

## TOWN OF VONDA REGULAR MEETING AGENDA

Wednesday, June 18th, 2025

### TO BE HELD AT THE VONDA TOWN OFFICE

1. Present:  
Call to Order:
2. Adopt the Agenda:
3. Minutes: Approval of minutes of a regular meeting May 21, 2025.
4. Financials:
  - a) Statement of Financial Activities .
  - b) List of Accounts Payable
5. Delegations:
  - a) 7:00 pm Fire Chief report
  - b) 7:30 pm Versatile Concepts in regards to business tax.
  - c) 7:45 Debby King in regards to her sidewalk
  - d) 7:55 Kara Janzen in regards to lots size and trees
6. Unfinished Business:
  - a) Documents to go to legal counsel, June 17<sup>th</sup>, 2025.
  - b) Update as to bobcat lease.
  - c) Taxervice to be sending out tender for sale of tax enforcement property.
  - d) Code of Ethics complaints
7. New Business:
  - a) Adopt capital budget and 5 year capital works plan.
  - b) Approval of mill rate and mill rate factors and minimum tax.
  - c) Special levies determined for RCMP and Recycle.
  - d) Adopt the provincial education mill rates.
  - e) Adopt wages for all employees and per diem for Fire Chief.

f) Set mileage rates per Km.

g) Update as to bobcat lease.

h) Fire amalgamation ~~task force~~ *special committee*

i) Booster pump repair/replacement

j) Fire Ban Bylaw

k) Town clean up

8. Correspondence:

a) I am attaching the BCL Lagoon Upgrade invoice to be reviewed before payment.

9. Committee Reports:

a) Streets and Sidewalks: Jesse Lefebvre, Terry Nahorniak, Brian Florizone, Dianne Addley.

b) Water/Sewer/Sanitation/ Waterworks: Jesse Lefebvre, Terry Nahorniak, Brian Florizone, Stephen King.

c) Equipment and Building: All

d) Economic Development: All

e) Protective Services: Stephen King.

f) Parks & Rec: Dianne Addley.

g) Animal Control: Jesse Lefebvre, Terry Nahorniak, Dustin Wasyliv.

h) Vonda Rink: Reports to be brought to council

i) Park Rangers: Dustin Wasyliv, Stephen King.

j) Wapiti Library Board: Dianne Addley.

k) Communications: Dustin Wasyliv.

10. Administrator's Report:

a) Capital budget to be approved along with mill rates and mill rate factors.

b) The office will be closed the afternoon on June 17, 2025.

11. Adjourn

**MINUTES OF A REGULAR MEETING OF THE TOWN OF VONDA HELD IN COUNCIL  
CHAMBERS AT THE VONDA TOWN OFFICE THIS 18<sup>TH</sup> DAY OF JUNE, 2025**

**PRESENT:** Mayor Brenda Willman, Councillors Stephen King, Brian Florizone, Dianne Addley, Dustin Wasyliw, Terry Nahorniak, and Administrator Linda Denis.

**MISSING:** Councillor Jesse Lefebvre was away.

**CALL TO ORDER:** Mayor Brenda Willman called the meeting to order at 6:30 pm..

**AGENDA:**

52/2025 Wasyliw/Florizone: To adopt the agenda.

Carried

**MINUTES:**

53/2025 Addley/Nahorniak: To approve the minutes of a regular meeting held on May 21<sup>st</sup>, 2025, with an addition to the in-camera session in regards to the Code of Ethics Bylaw.

Carried

**FINANCIALS & BANK REC:**

54/2025 King/Wasyliw: To approve the bank reconciliation and financial statements.

Carried

**ACCOUNTS PAYABLE:**

55/2025 Wasyliw/King: To approve and pay the list of accounts payable in the amount of \$43,738.73, with the exception of Bullee Engineering Ltd., which will be paid upon receiving their WCB clearance, certificate of insurance, stat declaration, and the inclusion of a 10% hold back on the invoiced amount of \$145,406.71.

Carried

BW

**PAGE 2 OF THE REGULAR MEETING MINUTES FROM JUNE 18<sup>TH</sup>, 2025**

56/2025

Addley/Florizone: That the cheque prepared for Bullee Engineering Ltd. be delivered by Deputy Mayor, Stephen King, directly to the engineering firm at 200-302 Wellman Lane in Saskatoon.

Carried

**DELEGATIONS:**

Debby King came in to discuss the removal of the broken sidewalk, and the proposal to obtain quotes to construct a new sidewalk at her residence. She inquired about the sidewalks being wheel chair accessible. She also inquired about the rental of the truck and trailer to remove branches from her residence.

**Fire Department Report:**

Mayor Brenda Willman informed council that her daughter had joined Vonda Fire & Rescue as a junior member, and asked if council felt any conflict of interest with her being in attendance for the Fire Dept Report, council confirmed that they did not.

Fire Chief Andrew Scanlon then gave his Fire Department report. He reported his concerns in regard to who is responsible to initiate fire bans, and felt the council should allow the fire department to manage such decisions for the Town of Vonda. Andrew also provided council prices for new and used fire trucks.

Paul & Kara Janzen came in to discuss the ownership of trees near their property which need to be cut down due to safety concerns. They also inquired if council would have any interest in selling or leasing the empty lot next to their residence.

**EQUIPMENT SALE:**

57/2025 Addley/Wasyliw: That the Town advertise the Bobcat L95 Compact Wheel Loader for sale for the sum of \$159,000.00 or best offer.

Carried

**CODE OF ETHICS BYLAW:**

Deputy Mayor, Stephen King motioned that council commence and in-camera session at 8:40 pm, regarding the Code of Ethics, and conflict of interest contraventions. Council members present were Mayor Brenda Willman, Councillors Stephen King,

BW



**PAGE 3 OF THE REGULAR MEETING MINUTES FROM JUNE 18<sup>TH</sup>, 2025.**

**CONTINUED:**

Brian Florizone, Dianne Addley, Dustin Wasyliw and Terry Nahorniak. Council concluded the in-camera session at 8:45 pm.

**MOTION TO RESCIND:**

58/2025                      King/Wasyliw: To rescind resolution #33/2025 from the regular meeting minutes of April 23<sup>rd</sup>, 2025 in regards to the Code of Ethics Bylaw contraventions.

Carried

**BUDGET:**

59/2025                      Wasyliw/Nahorniak: To approve the Town of Vonda 2025 operating budget with a surplus of \$85,890.00.

Carried

**5YEAR CAPITAL PLAN:**

60/2025                      King/Florizone: To adopt the 5 year Capital Plan for the Town of Vonda.

Carried

**EMPLOYEE SALARIES:**

61/2025                      Wasyliw/Nahorniak: That the Town approves the following salaries and per diems for the employees: Town Foreman, Tanner Petrie, \$75,000.00 annual salary, Administrator Linda Denis, \$50,000.00 annual salary, Ed Both, assistant to foreman, \$22.00 hourly, Ryan Hawryliw, landfill manager, \$20.00 hourly, Fire Chiefs Andrew Scanlon and Byron Saxinger, \$225.00 per diem each monthly, Mayor per diem, \$150.00 per meeting, council per diem \$100.00 per meeting.

Carried

BW

PAGE 4 OF THE REGULAR MEETING MINUTES FROM JUNE 18<sup>TH</sup>, 2025.

MILEAGE:

62/2025 Florizone/Nahorniak: That the mileage rate be set at 0.64 per kilometre.

Carried

EDUCATION MILL RATE:

63/2025 Addley/Nahorniak: To accept the education property tax mill rate for the 2025 taxation year as follows: Agricultural : 1.07, mill rate, Residential: 4.27 mill rate, Commercial/Industrial: 6.37 mill rate, and Resource: 7.49 mill rate.

Carried

TOWN MILL RATE:

64/2025 King/Addley: That the Town of Vonda set the uniform tax mill rate at 10.00 mills for the 2025 taxation year.

Carried

MILL RATE FACTOR BYLAW:

65/2025 Wasyliv/Nahorniak: That the Town of Vonda set mill rate factors for the 2025 taxation year as follows: Agricultural: 1.0, Residential: 0.75, Commercial/Industrial: 1.5.

Carried

66/2025 Florizone/King: That Bylaw No. 01-2025, being a bylaw to set mill rate factors for the Town of Vonda be read a first time.

Carried

67/2025 Addley/Wasyliv: That Bylaw No. 01/2025, being a bylaw to set mill rate factors for the Town of Vonda be read a second time.

Carried

68/2025 King/Wasyliv: That Bylaw No. 01-2025, be given three reading at this meeting on June 18<sup>th</sup>, 2025.

Carried Unanimously

BW

**PAGE 5 OF THE REGULAR MEETING MINUTES FROM JUNE 18<sup>TH</sup>, 2025.**

**CONTINUED:**

69/2025 Florizone/King: That Bylaw No. 01-2025, being a bylaw to set mill rate factors for the Town of Vonda be read a third time and finally adopted on June 18<sup>th</sup>, 2025.

Carried

70/2025 Addley/Wasyliw: That Bylaw No. 04-2024, being a bylaw to set mill rate factors for the Town of Vonda be repealed and replaced with Bylaw No. 01-2025.

Carried

**MINIMUM TAX BYLAW:**

71/2025 Florizone/Addley: That minimum tax for the Town of Vonda be set as follows: Agricultural: property land and improvements \$750.00, Residential: property land and improvements \$1700.00, Commercial/Industrial property land and improvements \$1500.00.

Carried

72/2025 Wasyliw/Nahorniak: That Bylaw No. 02-2025, being a Bylaw to set minimum tax for the Town of Vonda be read a first time.

Carried

73/2025 King/Florizone: That Bylaw No. 02/2025, being a Bylaw to set minimum tax for the Town of Vonda be read a second time.

Carried

74/2025 Wasyliw/Florizone: That Bylaw No. 02/2025 be given three reading at this meeting on June 18<sup>th</sup>, 2025.

Carried Unanimously

75/2025 King/Nahorniak: That Bylaw No. 02-2025, being a Bylaw to set minimum tax for the Town of Vonda be read a third time and finally adopted on June 18<sup>th</sup>, 2025.

Carried

BW

**PAGE 6 OF THE REGULAR MEETING MINUTES FROM JUNE 18<sup>TH</sup>, 2025**

76/2025                      Addley/King: That Bylaw No. 05-2024, being a Bylaw to set minimum rates be repealed and replaced with Bylaw No. 02-2025 on June 18<sup>th</sup>, 2025.

Carried

**RECYCLE BYLAW:**

77/2025                      Florizone/Addley: That \$125.00 be applied as an annual Recycle cost to the current 2025 tax notice.

Carried

78/2025                      Wasyliw/King: That Bylaw No. 03-2025, being a Bylaw to apply a separate Recycle cost to the current tax notice in the Town of Vonda be read a first time.

Carried

79/2025                      Nahorniak/Wasyliw: That Bylaw No. 03-2025, being a Bylaw to apply a separate Recycle cost to the current tax notice in the Town of Vonda be read a second time.

Carried

80/2025                      Florizone/Nahorniak: That Bylaw No. 03-2025 be given three readings at this meeting of June 18, 2025.

Carried Unanimously

81/2025                      King/Addley: That Bylaw No. 03-2025, being a Bylaw to apply a separate Recycle cost to the current tax notice in the Town of Vonda be read a third time and finally adopted.

Carried

82/2025                      Nahorniak/Wasyliw: That Bylaw No. 06-2024, being a Bylaw to apply a separate Recycle cost to the current tax notice be repealed and replaced with Bylaw No. 03-2025.

Carried

BW



PAGE 7 OF THE REGULAR MEETING MINUTES FROM JUNE 18<sup>TH</sup>, 2025.

RCMP COST BYLAW:

83/2025 King/Addley: To apply an annual separate RCMP cost of \$250.00 to the current tax notice for the Town of Vonda.

Carried

84/2025 Florizone/Wasyliw: That Bylaw No. 04-2025, being a Bylaw to apply a separate RCMP cost to the current tax notice be read a first time.

Carried

85/2025 Addley/Nahorniak: That Bylaw No. 04-2025, being a Bylaw to apply a separate RCMP cost to the current tax notice be read a second time.

Carried

86/2025 King/Florizone: That Bylaw No. 04-2025, be given three readings at this meeting on June 18<sup>th</sup>, 2025.

Carried Unanimously

87/2025 Addley/Wasyliw: That Bylaw No. 04-2025, being a Bylaw to apply a separate RCMP cost to the current tax notice be read a third time and finally adopted.

Carried

88/2025 Florizone/Nahorniak: That Bylaw No. 03-2023, being a Bylaw to apply a separate RCMP cost to the current tax notice be repealed and replaced with Bylaw No. 04-2025 on June 18<sup>th</sup>, 2025.

Carried

BW

**PAGE 8 OF THE REGULAR MEETING MINUTES FROM JUNE 18<sup>TH</sup>, 2025**

**SPECIAL COMMITTEE:**

89/2025                      Addley/Florizone: That council creates a Special Committee pertaining to an amalgamation dialogue between Vonda Fire and Rescue and Grant Fire and Rescue.

Carried

**PUMP:**

90/2025                      Florizone/King: That GMR repair the booster pump from the Water Treatment Plant with the quote of \$3700.00.

Carried

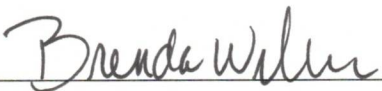
**ADJOURNMENT:**

91/2025                      Addley/Wasyliw: To adjourn at 10:30 pm.

Carried

The next regular meeting of council will be held at the Vonda Town Office

Wednesday, July 16<sup>th</sup>, 2025 at 6:30 pm.

\_\_\_\_\_

Mayor

\_\_\_\_\_

Administrator



Date Printed  
07/14/2025 12:24 PM

**Town of Vonda**  
**Bank Reconciliation - Summary**

Page 1

**Cash Account**  
For Ending Date 06/30/2025

110-110-120 - Cash - Bank - Demand

**GL Balance to 06/30/2025** **479,353.08**

Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	0.00

<b>Adjusted Book Balance</b>	<b>479,353.08</b>
------------------------------	-------------------

**Bank Statement Balance:** **494,311.29**

Deposits in Transit:	0.00	
Outstanding Payments:	-14,958.21	
<b>Total Uncleared:</b>	<b>-14,958.21</b>	<b>-14,958.21</b>

<b>Adjusted Bank Balance</b>	<b>479,353.08</b>
------------------------------	-------------------

Notes

BW

Report Date  
07/14/2025 12:22 PM

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending June 30, 2025

Page 1

	Year To Date	Budget	Variance	%	Current Month
<b>REVENUES</b>					
<b>TAXATION</b>					
<b>Municipal Taxes</b>					
410-110-100 - General Municipal Levy	351,084.14	350,000.00	1,084.14	100.31	351,084.14
410-120-100 - Abatements and Adjustments	1,376.00	2,000.00	(624.00)	68.80	415.00
	<b>352,460.14</b>	<b>352,000.00</b>	<b>460.14</b>	<b>100.13</b>	<b>351,499.14</b>
<b>Potash Tax Share</b>					
410-200-100 - Potash Tax Share	69,095.45	12,000.00	57,095.45	575.80	
	<b>69,095.45</b>	<b>12,000.00</b>	<b>57,095.45</b>	<b>575.80</b>	<b>0.00</b>
<b>Penalties on Tax Arrears</b>					
410-400-110 - Penalty on Mun Taxes Current - Prope	3,535.65	5,000.00	(1,464.35)	70.71	(55.09)
410-400-190 - Penalty on Mun Taxes Current - Other	492.36	500.00	(7.64)	98.47	(8.26)
	<b>4,028.01</b>	<b>5,500.00</b>	<b>(1,471.99)</b>	<b>73.24</b>	<b>(63.35)</b>
<b>Special Municipal Levy</b>					
410-600-100 - Special Municipal Levy RCMP	40,500.00	36,230.00	4,270.00	111.79	40,500.00
410-610-100 - Special Municipal Levy Recycle	19,422.34	18,960.00	462.34	102.44	19,369.29
	<b>59,922.34</b>	<b>55,190.00</b>	<b>4,732.34</b>	<b>108.57</b>	<b>59,869.29</b>
<b>TOTAL TAXATION:</b>	<b>485,505.94</b>	<b>424,690.00</b>	<b>60,815.94</b>	<b>114.32</b>	<b>411,305.08</b>
<b>FEES AND CHARGES</b>					
<b>Custom Work</b>					
420-100-100 - F&C - Custom Work-Equipment Rentals	600.00	3,000.00	(2,400.00)	20.00	
420-100-130 - F&C - Custom Work - Tax Enforcemen	25,000.00		25,000.00		
420-200-900 - Miscellaneous Revenue		500.00	(500.00)		
	<b>25,600.00</b>	<b>3,500.00</b>	<b>22,100.00</b>	<b>731.43</b>	<b>0.00</b>
<b>Recreation Fees</b>					
<b>Recreation Centre Fees</b>					
420-500-100 - F&C - Skating rinkFees and Rentals	3,500.00	20,000.00	(16,500.00)	17.50	
420-500-700 - F&C - Rec Centre Fees - Kitchen sales	8,257.00	13,000.00	(4,743.00)	63.52	
420-500-800 - Campground Income	760.00	2,000.00	(1,240.00)	38.00	60.00
420-500-999 - Rink - ATM replenishment	2,809.51		2,809.51		
	<b>15,326.51</b>	<b>35,000.00</b>	<b>(19,673.49)</b>	<b>43.79</b>	<b>60.00</b>
420-520-300 - Rink grants and donations	750.00		750.00		
	<b>16,076.51</b>	<b>35,000.00</b>	<b>(18,923.49)</b>	<b>45.93</b>	<b>60.00</b>
<b>Cemetery Fees</b>					
420-600-100 - F&C - Cemetery Fees	250.00		250.00		
	<b>250.00</b>	<b>0.00</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Licenses and Permits</b>					
420-700-100 - F&C - Licenses & Permits	4,840.30	7,000.00	(2,159.70)	69.15	2,800.30
	<b>4,840.30</b>	<b>7,000.00</b>	<b>(2,159.70)</b>	<b>69.15</b>	<b>2,800.30</b>
<b>Other</b>					
<b>General Office Services Provided</b>					
420-800-200 - F&C - General Office Services & Licens	95.00	1,000.00	(905.00)	9.50	75.00
	<b>95.00</b>	<b>1,000.00</b>	<b>(905.00)</b>	<b>9.50</b>	<b>75.00</b>
<b>Landfill/Waste Collection Fees</b>					
420-850-110 - F&C - Landfill Fees paid on Saturday	517.00	1,000.00	(483.00)	51.70	35.00

BW



**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending June 30, 2025

	Year To Date	Budget	Variance	%	Current Month
420-850-120 - RM share of landfill fees	7,342.72	7,000.00	342.72	104.90	
	7,859.72	8,000.00	(140.28)	98.25	35.00
	7,954.72	9,000.00	(1,045.28)	88.39	110.00
<b>TOTAL FEES AND CHARGES:</b>	<b>54,721.53</b>	<b>54,500.00</b>	<b>221.53</b>	<b>100.41</b>	<b>2,970.30</b>
<b>UTILITIES</b>					
<b>Water</b>					
440-110-100 - W/S Consumption	145,099.44	280,000.00	(134,900.56)	51.82	47,594.14
440-140-200 - Bulk water sales	8,144.40	8,000.00	144.40	101.81	1,935.00
440-160-500 - W & S Account Penalties	65.00	200.00	(135.00)	32.50	30.00
	153,308.84	288,200.00	(134,891.16)	53.20	49,559.14
<b>TOTAL UTILITIES:</b>	<b>153,308.84</b>	<b>288,200.00</b>	<b>(134,891.16)</b>	<b>53.20</b>	<b>49,559.14</b>
<b>UNCONDITIONAL REVENUE SHARING</b>					
<b>Unconditional Transfers</b>					
450-110-100 - Unconditional - (Revenue Sharing)		100,000.00	(100,000.00)		
	0.00	100,000.00	(100,000.00)	0.00	0.00
<b>Total UNCONDITIONAL REVENUE SHARING:</b>	<b>0.00</b>	<b>100,000.00</b>	<b>(100,000.00)</b>	<b>0.00</b>	<b>0.00</b>
<b>CONDITIONAL GRANTS</b>					
<b>Federal</b>					
450-200-070 - Conditional - Federal		27,000.00	(27,000.00)		
	0.00	27,000.00	(27,000.00)	0.00	0.00
<b>Provincial</b>					
450-300-050 - Provincial Gov't Agencies	51,295.09		51,295.09		28,905.25
	51,295.09	0.00	51,295.09	0.00	28,905.25
<b>TOTAL CONDITIONAL GRANTS:</b>	<b>51,295.09</b>	<b>27,000.00</b>	<b>24,295.09</b>	<b>189.98</b>	<b>28,905.25</b>
<b>GRANTS IN LIEU OF TAXES</b>					
<b>Federal</b>					
450-500-100 - GIL - Federal		1,000.00	(1,000.00)		
	0.00	1,000.00	(1,000.00)	0.00	0.00
<b>Provincial</b>					
450-600-100 - GIL - Provincial		1,500.00	(1,500.00)		
450-660-100 - Tip Grant		6,000.00	(6,000.00)		
	0.00	7,500.00	(7,500.00)	0.00	0.00
<b>Other</b>					
450-800-050 - GIL -SaskEnergy Surcharge	7,004.49	10,000.00	(2,995.51)	70.04	552.43
450-800-100 - GIL - Other - SPC Surcharge	16,173.12	34,000.00	(17,826.88)	47.57	2,363.79
	23,177.61	44,000.00	(20,822.39)	52.68	2,916.22
<b>TOTAL GRANTS IN LIEU OF TAXES:</b>	<b>23,177.61</b>	<b>52,500.00</b>	<b>(29,322.39)</b>	<b>44.15</b>	<b>2,916.22</b>

**INVESTMENT INCOME AND COMMISSIONS**  
Investment and Income Revenue

*BW*

Report Date  
07/14/2025 12:22 PM

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending June 30, 2025

Page 3

	Year To Date	Budget	Variance	%	Current Month
470-100-100 - Interest Revenue	3,818.28	2,000.00	1,818.28	190.91	630.09
	<b>3,818.28</b>	<b>2,000.00</b>	<b>1,818.28</b>	<b>190.91</b>	<b>630.09</b>
<b>TOTAL INVESTMENT INCOME AND COMMIS</b>	<b>3,818.28</b>	<b>2,000.00</b>	<b>1,818.28</b>	<b>190.91</b>	<b>630.09</b>
<b>OTHER REVENUES</b>					
<b>Other Revenue</b>					
480-150-100 - Donations for FD		3,000.00	(3,000.00)		
	<b>0.00</b>	<b>3,000.00</b>	<b>(3,000.00)</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL OTHER REVENUES:</b>	<b>0.00</b>	<b>3,000.00</b>	<b>(3,000.00)</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL REVENUES:</b>	<b>771,827.29</b>	<b>951,890.00</b>	<b>(180,062.71)</b>	<b>81.08</b>	<b>496,286.08</b>

BW

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending June 30, 2025

	Year To Date	Budget	Variance	%	Current Month
<b>EXPENDITURES</b>					
<b>GENERAL GOVERNMENT SERVICES</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
510-110-110 - GG - Council - Indemnity	4,050.00	8,000.00	3,950.00	50.63	650.00
	<b>4,050.00</b>	<b>8,000.00</b>	<b>3,950.00</b>	<b>50.63</b>	<b>650.00</b>
510-110-140 - GG - Council - Indemnity Committee	375.03		(375.03)		
510-110-230 - GG - Salaries - Administrator	23,623.49	50,000.00	26,376.51	47.25	4,167.00
	<b>28,048.52</b>	<b>58,000.00</b>	<b>29,951.48</b>	<b>48.36</b>	<b>4,817.00</b>
<b>Benefits</b>					
510-130-230 - GG - Benefits - Administrator	4,602.68	9,700.00	5,097.32	47.45	845.53
	<b>4,602.68</b>	<b>9,700.00</b>	<b>5,097.32</b>	<b>47.45</b>	<b>845.53</b>
	<b>32,651.20</b>	<b>67,700.00</b>	<b>35,048.80</b>	<b>48.23</b>	<b>5,662.53</b>
<b>Professional/Contract Services</b>					
510-200-110 - GG - Cont. - Legal		5,000.00	5,000.00		
510-200-130 - GG - Cont. - Audit/Accounting	9,699.00	13,000.00	3,301.00	74.61	
510-200-150 - GG - Cont. - Assessment - SAMA	5,357.00	5,400.00	43.00	99.20	
510-200-170 - GG - Cont. - Advertising	28.57	1,500.00	1,471.43	1.90	
510-210-160 - GG - Travel, & Admin Training	1,200.00	2,500.00	1,300.00	48.00	300.00
510-220-100 - Office Maintenance & Repair		2,000.00	2,000.00		
510-230-100 - GG - Insurance/Bond	39,405.67	34,000.00	(5,405.67)	115.90	546.00
510-240-100 - GG - Cont. - Memberships & Subscript	1,981.37	2,000.00	18.63	99.07	
	<b>57,671.61</b>	<b>65,400.00</b>	<b>7,728.39</b>	<b>88.18</b>	<b>846.00</b>
<b>Utilities</b>					
510-300-110 - GG - Utility - Heat Office	3,565.73	6,500.00	2,934.27	54.86	
510-300-120 - GG - Utility - Power Office	1,415.71	4,000.00	2,584.29	35.39	302.14
510-300-140 - GG - Utility - Telephone	3,700.61	7,000.00	3,299.39	52.87	345.28
	<b>8,682.05</b>	<b>17,500.00</b>	<b>8,817.95</b>	<b>49.61</b>	<b>647.42</b>
<b>Maintenance, Material and Supplies</b>					
510-400-110 - GG - Maint. - Postage & Stationery	1,903.24	2,000.00	96.76	95.16	285.94
510-410-140 - GG - Stationery/Supplies		2,500.00	2,500.00		
510-410-160 - GG - Maint. - Photocopier		1,000.00	1,000.00		
510-490-150 - Misc. office services Software Maint.	3,216.94	5,000.00	1,783.06	64.34	30.58
	<b>5,120.18</b>	<b>10,500.00</b>	<b>5,379.82</b>	<b>48.76</b>	<b>316.52</b>
<b>Other</b>					
410-130-100 - Discount on Municipal Tax - Property	3,218.48	4,500.00	1,281.52	71.52	25.50
410-130-190 - Discount on RCMP	346.89	500.00	153.11	69.38	3.93
410-400-390 - Tax enforcement Cost & Recovery	(26,364.38)		(26,364.38)		(415.00)
	<b>(22,799.01)</b>	<b>5,000.00</b>	<b>27,799.01</b>	<b>555.98</b>	<b>(385.57)</b>
<b>TOTAL GENERAL GOVERNMENT SERVICES</b>	<b>81,326.03</b>	<b>166,100.00</b>	<b>84,773.97</b>	<b>48.96</b>	<b>7,086.90</b>
<b>PROTECTIVE SERVICES</b>					
<b>POLICE PROTECTION</b>					
<b>Professional/Contractual Services</b>					
520-210-100 - PS - Policing Costs	20,500.00	34,000.00	13,500.00	60.29	4,500.00

*BW*



**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending June 30, 2025

	Year To Date	Budget	Variance	%	Current Month
	20,500.00	34,000.00	13,500.00	60.29	4,500.00
<b>TOTAL POLICE PROTECTION:</b>	20,500.00	34,000.00	13,500.00	60.29	4,500.00
<b>FIRE PROTECTION</b>					
<b>Wages and Benefits</b>					
<b>Wages</b>					
525-110-110 - PS - Fire Chief- Salaries	2,250.00	5,400.00	3,150.00	41.67	450.00
	2,250.00	5,400.00	3,150.00	41.67	450.00
	2,250.00	5,400.00	3,150.00	41.67	450.00
<b>Professional/Contractual Services</b>					
525-240-100 - PS - Fire - Memberships/Subscriptions	894.73	1,200.00	305.27	74.56	
525-250-100 - PS - Fire - Maintenance	21,351.96	5,000.00	(16,351.96)	427.04	62.59
525-260-100 - PS - Fire - Training		2,000.00	2,000.00		
	22,246.69	8,200.00	(14,046.69)	271.30	62.59
<b>Maintenance, Materials and Supplies</b>					
525-430-110 - PS - FD Fuel/Oil/Grease		1,000.00	1,000.00		
525-440-100 - PS - Fire - Small Tools/Equipment	228.80	16,000.00	15,771.20	1.43	
	228.80	17,000.00	16,771.20	1.35	0.00
<b>Grants and Contributions</b>					
525-520-110 - PS - Fire - Grants and Contributions		3,000.00	3,000.00		
	0.00	3,000.00	3,000.00	0.00	0.00
<b>Other</b>					
525-920-110 - PS -911/Tower/Comm./Cell phones	1,827.44	3,000.00	1,172.56	60.91	
	1,827.44	3,000.00	1,172.56	60.91	0.00
<b>TOTAL FIRE PROTECTION:</b>	26,552.93	36,600.00	10,047.07	72.55	512.59
<b>TOTAL PROTECTIVE SERVICES:</b>	47,052.93	70,600.00	23,547.07	66.65	5,012.59
<b>TRANSPORTATION SERVICES</b>					
<b>MAINTENANCE</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
530-110-120 - TS - Maint. Salaries Foreman Assistan	8,729.76	25,000.00	16,270.24	34.92	3,308.89
530-110-150 - TS - Town FOREMEN SALARY TAN	25,074.45	60,000.00	34,925.55	41.79	2,044.26
	33,804.21	85,000.00	51,195.79	39.77	5,353.15
<b>Benefits</b>					
530-120-110 - TS - Maint. - Benefits -TOWN FOREM/	5,887.17	13,000.00	7,112.83	45.29	1,369.03
530-120-120 - TS - Maint. - Benefits - Foreman Ass. E	408.52	5,500.00	5,091.48	7.43	69.82
	6,295.69	18,500.00	12,204.31	34.03	1,438.85
	40,099.90	103,500.00	63,400.10	38.74	6,792.00
<b>Professional/Contractual Services</b>					
530-210-110 - TS - Maint. Street Maintenance & Repa	2,248.75	15,000.00	12,751.25	14.99	
530-210-140 - TS - Maint. - Building Inspections	2,682.35	6,500.00	3,817.65	41.27	1,071.89
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		2,000.00	2,000.00		

32



**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending June 30, 2025

	Year To Date	Budget	Variance	%	Current Month
	<b>4,931.10</b>	<b>23,500.00</b>	<b>18,568.90</b>	<b>20.98</b>	<b>1,071.89</b>
<b>Utilities</b>					
530-300-120 - TS - Maint. - Street Lights Power	3,663.81	9,000.00	5,336.19	40.71	715.89
530-300-150 - TS -Town shop utilities Berezuk	991.91	4,500.00	3,508.09	22.04	71.57
	<b>4,655.72</b>	<b>13,500.00</b>	<b>8,844.28</b>	<b>34.49</b>	<b>787.46</b>
<b>Maintenance, Materials &amp; Supplies</b>					
530-410-100 - TS - Maint. - Shop Supply & small tools	1,108.49	4,000.00	2,891.51	27.71	
530-410-120 - TS - Maint. - PPE For foreman	985.00	500.00	(485.00)	197.00	
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	5,293.04	20,000.00	14,706.96	26.47	1,216.58
530-425-110 - TS - Maint. - Fuel/Diesel/Oil	5,605.28	15,000.00	9,394.72	37.37	945.38
530-440-100 - TS - Maint. - Gravel/Sand	1,150.00	4,000.00	2,850.00	28.75	1,150.00
	<b>14,141.81</b>	<b>43,500.00</b>	<b>29,358.19</b>	<b>32.51</b>	<b>3,311.96</b>
<b>Capital Expenditures</b>					
530-600-130 - TS -LEASE OF BOBCAT	13,085.94	36,000.00	22,914.06	36.35	2,180.99
	<b>13,085.94</b>	<b>36,000.00</b>	<b>22,914.06</b>	<b>36.35</b>	<b>2,180.99</b>
<b>TOTAL MAINTENANCE:</b>	<b>76,914.47</b>	<b>220,000.00</b>	<b>143,085.53</b>	<b>34.96</b>	<b>14,144.30</b>
<b>CONSTRUCTION</b>					
<b>Other</b>					
210-700-900 - Long Term Debt - SHOP	22,910.16	45,850.00	22,939.84	49.97	3,818.36
	<b>22,910.16</b>	<b>45,850.00</b>	<b>22,939.84</b>	<b>49.97</b>	<b>3,818.36</b>
<b>TOTAL CONSTRUCTION:</b>	<b>22,910.16</b>	<b>45,850.00</b>	<b>22,939.84</b>	<b>49.97</b>	<b>3,818.36</b>
<b>TOTAL TRANSPORTATION SERVICES:</b>	<b>99,824.63</b>	<b>265,850.00</b>	<b>166,025.37</b>	<b>37.55</b>	<b>17,962.66</b>
<b>ENVIRONMENTAL SERVICES</b>					
<b>Wages and Benefits</b>					
540-110-110 - EH - Wages Landfill	4,366.02	9,000.00	4,633.98	48.51	689.78
540-120-110 - EH - Benefits Landfill	220.22	500.00	279.78	44.04	52.42
	<b>4,586.24</b>	<b>9,500.00</b>	<b>4,913.76</b>	<b>48.28</b>	<b>742.20</b>
<b>Professional/Contractual Services</b>					
540-200-100 - EH - PPE for landfill		250.00	250.00		
540-200-110 - EH - Loraas Disposal Landfill Costs	11,185.08	26,000.00	14,814.92	43.02	2,910.91
540-200-115 - EH - Recycling costs	8,492.78	19,000.00	10,507.22	44.70	1,712.53
	<b>19,677.86</b>	<b>45,250.00</b>	<b>25,572.14</b>	<b>43.49</b>	<b>4,623.44</b>
<b>TOTAL ENVIRONMENTAL SERVICES:</b>	<b>24,264.10</b>	<b>54,750.00</b>	<b>30,485.90</b>	<b>44.32</b>	<b>5,365.64</b>
<b>RECREATION AND CULTURAL SERVICES</b>					
<b>Wages</b>					
570-110-120 - R&C -Wages - Skating Rink	8,425.00	9,000.00	575.00	93.61	
	<b>8,425.00</b>	<b>9,000.00</b>	<b>575.00</b>	<b>93.61</b>	<b>0.00</b>
<b>Professional/Contractual Services</b>					
570-290-100 - R&C - Cont. - Library Levy	7,488.00	7,200.00	(288.00)	104.00	3,884.16
	<b>7,488.00</b>	<b>7,200.00</b>	<b>(288.00)</b>	<b>104.00</b>	<b>3,884.16</b>
<b>Utilities - Power</b>					
570-310-110 - R&C - Utility - Power - Phone/ Rink	7,921.20	17,000.00	9,078.80	46.60	498.56

BW

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending June 30, 2025

	Year To Date	Budget	Variance	%	Current Month
	7,921.20	17,000.00	9,078.80	46.60	498.56
<b>Maintenance, Materials and Supplies</b>					
570-420-140 - R&C - Supplies - Kitchen	4,345.49	3,000.00	(1,345.49)	144.85	
570-430-170 - R&C - Rink building maintenance	4,817.91	2,000.00	(2,817.91)	240.90	290.52
570-430-190 - R&C - Rink maintence/small tools	485.52	2,000.00	1,514.48	24.28	
	9,648.92	7,000.00	(2,648.92)	137.84	290.52
<b>Other</b>					
570-900-110 - R&C - Other rec expenses Gazebo	3,100.00	6,500.00	3,400.00	47.69	
570-900-999 - R&C - ATM replensihment	3,500.00		(3,500.00)		
	6,600.00	6,500.00	(100.00)	101.54	0.00
<b>TOTAL RECREATION AND CULTURAL SERV</b>	<b>40,083.12</b>	<b>46,700.00</b>	<b>6,616.88</b>	<b>85.83</b>	<b>4,673.24</b>
<b>UTILITIES</b>					
<b>WATER</b>					
<b>Wages and Benefits</b>					
580-110-110 - UT - Water -Foreman WTPSalaries	10,838.81	15,000.00	4,161.19	72.26	4,205.74
580-120-110 - UT - Water -Foreman WTPBenefits	1,415.50	3,500.00	2,084.50	40.44	
	12,254.31	18,500.00	6,245.69	66.24	4,205.74
<b>Professional/Contractual Services</b>					
580-260-100 - UT - Water - Conference Fees		2,000.00	2,000.00		
580-285-120 - UT - Water Treat Plant Maint & Repair:	891.04	30,000.00	29,108.96	2.97	
580-290-100 - UT - Water Testing Local Russ	5,949.20	16,000.00	10,050.80	37.18	1,023.77
580-290-110 - UT - Water Lab Testing MINISTER & (		4,000.00	4,000.00		
	6,840.24	52,000.00	45,159.76	13.15	1,023.77
<b>Utilities</b>					
580-300-120 - UT - Water - Energy WTP	1,105.87	3,000.00	1,894.13	36.86	161.10
580-300-130 - UT - Water - Power WTP	4,131.86	18,000.00	13,868.14	22.95	850.41
	5,237.73	21,000.00	15,762.27	24.94	1,011.51
<b>Maintenance, Materials and Supplies</b>					
580-430-100 - UT - Water/Sewer Install & Maintenanc	8,077.20	5,000.00	(3,077.20)	161.54	
580-450-100 - UT - Water - Chemicals	17,857.23	30,000.00	12,142.77	59.52	1,806.58
	25,934.43	35,000.00	9,065.57	74.10	1,806.58
<b>TOTAL WATER:</b>	<b>50,266.71</b>	<b>126,500.00</b>	<b>76,233.29</b>	<b>39.74</b>	<b>8,047.60</b>
<b>SEWER</b>					
<b>Professional/Contractual Services</b>					
585-285-130 - UT - Sewer -Lagoon- Loan Constr.	5,109.83	130,000.00	124,890.17	3.93	
	5,109.83	130,000.00	124,890.17	3.93	0.00
<b>Utilities</b>					
585-300-120 - UT - Power Lift station,	1,808.23	3,500.00	1,691.77	51.66	113.47
585-300-130 - UT - Power Pumphouse		2,000.00	2,000.00		
	1,808.23	5,500.00	3,691.77	32.88	113.47
<b>TOTAL SEWER:</b>	<b>6,918.06</b>	<b>135,500.00</b>	<b>128,581.94</b>	<b>5.11</b>	<b>113.47</b>
<b>TOTAL UTILITIES:</b>	<b>57,184.77</b>	<b>262,000.00</b>	<b>204,815.23</b>	<b>21.83</b>	<b>8,161.07</b>
<b>TOTAL EXPENDITURES:</b>	<b>349,735.58</b>	<b>866,000.00</b>	<b>516,264.42</b>	<b>40.39</b>	<b>48,262.10</b>

Bw

Report Date  
07/14/2025 12:22 PM

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending June 30, 2025

Page 8

	Year To Date	Budget	Variance	%	Current Month
CHANGE IN NET-FINANCIAL ASSETS	422,091.71	85,890.00	336,201.71	491.43	448,023.98
CHANGE IN NET ASSETS	422,091.71	85,890.00	336,201.71	491.43	448,023.98
CHANGE IN SURPLUS	422,091.71	85,890.00	336,201.71	491.43	448,023.98

BW

Report Date  
07/14/2025 12:22 PM

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending June 30, 2025

Page 9

	Year To Date	Budget	Variance	%	Current Month
<b>ACCOUNT BALANCES</b>					
<b>Cash and Investments</b>	<b>Year to Date</b>	<b>Balance</b>			<b>Current</b>
110-110-110 - Cash - On Hand - Petty Cash		400.00			
110-110-120 - Cash - Bank - Demand	51,151.59	479,353.08			23,502.80
110-110-150 - Cash - Vonda Fire & Rescue		27,308.33			
110-110-160 - Cash - Vonda Rink		21,317.68			
110-110-170 - Cash - CU Equity		523.83			
<b>Total Cash and Investments:</b>	<b>51,151.59</b>	<b>528,902.92</b>			<b>23,502.80</b>
<b>Municipal Taxes Receivable</b>					
110-200-100 - Municipal - Tax Receivable - Current		308,882.08			
110-200-110 - Municipal - Tax Receivable - Arrears		4,843.23			
110-200-300 - Municipal RCMP Levy - Current		(1,209.03)			
110-200-310 - Municipal Special Levy #1 - Arrears		4,773.55			
110-200-400 - Municipal Recycling Levy - Current		15,868.10			
110-200-410 - Municipal Special Levy #2 - Arrears		1,254.95			
<b>Total Municipal Taxes Receivable:</b>	<b>0.00</b>	<b>334,412.88</b>			<b>0.00</b>

Bw



Report Date  
07/14/2025 12:22 PM

Town of Vonda  
Statement of Financial Activities - Detailed  
For the Period Ending June 30, 2025

Page 10

	Year To Date	Budget	Variance	%	Current Month
Additional Tax Information					
<u>Receipt of Arrears</u>	Receipts	BalFwd			
<u>Current Taxes Collected</u>	Receipts	Levy			
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records  
June 18. 2025  
Presented to council on

<u>Linda Owen</u> Administrator Name Administrator Title	<u>Brenda Willman</u> (Date) Head of Council Name Head of Council Title
--	--

BW

**Town of Vonda**  
**List Of Accounts for Approval**  
Batch: 2025-00043 to 2025-00053

Bank Code - AP - GENERAL PAYABLES

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
5221	06/03/2025	Ed Both	6255	council meeting	616.14	616.14
5222	06/04/2025	Minister of Finance	625	Prairie Spirit May	1,475.28	1,475.28
5223	06/04/2025	Municipal Employee's	52625	Remittance for May	1,875.06	1,875.06
5224	06/04/2025	Receiver General For Canada	5255	Remittance for May	3,541.52	3,541.52
5225	06/04/2025	St. Paul's R.C.S.S.D. #20	6255	School remittance May	79.12	79.12
5226	06/04/2025	Suma	17135	monthly remittance May	465.35	465.35
5227	06/11/2025	Wagner Inspection Services	April 30	inspection for coop	1,125.49	1,125.49
5228	06/17/2025	Ed Both	62255	June casual	1,276.88	1,276.88
5229	06/19/2025	Andrew Scanlon	6255	Fire chief salary	225.00	225.00
5230	06/19/2025	Aon Canada Inc. - T57048C	279	Insurance for Town	534.00	534.00
5231	06/19/2025	Axis Water Service	152	Water testing	1,023.77	1,023.77
5232	06/19/2025	Brenda Willman	525	council meeting May	150.00	150.00
5233	06/19/2025	Brian Florizone	625	Council meeting May	100.00	100.00
5234	06/19/2025	Byron Saxinger	6255	Fire chief Salary	225.00	225.00
5235	06/19/2025	Collabria	1298	Office, postage, machinery parts	982.11	
			q22	Batteries for FD	65.54	1,047.65
5236	06/19/2025	Dianne Addley	625	council meeting May	100.00	100.00
5237	06/19/2025	Dustin Wasyliv	625	council meeting May	100.00	100.00
5238	06/19/2025	Earthworks Equipment Corp.	87440.	Repairs for machinery	307.65	307.65
5239	06/19/2025	Enviroway Detergent Mfg.	81305	Water treatment chemical	1,724.44	1,724.44
5240	06/19/2025	Enviroway Detergent Mfg.	81543	Water treatment chemical	167.36	167.36
5241	06/19/2025	Linda Denis	6225	June	3,088.49	3,088.49
5242	06/19/2025	Loraas Disposal	69820	recycle fees	1,798.16	
			69819	disposal fees	3,056.46	4,854.62
5243	06/19/2025	Mathew Boyenko				

  
Mayor



**Town of Vonda**  
**List Of Accounts for Approval**  
Batch: 2025-00043 to 2025-00053

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			897118	Gravel	1,207.50	1,207.50
5244	06/19/2025	Minister Of Finance				
		6255.		Police Levy	4,500.00	4,500.00
5245	06/19/2025	Reed Security				
		1701336		Rink security annual fee	304.22	304.22
5246	06/19/2025	Ryan Hawryliw				
		6255		June landfill	642.91	642.91
5247	06/19/2025	Saskenergy Incorporated				
		wwe33,		Rink	141.22	
		hh4.		water treatment plant	169.16	310.38
5248	06/19/2025	Saskatoon Co-Op Assoc. Ltd.				
		7015.		fuel for mower	36.03	
		5376.		paint	39.93	
		7115.		fuel for mower	20.82	
		3998.		fuel for bobcat	70.00	
		5183.		fuel for mower	26.33	
		3053		fuel for truck	43.96	
		3801.		fuel for bobcat	99.46	
		4245..		hardware	7.76	
		4494		fuel for bobcat	139.13	
		5139.		fuel for truck	72.47	
		7046.		fuel for bobcat	49.00	
		7047.		hardware	8.38	
		7168.		fuel for bobcat and truck	230.54	
		7405.		fuel for truck	96.01	
		7539.		fuel for mower	37.96	
		8273.		fuel for truck	70.94	1,048.72
5249	06/19/2025	Saskpower				
		e44,		Park	126.66	
		ww33		Street lights	751.68	
		rr5.		gazebo main	57.85	
		r55.		rink	382.27	
		tt6,		office	131.89	
		hh8.		Lift station	119.14	
		ww22.		Berezuk shop	74.95	
		aa3.		water treatment plant	890.52	2,534.96
5250	06/19/2025	Sasktel Cmr				
		ggt.		FD and cell	223.93	223.93
5251	06/19/2025	Sasktel Cmr				
		625		rink phone	137.64	137.64
5252	06/19/2025	Stephen King				
		625		council meeting May	100.00	100.00
5253	06/19/2025	Tanner Petrie				
		6252.		Town Foreman June	4,205.74	4,205.74
5254	06/19/2025	Taxervice				
		2435445		Tax enforcement costs	435.75	435.75
5255	06/19/2025	Terry Nahorniak				
		625		council meeting May	100.00	100.00
5256	06/19/2025	Wapiti Regional Library				

  
Mayor



**Town of Vonda**  
**List Of Accounts for Approval**  
Batch: 2025-00043 to 2025-00053


COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		15732	Library Levy	3,884.16	3,884.16
5257	06/26/2025	Ed Both			
		630	casual June	1,352.98	1,352.98
5258	06/27/2025	Canada Post			
		rr7	stamps	260.40	260.40
				Total Computer Cheque:	45,352.11

Total AP: 45,352.11

Certified Correct This 18th day of June, 2025

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Mayor



Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
410-110-100 - General Municipal Levy	315,000	321,576	350,000	28,424	8.84
410-120-100 - Abatements and Adjustments	2,000	277	2,000	1,723	622.02
410-200-100 - Potash Tax Share	12,000	12,910	12,000	(910)	7.05-
410-400-110 - Penalty on Mun Taxes Current - Property	4,000	5,920	5,000	(920)	15.54-
410-400-190 - Penalty on Mun Taxes Current - Other	500	859	500	(359)	41.79-
410-400-390 - Tax enforcement Cost & Recovery	2,000	(2,100)		2,100	
410-600-100 - Special Municipal Levy RCMP	36,000	36,225	36,230	5	0.01
410-610-100 - Special Municipal Levy Recycle	15,000	18,189	18,960	771	4.24
410-900-100 - INFRA Levy	48,000				
420-100-100 - F&C - Custom Work-Equipment Rentals	1,000	3,087	3,000	(87)	2.82-
420-200-900 - Miscellaneous Revenue	500	2,347	500	(1,847)	78.70-
420-400-100 - F&C - Policing Fees	680	675		(675)	
420-400-300 - FDshare from fire calls		2,788		(2,788)	
420-500-100 - F&C - Skating rinkFees and Rentals		14,976	20,000	5,024	33.55
420-500-700 - F&C - Rec Centre Fees - Kitchen sales		7,263	13,000	5,737	78.99
420-500-800 - Campground Income	1,000	2,960	2,000	(960)	32.43-
420-700-100 - F&C - Licenses & Permits		6,962	7,000	38	0.55
420-800-200 - F&C - General Office Services & License	1,000	3,786	1,000	(2,786)	73.59-
420-850-110 - F&C - Landfill Fees paid on Saturday	1,000	852	1,000	148	17.37
420-850-120 - RM share of landfill fees	7,300	7,343	7,000	(343)	4.67-
440-110-100 - W/S Consumption	210,000	281,979	280,000	(1,979)	0.70-
440-140-200 - Bulk water sales	12,000	12,435	8,000	(4,435)	35.67-
440-160-500 - W & S Account Penalties	200	145	200	55	37.93
450-110-100 - Unconditional - (Revenue Sharing)	95,000	108,288	100,000	(8,288)	7.65-
450-200-070 - Conditional - Federal	12,000	24,038	27,000	2,962	12.32
450-300-050 - Provincial Gov't Agencies	14,000	4,873		(4,873)	
450-500-100 - GIL - Federal	800	1,000	1,000		
450-600-100 - GIL - Provincial	1,500	1,694	1,500	(194)	11.45-
450-660-100 - Tip Grant	4,600	5,660	6,000	340	6.01
450-800-050 - GIL -SaskEnergy Surcharge	10,600	9,095	10,000	905	9.95
450-800-100 - GIL - Other - SPC Surcharge	34,000	33,347	34,000	653	1.96
460-100-200 - CA - Sale of Machinery		28,967		(28,967)	
470-100-100 - Interest Revenue	2,000	7,825	2,000	(5,825)	74.44-
480-150-100 - Donations for FD	3,000	3,195	3,000	(195)	6.10-

Revenue Totals:

210-700-900 - Long Term Debt - SHOP	45,900		45,850	45,850	100.00-
410-130-100 - Discount on Municipal Tax - Property	3,000	4,722	4,500	(222)	4.70-
<b>Revenue Totals:</b>	<b>846,680</b>	<b>969,436</b>	<b>951,890</b>	<b>(17,546)</b>	

BP

Account # / Description	Last Year		Approved		Change Over	
	Budget	Actual	Budget		Last Year	% Change
410-130-190 - Discount on RCMP	400	579	500	(79)	13.64-	
510-110-110 - GG - Council - Indemnity	8,000	7,050	8,000	950	13.48	
510-110-230 - GG - Salaries - Administrator	50,000	49,770	50,000	230	0.46	
510-130-230 - GG - Benefits - Administrator	9,780	9,610	9,700	90	0.94	
510-200-110 - GG - Cont. - Legal	3,000	4,290	5,000	710	16.55	
510-200-130 - GG - Cont. - Audit/Accounting	12,640	13,365	13,000	(365)	2.73-	
510-200-150 - GG - Cont. - Assessment - SAMA	5,000	5,320	5,400	80	1.50	
510-200-170 - GG - Cont. - Advertising	1,200	1,320	1,500	180	13.64	
510-210-160 - GG - Travel, & Admin Training	1,900	2,325	2,500	175	7.53	
510-210-170 - GG - Adm & Council Training, Travel	500	370	2,000	(370)		
510-220-100 - Office Maintenance & Repair	2,000	450	2,000	1,550	344.44	
510-230-100 - GG - Insurance/Bond	34,000	10,946	34,000	23,054	210.62	
510-240-100 - GG - Cont. - Memberships & Subscriptions	2,500	4,563	2,000	(2,563)	56.17-	
510-300-110 - GG - Utility - Heat Office	5,500	6,262	6,500	238	3.80	
510-300-120 - GG - Utility - Power Office	4,000	3,716	4,000	284	7.64	
510-300-140 - GG - Utility - Telephone	7,300	6,386	7,000	614	9.61	
510-400-110 - GG - Maint. - Postage & Stationery	2,500	1,588	2,000	412	25.94	
510-410-140 - GG - Stationery/Supplies	1,000	2,153	2,500	347	16.12	
510-410-160 - GG - Maint. - Photocopier	1,000	1,253	1,000	(253)	20.19-	
510-490-150 - Misc. office services Software Maint.	1,000	4,791	5,000	209	4.36	
510-600-900 - GG - Amortization of capital assets		3,474		(3,474)		
510-650-900 - GG Accretion expense ARO		327		(327)		
520-210-100 - PS - Policing Costs	35,000	33,000	34,000	1,000	3.03	
525-110-110 - PS - Fire Chief Salaries	5,400	5,450	5,400	(50)	0.92-	
525-230-100 - PS - Fire - Insurance		5,326		(5,326)		
525-240-100 - PS - Fire - Memberships/Subscriptions	1,200		1,200	1,200	100.00-	
525-250-100 - PS - Fire - Maintenance	5,000	3,847	5,000	1,153	29.97	
525-260-100 - PS - Fire - Training	1,000	140	2,000	1,860	##.##	
525-430-110 - PS - FD Fuel/Oil/Grease	1,500	516	1,000	484	93.80	
525-440-100 - PS - Fire - Small Tools/Equipment		321	16,000	15,679	###.##	
525-520-110 - PS - Fire - Grants and Contributions			3,000	3,000	100.00-	
525-600-900 - PS Amortization		10,800		(10,800)		
525-920-110 - PS -911/Tower/Comm./Cell phones	3,000	3,096	3,000	(96)	3.10-	
530-110-120 - TS - Maint. Salaries Foreman Assisted		13,993	25,000	11,007	78.66	
530-110-150 - TS - Town FOREMEN SALARY TAN			60,000	60,000	100.00-	
530-120-110 - TS - Maint. - Benefits - TOWN FOREMAN TAN			13,000	13,000	100.00-	
530-120-120 - TS - Maint. - Benefits - Foreman Ass. Ed		1,028	5,500	4,472	435.02	
530-210-110 - TS - Maint. Street Maintenance & Repair	22,000	8,420	15,000	6,580	78.15	
530-210-140 - TS - Maint. - Building Inspections	500		6,500	6,500	100.00-	

BV

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
530-220-100 - TS Maintenance		2,181		(2,181)	
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	3,000	6,746	2,000	(4,746)	70.35-
530-300-120 - TS - Maint. - Street Lights Power	8,500	8,820	9,000	180	2.04
530-300-150 - TS -Town shop utilities Berezuk	6,300	3,900	4,500	600	15.38
530-410-100 - TS - Maint. - Shop Supply & small tools	5,000	3,559	4,000	441	12.39
530-410-120 - TS - Maint. - PPE For foreman	500	415	500	85	20.48
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	20,000	19,472	20,000	528	2.71
530-425-110 - TS - Maint. - Fuel/Diesel/Oil	15,000	14,740	15,000	260	1.76
530-440-100 - TS - Maint. - Gravel/Sand	4,000		4,000	4,000	100.00-
530-600-130 - TS -LEASE OF BOBCAT			36,000	36,000	100.00-
530-600-900 - TS - Amortization		41,162		(41,162)	
530-700-110 - TS - Maint. - Interest		4,299		(4,299)	
540-110-110 - EH - Wages Landfill	9,000	8,791	9,000	209	2.38
540-120-110 - EH - Benefits Landfill	500	480	500	20	4.17
540-200-100 - EH - PPE for landfill		126	250	124	98.41
540-200-110 - EH - Loraas Disposal Landfill Costs	27,000	23,739	26,000	2,261	9.52
540-200-115 - EH - Recycling costs	18,000	18,204	19,000	796	4.37
570-110-120 - R&C -Wages - Skating Rink	15,000	8,200	9,000	800	9.76
570-230-100 - R&C - Cont. - Insurance		15,622		(15,622)	
570-290-100 - R&C - Cont. - Library Levy	7,200	7,208	7,200	(8)	0.11-
570-310-110 - R&C - Utility - Power - Phone/ Rink	17,000	16,579	17,000	421	2.54
570-420-140 - R&C - Supplies - Kitchen		2,476	3,000	524	21.16
570-430-170 - R&C - Rink building maintenance	5,000	2,851	2,000	(851)	29.85-
570-430-190 - R&C - Rink maintence/small tools	1,480	1,703	2,000	297	17.44
570-600-900 - R&C - Amortization of Capital assets		24,199		(24,199)	
570-900-110 - R&C - Other rec expenses Gazebo	2,000	6,066	6,500	434	7.15
580-110-110 - UT - Water -Foreman WTPSalaries	72,000	59,426	15,000	(44,426)	74.76-
580-120-110 - UT - Water -Foreman WTPBenefits	16,000	14,390	3,500	(10,890)	75.68-
580-240-100 - UT - Water - Insurance - General & Bond		710		(710)	
580-260-100 - UT - Water - Conference Fees	1,000		2,000	2,000	100.00-
580-285-120 - UT - Water Treat Plant Maint & Repairs	20,000	29,265	30,000	735	2.51
580-290-100 - UT - Water Testing Local Russ	25,000	18,112	16,000	(2,112)	11.66-
580-290-110 - UT - Water Lab Testing MINISTER & CASUA			4,000	4,000	100.00-
580-295-100 - UT - Water - Casual Contracted	25,000	14,593		(14,593)	
580-300-120 - UT - Water - Energy WTP	3,000	2,805	3,000	195	6.95
580-300-130 - UT - Water - Power WTP	20,000	16,358	18,000	1,642	10.04
580-430-100 - UT - Water/Sewer Install & Maintenance	30,000	4,155	5,000	845	20.34
580-450-100 - UT - Water - Chemicals	35,000	22,841	30,000	7,159	31.34
580-600-900 - UT - amortization of capital assets		86,948		(86,948)	

RW



Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
585-285-130 - UT - Sewer -Lagoon- Loan Constr.	130,000	1,428	130,000	128,572	###.##
585-300-120 - UT - Power Lift station,	3,500	3,276	3,500	224	6.84
585-300-130 - UT - Power Pumphouse	1,700		2,000	2,000	100.00-
585-900-110 - UT - Sewer - Other		5,399		(5,399)	
<b>Expense Totals:</b>	<b>823,400</b>	<b>751,811</b>	<b>866,000</b>	<b>114,189</b>	
<b>Net Surplus (Deficit):</b>	<b>23,280</b>	<b>217,625</b>	<b>85,890</b>	<b>(131,735)</b>	

Accounts Printed: 118

BW



**TOWN OF VONDA**  
**BYLAW No. 01-2025**  
**A BYLAW TO SET MILL RATE FACTORS**

The Council of the Town of Vonda in the province of Saskatchewan enacts as follows:

1. The following mill rate factors shall apply to the stated property classes except for minimum tax property:
  - (a) Residential: 0.75
  - (b) Agricultural: 1.00
  - (c) Commercial and Industrial: 1.50
2. This Bylaw shall come into force and take effect on the day of the final passing thereof.
3. Bylaw #04-2024 is hereby repealed.

Read a first time this 18th day of June, 2025.

Read a second time this 18th day of June, 2025.

Read a third time and adopted this 18th day of June, 2025.

Brenda Wilkin  
Mayor

Linda Gens  
Administrator

Certified a true copy of a Bylaw adopted by the council of the Town of Vonda at a duly held meeting on the 18th day of June, 2025.

Linda Gens  
Administrator



TOWN OF VONDA

**BYLAW No. 02-2025**

**A BYLAW OF THE TOWN OF VONDA IN THE PROVINCE  
OF SASKATCHEWAN TO SET MINIMUM RATES**

1. The council of the Town of Vonda in the province of Saskatchewan enacts as follows:
2. That Bylaw No. 05-2024 be repealed and replaced with Bylaw No. 02-2025.

**AGRICULTURAL CLASS**

3. A minimum tax of \$200.00 shall be levied to the agricultural class separately recorded on the assessment roll. A minimum tax of \$550.00 shall be levied for improvements. Land and improvements shall be levied at a minimum of \$750.00.

**COMMERCIAL/INDUSTRIAL CLASS**

4. A minimum tax of \$300.00 shall be levied to the commercial and industrial land class separately recorded on the assessment roll. A minimum tax of \$1200.00 shall be levied for improvements. Land and improvements shall be levied at a minimum of \$1500.00

**RESIDENTIAL CLASS**

5. A minimum tax of \$300.00 shall be levied to the Residential land class separately recorded on the assessment roll. A minimum tax of \$1400.00 shall be levied for improvements. Land and improvements shall be levied at a minimum of \$1700.00.
6. This Bylaw shall come into force and take effect at the beginning of the 2025 tax year.

Brenda Walker

Mayor

Linda Denis

Administrator



Certified a true copy of a Bylaw adopted by the Council of the Town of Vonda at a duly held meeting on the 18<sup>th</sup> day of June, 2025.

Linda Denis

Administrator

TOWN OF VONDA

BYLAW No. 03-2025

A BYLAW TO APPLY A SEPARATE COST TO THE CURRENT TAX NOTICE

The Council of the Town of Vonda in the Province of Saskatchewan enacts as follows:

That Bylaw No. 06-2024 be repealed and replaced with Bylaw No. 03-2025.

That Bylaw No. 03-2025, being a bylaw to apply a separate flat Recycle cost of \$125.00 per annum to the current tax notice be read a first time this 18th day of June, 2025. Read a second time this 18th day of June, 2025. Read a third time this 18th day of June, 2025.

Brenda Walker

Mayor

Linda Desrosiers

Administrator



Certified a true copy of a Bylaw adopted by the council of the Town of Vonda at a duly held meeting on the 18th day of June, 2025.

Linda Desrosiers

Administrator

TOWN OF VONDA

BYLAW NO. 04-2025

A BYLAW TO APPLY A SEPARATE COST TO THE CURRENT TAX NOTICE.

The Council of the Town of Vonda in the Province of Saskatchewan enacts as follows:

That Bylaw No. 03-2023 be repealed and replaced with Bylaw No. 04-2025.

That Bylaw No. 04-2025, being a bylaw to apply a separate RCMP cost of \$250.00 per annum to the current tax notice, be read a first time this 18<sup>th</sup> day of June, 2025. Read a second time this 18<sup>th</sup> day of June, 2025. Read a third time this 18<sup>th</sup> day of June, 2025.

Brenda Wilkin  
Mayor

Linda Denis  
Administrator



Certified a true copy of a Bylaw adopted by the council of the Town of Vonda at a duly held meeting on the 18<sup>th</sup> day of June, 2025.

Linda Denis  
Administrator



FOR THE URBAN MUNICIPALITY OF

- U1 Sask Municipal government
- U2 Sask Highways & Transport
- U3 Sask Water Corporation
- U4 Sask Housing Division
- U5 Other (Specify)

01930-Five-Year-Capital-Works-Plan-Form-(4).xls



July 10, 2025

Town of Vonda  
204 Main Street  
VONDA SK S0K 4N0

Attention: Mayor and Council

**Re: Permit for Construction – Lagoon Upgrades  
Permit No. 00079298-00-00;**

Enclosed is a Permit for Construction of Waterworks or Sewage Works. The Water and Wastewater Unit of the Water Security Agency issues this permit on behalf of the Minister under the authority of *The Environmental Management and Protection Act, 2010* (EMPA) to the Town of Vonda. This Permit (permit No. 00079298-00-00) is attached for your information and review. It is the responsibility of the Town of Vonda to follow the requirements set out in the attached permit and all referenced design standards and guideline documents. Failure to comply with any of the permit conditions may lead to the suspension or cancellation of this permit, or other appropriate enforcement action. Please note, this project may require permits from other divisions of the Water Security Agency or from other agencies or regulators before construction may commence.

You must contact your Environment Office (EO) **prior** to commencing construction. Upon completion of construction, you must notify the EO of completion, and submit "**as-constructed**" drawings. For new treatment works, operation and maintenance manuals must be submitted to the EO as well. Please contact your Environment Officer (EO), Brandy Boha, if you have any questions on disinfection or commissioning requirements. They may be contacted by phone at (306) 860-7395, or by email at [brandy.boha@wsask.ca](mailto:brandy.boha@wsask.ca).

If you have any questions regarding the Permit for Construction of Waterworks or Sewage Works, or any other related matters, please feel free to call me at (306) 551-4759 or email the Water & Wastewater Unit at [WSA.EngineeringandApprovals@wsask.ca](mailto:WSA.EngineeringandApprovals@wsask.ca).

This permit expires on the 9<sup>th</sup> day of July 2028 unless cancelled or suspended before that date.

Sincerely,

*Riley Garchinski*

Riley Garchinski, B.A.Sc. Engineer-in-Training  
Approvals Engineer-in-Training, Water and Wastewater  
Science and Licensing Division  
Water Security Agency

cc: Shaun McDowell, BCL Engineering Ltd., Saskatoon  
Brandy Boha, Water Security Agency, Saskatoon

*BW*



## Permit for Construction of Waterworks or Sewage Works

Science and Licensing Division

Issued pursuant to Section 27 of  
*The Environmental Management and Protection Act, 2010*

Permit No.  
00079298-00-00

Page 1 of 5

File: 21050-50/WWW/Con/Mun/Vonda

### **To: Town of Vonda (Permittee).**

PURSUANT to section 27(2)(a) of *The Environmental Management and Protection Act, 2010*, a permit for construction of works located at ISC Parcel Number 113061787 in SE-16-39-03-W3 is issued in accordance with the attached Terms and Conditions. This permit allows for the construction of a new sewage lagoon with 1.57 ha primary cell and 74,500 m<sup>3</sup> storage cell, a new sewage pumping station with two Flygt model N-3127 HT pumps, 4100 meters of 150mm HDPE DR17 force main, 550 meters of 200mm gravity sewer main, and all related appurtenances.

This Permit takes effect on the 9<sup>th</sup> day of July 2025.

This Permit expires on the 9<sup>th</sup> day of July 2028, unless cancelled or suspended before that date.

Issued for and on behalf of the Water Security Agency:

A handwritten signature in black ink, appearing to read 'J-Hay'.

---

Justin Hay, P. Eng.  
Manager – Water & Wastewater  
Science and Licensing Division  
Water Security Agency

BW



## **Terms and Conditions**

---

### **Section One: Definitions**

- 1.1 All words and phrases have the same definitions as set out in *The Environmental Management and Protection Act, 2010*, and *The Waterworks and Sewage Works Regulations*, as the case may be.
- 1.2 In this Permit:
- (a) "Act" means *The Environmental Management and Protection Act, 2010*;
  - (b) "Regulations" means *The Waterworks and Sewage Works Regulations*;
  - (c) "Science & Licensing Division" means the Science & Licensing Division of the Water Security Agency;
  - (d) "Approvals Engineer" refers to the Approvals Engineer or Drinking Water Engineer of the Science & Licensing Division; and
  - (e) "Environment Officer" refers to the Environment Officer for the corresponding geographical administration area of the Science & Licensing Division.

### **Section Two: Construction**

- 2.1 A copy of this cover letter and permit must be given to the person(s) supervising those performing the construction work, such as the contractor or employee.
- 2.2 Prior to commencing construction, the Permittee shall notify the Environment Officer.
- 2.3 The construction of the approved works for the Town of Vonda is to be completed in accordance with information provided to the Water Security Agency between May 16, 2025, and July 9, 2025, including:
- (a) "Application for Permit for Construction of Waterworks or Sewage Works" dated May 15, 2025;
  - (b) The design brief titled "Town of Vonda Sewage Lagoon Upgrade Design Brief" dated May 2025;
  - (c) Project drawings titled "Town of Vonda Sewage Lagoon Upgrades" prepared by BCL Engineering, dated May 16, 2025;
  - (d) Any other application correspondence or information relating to this project which were received by the Water Security Agency.
- 2.4 As discussed, please remove the storage cell overflow pipe with uncontrolled flow into the environment from the design and submit new drawings showing these changes.
- 2.5 There shall be no changes to or deviations from the approved application materials without the prior written consent of the Water Security Agency. Any proposed change or deviation shall be submitted in writing to the Standards and Approvals Section of the Water Security Agency for approval.
- 2.6 The sewer main shall be covered with sufficient earth cover or insulation to protect the pipe from freezing during the winter months.
- 2.7 The Permittee shall ensure that all pipes, fittings, and appurtenances conform to applicable standards or specifications issued by AWWA, CSA, CGSB or other acceptable references.
- 2.8 Pressure and leakage testing for all piping, valves and appurtenance shall be completed and passed prior to the operation.
- 2.9 The Permittee shall ensure that the sewage pump station is equipped with mechanically forced air

BW



ventilation.

- 2.10 As outlined in the EPB 503 Sewage Works Design Standard, the sewage lift station shall supply twelve air changes per hour in the wet well and six air changes per hour in the dry well for continuous ventilation or supply thirty air changes per hour in each the wet well and dry well for intermittent ventilation. Retention time should be minimized to not cause odour problems with the nearby residents.
- 2.11 A sewage lift station is a hazardous confined space. The Permittee shall ensure that there is a hazardous confined space entry plan prepared prior to any worker entering hazardous confined space.
- 2.12 The Permittee shall contact the Environment Officer prior to any planned and/or emergency bypass of the existing lift stations. If an emergency bypass is required, the Environment Officer must be contacted immediately.
- 2.13 The Permittee shall ensure that no discharge from the lagoon system takes place due to construction without prior approval from the Water Security Agency.
- 2.14 With the proposed 60 mil HDPE liner, a venting system installed underneath the liner is recommended. This is to prevent damage caused by whaling. Should the integrity of the liner be damaged, the Village will be required to implement a plan to repair the liner.
- 2.15 The 60 mil HDPE liner proposed for the upgraded lagoon is to limit seepage to no more than 150 mm/year. The 60 mil HDPE liner shall be installed under the supervision of a qualified engineer. Liner installation shall be according to manufacturers' recommendations and other applicable standards (i.e., ASTM Standards). A post construction report and documentation on QA/QC performed on lagoon construction shall be forwarded to the Water Security Agency within 60 days of completion of the project.
- 2.16 QA/QC must be performed on the proposed 60 mil HDPE liner and the manufacturer's recommendation for installation must be followed.
- 2.17 The Permittee shall develop and implement a groundwater monitoring program for the sewage treatment facility. This plan is to be approved by the Environment Officer. The groundwater monitoring wells shall be installed, and initial groundwater characterization shall be determined prior to the operation of the sewage lagoon. Installation shall be in accordance with the Water Security Agency document *WQ117 Protocols for the Installation and Sampling of Monitoring Wells*.
- 2.18 The Permittee shall implement a groundwater monitoring program for the new sewage lagoon. Initial groundwater characterization shall be determined prior to the operation of the new sewage lagoon.
- 2.19 All land access and control agreements, easements, etc. shall be acquired by the Permittee prior to the commencement of any construction and on-going maintenance of the installed works.
- 2.20 The Permittee shall submit a post-construction report to the Water Security Agency within 60 days of the completion of the project.
- 2.21 The permitted works shall be in accordance with the Water Security Agency EPB 503 "Sewage Works Design Standard."
- 2.22 Upon completion of construction, the Permittee shall:

*BW*

- (a) notify the Environment Officer; and
- (b) submit "as-constructed" drawings to the Approvals Engineer within 60 days of project commissioning; and
- (c) submit operation and maintenance manuals for new upgrades to the Environment Officer within 30 days of project commissioning.

**Section Three: General**

- 3.1 This Permit takes effect on the date shown on the Permit.
- 3.2 The Permittee shall complete construction of the works in accordance with the Permit by the date shown on the Permit.
- 3.3 If the Permittee is unable to complete the construction by the expiry date shown on the Permit, the Permittee shall advise the Approvals Engineer in writing, not less than thirty (30) days prior to the Permit expiry date, stating the reasons for non-completion and requesting an extension of the Permit.
- 3.4 Copies of our EPB documents can be found online at:  
<https://publications.saskatchewan.ca/#/categories/5426>.
- 3.5 **This project may require permits from other divisions of the Water Security Agency or from other agencies or regulators before construction may commence.** The issuance of a Permit for Construction indicates only that a project meets the construction requirements set out in *The Waterworks and Sewage Works Regulations*, and the applicable Water Security Agency construction guidelines (found at the link above). The project must meet the requirements set out in other relevant acts, regulations, and codes, such as The National Building Code of Canada, Canadian Electric Code, etc. Please note that our review is not a detailed engineering review of the application.
- 3.6 This Permit is not an authorization or approval to operate the works without first obtaining a separate permit to do so in accordance with the Act and Regulations.
- 3.7 This Permit does not replace or supersede any approvals, licenses or authorizations that may be required from municipal, provincial, or federal legislation. The Permittee will maintain in force all such approvals, licenses or authorizations that may be required.
- 3.8 This approval is subject to cancellation, alteration or suspension as provided by the Act.
- 3.9 Where any notice or reporting is required to be given by the Permittee, it shall be provided to:
  - (a) in the case of the Approvals Engineer:  
Science & Licensing Division  
Water Security Agency  
Park Plaza  
300 - 2365 Albert Street  
REGINA SK S4P 4K1  
Telephone: (306) 787-0726  
Fax: (306) 787-0780
  - (b) in the case of the Environment Officer:  
Science & Licensing Division  
Water Security Agency  
10 - 3904 Millar Ave.

BW

## **Town Monthly Report (JUNE / JULY 2025)**

### **Water Treatment/Lagoon/Well:**

**Maintenance:** Refer to Russ' report.

- Water consumption in the past month was very high to the point that we suspected a water main break. Further monitoring and investigation indicated that wasn't the case.
- We are currently getting quotations on a back-up well pump.
- The Standby Distribution Pump was replaced on July 10<sup>th</sup>. Subsequently, its Variable Frequency Drive failed and that pump is still not operational. Alpha Automation is in the process of diagnosing and potentially replacing that.
- An emergency drain of the lagoon was completed June 20<sup>th</sup>. It is filling quickly again and will require another drain prior to the final fall drain.
- SaskTel installed Fibre optics at the water treatment plant on July 3rd

### **Streets and Alleys:**

**Street Maintenance:** Graded gravel streets with Skidsteer & bucket. Continuous repairs of re-appearing potholes ongoing, especially with rain/dry weather cycles.

**Culverts/swales:** trimmed/mowed

**Issues/Concerns:** East town entrance remains in poor shape. Patching efforts are futile, but continue.

### **Equipment:**

**Truck:** NTR

**Trailer:** NTR

**Skidsteer:** NTR

**Loader:** Cleaned and ready for sale. Still being used when needed.

**Mower:** Serviced and running OK, and often.

### **Miscellaneous:**

**Rink:** Van Houtte removed coffee maker from rink. Don Mcrae @ Beecher Meats donated a commercial deep fryer and gas range for the rink and a **decision needs to be made** about when and where these items are being taken/placed at the rink before the season begins.

**Pest Control:** Skunks have been sighted in multiple areas around town. Many have been removed from town and efforts are ongoing to control their population

**Campground:** Being mowed and cleaned regularly. Gazebo required some maintenance. Many lights out, and leak in womens sink & faulty shower head. All repaired and in good working order. Garbage bin repaired as well.

**Dump:** Electronics have been being collected at the dump. Residents should be taking them to SARCAN themselves.

BW





## VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

**Incident Report: 25-0012**

**Small fire – Highway 27 just west of Lerew Street**

**Responding Members:** Andrew Scanlon, Rose Rowe, Tanner Petrie, Jesse Lefebvre

**Date:** Wednesday, June 4th

**Time of Call:** 0931

**On Scene:** 0942

**Clear from Scene:** 1015

**Back in Service:** 1017

**Narrative:**

At 0931 hours, we received a call for service on Highway 27, just west of Lerew Street, regarding a small fire on the north side of the highway. We departed the fire hall at 0937 hours and arrived on scene at 0942. Upon arrival, there was no visible smoke or fire.

During our investigation, we observed a vehicle partially in the ditch, resting on its passenger side, located further west of our initial position. We approached the vehicle and determined it was the source of the reported fire. The driver experienced a mechanical failure involving the passenger-side tire, which had detached, resulting in a small fire in the ditch east of the vehicle's current position.

We conducted a new scene assessment. Our first priority was the wellbeing of the driver, who confirmed he was not injured and did not require medical attention. Our second concern was the safety and protection of property. Given the vehicle's mechanical condition, we performed a quick inspection to assess any immediate fire risks. We determined that the exposed wheel and brake assembly were extremely hot and could pose a fire hazard. As a precaution, we applied water to cool the area and mitigate any potential ignition.

Once the scene was confirmed safe and both life and property were protected, I contacted dispatch to report that the incident had occurred within the jurisdiction of the RM of Grant. Dispatch advised me the RM of Grant was notified but declined to attend the scene.

BW



During the scene assessment and preventative measures, we observed an individual, identified as Aimee Bussiere, in his personal vehicle. He was initially parked behind the fire truck, then passed the scene traveling west, before turning around and heading east back towards town. Aimee did not approach any senior members or myself to explain his presence or actions, and his purpose for being on scene remains unclear.

That concludes our involvement in this matter.

**Report Prepared By:**

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

BW

## **Report 25-0013**

**Date of Training:** June 10<sup>th</sup>, 2025

**Location:** 315 Lerew Street

**Training Participants:** Andrew Scanlon, Melissa Gerwing, Carol Dwyer, Rose Rowe, Jess Willman

**Topic:** Administrative issues and STARS refresher

---

### **Introduction**

The meeting was to address ongoing administrative challenges and discuss improvements to current operational processes. The key focus areas included internal communication, resource allocation, personnel management, and operational efficiency. The discussions aimed at ensuring a streamlined workflow and improved performance within the department. We ended the meeting with a STARS landing procedure refresher.

---

### **Objectives**

- Review of Current Administrative Challenges
  - Communication Processes and Workflow Improvements
  - Personnel and Resource Allocation
  - Budget and Funding Priorities
  - STARS landing refresher
- 

### **Key Findings**

- Mock communications with a STARS representative were simulated to practice coordination between the helicopter crew and ground personnel.
- The session began with a review of the key aspects of LZ setup, including the size, surface, and environmental considerations for helicopter safety.
- Members followed the steps of establishing a secure perimeter, using cones and other marking materials to outline the landing area.

BW

---

## **Conclusion**

The meeting was productive and resulted in actionable steps aimed at improving the administrative efficiency of the fire department. By focusing on STARS LZ setup and securing procedures, participants are better prepared to assist in air ambulance operations, ensuring safer and more efficient trauma care for patients.

---

### **Report Prepared By:**

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

BW



# VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

## Monthly Report

Date – Incident – Members	Time _____
June 18 <sup>th</sup> – Training – <b>See report 25-0014</b>	1900-2030
July 1 <sup>st</sup> – Community Engagement – <b>See report 25-0015</b>	1500-1730 / 2130-2300
July 5 <sup>th</sup> – Dump burn – <b>See report 25-0016</b>	1700-0100
July 16 <sup>th</sup> – Training – TBD	1900-

*Zw*



## Report 25-0014

**Date of Training:** June 18<sup>th</sup>, 2025

**Location:** 315 Lerew Street

**Training Participants:** Carol Dwyer, Rose Rowe, Byron Saxinger

**Topic:** Housekeeping and Pumper Operation Refresher

---

### Introduction

The focus of this meeting was to provide an important refresher on pumper truck operation and address housekeeping concerns within the department.

---

### Objectives

- **Pumper Operation Refresher:** To ensure that all fire department members are proficient with the operation and handling of the department's pumper trucks, particularly with respect to safety protocols, maintenance procedures, and efficiency in emergency response situations.
  - **Housekeeping and Station Maintenance:** To discuss and implement best practices for maintaining cleanliness and organization within the firehouse, including equipment storage, cleaning routines, and the condition of fire safety gear and equipment.
- 

### Action Items

- **Housekeeping Procedures:** New housekeeping routines will be implemented, with a focus on equipment maintenance and station cleanliness.
- **Ongoing Training:** We will schedule additional training sessions focused on advanced pumper operation and specialized rescue techniques to further enhance team readiness.
- **PPE and Gear Inspections:** Gear inspection schedule will be rolled out, ensuring that all protective equipment is checked regularly and replaced as necessary.

BW

---

## **Conclusion**

The meeting provided valuable time for our department to refresh our skills and discuss key operational and housekeeping priorities. The fire department remains committed to maintaining the highest standards of safety, cleanliness, and operational efficiency. We appreciate the Town Council's support in ensuring that we have the resources and training to best serve our community.

---

### **Report Prepared By:**

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

BW

## Report 25-0016

**Date:** July 5<sup>th</sup>, 2025

**Location:** Municipal Dump – Land Location: SE-5-39-1-W3

**Participants:** Andrew Scanlon, Tanner Petrie, Melissa Gerwing

**Topic:** Dump Burn

---

### Introduction

The purpose of this report is to provide an overview and justification for the controlled burn conducted at the municipal dump. The burn was carried out with the highest priority given to safety, and careful consideration was made regarding weather conditions, fire index ratings, and other environmental factors.

---

### Weather Conditions on the Day of the Controlled Burn

On the day of the controlled burn, the weather was deemed optimal for conducting the operation. Below is a summary of the key weather conditions that contributed to the safe execution of the burn:

- **Temperature:** The temperature was a moderate 20°C. This allowed for steady combustion without the added risk of extreme heat, which could escalate fire behaviour unpredictably.
  - **Wind Speed & Direction:** An ESE wind at 7 km/h was recorded. This wind speed is considered light and presented minimal risk of fire spread, as the flames were unlikely to travel beyond the designated containment areas. The wind direction was also favourable, ensuring that any smoke would be directed away from populated areas, further reducing risk.
  - **Humidity:** The humidity level was at 45%. While a lower humidity can make vegetation drier and more susceptible to ignition, this level was sufficient to maintain control over the burn and prevent the fire from spreading unexpectedly.
  - **Fire Index Rating:** The fire danger index for the day was rated as “Moderate.” This rating reflects a balanced level of risk. While fire conditions were conducive to ignition and spread, they were not high or extreme, which means that with the proper precautions, the risk could be effectively mitigated.
  - **Precipitation Forecast:** A forecast of 15mm of rain was predicted for the following day. This rain would naturally help to reduce the residual risks from the burn and provide additional moisture to any areas that may have retained heat, further ensuring no re-ignition.
- 

Bw

## Conclusion

The decision to carry out the controlled burn at the dump was made with the utmost care and consideration of all relevant factors. By utilizing favourable weather conditions, a moderate fire index, and a forecasted rainfall to follow, the fire department was able to ensure that the burn would be both effective and safe for the community.

We are confident that the timing of this burn, combined with careful monitoring and the deployment of all necessary safety measures, minimized any potential risks to public safety. We will continue to monitor the burn area for any potential issues and remain committed to safeguarding the well-being of our town.

---

### Report Prepared By:

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

BW



## **Report 25-0015**

**Date:** July 1<sup>st</sup>, 2025

**Location:** Campground and surrounding field area

**Participants:** Jesse Lefebvre, Carol Dwyer, Byron Saxinger, Andrew Scanlon, Rose Rowe and Tanner Petrie

**Topic:** Community Engagement

---

### **Introduction**

On Canada Day, Vonda Fire & Rescue proudly participated in celebrations as part of our ongoing commitment to community engagement and public safety. Working alongside the Parks and Recreation Board, our department helped organize and support activities that brought families together and ensured a safe and memorable event for all.

---

### **Afternoon Activities**

From 1600 to 1730 hours, members of the department joined the festivities at the campground, where we hosted a fun and interactive "splash session" for local children and adults. Using our apparatus, we sprayed water in a safe, controlled setting to help kids cool off in the summer heat. This activity was a huge hit with families and served as a lighthearted way to interact with the community outside of emergency response situations.

---

### **Evening – Fireworks Safety Operations**

Later that evening, beginning at approximately 2130, our crew returned to assist with the preparation and supervision of the fireworks display. Our primary responsibilities included:

- Organizing the fireworks to ensure all safety protocols were followed
- Securing the perimeter and monitoring crowd safety
- Providing fire suppression readiness throughout the duration of the show

The fireworks concluded without incident, and no medical or fire-related concerns were reported.

BW

---

## **Impact and Feedback**

The day was a success both in terms of community turnout and safety. Residents expressed appreciation for our presence and participation, and many took the opportunity to ask questions, take photos with the truck, and engage with our firefighters. These events continue to build trust and familiarity between our department and the community we serve.

---

## **Conclusion**

We thank the Parks and Recreation Board for their excellent coordination and for supporting our engagement efforts. We look forward to participating in future events and continuing to strengthen our relationship with the residents of Vonda.

---

## **Report Prepared By:**

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

Bw

## Statement of Activities for Grant Fire & Rescue

June 4/2025

The report below, are the action occurring with GFR on June 4/2025. GFR was **NOT Dispatched** to the emergency call on June 4/2025 but the emergency call was heard across all P25 radios in the sector Juliet 1, this is a normal operation for dispatch. Our crews fighting fires up north and at home heard this call being dispatched, the Chief asked me (Acting Deputy Chief) to look into this fire call for VFR. There is an importance in following up with fire calls in the Vonda area. In the past few years there have been four suspicious fires with an ongoing RCMP investigations. We track and follow all fire calls to the best we can to ensure the public is not in danger. When crossing into a different jurisdiction the normal SOP's is to notify dispatch immediately. Then dispatch can notify the proper emergency services to make them aware of the incident. Information can be transferred between all parties and decision can be made immediately on whether or not to dispatch another department. In this case, this did not occur until 15+ minutes had passed from being on scene. We are not concerned about this call nor are we mad, but proper SOP's should be followed to help eliminate future potential problems.

9:31 am On P25 radio dispatch toned VFR to respond to grass fire on Lerew Street, dispatch said caller put the fire out. We do not receive the detail of information in the text and only via radio.

9:32 am Received call from Chief Lynchuk asking for me to check on situation.

9:34 am I drove up and down Lerew Street with no visible fire are persons attending to a distress with fire. Made a loop at RM shop and saw 2 VFR members at VFR hall.

9:37 am VFR left hall and raced south down Lerew street (Lights but NO siren). Flew over the tracks and stopped in front of the Coop adjacent to a John Deere Tractor and rockpicker. They didn't move for a minute, maybe more, and then proceeded to the stop sign. Turned west down highway 27. They stop just over ½ mile down the road next to my farmland on my approach. I waited to see if this was the location of the call.

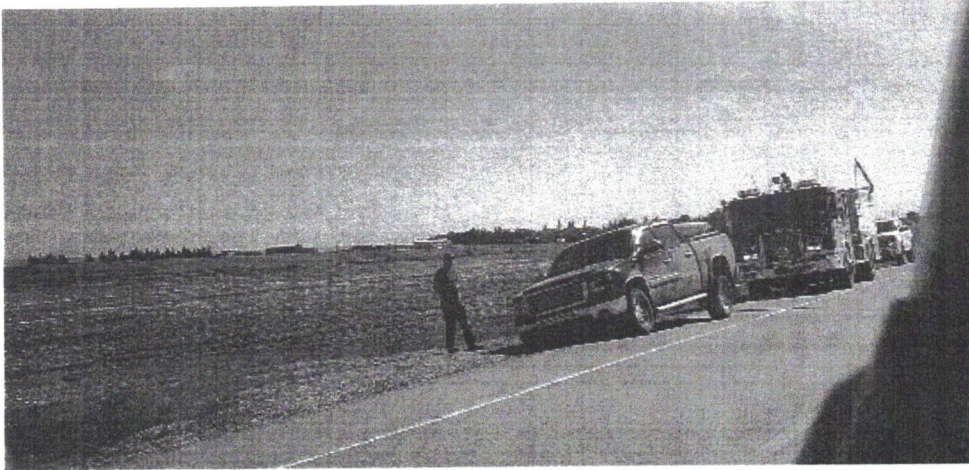
9:46 am Being the call was right adjacent to my farmland, I proceeded to the scene, put on hazards, and stopped behind a white GM ½ ton truck. Jesse was walking in the field heading east towards a tire 100 ft east of scene. I could see a vehicle was stopped on the gravel approach entering my field and look like it was leaning to the right. By seeing a tire in the ditch and the vehicle leaning towards the passenger side, I realized the vehicle lost his front passenger wheel and stopped on my approach. Wind was light from the south and NO smoke emitting from the vehicle. Scene looked secure, I waited for traffic to clear and proceeded and stopped adjacent to the scene where I open my passenger window and spoke to Rose. I asked "is all good" and she filled me in on what happened, I said "Thank you". I was not concerned with anything and proceeded to leave scene.

BW



9:49 AM I circled around past the scene, took photo and sent the pic to Chief Lynchuk, I immediately contacted my chief to give him a complete briefing:

*Vehicle of incident was stopped on a gravel approach off the highway. It was not presenting a danger, there was no active fire, this was not an MVC and there was no requirements for Grant Fire to respond to scene if dispatch was to notify GFR.*



10:01 am GFR heard on the P25 radio, Chief Scanlon communicating to dispatch that he was in Grant fire's jurisdiction. Dispatch asked him if the fire was out, his response was yes. Dispatched asked if this was a MVC he said no. Dispatch asked if Grant Fire should respond, he then said he would phone dispatch instead of communicating over the radio.

10:04 am Dispatch did call Chief Lynchuk and with the briefing I provided, it allowed him to make a clear decision, this was not an incident GFR had to respond to.

Aime Bussiere  
Acting Deputy Chief  
Grant fire and Rescue

Bw



# Town of Vonda Water Treatment Plant Report

## June 2025

**Water produced: 6,478.9 m3**

**NaOH consumed: 318 (49.08/1,000m3)**

**Truck fill volume dispensed: 26,250 igal.**

**NaClO consumed: 57 (8.80/1,000m3)**

**Truck fill revenue: \$1,221 (\$46.51/1,000 gal)**

### Water Treatment Summary:

- June town water usage continues to be very high
  - flow rates were recorded at random times over several days – daytime flow rates ranged from 1.27 L/s to 4.50 L/s and averaged 2.61 L/s, while the minimum overnight reading was 0.71 L/s
- GMR replaced booster pump motor but further issues persist, likely with VFD drive
- generator is having issues starting but runs fine after startup
  - Cummins call out is very expensive
  - proper natural gas flow to generator confirmed

### Lagoon Summary:

- WSA lagoon inspection completed June 3
- second lagoon drain ended, will continue to monitor if another additional drain will be required
- increased water production due to high consumption is compounding lagoon overloading issue

### Maintenance Summary:

June 12 – SaskPower installed new metre at water treatment plant

June 16 – serviced inline turbidimeter

June 24 – calibrated handheld testing instruments

June 25 – submitted water sample for biennial general chemical, health, and toxicity analysis

### Training Recommendations:

- Occupation Health and Safety level 1 and 2
- Powered Mobile Equipment
- Confined Space Entry

Report by: Russell Lepage (Waterworks Manager) Date: 06/14/2025  
month/day/year

Reviewed by: Brenda Willman Date: June 18, 2025  
Brenda Willman (Mayor) month/day/year

\_\_\_\_\_  
(Waterworks Committee) Date: \_\_\_\_\_ month/day/year

\_\_\_\_\_  
(Waterworks Committee)      Date: \_\_\_\_\_ month/day/year      \_\_\_\_\_  
Tanner Petrie (Waterworks Operator)      Date: \_\_\_\_\_ month/day/year

BW

## Outstanding Maintenance List - June 2025

**Date      Description**

P1 (High) - need to be completed in a timely manner, will become larger or more critical over time	
Mar-23	distribution booster pump #2 shut down due to ground fault issues
Mar-25	upgrade plant computer/install VPN
Oct-21	power pole at well house is leaning - SaskPower scheduling replacement for spring 2025
P2 (Medium) - time sensitive but not urgent, could pose a risk in near future	
Apr-21	leaking valve between trains
Nov-23	MTU1 concentrate sampling valve leaking
Aug-24	raw water isolation valve at well house not functional
~2013	power conditioner not functioning/disabled
P3 (Low) - often regular maintenance that can wait until a later time, unlikely to get worse or cause a safety concern	
Aug-22	raw water usage for MTU1 not recording correctly
Apr-24	ceiling fans in water treatment plant not working
Sep-24	lights in south reservoir building require replacement
Feb-25	monitor bulk fill valve/module for errors
Mar-25	monitor distribution pressure sensor/module for errors

BW

# Waterworks Maintenance Plan - June 2025

## Bacteriological Testing:

Sample #1 Operator: TP  
 Location: Go 2060 212 7th St  
 Date: June 18  
 Results: Free cl 1.22 Total cl 1.24 Turbidity 0.18 Mn 0.015

Sample #2 Operator: TP  
 Location: 309 6th St  
 Date: Jun 3  
 Results: Free cl 1.11 Total cl 1.21 Turbidity 0.13 Mn 0.007

Train Readings:	Cf1	Cf2	Cf3	Cfc	Cp1	Cp2	Cp3	Cp4	Cpc
Date: <u>8</u> MTU1:	<u>1972</u>	<u>3060</u>	<u>4080</u>	<u>5770</u>	<u>66.2</u>	<u>72.3</u>	<u>111.1</u>	<u>194.9</u>	<u>86.9</u>
<u>June 15</u> MTU2:	<u>1987</u>	<u>3130</u>	<u>4240</u>	<u>6070</u>	<u>32.2</u>	<u>30.6</u>	<u>52.7</u>	<u>79.9</u>	<u>42.4</u>

Bulk Fill Station: Income Dispensed (igal.)  
 Date: 361 x \$1 = \$ 361 Current: 4549642  
June 29/25 430 x \$2 = \$ 860 Previous: 4523392  
 Total: \$ 1221 / Total: 26250  
 X 1000 = \$ 46.51 /1000 gal.

CI Meter: Reading Acceptable Variation: OK:  
 Std 1: 0.19  $0.23 \pm 0.09$  -0.04 ☒  
 Std 2: 0.86  $0.84 \pm 0.10$  +0.02 ☒  
 Std 3: 1.50  $1.39 \pm 0.14$  +0.11 ☒  
 Date: June 8, 2025 Initial: 8

## Regular Maintenance:

(Initial and date)

☒ Inspect reservoir: June 19 ☒ Clean lab: June 23  
☒ Inspect & run generator: June 20 ☒ Clean washroom: ''  
☒ Collect meter readings: June 16 ☒ Sweep plant floor: ''  
☒ Inspect wellhouse: June 17 ☒ Check lagoon float: June 16

## Planned Maintenance:

(Initial and date)

☐ Repair/replace DP#2 motor: Delayed to First week of July  
☒ Calibrate testing instruments: June 24/25  
☒ Submit general chemical, health and toxicity sample: June 25  
☐  
☐  
☐  
☐  
☐  
☐  
☐

## Unplanned Maintenance:

?

## Comments:

DP#2 replacement delayed til July

BW





# TOWN OF VONDA

Box 308  
Vonda, SK  
S0K 4N0

## Well Site Inspection

Employee: Tanner

Date: Jun 17/25

### ACCESS, SECURITY, EXTERIOR

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Road condition acceptable       | <input checked="" type="checkbox"/> Grass cut/snow cleared      | <input checked="" type="checkbox"/> Door secure and in good condition    |
| <input checked="" type="checkbox"/> Lock functioning properly       | <input checked="" type="checkbox"/> Roof condition acceptable   | <input checked="" type="checkbox"/> Siding/exterior condition acceptable |
| <input checked="" type="checkbox"/> Valves/cleanouts in good repair | <input checked="" type="checkbox"/> Power lines/poles undamaged | <input type="checkbox"/>   |

### INTERIOR

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Interior temperature acceptable  | <input checked="" type="checkbox"/> Lighting acceptable                | <input checked="" type="checkbox"/> Free of vermin/wildlife             |
| <input checked="" type="checkbox"/> Piping/fittings in good repair   | <input checked="" type="checkbox"/> Pump operation normal              | <input checked="" type="checkbox"/> Pressure gauge functioning properly |
| <input checked="" type="checkbox"/> Check-valve functioning properly | <input checked="" type="checkbox"/> Record static and draw well depths |   |

### HARDWARE AND COMMUNICATIONS

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Input line voltages acceptable                        | <input checked="" type="checkbox"/> Communication with WTP active | <input checked="" type="checkbox"/> Cooling fans operating properly |
| <input checked="" type="checkbox"/> Pressure and temperature communicated properly to WTP |   |   |

Static well depth (in): 7" below ground

Draw well depth (in): 7" below ground

### NOTES:

Power pole still needs Saskatchewan attention.

## Lagoon Inspection

Employee: Tanner

Date: June 16/25

### ACCESS and SECURITY

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Road condition acceptable     | <input checked="" type="checkbox"/> Vegetation cut/snow cleared | <input checked="" type="checkbox"/> Warning signage in good condition |
| <input checked="" type="checkbox"/> Gate secure and functional    | <input checked="" type="checkbox"/> Fence in good condition     | <input checked="" type="checkbox"/> High level alarm operational      |
| <input checked="" type="checkbox"/> Valves accessible/operational | <input type="checkbox"/>  | <input type="checkbox"/>  |

### Cell 1 (Primary)

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Berm not leaking        | <input checked="" type="checkbox"/> Berm free of rodents     | <input checked="" type="checkbox"/> Colour: <u>Green</u> |
| <input checked="" type="checkbox"/> Berm erosion acceptable | <input checked="" type="checkbox"/> Sludge visible           | <input checked="" type="checkbox"/> Odour: <u>Sulfur</u> |
| <input checked="" type="checkbox"/> No floating debris      | <input checked="" type="checkbox"/> Water level: <u>1.5m</u> | <input type="checkbox"/> Exercise transfer valve         |

### Cell 2 (Secondary)

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Berm not leaking        | <input checked="" type="checkbox"/> Berm free of rodents     | <input checked="" type="checkbox"/> Colour: <u>Green</u> |
| <input checked="" type="checkbox"/> Berm erosion acceptable | <input checked="" type="checkbox"/> Sludge visible           | <input checked="" type="checkbox"/> Odour: <u>Sulfur</u> |
| <input checked="" type="checkbox"/> No floating debris      | <input checked="" type="checkbox"/> Water level: <u>1.5m</u> | <input type="checkbox"/> Exercise discharge valve        |

### NOTES:

Half way through drain at time of inspection. Collected sample June 16

BW