

**MINUTES OF A REGULAR MEETING OF THE TOWN OF VONDA HELD IN COUNCIL  
CHAMBERS AT THE VONDA TOWN OFFICE THIS 21<sup>ST</sup> DAY OF MAY, 2025**

**PRESENT:** Mayor Brenda Willman, Councillors Stephen King, Brian Florizone, Dianne Addley, Dustin Wasyliw, Terry Nahorniak, and Administrator Linda Denis.

**MISSING:** Councillor Jesse Lefebvre was away with work.

**CALL TO ORDER:** Mayor Brenda Willman called the meeting to order at 6:30 pm.

**AGENDA:**

**42/2025** Addley/Nahorniak: To adopt the agenda.

Carried

**CODE OF ETHICS BYLAW:**

Councillor Brian Florizone motioned that council commence an in-camera session regarding the Code of Ethics Bylaw No. 03-2016 at 6:30 pm. Council members present in-camera were Councillors Stephen King, Brian Florizone, Terry Nahorniak, Dustin Wasyliw, and Dianne Addley. Mayor Brenda Willman was asked to remove herself from the discussion. The Administrator was asked by Councillor Brian Florizone to leave the meeting. The Administrator advised council that the meeting would be ended without any administration in attendance. Council concluded this in-camera session at 7:00 pm.

**DELEGATIONS:**

7:00 pm: Shaun from Bullee Consulting gave his updated report in regard to the lagoon project which they are engineering. The permit to construct has been sent to the Water Security Agency. The power line will be constructed on the shoulder of 1<sup>st</sup> avenue, to keep a fair distance from the tree line and will be registered with Sask First. The project will be starting this year and the tender will be going out in approximately 2 weeks. Bullee Consulting will be adding the construction of the road to the lagoon as part of the tender, and they will be reaching out to the RM of Grant in regards to any permits needed for construction. Council agreed that Sask Tenders be used for the tendering process.

7:30 Jeff Lynchuk presented a letter and asked it to be read to council, and requested that the letter be attached to these regular meeting minutes of May 21, 2025.

*BW*

PAGE 2 OF THE REGULAR MEETING MINUTES FROM MAY 21, 2025.

MINUTES:

43/2025                      Addley/Nahorniak: To approve the minutes of a regular meeting held in council chambers on April 23, 2025.

Carried

FINANCIALS & BANK REC:

44/2025                      Wasyliw/Addley: To approve the bank reconciliation and financial statements.

Carried

ACCOUNTS PAYABLE:

45/2025                      Wasyliw/Addley: To approve and pay the list of accounts payable in the amount of \$56,236.57.

Carried

ASSISTANT WAGES:

46/2025                      Addley/Wasyliw: That Ed Both be hired as casual, part time assistance to the town foreman at an hourly wage of \$22.00 without health benefits.

Carried

DONATION:

47/2025                      King/Nahorniak: That the Town of Vonda donate \$100.00 to Ecole Providence for their academic ceremony.

Carried

WTP PUMPS:

48/2025                      Florizone/King: That #2 booster pump at the Water Treatment Plant gets diagnosed by GMR at a quote of \$390.00.

Carried

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**PAGE 3 OF THE REGULAR MEETING MINUTES FROM MAY 21, 2025**

**TAX ENFORCEMENT:**

49/2025      Florizone/Addley: That the tax title property at 311 Sixth Street, Lot B Block 12, Plan 79H00099, which has been transferred to the town, be put up for tender and all sealed tenders be sent directly to the auditors at Jensen Stromberg Accounting, to be opened before the deadline date of August 31, 2025, highest tender not necessarily accepted.

Carried

**CODE OF ETHICS BYLAW:**

Councillor Stephen King motioned that council commence in-camera session in regards to the Code of Ethics Bylaw at 9:00 pm. Council members present were Stephen King, Dianne Addley, Brian Florizone and Terry Nahorniak. Mayor Brenda Willman excused herself from the discussion, and the rest of the meeting. Council concluded the in-camera session at 10:05 pm.

50/2025      Florizone/Addley: That the next session in regards to the Code of Ethics Bylaw and any contravention submissions be discussed when councillor Jesse Lefebvre and Councillor Dustin Wasyliv are in attendance.

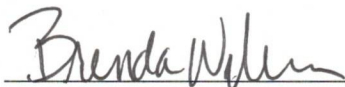
Carried

**ADJOURNMENT:**

51/2025      Addley/Nahorniak: To adjourn the meeting at 10:15 pm.

Carried

The next regular meeting of council will be held on Wednesday, June 18, 2025 at 6:30 pm at the Vonda Town Office.

  
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Mayor

  
\_\_\_\_\_

Administrator



**Town of Vonda**  
**List Of Accounts for Approval**  
Batch: 2025-00035 to 2025-00035

Bank Code - AP - GENERAL PAYABLES

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
5178	05/01/2025	Ed Both	5234	April casual	307.77	307.77
5179	05/01/2025	Minister of Finance	252839	Assessment notice	30.00	30.00
5180	05/01/2025	Saskenergy Incorporated	tty.,	office	677.85	677.85
5181	05/01/2025	Sasktel Cmr	y7,	Rink	119.53	
			tyy.	office 2 months	746.18	865.71
5182	05/01/2025	Vonda Parks & Rec. Board	ki,	Tip Grant	3,100.00	3,100.00
5183	05/08/2025	Minister of Finance	525	Prairie Spirit April	4,854.96	4,854.96
5184	05/08/2025	Municipal Employee's	525	Remittance for April	1,875.06	1,875.06
5185	05/08/2025	Receiver General For Canada	525	Remit for April	3,455.70	3,455.70
5186	05/08/2025	St. Paul's R.C.S.S.D. #20	525	School remittance April	80.51	80.51
5187	05/08/2025	Suma	525	monthly remittance April	465.35	465.35
5188	05/15/2025	Ed Both	5255	May casual	378.14	378.14
5189	05/15/2025	Saskatoon Co-Op Assoc. Ltd.	0257.	linch pins	31.51	
			8038.	fuel for skidsteer	136.00	
			8940	fuel for bobcat	46.25	
			0291.	fuel for bobcat	85.00	
			0006.	fuel for truck	101.00	
			9538.	shop hardware	47.88	
			2637.	fuel for truck	31.82	
			1784.	fuel for truck	79.82	
			9298.	fuel for truck	66.62	
			0319.	shop supplies	88.49	714.39
5190	05/15/2025	VONDA FIRE & RESCUE	252	Donation form CN Online Foundati	1,069.20	1,069.20
5191	05/15/2025	Andrew Scanlon	252	Fire chief salary	225.00	
			2256	Reimburse FD supplies	88.80	313.80
5192	05/15/2025	Loraas Disposal	691103	Recycle fees	1,762.90	
			691102	disposal fees	2,643.45	4,406.35
5193	05/15/2025	Earthworks Equipment Corp.	42330	Repairs for bobcat	515.12	515.12
5194	05/15/2025	Princess Auto	5916781	Repair for machinery	75.71	75.71
5195	05/15/2025	Vanderstelt Fire Protection				

  
Mayor



**Town of Vonda**  
**List Of Accounts for Approval**  
Batch: 2025-00035 to 2025-00035

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			9991	annual backflow inspections WTP	277.50	277.50
5196	05/15/2025	Enviroway Detergent Mfg.	081001	Water treatment chemical	2,771.18	2,771.18
5197	05/15/2025	Byron Saxinger	225	Fire chief Salary	225.00	225.00
5198	05/15/2025	Sasktel Cmr	4255	FD and cell	268.33	268.33
5199	05/15/2025	Collabria	4255	staples, postage for water samples	199.26	199.26
5200	05/15/2025	Sgi Mvd	4255	registration for truck	1,221.28	1,221.28
5201	05/15/2025	Minister Of Finance	5255	Police Levy	5,000.00	5,000.00
5202	05/15/2025	Saskpower	wtp5	water treatment plant	1,018.78	
			Off25	gazebo main	58.44	
			rink25	rink	454.43	
			strl	street lights	753.30	
			prk5	park	132.58	
			erli	lift station	101.61	
			ooe5	office	138.21	
			ber55	berezuk shop	61.68	
			sh36	shop	246.52	2,965.55
5203	05/15/2025	Saskenergy Incorporated	ee355	rink	372.11	
			wtp45	water treatment plant	202.94	575.05
5204	05/15/2025	Valley Trenching Ltd.	0325	Town water/sewer connect	7,215.00	7,215.00
5205	05/15/2025	Ryan Hawryliw	525	Landfill May	799.29	799.29
5206	05/15/2025	Tanner Petrie	525	Town Foreman	4,205.74	4,205.74
5207	05/15/2025	Linda Denis	5255	May	3,038.49	3,038.49
5208	05/27/2025	Axis Water Service	151	Water testing April	926.84	926.84
5209	05/27/2025	Brenda Willman	425	council meetings April	300.00	300.00
5210	05/27/2025	Brian Florizone	425	council meeting April	200.00	200.00
5211	05/27/2025	Dianne Addley	425	council meeting April	100.00	100.00
5212	05/27/2025	Dustin Wasyliv	425	council meetings April	200.00	200.00
5213	05/27/2025	Jesse Lefebvre	425	council meetings April	200.00	200.00
5214	05/27/2025	Stephen King	425	council meetings April	200.00	200.00
5215	05/27/2025	Terry Nahorniak				

5215  
  
Mayor

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**Town of Vonda**  
**List Of Accounts for Approval**  
Batch: 2025-00035 to 2025-00035

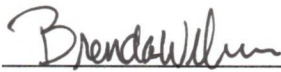
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**COMPUTER CHEQUE**


Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			0425	council meetings April	200.00	200.00
5216	05/27/2025	Ecole Providence	525	donation for awards night	100.00	100.00
5217	05/29/2025	Grevia Electric	1572	repair lift station pump	899.10	899.10
5218	05/29/2025	Minister of Finance	253129	Binder release 2025-1	540.75	540.75
5219	05/29/2025	Saskenergy Incorporated	54422	office	303.06	303.06
5220	05/29/2025	Sasktel Cmr	5255	rink phone	119.53	119.53
					Total Computer Cheque:	56,236.57

Total AP: 56,236.57

Certified Correct This 21st day of May, 2025



Mayor



Administrator

  
Mayor

Date Printed  
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**Town of Vonda**  
**Bank Reconciliation - Summary**

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**Cash Account**  
For Ending Date 05/31/2025

110-110-120 - Cash - Bank - Demand

**GL Balance to 05/31/2025** **455,850.28**

Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	0.00

<b>Adjusted Book Balance</b>	<b>455,850.28</b>
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**Bank Statement Balance:** **471,397.47**

Deposits in Transit:	0.00	
Outstanding Payments:	-15,547.19	
<b>Total Uncleared:</b>	<b>-15,547.19</b>	<b>-15,547.19</b>

<b>Adjusted Bank Balance</b>	<b>455,850.28</b>
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Notes

Report Date  
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**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2025

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	Year To Date	Budget	Variance	%	Current Month
<b>REVENUES</b>					
<b>TAXATION</b>					
<b>Municipal Taxes</b>					
410-110-100 - General Municipal Levy		321,580.00	(321,580.00)		
410-120-100 - Abatements and Adjustments	961.00	280.00	681.00	343.21	
	<b>961.00</b>	<b>321,860.00</b>	<b>(320,899.00)</b>	<b>0.30</b>	<b>0.00</b>
<b>Potash Tax Share</b>					
410-200-100 - Potash Tax Share	69,095.45	12,910.00	56,185.45	535.21	
	<b>69,095.45</b>	<b>12,910.00</b>	<b>56,185.45</b>	<b>535.21</b>	<b>0.00</b>
<b>Penalties on Tax Arrears</b>					
410-400-110 - Penalty on Mun Taxes Current - Prope	3,590.74	5,920.00	(2,329.26)	60.65	(0.24)
410-400-190 - Penalty on Mun Taxes Current - Other	500.62	860.00	(359.38)	58.21	(0.03)
	<b>4,091.36</b>	<b>6,780.00</b>	<b>(2,688.64)</b>	<b>60.34</b>	<b>(0.27)</b>
<b>Special Municipal Levy</b>					
410-600-100 - Special Municipal Levy RCMP		36,230.00	(36,230.00)		
410-610-100 - Special Municipal Levy Recycle	53.05	18,190.00	(18,136.95)	0.29	(6.40)
	<b>53.05</b>	<b>54,420.00</b>	<b>(54,366.95)</b>	<b>0.10</b>	<b>(6.40)</b>
<b>TOTAL TAXATION:</b>	<b>74,200.86</b>	<b>395,970.00</b>	<b>(321,769.14)</b>	<b>18.74</b>	<b>(6.67)</b>
<b>FEES AND CHARGES</b>					
<b>Custom Work</b>					
420-100-100 - F&C - Custom Work-Equipment Rentals	600.00	3,090.00	(2,490.00)	19.42	
420-100-130 - F&C - Custom Work - Tax Enforcemen	25,000.00		25,000.00		25,000.00
420-200-900 - Miscellaneous Revenue		2,350.00	(2,350.00)		
	<b>25,600.00</b>	<b>5,440.00</b>	<b>20,160.00</b>	<b>470.59</b>	<b>25,000.00</b>
<b>Rentals</b>					
420-400-100 - F&C - Policing Fees		680.00	(680.00)		
420-400-300 - FDshare from fire calls		2,790.00	(2,790.00)		
	<b>0.00</b>	<b>3,470.00</b>	<b>(3,470.00)</b>	<b>0.00</b>	<b>0.00</b>
<b>Recreation Fees</b>					
<b>Recreation Centre Fees</b>					
420-500-100 - F&C - Skating rinkFees and Rentals	3,500.00	14,980.00	(11,480.00)	23.36	
420-500-700 - F&C - Rec Centre Fees - Kitchen sales	8,257.00	7,260.00	997.00	113.73	
420-500-800 - Campground Income	700.00	2,960.00	(2,260.00)	23.65	700.00
420-500-999 - Rink - ATM replenishment	2,809.51		2,809.51		
	<b>15,266.51</b>	<b>25,200.00</b>	<b>(9,933.49)</b>	<b>60.58</b>	<b>700.00</b>
420-520-300 - Rink grants and donations	750.00		750.00		750.00
	<b>16,016.51</b>	<b>25,200.00</b>	<b>(9,183.49)</b>	<b>63.56</b>	<b>1,450.00</b>
<b>Cemetery Fees</b>					
420-600-100 - F&C - Cemetery Fees	250.00		250.00		250.00
	<b>250.00</b>	<b>0.00</b>	<b>250.00</b>	<b>0.00</b>	<b>250.00</b>
<b>Licenses and Permits</b>					
420-700-100 - F&C - Licenses & Permits	2,040.00	6,960.00	(4,920.00)	29.31	
	<b>2,040.00</b>	<b>6,960.00</b>	<b>(4,920.00)</b>	<b>29.31</b>	<b>0.00</b>
<b>Other</b>					
<b>General Office Services Provided</b>					
420-800-200 - F&C - General Office Services & Licen	20.00	3,790.00	(3,770.00)	0.53	10.00

*Handwritten initials: DW*



**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2025

	Year To Date	Budget	Variance	%	Current Month
	20.00	3,790.00	(3,770.00)	0.53	10.00
<b>Landfill/Waste Collection Fees</b>					
420-850-110 - F&C - Landfill Fees paid on Saturday	482.00	850.00	(368.00)	56.71	40.00
420-850-120 - RM share of landfill fees	7,342.72	7,340.00	2.72	100.04	
	<b>7,824.72</b>	<b>8,190.00</b>	<b>(365.28)</b>	<b>95.54</b>	<b>40.00</b>
	<b>7,844.72</b>	<b>11,980.00</b>	<b>(4,135.28)</b>	<b>65.48</b>	<b>50.00</b>
<b>TOTAL FEES AND CHARGES:</b>	<b>51,751.23</b>	<b>53,050.00</b>	<b>(1,298.77)</b>	<b>97.55</b>	<b>26,750.00</b>
<b>UTILITIES</b>					
<b>Water</b>					
440-110-100 - W/S Consumption	97,505.30	281,980.00	(184,474.70)	34.58	538.50
440-140-200 - Bulk water sales	6,209.40	12,440.00	(6,230.60)	49.91	1,175.00
440-160-500 - W & S Account Penalties	35.00	150.00	(115.00)	23.33	
	<b>103,749.70</b>	<b>294,570.00</b>	<b>(190,820.30)</b>	<b>35.22</b>	<b>1,713.50</b>
<b>TOTAL UTILITIES:</b>	<b>103,749.70</b>	<b>294,570.00</b>	<b>(190,820.30)</b>	<b>35.22</b>	<b>1,713.50</b>
<b>UNCONDITIONAL REVENUE SHARING</b>					
<b>Unconditional Transfers</b>					
450-110-100 - Unconditional - (Revenue Sharing)		108,290.00	(108,290.00)		
	<b>0.00</b>	<b>108,290.00</b>	<b>(108,290.00)</b>	<b>0.00</b>	<b>0.00</b>
<b>Total UNCONDITIONAL REVENUE SHARING:</b>	<b>0.00</b>	<b>108,290.00</b>	<b>(108,290.00)</b>	<b>0.00</b>	<b>0.00</b>
<b>CONDITIONAL GRANTS</b>					
<b>Federal</b>					
450-200-070 - Conditional - Federal		24,040.00	(24,040.00)		
	<b>0.00</b>	<b>24,040.00</b>	<b>(24,040.00)</b>	<b>0.00</b>	<b>0.00</b>
<b>Provincial</b>					
450-300-050 - Provincial Gov't Agencies	22,389.84	4,870.00	17,519.84	459.75	1,423.52
	<b>22,389.84</b>	<b>4,870.00</b>	<b>17,519.84</b>	<b>459.75</b>	<b>1,423.52</b>
<b>TOTAL CONDITIONAL GRANTS:</b>	<b>22,389.84</b>	<b>28,910.00</b>	<b>(6,520.16)</b>	<b>77.45</b>	<b>1,423.52</b>
<b>GRANTS IN LIEU OF TAXES</b>					
<b>Federal</b>					
450-500-100 - GIL - Federal		1,000.00	(1,000.00)		
	<b>0.00</b>	<b>1,000.00</b>	<b>(1,000.00)</b>	<b>0.00</b>	<b>0.00</b>
<b>Provincial</b>					
450-600-100 - GIL - Provincial		1,690.00	(1,690.00)		
450-660-100 - Tip Grant		5,660.00	(5,660.00)		
	<b>0.00</b>	<b>7,350.00</b>	<b>(7,350.00)</b>	<b>0.00</b>	<b>0.00</b>
<b>Other</b>					
450-800-050 - GIL -SaskEnergy Surcharge	6,452.06	9,090.00	(2,637.94)	70.98	866.90
450-800-100 - GIL - Other - SPC Surcharge	13,809.33	33,350.00	(19,540.67)	41.41	2,596.62
	<b>20,261.39</b>	<b>42,440.00</b>	<b>(22,178.61)</b>	<b>47.74</b>	<b>3,463.52</b>

BW

Report Date  
06/12/2025 3:55 PM

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2025

Page 3

	Year To Date	Budget	Variance	%	Current Month
<b>TOTAL GRANTS IN LIEU OF TAXES:</b>	20,261.39	50,790.00	(30,528.61)	39.89	3,463.52
<b>CAPITAL ASSET PROCEEDS</b>					
Capital Asset Proceeds					
460-100-200 - CA - Sale of Machinery		28,970.00	(28,970.00)		
	0.00	28,970.00	(28,970.00)	0.00	0.00
<b>TOTAL CAPITAL ASSET PROCEEDS:</b>	0.00	28,970.00	(28,970.00)	0.00	0.00
<b>INVESTMENT INCOME AND COMMISSIONS</b>					
Investment and Income Revenue					
470-100-100 - Interest Revenue	3,188.19	7,830.00	(4,641.81)	40.72	646.94
	3,188.19	7,830.00	(4,641.81)	40.72	646.94
<b>TOTAL INVESTMENT INCOME AND COMMIS</b>	3,188.19	7,830.00	(4,641.81)	40.72	646.94
<b>OTHER REVENUES</b>					
Other Revenue					
480-150-100 - Donations for FD		3,190.00	(3,190.00)		
	0.00	3,190.00	(3,190.00)	0.00	0.00
<b>TOTAL OTHER REVENUES:</b>	0.00	3,190.00	(3,190.00)	0.00	0.00
<b>TOTAL REVENUES:</b>	275,541.21	971,570.00	(696,028.79)	28.36	33,990.81

*BW*

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2025

	Year To Date	Budget	Variance	%	Current Month
<b>EXPENDITURES</b>					
<b>GENERAL GOVERNMENT SERVICES</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
510-110-110 - GG - Council - Indemnity	3,400.00	7,050.00	3,650.00	48.23	1,400.00
	<b>3,400.00</b>	<b>7,050.00</b>	<b>3,650.00</b>	<b>48.23</b>	<b>1,400.00</b>
510-110-140 - GG - Council - Indemnity Committee	375.03		(375.03)		
510-110-230 - GG - Salaries - Administrator	19,456.49	49,770.00	30,313.51	39.09	4,142.00
	<b>23,231.52</b>	<b>56,820.00</b>	<b>33,588.48</b>	<b>40.89</b>	<b>5,542.00</b>
<b>Benefits</b>					
510-130-230 - GG - Benefits - Administrator	3,757.15	9,610.00	5,852.85	39.10	845.53
	<b>3,757.15</b>	<b>9,610.00</b>	<b>5,852.85</b>	<b>39.10</b>	<b>845.53</b>
	<b>26,988.67</b>	<b>66,430.00</b>	<b>39,441.33</b>	<b>40.63</b>	<b>6,387.53</b>
<b>Professional/Contract Services</b>					
510-200-110 - GG - Cont. - Legal		4,290.00	4,290.00		
510-200-130 - GG - Cont. - Audit/Accounting	9,699.00	13,370.00	3,671.00	72.54	
510-200-150 - GG - Cont. - Assessment - SAMA	5,357.00	5,320.00	(37.00)	100.70	
510-200-170 - GG - Cont. - Advertising	28.57	1,320.00	1,291.43	2.16	28.57
510-210-160 - GG - Travel, & Admin Training	900.00	2,330.00	1,430.00	38.63	250.00
510-210-170 - GG - Adm & Council Training, Travel		370.00	370.00		
510-220-100 - Office Maintenance & Repair		450.00	450.00		
510-230-100 - GG - Insurance/Bond	38,859.67	10,950.00	(27,909.67)	354.88	1,233.28
510-240-100 - GG - Cont. - Memberships & Subscript	1,981.37	4,560.00	2,578.63	43.45	615.00
	<b>56,825.61</b>	<b>42,960.00</b>	<b>(13,865.61)</b>	<b>132.28</b>	<b>2,126.85</b>
<b>Utilities</b>					
510-300-110 - GG - Utility - Heat Office	3,565.73	6,260.00	2,694.27	56.96	934.20
510-300-120 - GG - Utility - Power Office	1,113.57	3,720.00	2,606.43	29.93	314.40
510-300-140 - GG - Utility - Telephone	3,355.33	6,390.00	3,034.67	52.51	1,082.96
	<b>8,034.63</b>	<b>16,370.00</b>	<b>8,335.37</b>	<b>49.08</b>	<b>2,331.56</b>
<b>Maintenance, Material and Supplies</b>					
510-400-110 - GG - Maint. - Postage & Stationery	1,617.30	1,590.00	(27.30)	101.72	
510-410-140 - GG - Stationery/Supplies		2,150.00	2,150.00		
510-410-160 - GG - Maint. - Photocopier		1,250.00	1,250.00		
510-490-150 - Misc. office services Software Maint.	3,186.36	4,790.00	1,603.64	66.52	
	<b>4,803.66</b>	<b>9,780.00</b>	<b>4,976.34</b>	<b>49.12</b>	<b>0.00</b>
<b>Capital Expenditures</b>					
510-600-900 - GG - Amortization of capital assets		3,470.00	3,470.00		
510-650-900 - GG Accretion expense ARO		330.00	330.00		
	<b>0.00</b>	<b>3,800.00</b>	<b>3,800.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Other</b>					
410-130-100 - Discount on Municipal Tax - Property	3,192.98	4,720.00	1,527.02	67.65	92.77
410-130-190 - Discount on RCMP	342.96	580.00	237.04	59.13	12.45
410-400-390 - Tax enforcement Cost & Recovery	(25,949.38)	(2,100.00)	(23,849.38)	1235.68	(25,000.00)
	<b>(22,413.44)</b>	<b>3,200.00</b>	<b>25,613.44</b>	<b>800.42</b>	<b>(24,894.78)</b>
<b>TOTAL GENERAL GOVERNMENT SERVICES</b>	<b>74,239.13</b>	<b>142,540.00</b>	<b>68,300.87</b>	<b>52.08</b>	<b>(14,048.84)</b>

*BW*



**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2025

	Year To Date	Budget	Variance	%	Current Month
<b>PROTECTIVE SERVICES</b>					
<b>POLICE PROTECTION</b>					
<b>Professional/Contractual Services</b>					
520-210-100 - PS - Policing Costs	16,000.00	33,000.00	17,000.00	48.48	5,000.00
	<b>16,000.00</b>	<b>33,000.00</b>	<b>17,000.00</b>	<b>48.48</b>	<b>5,000.00</b>
<b>TOTAL POLICE PROTECTION:</b>	<b>16,000.00</b>	<b>33,000.00</b>	<b>17,000.00</b>	<b>48.48</b>	<b>5,000.00</b>
<b>FIRE PROTECTION</b>					
<b>Wages and Benefits</b>					
<b>Wages</b>					
525-110-110 - PS - Fire Chief- Salaries	1,800.00	5,450.00	3,650.00	33.03	450.00
	<b>1,800.00</b>	<b>5,450.00</b>	<b>3,650.00</b>	<b>33.03</b>	<b>450.00</b>
	<b>1,800.00</b>	<b>5,450.00</b>	<b>3,650.00</b>	<b>33.03</b>	<b>450.00</b>
<b>Professional/Contractual Services</b>					
525-230-100 - PS - Fire - Insurance		5,330.00	5,330.00		
525-240-100 - PS - Fire - Memberships/Subscriptions	894.73		(894.73)		
525-250-100 - PS - Fire - Maintenance	21,289.37	3,850.00	(17,439.37)	552.97	84.80
525-260-100 - PS - Fire - Training		140.00	140.00		
	<b>22,184.10</b>	<b>9,320.00</b>	<b>(12,864.10)</b>	<b>238.03</b>	<b>84.80</b>
<b>Maintenance, Materials and Supplies</b>					
525-430-110 - PS - FD Fuel/Oil/Grease		520.00	520.00		
525-440-100 - PS - Fire - Small Tools/Equipment	228.80	320.00	91.20	71.50	
	<b>228.80</b>	<b>840.00</b>	<b>611.20</b>	<b>27.24</b>	<b>0.00</b>
<b>Capital Expenditures</b>					
525-600-900 - PS Amorization		10,800.00	10,800.00		
	<b>0.00</b>	<b>10,800.00</b>	<b>10,800.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Other</b>					
525-920-110 - PS -911/Tower/Comm./Cell phones	1,827.44	3,100.00	1,272.56	58.95	
	<b>1,827.44</b>	<b>3,100.00</b>	<b>1,272.56</b>	<b>58.95</b>	<b>0.00</b>
<b>TOTAL FIRE PROTECTION:</b>	<b>26,040.34</b>	<b>29,510.00</b>	<b>3,469.66</b>	<b>88.24</b>	<b>534.80</b>
<b>TOTAL PROTECTIVE SERVICES:</b>	<b>42,040.34</b>	<b>62,510.00</b>	<b>20,469.66</b>	<b>67.25</b>	<b>5,534.80</b>
<b>TRANSPORTATION SERVICES</b>					
<b>MAINTENANCE</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
530-110-120 - TS - Maint. Salaries Foreman Assistan	5,420.87	13,990.00	8,569.13	38.75	732.50
530-110-150 - TS - Town FOREMEN SALARY TAN	23,030.19		(23,030.19)		5,067.35
	<b>28,451.06</b>	<b>13,990.00</b>	<b>(14,461.06)</b>	<b>203.37</b>	<b>5,799.85</b>
<b>Benefits</b>					
530-120-110 - TS - Maint. - Benefits -TOWN FOREM/	4,518.14		(4,518.14)		1,369.03
530-120-120 - TS - Maint. - Benefits - Foreman Ass. E	338.70	1,030.00	691.30	32.88	52.11
	<b>4,856.84</b>	<b>1,030.00</b>	<b>(3,826.84)</b>	<b>471.54</b>	<b>1,421.14</b>

BW



**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2025

	Year To Date	Budget	Variance	%	Current Month
	33,307.90	15,020.00	(18,287.90)	221.76	7,220.99
<b>Professional/Contractual Services</b>					
530-210-110 - TS - Maint. Street Maintenance & Repa	2,248.75	8,420.00	6,171.25	26.71	
530-210-140 - TS - Maint. - Building Inspections	1,610.46		(1,610.46)		
530-220-100 - TS Maintenance		2,180.00	2,180.00		
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		6,750.00	6,750.00		
	3,859.21	17,350.00	13,490.79	22.24	0.00
<b>Utilities</b>					
530-300-120 - TS - Maint. - Street Lights Power	2,947.92	8,820.00	5,872.08	33.42	717.43
530-300-150 - TS -Town shop utilities Berezuk	920.34	3,900.00	2,979.66	23.60	294.16
	3,868.26	12,720.00	8,851.74	30.41	1,011.59
<b>Maintenance, Materials &amp; Supplies</b>					
530-410-100 - TS - Maint. - Shop Supply & small tools	1,108.49	3,560.00	2,451.51	31.14	
530-410-120 - TS - Maint. - PPE For foreman	985.00	410.00	(575.00)	240.24	
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	4,076.46	19,470.00	15,393.54	20.94	724.53
530-425-110 - TS - Maint. - Fuel/Diesel/Oil	4,659.90	14,740.00	10,080.10	31.61	520.48
	10,829.85	38,180.00	27,350.15	28.37	1,245.01
<b>Capital Expenditures</b>					
530-600-130 - TS -LEASE OF BOBCAT	10,904.95		(10,904.95)		2,180.99
530-600-900 - TS - Ammortization		41,160.00	41,160.00		
	10,904.95	41,160.00	30,255.05	26.49	2,180.99
<b>Interest</b>					
530-700-110 - TS - Maint. - Interest		4,300.00	4,300.00		
	0.00	4,300.00	4,300.00	0.00	0.00
<b>TOTAL MAINTENANCE:</b>	62,770.17	128,730.00	65,959.83	48.76	11,658.58
<b>CONSTRUCTION</b>					
<b>Other</b>					
210-700-900 - Long Term Debt - SHOP	19,091.80		(19,091.80)		3,818.36
	19,091.80	0.00	(19,091.80)	0.00	3,818.36
<b>TOTAL CONSTRUCTION:</b>	19,091.80	0.00	(19,091.80)	0.00	3,818.36
<b>TOTAL TRANSPORTATION SERVICES:</b>	81,861.97	128,730.00	46,868.03	63.59	15,476.94
<b>ENVIRONMENTAL SERVICES</b>					
<b>Wages and Benefits</b>					
540-110-110 - EH - Wages Landfill	3,676.24	8,790.00	5,113.76	41.82	833.31
540-120-110 - EH - Benefits Landfill	167.80	480.00	312.20	34.96	38.46
	3,844.04	9,270.00	5,425.96	41.47	871.77
<b>Professional/Contractual Services</b>					
540-200-100 - EH - PPE for landfill		130.00	130.00		
540-200-110 - EH - Loraas Disposal Landfill Costs	8,274.17	23,740.00	15,465.83	34.85	2,517.57
540-200-115 - EH - Recycling costs	6,780.25	18,200.00	11,419.75	37.25	1,678.95
	15,054.42	42,070.00	27,015.58	35.78	4,196.52
<b>TOTAL ENVIRONMENTAL SERVICES:</b>	18,898.46	51,340.00	32,441.54	36.81	5,068.29

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**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2025

	Year To Date	Budget	Variance	%	Current Month
<b>RECREATION AND CULTURAL SERVICES</b>					
<b>Wages</b>					
570-110-120 - R&C -Wages - Skating Rink	8,425.00	8,200.00	(225.00)	102.74	
	<b>8,425.00</b>	<b>8,200.00</b>	<b>(225.00)</b>	<b>102.74</b>	<b>0.00</b>
<b>Professional/Contractual Services</b>					
570-290-100 - R&C - Cont. - Library Levy	3,603.84	7,210.00	3,606.16	49.98	
	<b>3,603.84</b>	<b>7,210.00</b>	<b>3,606.16</b>	<b>49.98</b>	<b>0.00</b>
<b>Utilities - Power</b>					
570-310-110 - R&C - Utility - Power - Phone/ Rink	7,422.64	16,580.00	9,157.36	44.77	901.33
	<b>7,422.64</b>	<b>16,580.00</b>	<b>9,157.36</b>	<b>44.77</b>	<b>901.33</b>
<b>Maintenance, Materials and Supplies</b>					
570-420-140 - R&C - Supplies - Kitchen	4,345.49	2,480.00	(1,865.49)	175.22	
570-430-170 - R&C - Rink building maintenance	4,527.39	2,850.00	(1,677.39)	158.86	
570-430-190 - R&C - Rink maintence/small tools	485.52	1,700.00	1,214.48	28.56	
	<b>9,358.40</b>	<b>7,030.00</b>	<b>(2,328.40)</b>	<b>133.12</b>	<b>0.00</b>
<b>Capital Expenditures</b>					
570-600-900 - R&C - Amortization of Capital assets		24,200.00	24,200.00		
	<b>0.00</b>	<b>24,200.00</b>	<b>24,200.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Other</b>					
570-900-110 - R&C - Other rec expenses Gazebo	3,100.00	6,070.00	2,970.00	51.07	3,100.00
570-900-999 - R&C - ATM replensihment	3,500.00		(3,500.00)		
	<b>6,600.00</b>	<b>6,070.00</b>	<b>(530.00)</b>	<b>108.73</b>	<b>3,100.00</b>
<b>TOTAL RECREATION AND CULTURAL SERV</b>	<b>35,409.88</b>	<b>69,290.00</b>	<b>33,880.12</b>	<b>51.10</b>	<b>4,001.33</b>
<b>UTILITIES</b>					
<b>WATER</b>					
<b>Wages and Benefits</b>					
580-110-110 - UT - Water -Foreman WTPSalaries	6,633.07	59,430.00	52,796.93	11.16	1,182.65
580-120-110 - UT - Water -Foreman WTPBenefits	1,415.50	14,390.00	12,974.50	9.84	
	<b>8,048.57</b>	<b>73,820.00</b>	<b>65,771.43</b>	<b>10.90</b>	<b>1,182.65</b>
<b>Professional/Contractual Services</b>					
580-240-100 - UT - Water - Insurance - General & Bo		710.00	710.00		
580-285-120 - UT - Water Treat Plant Maint & Repair	891.04	29,260.00	28,368.96	3.05	467.78
580-290-100 - UT - Water Testing Local Russ	4,925.43	18,110.00	13,184.57	27.20	926.84
580-295-100 - UT - Water - Casual Contracted		14,590.00	14,590.00		
	<b>5,816.47</b>	<b>62,670.00</b>	<b>56,853.53</b>	<b>9.28</b>	<b>1,394.62</b>
<b>Utilities</b>					
580-300-120 - UT - Water - Energy WTP	944.77	2,800.00	1,855.23	33.74	193.28
580-300-130 - UT - Water - Power WTP	3,281.45	16,360.00	13,078.55	20.06	970.27
	<b>4,226.22</b>	<b>19,160.00</b>	<b>14,933.78</b>	<b>22.06</b>	<b>1,163.55</b>
<b>Maintenance, Materials and Supplies</b>					
580-430-100 - UT - Water/Sewer Install & Maintenanc	8,077.20	4,160.00	(3,917.20)	194.16	7,748.60
580-450-100 - UT - Water - Chemicals	16,050.65	22,840.00	6,789.35	70.27	2,646.35
	<b>24,127.85</b>	<b>27,000.00</b>	<b>2,872.15</b>	<b>89.36</b>	<b>10,394.95</b>
<b>Capital Expenditures</b>					
580-600-900 - UT - amortization of capital assets		86,950.00	86,950.00		

BW

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2025

	Year To Date	Budget	Variance	%	Current Month
	0.00	86,950.00	86,950.00	0.00	0.00
<b>TOTAL WATER:</b>	<b>42,219.11</b>	<b>269,600.00</b>	<b>227,380.89</b>	<b>15.66</b>	<b>14,135.77</b>
<b>SEWER</b>					
<b>Professional/Contractual Services</b>					
585-285-130 - UT - Sewer -Lagoon- Loan Constr.	5,109.83	1,430.00	(3,679.83)	357.33	
	<b>5,109.83</b>	<b>1,430.00</b>	<b>(3,679.83)</b>	<b>357.33</b>	<b>0.00</b>
<b>Utilities</b>					
585-300-120 - UT - Power Lift station,	1,694.76	3,280.00	1,585.24	51.67	96.77
	<b>1,694.76</b>	<b>3,280.00</b>	<b>1,585.24</b>	<b>51.67</b>	<b>96.77</b>
<b>Other</b>					
585-900-110 - UT - Sewer - Other		5,400.00	5,400.00		
	<b>0.00</b>	<b>5,400.00</b>	<b>5,400.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL SEWER:</b>	<b>6,804.59</b>	<b>10,110.00</b>	<b>3,305.41</b>	<b>67.31</b>	<b>96.77</b>
<b>TOTAL UTILITIES:</b>	<b>49,023.70</b>	<b>279,710.00</b>	<b>230,686.30</b>	<b>17.53</b>	<b>14,232.54</b>
<b>TOTAL EXPENDITURES:</b>	<b>301,473.48</b>	<b>734,120.00</b>	<b>432,646.52</b>	<b>41.07</b>	<b>30,265.06</b>
<b>CHANGE IN NET-FINANCIAL ASSETS</b>	<b>(25,932.27)</b>	<b>237,450.00</b>	<b>(263,382.27)</b>	<b>110.92-</b>	<b>3,725.75</b>
<b>CHANGE IN NET ASSETS</b>	<b>(25,932.27)</b>	<b>237,450.00</b>	<b>(263,382.27)</b>	<b>110.92-</b>	<b>3,725.75</b>
<b>CHANGE IN SURPLUS</b>	<b>(25,932.27)</b>	<b>237,450.00</b>	<b>(263,382.27)</b>	<b>110.92-</b>	<b>3,725.75</b>

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Report Date  
06/12/2025 3:55 PM

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending May 31, 2025

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	Year To Date	Budget	Variance	%	Current Month
<b>ACCOUNT BALANCES</b>					
<b>Cash and Investments</b>					
110-110-110 - Cash - On Hand - Petty Cash		400.00			
110-110-120 - Cash - Bank - Demand	27,648.79	455,850.28			(34,368.24)
110-110-150 - Cash - Vonda Fire & Rescue		27,308.33			
110-110-160 - Cash - Vonda Rink		21,317.68			
110-110-170 - Cash - CU Equity		523.83			
<b>Total Cash and Investments:</b>	<b>27,648.79</b>	<b>505,400.12</b>			<b>(34,368.24)</b>
<b>Municipal Taxes Receivable</b>					
110-200-100 - Municipal - Tax Receivable - Current		(37,491.23)			
110-200-110 - Municipal - Tax Receivable - Arrears		5,755.49			
110-200-300 - Municipal RCMP Levy - Current		(1,051.55)			
110-200-310 - Municipal Special Levy #1 - Arrears		4,773.55			
110-200-400 - Municipal Recycling Levy - Current		(3,168.46)			
110-200-410 - Municipal Special Levy #2 - Arrears		1,254.95			
<b>Total Municipal Taxes Receivable:</b>	<b>0.00</b>	<b>(29,927.25)</b>			<b>0.00</b>

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Report Date  
06/12/2025 3:55 PM

Town of Vonda  
Statement of Financial Activities - Detailed  
For the Period Ending May 31, 2025

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	Year To Date	Budget	Variance	%	Current Month
Additional Tax Information					
Receipt of Arrears	Receipts	BalFwd			
Current Taxes Collected	Receipts	Levy			
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records  
May 21. 2025  
Presented to council on

(Date)

Ronda  
Administrator Name  
Administrator Title

Brenda Willman  
Head of Council Name  
Head of Council Title

*BW*

**Jeff Lynchuk**

306-221-9391

jefflynchuk@icloud.com

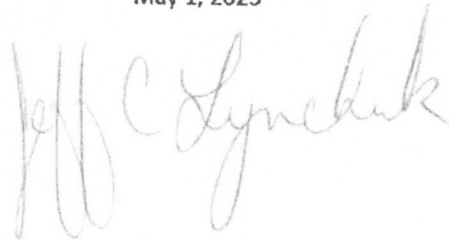
**To the Ombudsman;**

I, Jeff Lynchuk, attended a council meeting at the Town of Vonda office on December 18<sup>th</sup>, 2024. This is where Mayor Brenda Willman announced that her boss, Tim Vanderstelt, wanted to purchase the "J2 automotive repair building" located at 107 railway ave in Vonda. The RM of Grant purchased this building with the intent of using it as a fire hall. The original owners approached RM council to purchase the building and requested that we keep it secret until the transaction was complete. The RM of grant has been trying to get permission to use the building ever since.

In my opinion, the mayor is in a conflict of interest and has poisoned the town of Vonda council with her opinion of the situation. I am requesting that your office investigate this matter.

Jeff Lynchuk

May 1, 2025

A handwritten signature in dark ink, appearing to read "Jeff C. Lynchuk". The signature is written in a cursive, flowing style.Handwritten initials "BW" in dark ink, located in the bottom right corner of the page.

May 21<sup>st</sup> 2025

To: The Town of Vonda council

From: Councillor Terry Nahorniak & Councillor Brian Florizone

We would like to address your decision that you made at the April 23<sup>rd</sup> meeting regarding our alleged conflict of interest in the change of use permit for 107 Railway Ave in Vonda Sk. The first error that was made was that we weren't made aware of the Code of Ethics complaint that was on the agenda as the agenda only said Code of Ethics Bylaw. Secondly you should have provided us an opportunity to defend ourselves. We were marched back into the meeting told what the motion was seconded and voted without any discussion with us.

Your decision is blatantly wrong in our opinion; we do not accept it. As I asked who made the decision Councillor Stephen King said we did. Council doesn't have the expertise to make this kind of decision that should have been made via a 3<sup>rd</sup> party.

In Councillor Brian's case there is no Private interest or financial interest with his son as he is part of a larger group. Definition from the Municipal act.

(ff.1) "**private interest**" does not include an interest in a decision:

(ii) that affects a person as one of a broad class of persons;

Secondly the Municipal Act 143 / 2 / h (i) states

143 (2) A member of council does not have a financial interest by reason only of any interest:

(h) that the member or a closely connected person may have:

(i) by being appointed as the volunteer chief or other volunteer officer of  
a fire or ambulance service or emergency measures organization or other  
volunteer organization or service;

In Councillor Terry's case he has no private interest or financial interest as stated in the municipal act

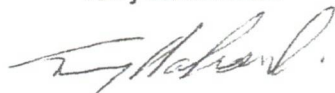
143 / 2 / (b)(i)

(2) A member of council does not have a financial interest by reason only of any interest:

(b) that the member or a closely connected person may have by reason of  
being appointed:

(ii) as the representative of the council on another body;

Terry Nahorniak



Brian Florizone



BW



# VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

## Monthly Report

Date – Incident – Members

Time

\_\_\_\_\_

May 21<sup>st</sup> – Training – Pumper Review – **See Report 25-0010**

1900-2030

May 25<sup>th</sup> – Emergency call – **See report 25-0011**

0048-0113

June 4<sup>th</sup> – Emergency Call – **See report 25-0012**

0931-1017

June 10<sup>th</sup> – Training – Admin and STARS landing – **See report 25-0013**

1900-2000

BW



## **Report 25-0010**

**Date of Training:** May 21<sup>st</sup>, 2025

**Location:** 315 Lerew Street

**Training Participants:** Byron Saxinger, Rose Rowe, Jess Willman

**Topic:** Pumper Operation Review

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### **Introduction**

Vonda Fire and Rescue recently conducted a comprehensive review of its pumper operations and procedures as part of an ongoing commitment to operational excellence and firefighter safety. The review took place at the fire hall and included both in-station assessments and live training scenarios involving front-line apparatus and personnel. This initiative was designed to evaluate current practices, reinforce standard operating procedures, and identify areas for improvement in the deployment and operation of pumper unit. By conducting this review,, we aim to ensure consistent, safe, and efficient responses to fire and emergency incidents within the community and surrounding areas.

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### **Objectives**

- Ensure compliance with department SOP's.
  - Identify any gaps or inconsistencies in training or execution.
  - Evaluate apparatus performance and readiness.
  - Enhance firefighter safety and operational efficiency.
- 

### **Key Findings**

- pumper unit was found to be mechanically sound and properly equipped.
- Minor inconsistencies in equipment stowage and labelling were noted.
- Most operators demonstrated strong proficiency in pump operation and troubleshooting.
- SOPs were generally followed, continuing training will be conducted to ensure proper understanding and compliance.
- Room for improvement in standardizing hand signals and non-verbal cues on the fireground.

BW

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## **Conclusion**

Overall, our members demonstrated a solid foundation in pumper operations. With minor adjustments in training, SOP adherence, and equipment organization, the department can further enhance its operational readiness and firefighter safety. Continued emphasis on consistency, communication, and ongoing training will ensure optimal performance during emergency incidents.

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### **Report Prepared By:**

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

BW



## VONDA FIRE AND RESCUE

Box 308

Vonda, SK

SOK 4N0

**Incident Report: 25-0011**

**Alarm Bells Ringing – 316 3rd Street**

**Responding Members:** Andrew Scanlon, Byron Saxinger, Rose Rowe, Tanner Petrie

**Date:** Sunday, May 25<sup>th</sup>

**Time of Call:** 0048

**On Scene:** 0058

**Clear from Scene:** 0108

**Back in Service:** 0113

**Narrative:**

At 0048 hours, we received a call for service at 316 3<sup>rd</sup> Street regarding a smoke detector indicating fire inside a residence. We arrived at the fire hall and were en route by 0057, arriving on scene at 0058. Upon arrival, there was no visible smoke or fire.

We made contact with the resident, who advised that the smoke alarm had been intermittently sounding.

Initial investigation revealed spider webs on and inside the smoke alarm, which were likely triggering false alarms. We cleaned the alarm and replaced the batteries. As a precaution, we also conducted carbon monoxide readings throughout the residence, which returned clear results. We departed the scene at 0108 and were back in service at 0113.

That concludes our involvement in this matter.

**Report Prepared By:**

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

BW

## Town of Vonda Water Treatment Plant Report May 2025

Water produced: 5,884.6 m3

NaOH consumed: 293 (49.79/1,000m3)

Truck fill volume dispensed: 26,691 igaal.

NaClO consumed: 57 (9.69/1,000m3)

Truck fill revenue: \$1,335 (\$50.02/1,000 igaal)

### Water Treatment Summary:

- May town water usage was a record high (50% higher than last May)
- booster pump motor removed and sent to GMR for analysis – grease in windings causing ground fault
- generator is having issues starting but runs fine after startup
- still waiting for more digital dispensing options
- distribution pump #1 VFD failed May 15 disabling truck fill, repaired May 28

### Lagoon Summary:

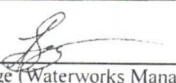
- lagoon drain ended May 6 and filled again by June 1, additional drain started June 6
- volume seems too small for proper treatment, will likely require several drains this summer
- reviewed issue with WSA, we are allowed to drain throughout summer but need to sample each time
- gate and warning signs repaired

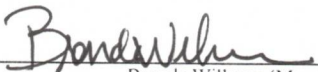
### Maintenance Summary:

- May 8 – washed MTU pre-filters
- May 13 – cleaned anti-scalant pump return line
- May 14 – replaced diaphragm and cleaned NaOH pump
- May 23 – washed reservoir #1 floor
- May 23 – removed distribution pump #2 motor, sent to GMR for diagnosis
- May 27 – acid cleaned membranes
- May 28 – replaced VFD drive for distribution pump #1
- May 30 – cleaned reservoir #1 hatch and shroud

### Training Recommendations:

- Occupation Health and Safety level 1 and 2
- Powered Mobile Equipment
- Confined Space Entry

Report by:  Date: 05/17/2025  
Russell Lepage (Waterworks Manager) month/day/year

Reviewed by:  Date: May 21. 2025  
Brenda Willman (Mayor) month/day/year

(Waterworks Committee) Date: \_\_\_\_\_ month/day/year (Waterworks Committee) Date: \_\_\_\_\_ month/day/year

(Waterworks Committee) Date: \_\_\_\_\_ month/day/year Tanner Petrie (Waterworks Operator) Date: \_\_\_\_\_ month/day/year

BW



## Outstanding Maintenance List - May 2025

**Date      Description**

P1 (High) - need to be completed in a timely manner, will become larger or more critical over time	
Mar-23	distribution booster pump #2 shut down due to ground fault issues
Mar-25	upgrade plant computer/install VPN
Oct-21	power pole at well house is leaning - SaskPower scheduling replacement for spring 2025
P2 (Medium) - time sensitive but not urgent, could pose a risk in near future	
Apr-21	leaking valve between trains
Nov-23	MTU1 concentrate sampling valve leaking
Aug-24	raw water isolation valve at well house not functional
~2013	power conditioner not functioning/disabled
P3 (Low) - often regular maintenance that can wait until a later time, unlikely to get worse or cause a safety concern	
Aug-22	raw water usage for MTU1 not recording correctly
Apr-24	ceiling fans in water treatment plant not working
Sep-24	lights in south reservoir building require replacement
Feb-25	monitor bulk fill valve/module for errors
Mar-25	monitor distribution pressure sensor/module for errors

DW

## **Town Monthly Report (MAY/JUNE 2025)**

### **Water Treatment/Lagoon/Well:**

**Maintenance:** Refer to Russ' report.

- Distribution pump faulted, causing the truck fill to fail as well. Required major repair to return to service. A faulty drive (computer) was the issue.
- The third back up "booster" pump was sent away for diagnosis and repair and should be returned to service before months end
- The Water Security Agency was out and conducted an inspection of the lagoon. The lagoon has been filling quicker than normal. The new lagoon will resolve this. Another approved emergency drain is taking place.
- A new power meter was installed June 12<sup>th</sup> by Sasktel at the water treatment plant

### **Streets and Alleys:**

**Street Maintenance:** Patched potholes on paved surfaced (Railway, buffer, lerew, and main). East town entrance is incredibly bad, but I patched it as best as I could

**Culverts/swales:** Sprayed for weeds, and trimmed/mowed

**Issues/Concerns:** East town entrance remains in poor shape.

### **Equipment:**

**Truck:** NTR

**Trailer:** NTR

**Skidsteer:** NTR

**Snowblade attachment:** Was repaired and is ready for next winter.

**Loader:** NTR

**Mower:** Serviced and running OK, and often. New belts and blades installed last week.

### **Miscellaneous:**

**Grass cutting:** Happening daily

**Rink:** Sasktel installed fibre optic internet service in the first week of June

**Shop:** Will be getting fibre optic internet service soon

**Garbage:** Switched to Alley pick up.

**Campground:** Being mowed and cleaned regularly.

BCU

## TOWN OF VONDA REGULAR MEETING AGENDA

Wednesday, June 18th, 2025

### TO BE HELD AT THE VONDA TOWN OFFICE

1. Present:  
Call to Order:
2. Adopt the Agenda:
3. Minutes: Approval of minutes of a regular meeting May 21, 2025.
4. Financials:
  - a) Statement of Financial Activities
  - b) List of Accounts Payable
5. Delegations:
  - a) 7:00 pm Fire Chief report
  - b) 7:30 pm Versatile Concepts in regards to business tax.
  - c) 7:45 Debby King in regards to her sidewalk
  - d) 7:55 Kara Janzen in regards to lots size and trees
6. Unfinished Business:
  - a) Documents to go to legal counsel, June 17<sup>th</sup>, 2025.
  - b) Update as to bobcat lease.
  - c) Taxervice to be sending out tender for sale of tax enforcement property.
  - d) Code of Ethics complaints
7. New Business:
  - a) Adopt capital budget and 5 year capital works plan.
  - b) Approval of mill rate and mill rate factors and minimum tax.
  - c) Special levies determined for RCMP and Recycle.
  - d) Adopt the provincial education mill rates.
  - e) Adopt wages for all employees and per diem for Fire Chief.

f) Set mileage rates per Km.

g) Update as to bobcat lease.

h) Fire amalgamation ~~task force~~ *Special committee*

i) Booster pump repair/replacement

j) Fire Ban Bylaw

k) Town clean up

8. Correspondence:

a) I am attaching the BCL Lagoon Upgrade invoice to be reviewed before payment.

9. Committee Reports:

a) Streets and Sidewalks: Jesse Lefebvre, Terry Nahorniak, Brian Florizone, Dianne Addley.

b) Water/Sewer/Sanitation/ Waterworks: Jesse Lefebvre, Terry Nahorniak, Brian Florizone, Stephen King.

c) Equipment and Building: All

d) Economic Development: All

e) Protective Services: Stephen King.

f) Parks & Rec: Dianne Addley.

g) Animal Control: Jesse Lefebvre, Terry Nahorniak, Dustin Wasyliv.

h) Vonda Rink: Reports to be brought to council

i) Park Rangers: Dustin Wasyliv, Stephen King.

j) Wapiti Library Board: Dianne Addley.

k) Communications: Dustin Wasyliv.

10. Administrator's Report:

a) Capital budget to be approved along with mill rates and mill rate factors.

b) The office will be closed the afternoon on June 17, 2025.

11. Adjourn