: 85,660.79

Mayor

BW

Town of Vonda
List Of Accounts for Approval
Batch: 2025-00093 to 2025-00097

Certified Correct This 19th day of November, 2025

Brenda Wilson

Mayor

Linda Jones

Administrator

BW

Mayor

November 19, 2025

PLEASE INCLUDE THIS IN THE TOWN OF VONDA MEETING MINUTES

To Council,

RE: Questions/Concerns with regards to rezoning of J2 Auto and the RM of Grant Fire and Rescue 372

This is my third formal request, 4th counting the date on which you first received them - for complete answers to my questions submitted at the February 19/25 meeting. The continued lack of response is **unacceptable** and is causing me to **lose faith, confidence and trust in the Council**. You have had **nine months** to produce answers and information. Yet, **NOTHING** has been presented to myself, or the other ratepayers of Vonda. You, council serve us, the ratepayers, not the other way around. I expect full answers without further delay to night.

Diane,

At the Town meeting held at the rink in September of 2024, you expressed significant concern about insurance matters with regards to fire department status and its impact on your insurance rates. I am **again** requesting a clear update on what you have learned. I expect a direct answer: yes; you have requested and obtained information or no you have nothing to present on the matter. Please explain and provide documentation either way.

Brian,

On February 19th, 2025, you stated, "Oh, I could answer all these right now." You made that statement publicly at the town meeting. I was present at the meeting and witnessed you do so. I am now asking you to do exactly that, go through each question and answer them on the record as you claimed you could. Your **lack of interest** in providing clear, concise answers leads me to believe **you do not** have the **Town of Vonda's best interests at heart**. Rather, you are most concerned and invested in the future of the RM of Grant Fire and Rescue 372. Which would be a **violation of the code of ethics**. If this is not the case, prove me wrong with documentation and facts. I have all the questions that were presented to you, the Council, in February/25 right here. Let's address this now.

BW

I am verbally requesting a complete copy of all questions and any additional information that Council has submitted, or intends to submit to the lawyer whose services are being paid for with taxpayer funds.

Furthermore, at the November 5/25 special meeting which I attended, I witnessed Diane instructing you, Linda, not to submit questions 1-2 and 3 which she stated had been created by herself, Brian and Terry. I am requesting those questions as well in full. These are public matters involving public resources and I expect **Full disclosure**. Please provide all requested information in its entirety and without further obstruction.

Thank you.

Sincerely,

Town of Vondra ratepayer. Santana Moidenhauer



BW

November 19, 2025

Concerns regarding the future of the Town of Vonda Fire Department.

I am a rate payer for the Rm of Grant and The Town of Vonda.
My tax dollar goes toward both the Grant fire department and The town of Vonda Fire Department.

I believe both departments have great volunteers and provide valuable service.

I strongly believe that The town of Vonda needs to retain their own independent fire department. The town of Vonda Fire Department has come together and continued to improve. They have a wonderful community spirit and are participating in training on a continual basis. They have shown that they are fully capable of responding to calls in a timely manner. The Vonda Fire Department has a very reasonable budget which is transparent to the tax payer and is approved through the town council.

A majority of towns around have their own fire department such as Aberdeen, Prudhomme. I strongly believe that mutual aid agreements should be standard practice as the the fire departments are service clubs meant to be of service to the whole community, if anyone needs that extra help they should be able to know another fire team is there if needed.

I know there has been discussion by some councillors concerning the town of Vonda fire department , about possible disbanding or amalgamation and creating an agreement to start paying the RM of grant Fire department for fire protection services.

As a rate payer I strongly disagree with this idea. If the town of Vonda would give up their independent fire department they may never be able to restart if needed. Giving up independence makes the town rate payer more vulnerable to budget increases and lack of accountability and transparency.

Agreements change over time and the town of Vonda won't have a choice of who can provide services except the Grant Fire Department. This allows Grant FD to charge what ever they want and this could definitely become a huge issue in the future.

Unfortunately the recent history with the RM of Grant and Grant Fire department is they don't believe in respecting laws of community planning and defy the Town of Vonda council votes. They are not looking out for what is in the best interests of the town of Vonda and its future growth. Under the current environment this predicts that making any kind of agreement with the rm of grant or its fire department would not go well for the Town of Vonda.

I have been around a long time and attended various town meetings. I know for a fact the budget for the past fire department was 3 to 4 times higher then the current fire department.

The town of Vonda needs to keep their Fire Department, investing, building and embracing their current members.

The grant fire department should respect the law and regroup and move on with a plan for themselves. The town of Vonda council should only be looking out for what is in the best interest of its rate payers, for the short term and most importantly for the long term viability.

Again i believe there is good, valuable volunteers in both fire departments. My taxes contribute to both. The Vonda fire department is transparent and a great asset to our community.

thanks
Laurie Beaulieu

LB

Town of Vonda Water Treatment Plant Report
November 2025

Water produced: 2,862.5 m3

NaOH consumed: 135 (46.99/1,000m3)

Truck fill volume dispensed: 21,796 igal.

NaClO consumed: 30 (10.48/1,000m3)

Truck fill revenue: \$1,028 (\$47.16/1,000 igal)

Water Treatment Summary:

- cleaning ground strap fixed generator startup issues
- Onedrive filing system is working well
- distribution pump DP#3 failed, Alpha Automation is sourcing parts
- MTU1 booster pump put back into service after adjusting some connectors – Alpha Automation will inspect during DP#3 repair
- gathering information about Schneider Accusine power conditioner repair/replacement
 - an electrician will be required to help diagnose issue
 - startup/diagnostic procedure extremely important to protect downstream equipment

Lagoon Summary:

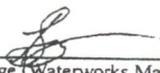
- continued monitoring will be required to plan for an emergency drain if required
- transfer valve is still having some issues with seizing open

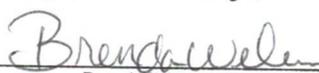
Maintenance Summary:

- November 14 – cleaned anti-scalant barrel
- November 19 – washed MTU pre-filters
- November 19 – acid cleaned membranes
- November 19 – replaced tags on treatment units
- November 21 – serviced generator, cleaned ground strap
- November 24-26 – cleaned and sealed chemical area

Training Recommendations:

- Occupation Health and Safety level 1 and 2
- Powered Mobile Equipment
- Confined Space Entry

Report by:  Date: 12/16/2025
Russell Lepage (Waterworks Manager) month/day/year

Reviewed by:  Date: Nov. 19. 2025
Brenda Willman (Mayor) month/day/year

(Waterworks Committee) Date: _____ (Waterworks Committee) Date: _____
month/day/year month/day/year

(Waterworks Committee) Date: _____ Tanner Petrie (Waterworks Operator) Date: _____
month/day/year month/day/year

BW

Outstanding Maintenance List - November 2025

Date	Description
Oct-25	Distribution pump DP#3 failed (comms issue)
Oct-25	MTU1 booster pump VFD fault
Apr-21	leaking valve between trains
Nov-23	MTU1 concentrate sampling valve leaking
Aug-24	raw water isolation valve at well house not functional
~2013	power conditioner not functioning/disabled
P3 (Low) - often regular maintenance that can wait until a later time, unlikely to get worse or cause a safety concern	
Aug-22	raw water usage for MTU1 not recording correctly
Apr-24	ceiling fans in water treatment plant not working
Sep-24	lights in south reservoir building require replacement
Feb-25	monitor bulk fill valve/module for errors - BUV-205 has since failed, required reset
Mar-25	monitor distribution pressure sensor/module for errors - no further issues noted to date

Bw

Waterworks Maintenance Plan - November 2025

Bacteriological Testing:

Sample #1 Operator: TP
 Location: 309 6th St
 Date: Nov 12
 Results: Free cl 0.80 Total cl 0.83 Turbidity 0.20 Mn 0.031

Sample #2 Operator: TP
 Location: 313 Lerew
 Date: Nov 26
 Results: Free cl 0.80 Total cl 0.84 Turbidity 0.17 Mn 0.021

Train Readings:

	Cf1	Cf2	Cf3	Cfc	Cp1	Cp2	Cp3	Cp4	Cpc
Date: 8 MTU1:	1969	3080	4180	6120	66.9	76.3	118.3	193.3	98.9
Nov 30 MTU2:	1983	3070	4080	5850	63.6	64.2	107.9	142.4	83.1

Bulk Fill Station:

Income Dispensed (igal.)
 Date: 234 x \$1 = \$ 234 Current: 4675927
Nov 30 397 x \$2 = \$ 794 Previous: 4654131
 Total: \$ 1028 / Total: 21796
 X 1000 = \$ 47.16 /1000 igal.

Cl Meter: Reading Acceptable Variation: OK:
 Std 1: 0.25 0.25 ± 0.09 0.00
 Std 2: 0.89 0.90 ± 0.10 -0.01
 Std 3: 1.55 1.56 ± 0.14 -0.01
 Date: November 9 2025 Initial: 8

Regular Maintenance:

- (initial and date)
- TP Inspect reservoir: Nov 5
 - TP Inspect & run generator: Nov. 7
 - TP Run DP#2: Nov 5
 - TP Inspect wellhouse: Nov 12
 - TP Clean lab: Nov 5
 - TP Clean washroom: Nov 5
 - TP Sweep plant floor: Nov 5
 - TP Inspect lagoon: Nov 9

Planned Maintenance:

- (initial and date)
- TP Wash MTU pre-filters: Nov 19
 - TP Acid clean membranes: Nov 19
 - * TP Service generator: Nov 21 *
 - TP Deep clean/seal chemical area: Nov 24-26
 - TP Replaced tags on Treatment units Nov 19
 - TP cleaned Antiscalant bbl Nov 14
 -
 -
 -
 -

Unplanned Maintenance:

cleaned antiscalant bbl.

Comments:

* Merlin Ford tech suggested cleaning grounding strap regularly. Start up was much quicker after service

BCW



TOWN OF VONDA

Box 308
Vonda, SK
S0K 4N0

Well Site Inspection

Employee: Tom Petre

Date: Nov 12-25

ACCESS, SECURITY, EXTERIOR

<input checked="" type="checkbox"/> Road condition acceptable	<input type="checkbox"/> Grass cut/snow cleared	<input checked="" type="checkbox"/> Door secure and in good condition
<input checked="" type="checkbox"/> Lock functioning properly	<input checked="" type="checkbox"/> Roof condition acceptable	<input checked="" type="checkbox"/> Siding/exterior condition acceptable
<input checked="" type="checkbox"/> Valves/cleanouts in good repair	<input checked="" type="checkbox"/> Power lines/poles undamaged	<input type="checkbox"/>

INTERIOR

<input checked="" type="checkbox"/> Interior temperature acceptable	<input type="checkbox"/> Lighting acceptable	<input checked="" type="checkbox"/> Free of vermin/wildlife
<input checked="" type="checkbox"/> Piping/fittings in good repair	<input checked="" type="checkbox"/> Pump operation normal	<input type="checkbox"/> Pressure gauge functioning properly
<input checked="" type="checkbox"/> Check-valve functioning properly	<input checked="" type="checkbox"/> Record static and draw well depths	

HARDWARE AND COMMUNICATIONS

<input checked="" type="checkbox"/> Input line voltages acceptable	<input type="checkbox"/> Communication with WTP active	<input type="checkbox"/> Cooling fans operating properly
<input checked="" type="checkbox"/> Pressure and temperature communicated properly to WTP		

Static well depth (in): +1" Draw well depth (in): +1"

NOTES:

- Both depths above ground level.
- water visible on ground around well house

Lagoon Inspection

Employee: Tom Petre

Date: Nov 9-25

ACCESS and SECURITY

<input checked="" type="checkbox"/> Road condition acceptable	<input checked="" type="checkbox"/> Vegetation cut/snow cleared	<input checked="" type="checkbox"/> Warning signage in good condition
<input checked="" type="checkbox"/> Gate secure and functional	<input checked="" type="checkbox"/> Fence in good condition	<input checked="" type="checkbox"/> High level alarm operational
<input checked="" type="checkbox"/> Valves accessible/operational	<input type="checkbox"/>	<input type="checkbox"/>

Cell 1 (Primary)

<input checked="" type="checkbox"/> Berm not leaking	<input type="checkbox"/> Berm free of rodents	<input checked="" type="checkbox"/> Colour: <u>ice</u>
<input checked="" type="checkbox"/> Berm erosion acceptable	<input checked="" type="checkbox"/> Sludge visible	<input checked="" type="checkbox"/> Odour: <u>rotten eggs</u>
<input checked="" type="checkbox"/> No floating debris	<input checked="" type="checkbox"/> Water level: <u>1.75</u>	<input checked="" type="checkbox"/> Exercise transfer valve

Cell 2 (Secondary)

<input type="checkbox"/> Berm not leaking	<input type="checkbox"/> Berm free of rodents	<input type="checkbox"/> Colour: <u>ice</u>
<input checked="" type="checkbox"/> Berm erosion acceptable	<input type="checkbox"/> Sludge visible	<input checked="" type="checkbox"/> Odour: <u>rotten eggs</u>
<input checked="" type="checkbox"/> No floating debris	<input checked="" type="checkbox"/> Water level: <u>1.75</u>	<input checked="" type="checkbox"/> Exercise discharge valve

NOTES:

BW

From: Gaza, Jomari <Jomari.Gaza@verisk.com>
Sent: Tuesday, November 25, 2025 1:33 PM
To:
Cc: #Fire Underwriters Survey Query West
Subject: RE: 2025.11.25 - PFPC info for MAIN ST, VONDA, SASKATCHEWAN, S0K

This Message Is From an External Sender

This message came from outside your organization.

Report Suspicious

Hello,

At this time Vonda fire hall is not recognized for fire insurance grading purposes with FUS due to it not having a fire apparatus that qualified for fire insurance grading purposes.

If the fire service has made improvements in its fire apparatus, the Fire Chief is encouraged to contact our office and report the details. A review can occur to determine if a change is warranted to be published in the Grading Index.

The Vonda water system that services the Town of Vonda is currently not recognized for fire insurance grading purposes as the water purveyor has not submitted information to FUS to show FUS the water system is reliable and adequate to provide fire protection to qualify for fire insurance grading purposes. The water purveyor is encouraged to contact FUS to have a review completed.

This water system is not recognized for Fire Insurance Grading purposes. As a result, hydrants on this system are not recognized.

The search result for MAIN ST, VONDA, SASKATCHEWAN, S0K is a PFPC 10 with a RiskSCOR 10 should be applied.

The fire hall responding to this property is unrecognized. There is no recognized responding fire hall within 5km.

Please do not hesitate to contact me if you have any questions.

Best regards,

Jomari Gaza, CTech

Public Fire Protection Specialist,

Fire Underwriters Survey, Verisk Canada

+1.236.339.2460 direct | +1.800.665.5661 toll free fireunderwriters.ca |

Bw



WE ARE
SASKATCHEWAN'S
INSURANCE
BROKERS

About the Fire Underwriter Survey in Saskatchewan

August 17, 2023, 12:30 – 1:30 PM

Information contained in the Fire Underwriter Survey (FUS) directly affects the price and availability of residential, commercial, and farm insurance in Saskatchewan. Fire Underwriters Survey is a national organization administered by OPTA Information Intelligence, formerly CGI Insurance Business Services, formerly the Insurers' Advisory Organization and Canadian Underwriters Association. FUS provides data on public fire protection for fire insurance statistical work and underwriting purposes of subscribing insurance companies. ~~Subscribers of the Fire Underwriters Survey represent approximately 85 per cent of the private sector property and casualty insurers in Canada, including the vast majority of Saskatchewan.~~

Where does FUS get fire protection information from? You! Municipalities are responsible for providing information to FUS to ensure accurate underwriting information is available to Saskatchewan insurers to price insurance products in Saskatchewan.

The Insurance Brokers Association of Saskatchewan (IBAS) is working together with FUS to support Saskatchewan municipal governments in updating FUS data. The online portal provided by FUS is simple and easy to use, and inputting data from scratch will likely take most municipal governments two hours or less. Then regular updates to that data – say every two years – will likely take 30 minutes or less for most municipal governments.

Session Dates

Over the summer, IBAS will be hosting webinars to introduce FUS to Saskatchewan's municipal governments and to help walk you through the on-line portal and how to enter your data. These following webinars will be held via Zoom from 12:30 p.m. to 1:30 p.m. on:

- Thursday, August 17

Questions

Contact IBAS's Mark Cooper, MBA, PMP, at mark.cooper@ibas.ca or (306) 527-6854.

[Add About the Fire Underwriter Survey in Saskatchewan to my calendar.](#)

[Back to calendar](#)

BCW

Fire
Underwriters
Survey

MAIN ST, VONDA, SK, S0K

jfaulkner@wawanesa.com
2025-11-25

3

Fire Insurance Grades

Property Location:	MAIN ST, VONDA, SASKATCHEWAN, S0K
GeoCode Accuracy:	Interpolated Street L1 - match score 94.47/100
Fire Protection Area:	VONDA
Municipality:	TOWN of VONDA
RiskSCOR:	10
PFPC:	18
Grades Provisional:	No
Firehall Recognized:	No
Water System Recognized:	Not applicable (firehall not recognized)
Water System Name:	Not applicable (firehall not recognized)
Responding Firehall (distance):	Vonda - F.S. (0.394 km)
Estimated Initial Response Time (IRT)	Undetermined
Contract Response:	No
Recognized Public Hydrants within 150m:	Not applicable (firehall not recognized)
Recognized Private Hydrants within 150m:	Not applicable (firehall not recognized)
Territory Code:	18

Fire Protection Details

Firehall Address:	315 Lerew St, Vonda, SK
Pumper Flow Credit for Firehall (IGPM):	1500
Tanker Capacity Credit for Firehall (Imp. Gal.):	830
Career Firefighters Credited at Firehall (24/7):	0
Non-career Firefighters Credited for Firehall:	13

BW

Fire Underwriters Survey

MAIN ST, VONDA, SK, S0K

jfaulkner@wawanesa.com
2025-11-25



4

Base Data Updates

Approximate Population in FPA:	384
Approximate Private Dwellings in FPA:	160
Approximate Occupied Private Dwellings in FPA:	147
Total Length of Road Network in FPA (km):	18.72
Size of FPA (km2):	2.96
Total Number of Known Public Hydrants in FPA:	20
Total Number of Known Private Hydrants in FPA:	0
Hydrant Data Last Updated:	2020-01-08
Civic Address Data Last Updated:	2024-12-17
Fire Protection Area Boundary Last Updated:	2015-07-24
Road Network Last Updated:	2025-01-16
Postal Codes Last Updated:	2025-02-03
Fire Insurance Grade Date:	2023-09-13

Bw



VONDA FIRE AND RESCUE

Box 308
Vonda, SK
S0K 4N0

Monthly Report

Date – Incident – Members	Time	_____
October 23 rd – Incident 25-0030	Approx 1730	
October 25 and 26 – Report 25-0031	0800-1700	
October 31 st - Report 25-0032	0900-0200	
November 2 nd – Report 25-0033		
November 10 th – Structure Fire - Report 25-0034	2046-2329	
November 12 th – AED maintenance – Report 25-0035	1330-1400	
November 12 th – Report 25-0036	1900-2100	

Bcw



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Date: Wednesday, November 19th

To: Vonda Town Council

Dear Members of the Town Council,

I am writing to request your approval for the purchase of a new to us firefighting unit for Vonda Fire Rescue. As the first line of defense for our community, it is essential that we continue to equip ourselves with the tools necessary to respond to emergencies effectively, especially with the increasing risk of wildfires each year.

Current Firefighting Needs and Equipment Shortage

This past summer, we were asked by the Saskatchewan Public Safety Agency (SPSA) and other provincial organizations to assist with wildfire suppression efforts in northern areas.

Unfortunately, due to having only one primary unit available to protect the town, we were unable to take on that responsibility. As always, the safety of our town must come first, and we could not risk depleting our resources for external assistance while there was a potential threat to our own community.

A New Unit to Protect the Town and Support Provincial Firefighting Efforts

The new firefighting unit we propose to purchase will help address both local and provincial needs:

1. **Enhanced Local Fire Protection:** The new unit will improve our ability to respond quickly to emergencies within the town and surrounding areas, ensuring that we can protect residents, infrastructure, and our natural environment effectively during fire season.
2. **Supporting Provincial Firefighting Efforts:** With this additional unit, we will be ready to respond to requests for assistance from SPSA and other provincial organizations in future fire seasons, particularly in northern regions that are increasingly affected by wildfires. This dual-purpose unit will allow us to contribute to broader firefighting efforts while also safeguarding our own town. This capability will make us a more valuable asset to the province, while generating additional revenue for our fire department.

BW

Revenue Generation for Future Purchases

In addition to enhancing our ability to respond to local and provincial fire emergencies, this new unit will provide a revenue stream by allowing us to participate in wildfire suppression efforts outside the town. The province compensates departments \$1,000 per hour for their involvement in wildfire response. The funds generated can be reinvested into the fire department to support the purchase of additional equipment, maintenance, and training. Over the course of a typical wildfire season, this income will contribute directly toward the purchase of new apparatus, reducing the town's reliance on tax dollars for future equipment needs.

Financial Considerations

While the purchase of this new firefighting unit requires an initial investment, the revenue generated from assisting with provincial wildfire suppression efforts will provide a sustainable funding source. This will help ensure Vonda Fire & Rescue remains self-sustaining, with the capacity to meet future needs without placing additional burdens on the municipal budget.

The approval of this purchase will not only enhance the safety and protection of our community, but also make Vonda Fire & Rescue a more effective and financially stable organization, better equipped to respond to emergencies both locally and provincially.

Conclusion

We respectfully request that the Town Council approve the purchase of this new firefighting unit. This investment will provide a more robust response to local emergencies, allow us to assist with provincial wildfire suppression, and generate revenue to reinvest in our department for future needs. We are confident that this initiative will enhance the safety of Vonda residents, contribute to provincial wildfire efforts, and create a financially sustainable approach to maintaining and improving our firefighting resources.

Report Prepared By:

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

BW



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Incident Report: 25-0030

Date: Thursday, October 23rd

Time of Notification: ~1730 hrs

Location: Vonda Rink – 403 Buffer Ave

Reported By: Councilor Dustin Wasyliw

Narrative:

At approximately 1730 hours, Vonda Fire and Rescue was alerted to a possible arson at the ice rink located at 403 Buffer Avenue. The incident was initially discovered by passersby who observed a fire at the location and promptly flagged down Town Councillor Wasyliw. Councillor Wasyliw, acting quickly, was able to extinguish the fire without incident, preventing further damage or potential injury.

Following the extinguishment, Councillor Wasyliw spoke with me regarding the situation. I proceeded to make a formal report to the Fire Marshal's office to initiate an investigation into the possible cause of the fire. Additionally, I advised Councillor Wasyliw to contact the RCMP to further address any potential criminal aspects related to the fire.

Witness Statements:

Town Councillor Wasyliw:

- Councillor Wasyliw was the first to arrive on the scene and took immediate action to extinguish the fire.
- He reported that the fire was small in size but appeared suspicious.
- After ensuring the fire was out, he contacted me directly to report the incident.

Jim Semchyshen:

- Jim, the owner of the bar, informed me that he had surveillance footage from his premises showing individuals in the vicinity of the ice rink around the time the fire was discovered.
- He mentioned that the footage might offer useful information in identifying the individuals who may be connected to the incident.

DW

Actions Taken:

- **Report to Fire Marshal's Office:** A formal report was made to the Fire Marshal's office for investigation.
- **RCMP Notification:** I advised Councillor Wasyliv to contact the RCMP, as there may be criminal implications related to this incident. Further investigation by law enforcement may be necessary. **RCMP File# 2025-1581624.**
- **Footage Review:** Jim Semchyshen has been instructed to secure the surveillance footage from his establishment for review by the Fire Marshal's office and RCMP.

Additional notes:

- The investigation remains ongoing, and it is crucial that all available evidence, including the security footage, be preserved for review by the proper authorities.
- The fire was contained quickly without incident, and there were no reported injuries or damage to the ice rink facility.

Report Prepared By:

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

ASW



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Incident Report: 25-0031

Date: Saturday October 25th and Sunday October 26th

Time of Notification: 0800-1700

Location: Vonda Rink – 403 Buffer Ave

Members in Attendance: Andrew Scanlon, Byron Saxinger, Melissa Gerwing, Carol Dwyer and Garret Beaulieu.

Narrative:

Vonda Fire and Rescue was pleased to facilitate **Wildland Fire Suppression Awareness Training** in partnership with the **Saskatchewan Public Safety Agency (SPSA)**. The training took place on **October 25 and 26**, and enhanced our preparedness and response capabilities of our local fire department in dealing with wildland fire situations.

The training focused on equipping firefighters with the necessary skills and knowledge to effectively manage wildland fires, especially in rural and forested areas. This initiative is part of an ongoing effort to ensure that firefighters are well-prepared for all types of emergencies, including those involving wildfires, which have become an increasing concern within the province.

Other Fire Departments in attendance:

Asquith Fire Department

Bruno Fire Department

Meacham Fire Department

The above mentioned Fire Departments were in attendance and also participated in this crucial training. Vonda Fire and Rescue thanks them for their participation, as this is one step further towards a working relationship in mutual aid situations.

Jee

Conclusion:

All participants from all departments in attendance passed both the written and the table top examination. We look forward to future collaborative training events. The following members were in attendance, and obtained their certificate from the SPSA.

Report Prepared By:

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

ZW



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

SOK 4N0

25-0032

Subject: Successful Halloween Dance Fundraiser – October 31st

Overview:

The Halloween Dance Fundraiser, held on October 31st at the Vonda Fire Hall, was a tremendous success! With an emphasis on community engagement, safety, and fun, the event raised vital funds to support the Vonda Fire and Rescue Department. We are thrilled to report that the evening was not only enjoyable but also incident-free.

Event Details:

Date: Friday, October 31st

Location: Vonda Fire Hall

Event Start: 1600 hrs (4:00 PM)

Dance Time: 1900 hrs (7:00 PM) – 0200 hrs (2:00 AM)

Event Activities:

1. Trick-or-Treating (1600 hrs - 1900 hrs):

The family-friendly festivities kicked off with a successful trick-or-treating session, offering a safe and controlled environment for children. We had a steady flow of little ghouls and goblins who also enjoyed the costume contests and themed games.

2. Halloween Dance (1900 hrs - 0200 hrs):

The Halloween Dance was a highlight of the evening, featuring a great mix of spooky tunes, modern hits, and classic dance anthems. Guests embraced the spirit of the event, with many donning impressive costumes and staying on the dance floor until the late hours.

Bw

Safety and Security:

We are pleased to report that the safety measures put in place were effective throughout the event. We had:

- **Zero incidents** reported, thanks to our vigilant security staff and trained volunteers.
 - **Alcohol Management:** Our licensed bar was well-managed by professional bartenders, ensuring responsible consumption.
 - **On-Site First Responders:** Our emergency response team remained on standby but was not needed throughout the night, indicating a smooth and safe event.
-

Financial Success:

The Halloween Dance Fundraiser was not only a fun event for the community but also a financial success. The total profits raised will be directed towards essential fire department operations, equipment, and community outreach programs.

Conclusion:

The Vonda Fire and Rescue Halloween Dance was a fantastic way to bring the community together while raising critical funds for our department. We are pleased to report that the event was safe, successful, and fun for all involved. Thank you to everyone who attended, volunteered, and supported the event.

Report Prepared By:

Andrew Scanlon
Fire Chief
Town of Vonda Fire Department

AS



VONDA FIRE AND RESCUE

Box 308
Vonda, SK
S0K 4N0

25-0033

Subject: Grant Award for new radios from Firehouse Subs Public Safety Foundation.

Overview:

Vonda Fire and Rescue is pleased to inform the Town Council that the department has been awarded a grant in the amount of **\$10,418.64** from the **Firehouse Subs Public Safety Foundation**. This grant will be used to purchase much-needed new communication radios to enhance our operational capabilities, ensuring safer and more efficient responses to emergencies within the community.

Purpose of the Grant:

The funding will be used to acquire new radios for Vonda Fire and Rescue. These radios are critical to ensuring seamless communication between all members during emergency responses, both at the scene and in transit. This new technology will ensure that all personnel are equipped with reliable and up-to-date communication tools.

Impact on Vonda Fire and Rescue:

Enhance Safety: Clear communication is crucial for firefighter safety and coordination during responses. With better radios, we can avoid potential miscommunications and ensure that all team members have access to real-time information.

- **Increase Efficiency:** Updated radios will allow for faster and more accurate communication, reducing response times and improving overall coordination between units during calls for service.
- **Ensure Compliance with Standards:** The new radios will help Vonda Fire and Rescue remain in compliance with both federal and provincial guidelines for communication equipment.

BCE

Conclusion:

We would like to extend our heartfelt thanks to the Firehouse Subs Public Safety Foundation for their generous grant. Their continued support of public safety organizations like ours is vital in ensuring that fire departments across the country have the resources they need to serve their communities effectively. We are proud to be one of the recipients of their commitment to public safety.

Report Prepared By:

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

Bcw



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

SOK 4N0

Incident Report: 25-0034

Date: Monday, November 10th, 2025

Time of Alarm: 2046

Location: 204 3rd Street

Members in attendance: Andrew Scanlon, Byron Saxinger, Carol Dwyer, Melissa Gerwing, Rose Rowe, Jess Willman, Matthew Boyekno, Jessie Lefebvre, Tanner Petrie, Garrett Beaulieu and Aron Vanderstelt.

Narrative:

At 2046 hours, Vonda Fire and Rescue was dispatched to a structure fire in progress at 204 3rd Street. Dispatch informed us that the fire was originating from the back entrance of the house. Engine 1, with Andrew Scanlon and Carol Dwyer on board, arrived first on scene at 2057 hours.

Upon arrival, I conducted a quick scene assessment and observed that the fire had already breached the ceiling, spreading into the attic and advancing towards the roof. Gas and power to the building were immediately disconnected to ensure a safe fire ground environment. At approximately 2059 hours, Wildland 1 arrived with additional manpower and resources. I directed Tanner Petrie to move the Wildland unit to the back of the house and initiate an exterior attack using the smaller line to prevent the fire from spreading to neighboring properties.

Tanner and Garrett Beaulieu immediately began fire suppression efforts with the Wildland unit, while the crew prepped Engine 1 for an interior attack. By this point, we had 10 members on scene. Rose Rowe, Carol Dwyer, Jess Willman, and Jesse Lefebvre worked quickly to connect the engine to the hydrant, ensuring an uninterrupted water supply.

I instructed Matthew Boyenko and Aron Vanderstelt to don SCBA gear and conduct a primary search of the residence to confirm that it was vacant and to check for any potential victims. The search was completed, and it was confirmed that the house was indeed unoccupied and there were no injuries.

Meanwhile, Garrett, Byron and Tanner continued their attack on the fire with both units, and by 2136 hours, the fire was successfully extinguished. We then began eliminating hot spots, using saws, axes, and pokers to ensure all embers in the attic, walls, and ceiling were completely extinguished and to establish proper ventilation.

Bw

Following the initial search and a preliminary investigation, there was some concern that the fire might have been caused by intentional means, given the presence of broken windows that had not been damaged earlier that morning. However, after conducting a more thorough investigation, we determined that the fire was actually caused by a faulty battery in a reciprocating saw that had been stored in a closet.

The RCMP were notified and attended the scene. The RCMP file number is (25-1671391). The homeowners were also informed and arrived on scene shortly thereafter.

Engine 1 and Wildland 1 returned to hall and were back in service at 2329, where all crew members debriefed the event.

Conclusion:

This call was handled with exceptional professionalism and teamwork by all involved. The quick and coordinated response from Engine 1 and Wildland 1 was instrumental in containing the fire and preventing damage to neighboring properties. The swift actions of the volunteers—particularly in initiating both exterior and interior fire suppression efforts—demonstrated their dedication to both public safety and the mission at hand.

Special recognition goes to Tanner Petrie and Garrett Beaulieu for their effective use of the Wildland unit, as well as Matthew Boyenko and Aron Vanderstelt for conducting a thorough primary search, ensuring no victims were inside the home. Rose Rowe, Carol Dwyer, Jess Willman, and Jesse Lefebvre's prompt and efficient connection to the hydrant and smooth operation of the engine, ensured an uninterrupted water supply throughout the operation.

Ultimately, the diligence and expertise of our volunteer team allowed for a successful outcome, with no injuries or fatalities. This call highlights the invaluable commitment of our members to keeping our community safe, and their exemplary performance is a testament to the quality of training and dedication of the Vonda Fire and Rescue team.

Report Prepared By:

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

BW



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Incident Report: 25-0035

Date: Wednesday, November 12th

Location: Vonda Rink – 403 Buffer Ave

Subject: AED Maintenance Update

Members in attendance: Andrew Scanlon

Dear Members of the Town Council,

This report serves to update the council on the recent maintenance performed on the Automated External Defibrillators (AEDs) located at the Vonda Recreation Rink. Ensuring that all AEDs are in full working order is a priority for the safety of the public, especially in emergency situations.

Overview of Maintenance

1. Battery Replacement:

The LifePak AED unit had its battery replaced to ensure it remains functional and ready for use in an emergency. The batteries were checked for expiration dates and replaced with certified, long-lasting units that meet the manufacturer's guidelines.

2. Pad Replacement:

The electrode pads, which are crucial for administering shocks during an emergency, were replaced. Both sets of pads were verified for expiration and, where necessary, replaced with new pads to maintain device effectiveness.

3. Device Testing:

Each AED was tested to confirm all functions, including audio and visual prompts, as well as the shock delivery system, were operating correctly. This step involved both simulated usage and manufacturer diagnostics to verify device readiness.

4. Inspection of Storage Cabinets:

In addition to checking the AED units, the storage cabinets were inspected for cleanliness and accessibility. The units are securely housed, with clear signage indicating their location and easy access in case of an emergency.

Bew

Current Status

After completing the necessary maintenance and testing, both AED units are now in **100% operational order**. They have been fully restored to their optimal performance level and are ready to be deployed in the event of a medical emergency.

Conclusion

The Vonda Fire and Rescue team is committed to ensuring the safety of our community, and the maintenance performed on the AEDs is a part of that ongoing effort. We can confirm that the AEDs are now fully operational and ready for use. We will continue to monitor their condition and provide updates as necessary.

Please feel free to contact me with any questions or for further information.

Report Prepared By:

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

BCW



VONDA FIRE AND RESCUE

Box 308
Vonda, SK
S0K 4N0

Report: 25-0036

Date: Wednesday, November 12th

Location: 315 Lerew Street

Members in attendance: Byron Saxinger, Rose Rowe, Jessie Lefebvre, Garrett Beaulieu and Matthew Boyenko.

Narrative:

We conducted a training session to address two key areas following the recent structure fire event that occurred on Monday, November 10th. The training served to both perform essential housekeeping duties related to the aftermath of the fire and to enhance equipment safety, specifically securing the water tank mounted on the wildland vehicle.

Housekeeping Activities

- **Inspection of Equipment:** All firefighting equipment that was used during the structure fire was thoroughly inspected. The team ensured that hoses, nozzles, fire suppression tanks, and other tools were cleaned, tested, and ready for future use.
-

Securing Water Tank in Wildland Vehicle

- **Installation of Securing Brackets:** We installed heavy-duty brackets and fasteners to securely anchor the water tank to the vehicle. These brackets were specifically chosen to handle the vibrations and movements common in wildland firefighting conditions. The new system will prevent the tank from shifting during transit and ensure it remains stable under operational conditions. .
-

Bw

Conclusion

The training session was highly successful in both addressing post-fire cleanup needs and enhancing the safety of our equipment. The additional maintenance work conducted on our units ensures that Vonda Fire and Rescue remains fully prepared to respond to future incidents, with all vehicles and gear in optimal mission ready condition. We are confident that the installation of the securing brackets will significantly improve the stability and safety of our wildland vehicle during future firefighting operations.

Report Prepared By:

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

AS