

**TOWN OF VONDA REGULAR MEETING AGENDA**

**Wednesday, March 19th, 2025**

**TO BE HELD AT THE VONDA TOWN OFFICE**

1. Present:  
Call to Order:
2. Adopt the Agenda:
3. Minutes: Approval of minutes of a regular meeting February 19, 2025.
4. Financials:
  - a) Statement of Financial Activities
  - b) List of accounts payable.
5. Delegations:
  - a) Town Foreman Tanner Petrie 7:00 pm
  - b) Andrew Scanlon 7:30 pm Fire Chief
  - c) Santana Hawman 7:40 ( rezoning questions in regards to J2)
  - d) Debby King 8:00 in regards to new Mosque being planned for Hwy #41
6. Unfinished Business:
  - a) Insurance has been contacted in regards to lift station back up
  - b) Highline frozen line issue, and lawyer information.
7. New Business:
  - a) Approve 2024 financial statements. ( Sent in a separate email.)
  - b) Quote form Alpha Automation Ltd.
  - c) Resolution to proceed with Tax Enforcement lot 8 blk 12 plan 79H00099.
  - d) Support request letter from Vonda Minor Ball
8. Correspondence:  
  
Water Report.

**Town Foreman Report**

**Fire Dept reports.**

**9. Committee Reports:**

- a) **Streets and Sidewalks:** Jesse Lefebvre, Terry Nahorniak, Brian Florizone, Dianne Addley.
- b) **Water/Sewer/Sanitation/ Waterworks:** Jesse Lefebvre, Terry Nahorniak, Brian Florizone, Stephen King.
- c) **Equipment and Building:** All
- d) **Economic Development:** All
- e) **Protective Services:** Stephen King.
- f) **Parks & Rec:** Dianne Addley.
- g) **Animal Control:** Jesse Lefebvre, Terry Nahorniak, Dustin Wasyliv.
- h) **Vonda Rink:** Brian Florizone. (Request for new representative)
- i) **Park Rangers:** Dustin Wasyliv, Stephen King.
- j) **Wapiti Library Board:** Dianne Addley.
- k) **Communications:** Dustin Wasyliv.

**10. Administrator's Report:**

- a) **Budget review.**

**11. Adjourn**

**MINUTES OF A REGULAR MEETING OF THE TOWN OF VONDA HELD IN COUNCIL  
CHAMBERS AT THE VONDA TOWN OFFICE THIS 19<sup>TH</sup> DAY OF MARCH, 2025**

**PRESENT:** Mayor Brenda Willman, Councillors Stephen King, Brian Florizone, Jesse Lefebvre, Dustin Wasyliv, Terry Nahorniak and Administrator Linda Denis.

**MISSING:** Councillor Dianne Addley was away.

**CALL TO ORDER:** Mayor Brenda Willman called the meeting to order at 6:45 pm.

**AGENDA:**

19/2025 Nahorniak/King to adopt the agenda.

Carried

**MINUTES:**

20/2025 Florizone/King: To approve the minutes of a regular meeting held on February 19, 2025.

Carried

**FINANCIALS & BANK REC:**

21/2025 Lefebvre/Nahorniak: To approve the bank reconciliation and financial statements.

Carried

**ACCOUNTS PAYABLE:**

22/2025 Nahorniak/King: To approve and pay the list of accounts payable in the amount of \$70,129.79.

Carried

Councillor Brian Florizone requested that it be recorded that he approved the accounts payable except he did not approve the invoice from SeaHawk which are jaws of life combi tool for Vonda Fire and Rescue, in the amount of \$16,094.41.

BW

PAGE 2 OF THE REGULAR MEETING MINUTES FROM MARCH 19, 2025.

DELEGATIONS:

Tanner Petrie, Town Foreman gave his town maintenance report. He stated that he would check in with Alpha Automation to update the firmware at the water treatment plant, and to reset the bulk water station as well.

Santana Hawman came in to discuss the status of the council's answers the questions which she posed to council at the January meeting in regard to the RM of Grant's purchase of J2 Auto as a fire hall

Debby King came in to express her concerns in regard to traffic safety on highway #41, in the event the Hindu Heritage Club builds a new mosque near Gordon Rd.

Andrew Scanlon, Vonda Fire Chief sent in the Fire Dept. report to be read by Mayor Willman. Council would like to meet with one of the Provinces Fire Department Officials regarding questions and concerns about volunteer fire departments and if they affect the insurance rates of the municipality. Mayor Willman will be contacting an official before the next regular meeting.

WATER LINE:

23/2025 Florizone/Lefebvre: That the Administrator draft a letter to send to Highline Mfg. Ltd and to the acreage owners south of Highline, informing them of the advice given by the Town's lawyer in regard to the private water supply line situated on Highline's property .

Carried

2024 FINANCIAL STATEMENTS:

24/2025 Nahorniak/Lefebvre: To approve the 2024 audited financial statements from Jensen Stromberg Chartered Accountants.

Carried

TAX ENFORCEMENT:

25/2025 Florizone/King: That Taxervice, on behalf of the Town of Vonda, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land: Lot B BLK/PAR 12-PLAN79H00099 EXT 0, 113316140.

Carried

BW



**PAGE 3 OF THE REGULAR MEETING MINUTES FROM MARCH 19<sup>TH</sup>, 2025**

**TAX ENFORCEMENT:**

**26/2025** Florizone/King: That Taxservice be authorized under s22(1) of the Tax Enforcement Act on or after Feb 19, 2025 to commence proceedings to request title with respect to the following described lands: Roll 113000 Lot 1-Blk/PAR 10-PLAN G5429 EXT 0 and LOT 2-BLK/PAR 10-PLAN G5429 EXT 0.

Carried

**27/2025** King/Lefebvre: That council commence in camera session in regard to town maintenance.

Carried

Council commenced in- camera at 9:00 pm in regard to town maintenance. Council concluded the in-camera session at 9:45 pm.

**ADJOURNMENT:**

**28/2025** Florizone/Lefebvre: To adjourn the meeting at 9:50 pm.

Carried

The next special meeting of council in regards to the 2025 budget. will be held on Wednesday, April 16, 2025, at 6:30 pm at the Vonda Town Office.

The next regular meeting of council will be held on Wednesday, April 23, 2025 at 6:30 pm at the Vonda Town Office.

Brenda Wilkin

Mayor

Linda Denis

Administrator

BW

Date Printed  
04/21/2025 11:49 AM

Town of Vonda  
Bank Reconciliation - Summary

Page 1

Cash Account  
For Ending Date 03/31/2025

110-110-120 - Cash - Bank - Demand

GL Balance to 03/31/2025

476,357.96

Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	0.00

Adjusted Book Balance

476,357.96

Bank Statement Balance:

484,721.73

Deposits in Transit:	0.00
Outstanding Payments:	-8,363.77
Total Uncleared:	-8,363.77

-8,363.77

Adjusted Bank Balance

476,357.96

Notes

Bw

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March 31, 2025

	Year To Date	Budget	Variance	%	Current Month
<b>REVENUES</b>					
<b>TAXATION</b>					
<b>Municipal Taxes</b>					
410-120-100 - Abatements and Adjustments	228.00		228.00		
	<b>228.00</b>	<b>0.00</b>	<b>228.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Potash Tax Share</b>					
410-200-100 - Potash Tax Share	69,095.45		69,095.45		
	<b>69,095.45</b>	<b>0.00</b>	<b>69,095.45</b>	<b>0.00</b>	<b>0.00</b>
<b>Penalties on Tax Arrears</b>					
410-400-110 - Penalty on Mun Taxes Current - Prope	3,608.20		3,608.20		(716.43)
410-400-190 - Penalty on Mun Taxes Current - Other	500.65		500.65		(104.59)
	<b>4,108.85</b>	<b>0.00</b>	<b>4,108.85</b>	<b>0.00</b>	<b>(821.02)</b>
<b>Special Municipal Levy</b>					
410-610-100 - Special Municipal Levy Recycle	96.62		96.62		(77.59)
	<b>96.62</b>	<b>0.00</b>	<b>96.62</b>	<b>0.00</b>	<b>(77.59)</b>
<b>TOTAL TAXATION:</b>	<b>73,528.92</b>	<b>0.00</b>	<b>73,528.92</b>	<b>0.00</b>	<b>(898.61)</b>
<b>FEES AND CHARGES</b>					
<b>Custom Work</b>					
420-100-100 - F&C - Custom Work-Equipment Rentals	600.00		600.00		600.00
	<b>600.00</b>	<b>0.00</b>	<b>600.00</b>	<b>0.00</b>	<b>600.00</b>
<b>Recreation Fees</b>					
<b>Recreation Centre Fees</b>					
420-500-100 - F&C - Skating rinkFees and Rentals	3,500.00		3,500.00		
420-500-700 - F&C - Rec Centre Fees - Kitchen sales	8,257.00		8,257.00		2,257.00
420-500-999 - Rink - ATM replenishment	2,809.51		2,809.51		
	<b>14,566.51</b>	<b>0.00</b>	<b>14,566.51</b>	<b>0.00</b>	<b>2,257.00</b>
	<b>14,566.51</b>	<b>0.00</b>	<b>14,566.51</b>	<b>0.00</b>	<b>2,257.00</b>
<b>Licenses and Permits</b>					
420-700-100 - F&C - Licenses & Permits	2,040.00		2,040.00		2,040.00
	<b>2,040.00</b>	<b>0.00</b>	<b>2,040.00</b>	<b>0.00</b>	<b>2,040.00</b>
<b>Other</b>					
<b>Landfill/Waste Collection Fees</b>					
420-850-110 - F&C - Landfill Fees paid on Saturday	430.00		430.00		10.00
420-850-120 - RM share of landfill fees	7,342.72		7,342.72		7,342.72
	<b>7,772.72</b>	<b>0.00</b>	<b>7,772.72</b>	<b>0.00</b>	<b>7,352.72</b>
	<b>7,772.72</b>	<b>0.00</b>	<b>7,772.72</b>	<b>0.00</b>	<b>7,352.72</b>
<b>TOTAL FEES AND CHARGES:</b>	<b>24,979.23</b>	<b>0.00</b>	<b>24,979.23</b>	<b>0.00</b>	<b>12,249.72</b>
<b>UTILITIES</b>					
<b>Water</b>					
440-110-100 - W/S Consumption	48,115.30		48,115.30		(318.32)
440-140-200 - Bulk water sales	4,341.40		4,341.40		1,141.40
440-160-500 - W & S Account Penalties	25.00		25.00		

Bw

Report Date  
04/21/2025 11:50 AM

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March 31, 2025

Page 2

	Year To Date	Budget	Variance	%	Current Month
	52,481.70	0.00	52,481.70	0.00	823.08
TOTAL UTILITIES:	52,481.70	0.00	52,481.70	0.00	823.08
CONDITIONAL GRANTS					
Provincial					
450-300-050 - Provincial Gov't Agencies	20,966.32		20,966.32		14,212.00
	20,966.32	0.00	20,966.32	0.00	14,212.00
TOTAL CONDITIONAL GRANTS:	20,966.32	0.00	20,966.32	0.00	14,212.00
GRANTS IN LIEU OF TAXES					
Other					
450-800-050 - GIL -SaskEnergy Surcharge	4,497.09		4,497.09		1,643.85
450-800-100 - GIL - Other - SPC Surcharge	8,424.45		8,424.45		2,844.21
	12,921.54	0.00	12,921.54	0.00	4,488.06
TOTAL GRANTS IN LIEU OF TAXES:	12,921.54	0.00	12,921.54	0.00	4,488.06
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	1,889.09		1,889.09		650.77
	1,889.09	0.00	1,889.09	0.00	650.77
TOTAL INVESTMENT INCOME AND COMMIS	1,889.09	0.00	1,889.09	0.00	650.77
TOTAL REVENUES:	186,766.80	0.00	186,766.80	0.00	31,525.02

BW



**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March 31, 2025

	Year To Date	Budget	Variance	%	Current Month
<b>EXPENDITURES</b>					
<b>GENERAL GOVERNMENT SERVICES</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
510-110-110 - GG - Council - Indemnity	1,350.00		(1,350.00)		(150.00)
	<b>1,350.00</b>	<b>0.00</b>	<b>(1,350.00)</b>	<b>0.00</b>	<b>(150.00)</b>
510-110-140 - GG - Council - Indemnity Committee	375.03		(375.03)		
510-110-230 - GG - Salaries - Administrator	11,222.49		(11,222.49)		4,542.03
	<b>12,947.52</b>	<b>0.00</b>	<b>(12,947.52)</b>	<b>0.00</b>	<b>4,392.03</b>
<b>Benefits</b>					
510-130-230 - GG - Benefits - Administrator	2,066.09		(2,066.09)		1,220.56
	<b>2,066.09</b>	<b>0.00</b>	<b>(2,066.09)</b>	<b>0.00</b>	<b>1,220.56</b>
	<b>15,013.61</b>	<b>0.00</b>	<b>(15,013.61)</b>	<b>0.00</b>	<b>5,612.59</b>
<b>Professional/Contract Services</b>					
510-200-130 - GG - Cont. - Audit/Accounting	318.00		(318.00)		
510-200-150 - GG - Cont. - Assessment - SAMA	5,357.00		(5,357.00)		
510-210-160 - GG - Travel, & Subsistence	450.00		(450.00)		150.00
510-230-100 - GG - Insurance/Bond	37,614.39		(37,614.39)		2,117.39
510-240-100 - GG - Cont. - Memberships & Subscript	1,366.37		(1,366.37)		50.00
	<b>45,105.76</b>	<b>0.00</b>	<b>(45,105.76)</b>	<b>0.00</b>	<b>2,317.39</b>
<b>Utilities</b>					
510-300-110 - GG - Utility - Heat	1,617.20		(1,617.20)		508.39
510-300-120 - GG - Utility - Power	542.68		(542.68)		259.65
510-300-140 - GG - Utility - Telephone	1,313.78		(1,313.78)		597.16
	<b>3,473.66</b>	<b>0.00</b>	<b>(3,473.66)</b>	<b>0.00</b>	<b>1,365.20</b>
<b>Maintenance, Material and Supplies</b>					
510-400-110 - GG - Maint. - Stationery & Postage	260.00		(260.00)		
510-490-150 - Misc. office services provided	3,186.36		(3,186.36)		31.80
	<b>3,446.36</b>	<b>0.00</b>	<b>(3,446.36)</b>	<b>0.00</b>	<b>31.80</b>
<b>Other</b>					
410-130-100 - Discount on Municipal Tax - Property	2,623.57		(2,623.57)		345.95
410-130-190 - Discount on RCMP	262.13		(262.13)		47.32
410-400-390 - Tax enforcement Cost & Recovery	(225.14)		(225.14)		
	<b>2,660.56</b>	<b>0.00</b>	<b>(2,660.56)</b>	<b>0.00</b>	<b>393.27</b>
<b>TOTAL GENERAL GOVERNMENT SERVICES</b>	<b>69,699.95</b>	<b>0.00</b>	<b>(69,699.95)</b>	<b>0.00</b>	<b>9,720.25</b>
<b>PROTECTIVE SERVICES</b>					
<b>POLICE PROTECTION</b>					
<b>Professional/Contractual Services</b>					
520-210-100 - PS - Policing Costs	6,000.00		(6,000.00)		6,000.00
	<b>6,000.00</b>	<b>0.00</b>	<b>(6,000.00)</b>	<b>0.00</b>	<b>6,000.00</b>
<b>TOTAL POLICE PROTECTION:</b>	<b>6,000.00</b>	<b>0.00</b>	<b>(6,000.00)</b>	<b>0.00</b>	<b>6,000.00</b>

**FIRE PROTECTION**

BW



**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March 31, 2025

	Year To Date	Budget	Variance	%	Current Month
<b>Wages and Benefits</b>					
<b>Wages</b>					
525-110-110 - PS - Fire Chief- Salaries	900.00		(900.00)		900.00
	<b>900.00</b>	<b>0.00</b>	<b>(900.00)</b>	<b>0.00</b>	<b>900.00</b>
	<b>900.00</b>	<b>0.00</b>	<b>(900.00)</b>	<b>0.00</b>	<b>900.00</b>
<b>Professional/Contractual Services</b>					
525-250-100 - PS - Fire - Maintenance	16,645.86		(16,645.86)		16,423.34
	<b>16,645.86</b>	<b>0.00</b>	<b>(16,645.86)</b>	<b>0.00</b>	<b>16,423.34</b>
<b>Maintenance, Materials and Supplies</b>					
525-440-100 - PS - Fire - Small Tools/Equipment	187.21		(187.21)		
	<b>187.21</b>	<b>0.00</b>	<b>(187.21)</b>	<b>0.00</b>	<b>0.00</b>
<b>Other</b>					
525-920-110 - PS -911/Tower/Comm./Cell phones	1,000.64		(1,000.64)		
	<b>1,000.64</b>	<b>0.00</b>	<b>(1,000.64)</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL FIRE PROTECTION:</b>	<b>18,733.71</b>	<b>0.00</b>	<b>(18,733.71)</b>	<b>0.00</b>	<b>17,323.34</b>
<b>TOTAL PROTECTIVE SERVICES:</b>	<b>24,733.71</b>	<b>0.00</b>	<b>(24,733.71)</b>	<b>0.00</b>	<b>23,323.34</b>
<b>TRANSPORTATION SERVICES</b>					
<b>MAINTENANCE</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
530-110-120 - TS - Maint. Salaries Foreman Assistan	3,313.85		(3,313.85)		842.75
	<b>3,313.85</b>	<b>0.00</b>	<b>(3,313.85)</b>	<b>0.00</b>	<b>842.75</b>
<b>Benefits</b>					
530-120-120 - TS - Maint. - Benefits - Foreman	168.15		(168.15)		90.96
	<b>168.15</b>	<b>0.00</b>	<b>(168.15)</b>	<b>0.00</b>	<b>90.96</b>
	<b>3,482.00</b>	<b>0.00</b>	<b>(3,482.00)</b>	<b>0.00</b>	<b>933.71</b>
<b>Professional/Contractual Services</b>					
530-210-110 - TS - Maint. Street Maintenance & Repa	2,248.75		(2,248.75)		
530-210-140 - TS - Maint. - Survey costs	805.23		(805.23)		805.23
530-220-100 - Lease of Bobcat	2,180.99		(2,180.99)		2,180.99
	<b>5,234.97</b>	<b>0.00</b>	<b>(5,234.97)</b>	<b>0.00</b>	<b>2,986.22</b>
<b>Utilities</b>					
530-300-120 - TS - Maint. - Street Lights Power	1,498.14		(1,498.14)		743.67
530-300-150 - TS -Town shop utilities	537.42		(537.42)		181.77
	<b>2,035.56</b>	<b>0.00</b>	<b>(2,035.56)</b>	<b>0.00</b>	<b>925.44</b>
<b>Maintenance, Materials &amp; Supplies</b>					
530-410-100 - TS - Maint. - Shop Supply & small tools	1,108.49		(1,108.49)		96.14
530-410-120 - TS - Maint. - PPE For foreman	985.00		(985.00)		
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	1,215.71		(1,215.71)		(633.90)
530-425-110 - TS - Maint. - Fuel/Diesel/Oil	2,746.00		(2,746.00)		1,464.63
	<b>6,055.20</b>	<b>0.00</b>	<b>(6,055.20)</b>	<b>0.00</b>	<b>926.87</b>
<b>Capital Expenditures</b>					
530-600-130 - TS - Purchase of Cap Assets - Mach	4,361.98		(4,361.98)		

Bw

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March 31, 2025

	Year To Date	Budget	Variance	%	Current Month
	4,361.98	0.00	(4,361.98)	0.00	0.00
<b>TOTAL MAINTENANCE:</b>	<b>21,169.71</b>	<b>0.00</b>	<b>(21,169.71)</b>	<b>0.00</b>	<b>5,772.24</b>
<b>CONSTRUCTION</b>					
<b>Other</b>					
210-700-900 - Long Term Debt - SHOP	11,455.08		(11,455.08)		3,818.36
	<b>11,455.08</b>	<b>0.00</b>	<b>(11,455.08)</b>	<b>0.00</b>	<b>3,818.36</b>
<b>TOTAL CONSTRUCTION:</b>	<b>11,455.08</b>	<b>0.00</b>	<b>(11,455.08)</b>	<b>0.00</b>	<b>3,818.36</b>
<b>TOTAL TRANSPORTATION SERVICES:</b>	<b>32,624.79</b>	<b>0.00</b>	<b>(32,624.79)</b>	<b>0.00</b>	<b>9,590.60</b>
<b>ENVIRONMENTAL SERVICES</b>					
<b>Wages and Benefits</b>					
540-110-110 - EH - Wages Landfill	1,510.24		(1,510.24)		833.31
540-120-110 - EH - Benefits Landfill	76.92		(76.92)		38.46
	<b>1,587.16</b>	<b>0.00</b>	<b>(1,587.16)</b>	<b>0.00</b>	<b>871.77</b>
<b>Professional/Contractual Services</b>					
540-200-110 - EH - Loraas Disposal Landfill Costs	3,953.86		(3,953.86)		2,064.80
540-200-115 - EH - Recycling costs	3,422.35		(3,422.35)		1,713.14
	<b>7,376.21</b>	<b>0.00</b>	<b>(7,376.21)</b>	<b>0.00</b>	<b>3,777.94</b>
<b>TOTAL ENVIRONMENTAL SERVICES:</b>	<b>8,963.37</b>	<b>0.00</b>	<b>(8,963.37)</b>	<b>0.00</b>	<b>4,649.71</b>
<b>RECREATION AND CULTURAL SERVICES</b>					
<b>Wages</b>					
570-110-120 - R&C -Wages - Skating Rink	7,725.00		(7,725.00)		893.75
	<b>7,725.00</b>	<b>0.00</b>	<b>(7,725.00)</b>	<b>0.00</b>	<b>893.75</b>
<b>Professional/Contractual Services</b>					
570-290-100 - R&C - Cont. - Library Levy	3,603.84		(3,603.84)		
	<b>3,603.84</b>	<b>0.00</b>	<b>(3,603.84)</b>	<b>0.00</b>	<b>0.00</b>
<b>Utilities - Power</b>					
570-310-110 - R&C - Utility - Power - Phone/ Rink	5,474.97		(5,474.97)		2,851.08
	<b>5,474.97</b>	<b>0.00</b>	<b>(5,474.97)</b>	<b>0.00</b>	<b>2,851.08</b>
<b>Maintenance, Materials and Supplies</b>					
570-420-140 - R&C - Supplies - Kitchen	4,112.30		(4,112.30)		
570-430-170 - R&C - Rink building maintenance	4,527.39		(4,527.39)		477.00
	<b>8,639.69</b>	<b>0.00</b>	<b>(8,639.69)</b>	<b>0.00</b>	<b>477.00</b>
<b>Other</b>					
570-900-999 - R&C - ATM replensihment	3,500.00		(3,500.00)		
	<b>3,500.00</b>	<b>0.00</b>	<b>(3,500.00)</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL RECREATION AND CULTURAL SERV</b>	<b>28,943.50</b>	<b>0.00</b>	<b>(28,943.50)</b>	<b>0.00</b>	<b>4,221.83</b>
<b>UTILITIES</b>					
<b>WATER</b>					
<b>Wages and Benefits</b>					
580-110-110 - UT - Water -Foreman Salaries	17,806.17		(17,806.17)		6,707.52
580-120-110 - UT - Water -Foreman Benefits	3,195.58		(3,195.58)		1,826.55

Bw

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March 31, 2025

	Year To Date	Budget	Variance	%	Current Month
	21,001.75	0.00	(21,001.75)	0.00	8,534.07
<b>Professional/Contractual Services</b>					
580-285-120 - UT - Water Treat Plant Maint & Repair:	423.26		(423.26)		423.26
580-290-100 - UT - Water Testing Minister & Local Te	2,322.63		(2,322.63)		1,355.11
	2,745.89	0.00	(2,745.89)	0.00	1,778.37
<b>Utilities</b>					
580-300-120 - UT - Water - Energy WTP	696.82		(696.82)		349.00
580-300-130 - UT - Water - Power WTP	2,040.09		(2,040.09)		974.56
	2,736.91	0.00	(2,736.91)	0.00	1,323.56
<b>Maintenance, Materials and Supplies</b>					
580-430-100 - UT - Water/Sewer Install & Maintenanc	328.60		(328.60)		328.60
580-450-100 - UT - Water - Chemicals	9,328.74		(9,328.74)		3,590.23
	9,657.34	0.00	(9,657.34)	0.00	3,918.83
<b>TOTAL WATER:</b>	36,141.89	0.00	(36,141.89)	0.00	15,554.83
<b>SEWER</b>					
<b>Professional/Contractual Services</b>					
585-285-130 - UT - Sewer - Cont Repairs - Lagoon	5,109.83		(5,109.83)		2,259.83
	5,109.83	0.00	(5,109.83)	0.00	2,259.83
<b>Utilities</b>					
585-300-120 - UT - Power Lift station,	214.55		(214.55)		92.12
	214.55	0.00	(214.55)	0.00	92.12
<b>TOTAL SEWER:</b>	5,324.38	0.00	(5,324.38)	0.00	2,351.95
<b>TOTAL UTILITIES:</b>	41,466.27	0.00	(41,466.27)	0.00	17,906.78
<b>TOTAL EXPENDITURES:</b>	206,431.59	0.00	(206,431.59)	0.00	69,412.51
<b>CHANGE IN NET-FINANCIAL ASSETS</b>	(19,664.79)	0.00	(19,664.79)	0.00	(37,887.49)
<b>CHANGE IN NET ASSETS</b>	(19,664.79)	0.00	(19,664.79)	0.00	(37,887.49)
<b>CHANGE IN SURPLUS</b>	(19,664.79)	0.00	(19,664.79)	0.00	(37,887.49)

*BW*

Report Date  
04/21/2025 11:50 AM

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March 31, 2025

Page 7

	Year To Date	Budget	Variance	%	Current Month
<b>ACCOUNT BALANCES</b>					
<b>Cash and Investments</b>	<b>Year to Date</b>	<b>Balance</b>			<b>Current</b>
110-110-110 - Cash - On Hand - Petty Cash		400.00			
110-110-120 - Cash - Bank - Demand	48,156.47	476,357.96			(4,000.67)
110-110-150 - Cash - Vonda Fire & Rescue		27,308.33			
110-110-160 - Cash - Vonda Rink		21,317.68			
110-110-170 - Cash - CU Equity		523.83			
<b>Total Cash and Investments:</b>	<b>48,156.47</b>	<b>525,907.80</b>			<b>(4,000.67)</b>
<b>Municipal Taxes Receivable</b>					
110-200-100 - Municipal - Tax Receivable - Current		(20,825.91)			
110-200-110 - Municipal - Tax Receivable - Arrears		5,202.94			
110-200-300 - Municipal RCMP Levy - Current		(375.99)			
110-200-310 - Municipal Special Levy #1 - Arrears		4,773.55			
110-200-400 - Municipal Recycling Levy - Current		(1,957.36)			
110-200-410 - Municipal Special Levy #2 - Arrears		1,254.95			
<b>Total Municipal Taxes Receivable:</b>	<b>0.00</b>	<b>(11,927.82)</b>			<b>0.00</b>

Bw



Report Date  
04/21/2025 11:50 AM

**Town of Vonda**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March 31, 2025

Page 8

	Year To Date	Budget	Variance	%	Current Month
<b>Additional Tax Information</b>					
<u>Receipt of Arrears</u>	Receipts	BalFwd			
<u>Current Taxes Collected</u>	Receipts	Levy			
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on

March 19, 2025

(Date)

Linda Denis

Administrator Name  
Administrator Title

Brenda Willman

Head of Council Name  
Head of Council Title

BW



Date Printed  
04/29/2025 10:56 AM

**Town of Vonda**  
**List Of Accounts for Approval**  
Batch: 2025-00019 to 2025-00021

Page 1

Bank Code - AP - GENERAL PAYABLES

**COMPUTER CHEQUE**

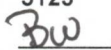
Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
5095	03/04/2025	VOID - Cheque Confirmation			
5096	03/04/2025	Andrew Scanlon			
		225	Fire chief salary Feb.	225.00	225.00
5097	03/04/2025	Byron Saxinger			
		22	Fire chief Salary Feb.	225.00	225.00
5098	03/04/2025	Minister of Finance			
		325	Prairie Spirit February	3,736.53	3,736.53
5099	03/04/2025	Municipal Employee's			
		25333	Remit for February	1,875.06	1,875.06
5100	03/04/2025	Receiver General For Canada			
		32555	Remit for February	3,455.30	3,455.30
5101	03/04/2025	St. Paul's R.C.S.S.D. #20			
		325	School remittance Feb./	82.26	82.26
5102	03/04/2025	Suma			
		22311	monthly remittance Feb.	465.35	465.35
5103	03/18/2025	Ed Both			
		32555	council meeting	760.41	
		322455	Rink	893.75	1,654.16
5104	03/20/2025	Saskatoon Co-Op Assoc. Ltd.			
		3150	fuel for skidsteer	89.05	
		0587	fuel for truck	121.18	
		0147	fuel for skidsteer	123.00	
		96255.	fuel for skidsteer	112.01	
		9914.	fuel for skidsteer	103.88	
		1512..	fuel for truck	147.72	
		1641.	fuel for skidsteer	70.26	
		9512.	hardware	9.98	
		9459	fuel for skidsteer	85.00	
		9630..	fuel for skidsteer	85.00	
		0816.	fuel for skidsteer	94.10	
		2537	fuel for skidsteer	74.77	
		2017.	fuel for bobcat	59.00	
		9536.	fuel for bobcat	70.51	
		1800.0	fuel for skidsteer	83.00	
		1833.	hardwre for rink	17.81	
		2041.	fuel for skidsteer	124.38	
		2257.	hardware for shop	16.49	
		2279	hardware	3.87	
		2518..	cleaning supplies	23.30	
		2923	cleaning supplies for rink	43.35	
		3075.	fuel for skidsteer	95.00	1,652.66
5105	03/20/2025	Jaime Woodrow			
		17275	reimburse roto rooter	344.10	344.10
5106	03/20/2025	Saskpower			

  
Mayor

**Town of Vonda**  
**List Of Accounts for Approval**  
Batch: 2025-00019 to 2025-00021

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			sho..	berezuk shop	64.36	
			gze.	gazebo main	65.06	
			trrp.	water treatment plant	1,023.29	
			shhh.	shop	126.16	
			parr.	park	52.74	
			oggt.	office	154.10	
			rmm	street lights	780.85	
			lii	lift station	96.73	
			rri..	rink	1,311.43	3,674.72
5107	03/20/2025	Saskenergy Incorporated				
			vtt.	Rink	1,562.35	
			off,.	office	533.81	
			rtt.	treatment plant	366.45	2,462.61
5108	03/20/2025	Jeff Lynchuk				
		25395		half share tires for RM of Grant Ar	907.57	907.57
5109	03/20/2025	Saskatchewan Worker's				
		1322025		coverage for town	2,105.39	2,105.39
5110	03/20/2025	Collabria				
			fgg	medical supplies for FD	196.04	
			grr.	new shop supplies	100.67	296.71
5111	03/20/2025	Sasktel Cmr				
			ddrm.	office	362.55	
			de44.	cell and FD	262.78	625.33
5112	03/20/2025	Wagner Inspection Services				
			wee.	inspection for rco-op	845.49	845.49
5113	03/20/2025	Enviroway Detergent Mfg.				
			078619	Water treatment chemical	1,325.00	
			079951	Water treatment chemical	1,799.66	
			079950	Water treatment chemical	634.92	3,759.58
5114	03/20/2025	Acme Mechanical				
			2171	fuel maker repairs	499.50	499.50
5115	03/20/2025	Loraas Disposal				
			680250	disposal fees	2,168.04	
			680251	recycle fees	1,798.80	3,966.84
5116	03/20/2025	SeaHawk				
			7651	jaws of life combi tool	16,094.41	16,094.41
5117	03/20/2025	Brenda Willman				
			2255	council meeting Feb.	150.00	150.00
5118	03/20/2025	Stephen King				
			2255	council meeting Feb	100.00	100.00
5119	03/20/2025	Dianne Addley				
			225	council meeting Feb.	100.00	100.00
5120	03/20/2025	Terry Nahorniak				
			2255	council meeting Feb.	100.00	100.00
5121	03/20/2025	Brian Florizone				
			2255	council meeting Feb.	100.00	100.00
5122	03/20/2025	Jesse Lefebvre				
			2255	council meeting Feb.	100.00	100.00
5123	03/20/2025	Byron Saxinger				

  
Mayor

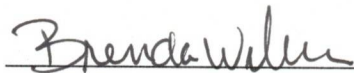
**Town of Vonda**  
**List Of Accounts for Approval**  
Batch: 2025-00019 to 2025-00021

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			2255	Fire chief Salary March	225.00	225.00
5124	03/20/2025	Andrew Scanlon	2255	Fire chief salary Feb.	225.00	225.00
5125	03/20/2025	Linda Denis	3255	March	3,038.49	3,038.49
5126	03/20/2025	Tanner Petrie	32555	Town Foreman March	4,205.74	4,205.74
5127	03/20/2025	Ryan Hawryliw	3255.	Landfill March	799.29	799.29
5128	03/20/2025	Minister Of Finance	325	Police levy	6,000.00	6,000.00
5129	03/20/2025	Munisoft	03248	antivirus renewal	33.30	33.30
5130	03/20/2025	McGill's Industrial Services	25-5874	w/s maintenance flush lagoon line	2,366.43	2,366.43
5131	03/20/2025	Axis Water Service	149	Water testing Feb.	1,344.05	
			stkk	reimburse for staples	11.06	1,355.11
5132	03/20/2025	Saskatchewan Parks & Rec. Assn	8910	membership	50.00	50.00
5133	03/20/2025	Municipal Employee's	1124	reissue missing cheque	1,665.10	1,665.10
5134	03/20/2025	Alpha Automation Ltd.	125-0308	Water plant maintenance	443.23	443.23
5135	03/20/2025	Sasktel Cmr	ddr55	Rink phone	119.53	119.53
Total Computer Cheque:						70,129.79

Total AP: 70,129.79

Certified Correct This 19th day of March, 2025



Mayor



Administrator

  
Mayor

# **TOWN OF VONDA**

**Auditor's Report**

**Summarized Financial Statements**

**December 31, 2024**

## MANAGEMENT'S RESPONSIBILITY

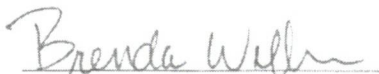
To the Ratepayers of  
Town of Vonda :

Management is responsible for the preparation and presentation of the accompanying summarized financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. The preparation of the statements necessarily includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgments and estimates by management is required.

In discharging its responsibilities for the integrity and fair presentation of the financial statements, management designs and maintains the necessary accounting, budget and other related internal controls to provide reasonable assurance that transactions are appropriately authorized and accurately recorded, that assets are properly accounted for and safeguarded, and that financial records are properly maintained to provide reliable information for the preparation of the financial statements.

The Council is composed of elected officials who are not employees of the Town. The Council is responsible for overseeing management in the performance of its financial reporting responsibilities. The Council fulfils these responsibilities by reviewing the financial information prepared by the administration and discussing relevant matters with external auditors. The Council is also responsible for recommending the appointment of the Town's external auditors.

Jensen Stromberg Chartered Professional Accountants, an independent firm of Chartered Professional Accountants, is appointed by the Council to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Council and administration to discuss their audit findings.



Mayor



Administrator



**REPORT OF THE INDEPENDENT AUDITOR ON  
SUMMARY FINANCIAL STATEMENTS**

To the **Mayor and Council of Town of Vonda**

*Opinion*

The summary financial statements, which comprise the summary statement of financial position as at **December 31, 2024**, the summary statement of financial activities, summary statement of changes in net financial assets, summary statement of changes in financial position, and summary statement of remeasurement gains and losses for the year then ended are derived from the audited financial statements of **Town of Vonda** as at **December 31, 2024**.

In our opinion, the accompanying summary financial statements are a fair summary of the audited financial statements, on the basis described in Note 1.

*Summary Financial Statements*

The summary financial statements do not contain all the disclosures required by Canadian public sector accounting standards. Reading the summarized financial statements and the auditor's report thereon, therefore, is not a substitute for reading the audited financial statement and auditor's report thereon. The summary financial statements and the audited financial statements do not reflect the effects of events that occurred subsequent to the date of our report on the audited financial statements.

*The Audited Financial Statements and Our Report Thereon*

We expressed an unmodified audit opinion on the audited financial statements in our report dated March 20, 2025.

*Management's Responsibility for the Summarized Statements*

Management is responsible for the preparation of the summary financial statements on the basis described in Note 1.

*Auditor's Responsibility*

Our responsibility is to express an opinion on whether the summary financial statements are a fair summary of the audited financial statements based on our procedures, which were conducted in accordance with Canadian Auditing Standard (CAS) 810, "Engagements to Report on Summary Financial Statements."

Saskatoon, Saskatchewan  
March 20, 2025

  
Chartered Professional Accountants

# TOWN OF VONDA

## Statement 1

### STATEMENT OF FINANCIAL POSITION

December 31, 2024

with comparative figures for 2023

	2024	2023
<b><u>ASSETS</u></b>		
Financial assets:		
Cash and cash equivalents	\$ 479,515	220,010
Investments	-	-
Taxes receivable - Municipal	48,805	41,737
Other accounts receivable	70,769	46,935
Assets held for sale	2,057	2,057
Long-term receivables	4,351	4,259
Debt charges recoverable	-	-
Other	-	-
Total financial assets	605,497	314,998
<b><u>LIABILITIES</u></b>		
Bank indebtedness	-	-
Accounts payable	34,197	39,833
Accrued liabilities payable	-	-
Deposits	-	-
Deferred revenue	-	-
Asset retirement obligations	120,237	6,531
Liability for contaminated sites	-	-
Other liabilities	-	-
Long-term debt	154,731	191,800
Lease obligations	-	-
Total liabilities	309,165	238,164
<b>NET FINANCIAL ASSETS (DEBT)</b>	296,332	76,834
Non-financial assets:		
Tangible capital assets	3,122,672	3,093,701
Intangible capital assets	-	-
Prepaid and deferred charges	768	35,912
Stock and supplies	-	-
Total non-financial assets	3,123,440	3,129,613
Accumulated surplus (deficit)	\$ 3,419,772	3,206,447
Accumulated surplus (deficit) is comprised of:		
Accumulated surplus (deficit) excluding remeasurement gains (losses)	3,419,772	3,206,447
Accumulated remeasurement gains (losses) (Statement 5)	-	-

APPROVED ON BEHALF OF COUNCIL:

Brenda Walker Mayor

Linda Jones

See accompanying notes to the financial statements.

**TOWN OF VONDA**  
**STATEMENT OF OPERATIONS**

**Statement 2**

**Year ended December 31, 2024**  
with comparative figures for 2023

	<u><b>2024</b></u> <u><b>Budget</b></u>	<u><b>2024</b></u> <u><b>Actual</b></u>	<u><b>2023</b></u> <u><b>Actual</b></u>
Revenues:			
Tax revenue	\$ 391,500	352,908	320,031
Other unconditional revenue	141,900	153,424	142,550
Fees and charges	273,280	386,438	325,082
Conditional grants	-	-	60
Tangible capital asset sales - gain (loss)	-	28,967	-
Land sales - gain	-	-	-
Investment income	2,000	7,826	4,566
Commissions	-	-	-
Restructurings	-	-	-
Other revenues	<u>18,600</u>	<u>10,533</u>	<u>18,546</u>
Total Revenues	827,280	940,096	810,835
Expenditures:			
General government services	152,820	139,331	135,719
Protective services	56,450	66,795	90,936
Transportation services	89,150	128,735	111,696
Environmental and public health services	54,500	51,339	50,909
Planning and development services	-	-	-
Recreation and cultural services	47,680	84,903	103,469
Utility services	382,200	279,706	273,495
Restructurings	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	782,800	750,809	766,224
Surplus (deficit) of revenues over expenditures before other capital contributions	<u>44,480</u>	<u>189,287</u>	<u>44,611</u>
Provincial/Federal capital grants and contributions	<u>12,000</u>	<u>24,038</u>	<u>25,882</u>
Surplus (deficit) of revenues over expenditures	56,480	213,325	70,493
Accumulated surplus (deficit) excluding remeasurement gains (losses), beginning of year	<u>3,206,447</u>	<u>3,206,447</u>	<u>3,135,954</u>
Accumulated surplus (deficit) excluding remeasurement gains (losses), end of year	<u>\$ 3,262,927</u>	<u>3,419,772</u>	<u>3,206,447</u>

See accompanying notes to the financial statements.

# TOWN OF VONDA

Statement 3

## STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

**Year ended December 31, 2024**  
with comparative figures for 2023

	<u>2024</u> <u>Budget</u>	<u>2024</u> <u>Actual</u>	<u>2023</u> <u>Actual</u>
<b>Surplus (deficit)</b>	\$ 56,480	213,325	70,493
(Acquisition) of tangible capital assets	-	(195,553)	(6,220)
Amortization of tangible capital assets	-	166,582	132,202
Proceeds on disposal of tangible capital assets	-	28,967	-
Loss (gain) on disposal of tangible capital assets	-	(28,967)	-
Transfer of assets/liabilities in restructuring transactions	-	-	-
<b>Surplus (deficit) of capital expenses over expenditures</b>	-	(28,971)	125,982
(Acquisition) of supplies inventories	-	-	-
(Acquisition) of prepaid expenses	-	(768)	(35,560)
Consumption of supplies inventories	-	-	-
Use of prepaid expenses	-	35,912	2,000
<b>Surplus (deficit) of expenses of other non-financial over expenditures</b>	-	35,144	(33,560)
Unrealized remeasurement gains (losses)	-	-	-
<b>Increase (decrease) in Net Financial Assets</b>	56,480	219,498	162,915
<b>Net Financial Assets (Debt) - Beginning of the year</b>	76,834	76,834	(86,081)
<b>Net Financial Assets (Debt) - End of year</b>	\$ 133,314	296,332	76,834

See accompanying notes to the financial statements.

# TOWN OF VONDA

Statement 4

## STATEMENT OF CHANGES IN FINANCIAL POSITION

**Year ended December 31, 2024**  
with comparative figures for 2023

<b>Cash provided by (used in) the following activities:</b>	<b><u>2024</u></b>	<b><u>2023</u></b>
Operating:		
Surplus (deficit)	\$ 213,325	70,493
Amortization	166,582	132,202
Loss (gain) on disposal of tangible capital assets	<u>(28,967)</u>	<u>-</u>
	350,940	202,695
Change in assets/liabilities		
Taxes receivable - Municipal	(7,069)	(20,308)
Other accounts receivable	(23,833)	12,308
Assets held for sale	-	-
Other financial assets	-	-
Accounts and accrued liabilities payable	(5,635)	12,972
Deposits	-	-
Deferred revenue	-	-
Asset retirement obligations	113,705	6,531
Liability for contaminated sites	-	-
Other liabilities	-	-
Stock and supplies	-	-
Prepayments and deferred charges	35,144	(33,560)
Other	<u>-</u>	<u>-</u>
Net cash from operations	<u>463,252</u>	<u>180,638</u>
Capital:		
Cash used to acquire tangible capital assets	(195,552)	(6,220)
Proceeds on disposal of tangible capital assets	28,967	-
Other capital	<u>-</u>	<u>-</u>
Net cash used for capital	<u>(166,585)</u>	<u>(6,220)</u>
Investing:		
Decrease (increase) in restricted cash	-	-
Proceeds on disposal of investments	-	-
Decrease (increase) in investments	<u>(93)</u>	<u>(114)</u>
Net cash used for investing	<u>(93)</u>	<u>(114)</u>
Financing activities:		
Debt charges recovered	-	-
Long-term debt issued	-	-
Long-term debt repaid	(37,069)	(35,269)
Other financing	<u>-</u>	<u>-</u>
Net cash used for financing	<u>(37,069)</u>	<u>(35,269)</u>
Change in cash and cash equivalents during the year	259,505	139,035
Cash and cash equivalents, beginning of year	<u>220,010</u>	<u>80,975</u>
Cash and cash equivalents, end of year	<u>\$ 479,515</u>	<u>220,010</u>

See accompanying notes to the financial statements.



# TOWN OF VONDA

Statement 5

## STATEMENT OF REMEASUREMENT GAINS AND LOSSES

Year ended December 31, 2024  
with comparative figures for 2023

	<u>2024</u> <u>Actual</u>	<u>2023</u> <u>Actual</u>
Accumulated remeasurement gains (losses), beginning of year	-	-
Unrealized gains (losses)		
Derivatives	-	-
Equity investments measured at fair value	-	-
Foreign exchange	-	-
	-	-
Reclassified to the Statement of Operations		
Derivatives	-	-
Equity investments measured at fair value	-	-
Reversal of net remeasurements of portfolio investments	-	-
Foreign exchange	-	-
	-	-
Net remeasurement gains (losses)	-	-
Accumulated remeasurement gains (losses), end of year	-	-

See accompanying notes to the financial statements.

# TOWN OF VONDA

## NOTES TO THE SUMMARIZED FINANCIAL STATEMENTS

December 31, 2024

### 1. SUMMARY FINANCIAL STATEMENTS

The summary financial statements are derived from the audited financial statements, prepared in accordance with Canadian public sector accounting standards as at December 31, 2024 and December 31, 2023, and for the years then ended.

The preparation of these summary financial statements requires management to determine the information that needs to be reflected in them so that they are consistent in all material respects with, or represent a fair summary of, the audited financial statements.

Management prepared these summary financial statements using the following criteria:

- a) the summary financial statements include a statement for each statement included in the audited financial statements;
- b) information in the summary financial statements agrees with the related information in the related audited financial statements;
- c) major subtotals, totals and comparative information from the audited financial statements are included; and
- d) the summary financial statements contain the information from the audited financial statements dealing with matters that have a pervasive or otherwise significant effect on the summarized financial statements.

The audited financial statements of Town of Vonda are available upon request by contacting the Town.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements consolidate the assets, liabilities and flow of resources of the Town. The entity is comprised of all organizations owned or controlled by the Town and are, therefore, accountable to the Council for the administration of their financial affairs and resources.

The financial statements are prepared using the accrual basis of accounting using the accounting policies that are described in Note 1 to the Town's audited financial statements in accordance with the local government accounting standards established by the Public Sector Accounting Board. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods and services and the creation of a legal obligation to pay.

The preparation of the financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. The measurement of materials and supplies are based on estimates of volume and quality. The 'Opening asset costs' of tangible capital assets have been estimated where actual costs were not available. Amortization is based on the estimated useful lives of tangible capital assets. These estimates and assumptions are reviewed periodically and as adjustments become necessary, they are reported in earnings in the period in which they become known.



# VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

## Monthly Report

Date – Incident – Members

Time \_\_\_\_\_

March 26<sup>th</sup> – Training - Pumper Operation – See report 25-006

1900-2100

April 23<sup>rd</sup> – Training - TBD

## **Report 25-006**

**Date of Training:** March 26<sup>th</sup> 2025

**Location:** 315 Lerew Street

**Training Participants:** Andrew Scanlon, Melissa Gerwing, Rose Rowe, Tanner Petrie, Carol Dwyer

**Topic:** Pumper Operation

---

### **Introduction**

The purpose of this training was to provide fire department personnel with the necessary skills and knowledge to operate pumper trucks effectively during emergency response situations. Pumper trucks are essential vehicles in firefighting operations, as they carry water, pump water to hoses, and ensure the effective suppression of fires. Proper training on pumper operation ensures that fire personnel can respond efficiently and safely during emergencies.

---

### **Training Objectives**

The objectives of this pumper operation training were to:

1. **Understand the Pumper Truck's Components:** Familiarize fire department personnel with the various parts of the pumper truck, including the engine, water pump, hoses, valves, and other related components.
2. **Safe Operation of the Pumper Truck:** Teach safe driving and manoeuvring techniques for operating the pumper truck in various conditions, including tight spaces, traffic, and adverse weather.
3. **Water Flow Management:** Train personnel on how to effectively manage and monitor water flow during firefighting operations, ensuring the proper pressure and volume of water for maximum fire suppression.
4. **Setting Up Water Supply:** Educate on the procedures for establishing a water supply from hydrants and drafting from static water sources.
5. **Pump Operation and Pressure Management:** Ensure personnel are proficient in starting the pump, controlling pressure, and adjusting water flow as needed in real-time during an incident.
6. **Troubleshooting and Maintenance:** Provide knowledge on how to troubleshoot common issues with the pump and how to conduct basic maintenance to ensure the pumper truck remains in optimal working condition.



---

## Training Overview

### 1. Pumper Truck Components

- **Objective:** Gain a clear understanding of the truck's layout and functions.
- **Description:** The training began with an overview of the pumper truck, focusing on the key components such as the pump panel, water tank, hoses, valves, and foam systems. Each participant was required to locate and identify parts of the truck and explain their function.

### 2. Safe Operation and Driving Techniques

- **Objective:** Prepare fire personnel to operate the pumper truck under a variety of scenarios.
- **Description:** Practical exercises were conducted to simulate driving and manoeuvring the pumper truck in various environments. Key safety aspects, including the operation of emergency lights, sirens, and the importance of maintaining situational awareness, were emphasized.

### 3. Water Flow Management and Pump Operation

- **Objective:** Ensure participants can properly manage water flow to suppress fires effectively.
- **Description:** This segment focused on the operation of the pump panel, adjusting the water flow, monitoring pump pressure, and managing multiple hose lines. Firefighters practised maintaining consistent pressure and adjusting output to suit different fire scenarios.

### 4. Water Supply Setup

- **Objective:** Teach procedures for establishing and maintaining an effective water supply during fires.
- **Description:** Participants were trained on setting up and connecting to a water source, whether a hydrant, static water source, or mutual aid system. The training included the proper methods for connecting and securing hoses and valves to maintain an uninterrupted water supply.

### 5. Pump Troubleshooting and Maintenance

- **Objective:** Provide firefighters with basic troubleshooting skills for pump issues.
- **Description:** A key portion of the training was dedicated to diagnosing and addressing issues with the pumper's pump. Topics covered included pump priming, valve leaks, and basic repair skills, such as replacing hose fittings and seals.

---

## Key Takeaways

1. **Efficiency in Water Flow:** Ensuring that the pumper truck delivers an adequate and consistent supply of water is crucial for effective fire suppression. Operators must adjust pump pressure quickly to match changing fire conditions.

2. **Safety and Situational Awareness:** Fire personnel must always operate the pumper truck safely, understanding traffic, environmental, and structural conditions to minimize risk.
  3. **Mechanical Knowledge:** Basic troubleshooting and understanding of the pumper's mechanical systems help prevent costly delays and ensures the truck is ready for immediate deployment.
  4. **Teamwork:** Successful pumper operation requires seamless coordination between the driver/operator and the firefighting team, particularly during fast-paced, high-stress situations.
- 

## **Recommendations for Future Training**

1. **Advanced Pump Operation:** Further training on more complex scenarios involving multiple pump connections and advanced hose configurations.
  2. **Simulated Live Fire Exercises:** Organize live fire training that includes pumper operation as part of the larger firefighting strategy, ensuring that all personnel are tested in real-world conditions.
  3. **Continual Maintenance Training:** Provide ongoing workshops to ensure that firefighters maintain knowledge on regular pump maintenance and troubleshooting.
  4. **Driving Under Adverse Conditions:** Additional training on driving pumper trucks in extreme weather conditions, such as snow or heavy rain, could be beneficial to ensure safe and efficient operation.
- 

## **Conclusion**

The pumper operation training successfully equipped fire department personnel with the knowledge and skills required to operate pumper trucks efficiently and safely. The hands-on experience with the vehicle and its components, water supply management, and troubleshooting techniques will enhance the department's overall response capability during emergencies. By continuing to develop these skills, the fire department will be better prepared to handle various firefighting situations with speed, safety, and effectiveness.

---

### **Report Prepared By:**

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

# Town of Vonda Water Treatment Plant Report

## March 2025

Water produced: 4,031.9 m<sup>3</sup>

NaOH consumed: 208 (51.59/1,000m<sup>3</sup>)

Truck fill volume dispensed: 23,149 igal.

NaClO consumed: 54 (13.39/1,000m<sup>3</sup>)

Truck fill revenue: \$1,027 (\$44.36/1,000 igal)

### Water Treatment Summary:

- 3<sup>rd</sup> party instrument calibration completed
- council could consider accepting only \$2 coins to reduce bulk fill cycles and revenue inaccuracies
- Statistics Canada Biennial Drinking Water Survey has been completed
- truck fill valve, or controller, and distribution pressure sensor have been causing errors and may need to be replaced; however, they have been trouble-free since software reset in mid-March
- the pressure washer at the water treatment plant requires repair or replacement
- Kevin from Alpha Automation is working on budget pricing for digital bulk fill options

### Lagoon Summary:

- emergency drain completed prior to melt, need to plan regular spring drain (after melt)
- transfer valve was frozen open
- added exercising transfer and discharge valves to monthly inspection sheet
- Permit to Operate a Sewage Works expires May 15, 2025 – received extension to December 31, 2026

### Maintenance Summary:

March 13 – cleaned chemical injection points

March ## - vacuumed electrical panel cooling grates

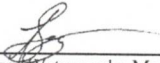
March 18 – serviced well check valve

March 20 – exercised valves on treatment units

March 25 – inline and handheld testing instruments professionally cleaned and calibrated

### Training Recommendations:

- Occupation Health and Safety level 1 and 2
- Powered Mobile Equipment
- Confined Space Entry
- Russ attended SWWA “SOPs, Contingency Plans, and Emergency Planning” training

Report by:  Date: 04/14/2025  
Russell Lepage (Waterworks Manager) month/day/year

Reviewed by:  Date: March 19, 2025  
Brenda Willman (Mayor) month/day/year

(Waterworks Committee) Date: \_\_\_\_\_ month/day/year (Waterworks Committee) Date: \_\_\_\_\_ month/day/year

(Waterworks Committee) Date: \_\_\_\_\_ month/day/year Tanner Petrie (Waterworks Operator) Date: \_\_\_\_\_ month/day/year

BW



## Outstanding Maintenance List - March 2025

**Date      Description**

P1 (High) - need to be completed in a timely manner, will become larger or more critical over time	
P2 (Medium) - time sensitive but not urgent, could pose a risk in near future	
Mar-21	MTU1 valve 29 leaking
Apr-21	leaking valve between trains
Oct-21	power pole at well house is leaning - SaskPower scheduling replacement for spring 2025
Nov-23	MTU1 concentrate sampling valve leaking
Aug-24	coupler leak on south end of MTU1, vessel 4
Mar-23	emergency distribution pump #2 shut down due to ground fault issues
Aug-24	raw water isolation valve at well house not functional
Oct-24	south reservoir building floor requires neautralizing and cleaning
Mar-25	upgrade plant computer
P3 (Low) - often regular maintenance that can wait until a later time, unlikely to get worse or cause a safety concern	
Sep-20	reservoir #1 hatch requires maintenance/cleaning
Aug-22	raw water usage for MTU1 not recording correctly
Apr-24	ceiling fans in water treatment plant not working
Sep-24	lights in south reservoir building require replacement
Feb-25	monitor bulk fill valve/module for errors
Mar-25	monitor distribution pressure sensor/module for errors

BW



Vonda Water Treatment Plant														
Yearly Summary														
2025		Total Vol. (m3)	Daily Vol. (m3)	PH	NaOH Use	Cl Free (mg/L)	Cl Total (mg/L)	NaClO Use	Turbidity (NTU)	Raw Turb. (NTU)	Fe (mg/L)	Raw Fe (mg/L)	Mn (mg/L)	Raw Mn (mg/L)
January	Low		58.2	6.42		0.68	0.95		0.10	0.11	0.00	3.50	0.000	0.852
	Average	3690.3	119.0	7.05	151	0.95	1.20	53	0.14	0.12	0.04	3.56	0.012	0.861
	High		176.0	7.39		1.13	1.52		0.22	0.13	0.14	3.60	0.030	0.870
February	Low		47.2	6.32		0.51	0.72		0.08	0.11	0.00	3.48	0.000	0.828
	Average	3625.1	129.5	6.94	178	0.96	1.14	49	0.15	0.12	0.06	3.68	0.015	0.865
	High		189.5	7.35		1.86	2.10		0.23	0.13	0.29	3.80	0.033	0.892
March	Low		80.8	6.96		0.70	0.89		0.09	0.10	0.00	0.01	0.000	0.776
	Average	4031.9	130.1	7.35	208	0.96	1.11	54	0.14	0.12	0.06	3.00	0.019	0.847
	High		187.7	7.74		1.24	1.25		0.19	0.14	0.16	3.68	0.067	0.964
April	Low		51.6	7.07		0.76	0.91		0.26	0.26	0.00	3.52	0.000	0.778
	Average	3140.0	104.7	7.48	136	1.03	1.19	57	0.35	0.41	0.14	3.66	0.024	0.794
	High		164.2	7.68		1.39	1.34		0.64	0.61	0.28	3.72	0.063	0.800
May	Low		31.2	7.24		0.72	1.16		0.14	0.08	0.04	2.15	0.010	0.762
	Average	4144.0	133.7	7.78	194	1.30	1.49	55	0.27	0.11	0.17	3.08	0.034	0.809
	High		245.2	16.33		1.76	1.91		0.58	0.13	0.51	3.74	0.082	0.836
June	Low		54.9	6.57		0.73	0.93		0.20	0.17	0.00	3.44	0.013	0.772
	Average	4019.3	134.0	7.24	159	1.32	1.49	60	0.29	0.25	0.12	3.71	0.030	0.787
	High		245.4	7.64		1.68	1.80		0.49	0.35	0.34	3.98	0.070	0.818
July	Low		22.2	6.92		0.72	0.85		0.13	0.17	0.00	3.54	0.000	0.779
	Average	5473.8	176.6	7.19	241	1.13	1.31	79	0.28	0.24	0.13	3.67	0.047	0.846
	High		282.8	7.69		1.59	1.79		0.39	0.36	0.27	3.85	0.168	0.904
August	Low		54.4	6.59		0.90	1.12		0.25	0.13	0.05	3.36	0.000	0.810
	Average	4492.4	144.9	7.12	180	1.16	1.35	63	0.33	0.18	0.14	3.65	0.027	0.892
	High		287.5	7.57		1.38	1.64		0.47	0.27	0.31	3.82	0.052	0.940
September	Low		61.4	6.33		0.97	1.14		0.23	0.20	0.00	3.46	0.015	0.794
	Average	3338.0	115.1	6.84	157	1.14	1.34	50	0.34	0.42	0.14	3.65	0.039	0.849
	High		211.0	7.38		1.32	1.52		0.45	0.54	0.34	3.84	0.077	0.914
October	Low		64.4	6.36		0.90	1.12		0.27	0.33	0.00	3.50	0.000	0.832
	Average	2927.5	94.4	7.01	126	1.18	1.42	44	0.37	0.37	0.09	4.02	0.019	0.842
	High		134.8	7.63		1.60	1.80		0.51	0.40	0.28	4.54	0.069	0.852
November	Low		42.1	6.38		0.78	1.08		0.14	0.15	0.00	3.34	0.000	0.838
	Average	3126.3	104.2	6.76	121	1.13	1.36	48	0.30	0.37	0.05	3.53	0.015	0.881
	High		211.1	7.17		1.69	1.98		0.46	0.75	0.34	3.62	0.080	0.932
December	Low		36.5	6.46		0.71	0.93		0.08	0.10	0.00	3.50	0.000	0.824
	Average	3516.2	113.4	6.84	140	0.97	1.21	43	0.14	0.18	0.03	3.61	0.015	0.872
	High		175.7	7.25		1.18	1.34		0.25	0.27	0.11	3.74	0.059	0.916
Totals														
	Low	2927.5	22.2	6.32	121	0.51	0.72	43	0.08	0.08	0.00	0.01	0.000	0.762
	Average	3793.7	125.0	7.13	166	1.10	1.30	54	0.26	0.24	0.10	3.57	0.025	0.845
	High	5473.8	287.5	16.33	241	1.86	2.10	79	0.64	0.75	0.51	4.54	0.168	0.964
Total		45524.8			1990			652						
Targets	Low			7.6		0.10			0.00		0.00		0.000	
	High			8.3		2.00	4.00		0.30/1.00		0.30		0.05/0.12	



Vonda Water Treatment Plant Monthly Summary

Mar 2025

Date	Time	Train 1	Train 2	Volume	pH	pH Pump	pH Level	Cl Level	Cl Free	Cl Total	Cl Pump	Turbidity	Raw Turb.	Fe	Raw Fe	Mn	Raw Mn	Cond	Inline Turb.	AS Level	Operator
28		66474.7	60500.1			30.75	64/74	44			1.70										
1	10:06	66486.2	60619.2	130.6	7.22	30.75	68	42	1.14	1.23	1.70	0.12	0.12	0.00		0.009		212.0	0.066	23	TP
2	12:45	66607.5	60650.6	152.7	7.72	30.75	64	40	1.24	1.25	1.70	0.18	0.14	0.05	3.56	0.018	0.776	209.2	0.064	20	RL
3	15:07	66651.0	60739.5	132.4	7.71	30.75	52	37	1.11	1.19	1.70	0.14	0.14	0.00		0.067		209.1	0.063	17	TP
4	9:03	66764.7	60739.5	113.7	7.74	30.75	46	36	1.09	1.19	1.70	0.12	0.12	0.16		0.012		206.3	0.061	16/36	TP
5	10:30	66780.8	60821.3	97.9	7.64	30.75	40	35/60	1.19	1.17	1.70	0.15	0.15	0.07		0.034		226.6	0.061	35	TP
6	12:28	66905.0	60840.2	143.1	7.65	30.75	32	58.5	0.82	1.12	1.70	0.19	0.19	0.07		0.010		220.0	0.062	33	TP
7	9:46	66905.0	60993.9	153.7	7.27	30.75	23	57	0.79	1.13	1.70	0.15	0.15	0.07		0.004		195.6	0.064	29	TP
8	10:05	66986.3	60996.9	84.3	7.36	30.75	17/70	56	1.08	1.16	1.70	0.18	0.18	0.06		0.014		211.1	0.064	27	TP
9	10:19	66995.5	61118.4	130.7	7.39	30.75	67	55.5	0.98	1.01	1.70	0.14	0.14	0.04	3.54	0.015	0.808	201.8	0.064	26	RL
10	11:41	67106.1	61139.8	132.0	7.48	30.75	60	53.5	0.98	1.16	1.70	0.15	0.15	0.06		0.032		195.2	0.064	24	TP
11	8:40	67134.6	61247.4	136.1	7.34	30.75	51	51	0.98	1.20	1.70	0.13	0.13	0.06		0.006		199.0	0.064	22/37	TP
12	8:50	67159.9	61328.7	106.6	7.31	30.75	45	50	1.05	1.19	1.70	0.15	0.15	0.05		0.024		193.4	0.064	35	TP
13	9:40	67281.9	61333.1	126.4	7.29	30.75	38	48	0.83	0.89	1.70	0.13	0.13	0.13		0.023		203.5	0.064	33	TP
14	10:21	67281.9	61462.3	129.2	7.42	30.75	31.5	45	0.93	1.03	1.70	0.12	0.12	0.00		0.022		210.2	0.065	30	TP
15	10:02	67395.4	61468.5	119.7	7.46	30.75	26	43	0.94	1.12	1.70	0.14	0.14	0.08		0.005		211.9	0.065	27	TP
16	8:53	67398.4	61587.9	122.4	7.55	30.75	20	41.5	0.97	1.13	1.70	0.13	0.13	0.10	3.64	0.009	0.836	213.5	0.065	26	RL
17	14:26	67529.9	61633.7	177.3	7.42	30.75	11/77	39	0.91	1.24	1.70	0.17	0.17	0.08		0.027		209.3	0.065	23/43	TP
18	10:06	67544.8	61706.7	87.9	7.37	30.75	74	38	0.95	1.11	1.70	0.13	0.13	0.14		0.006		211.8	0.065	42	TP
19	9:05	67705.6	61706.7	160.8	7.21	30.75	66	36	0.99	1.08	1.70	0.11	0.11	0.03		0.020		210.8	0.066	38	TP
20	8:51	67717.3	61804.6	109.6	7.13	30.75	59	34	0.70	1.09	1.70	0.12	0.12	0.05		0.007		222.9	0.065	36	TP
21	9:06	67854.0	61804.6	136.7	7.34	30.75	52.5	33	0.97	1.10	1.70	0.13	0.13	0.08		0.013		214.9	0.066	34	TP
22	12:56	67873.5	61928.7	143.6	7.36	30.75	45	30	0.77	1.07	1.70	0.12	0.12	0.10		0.000		229.6	0.066	31	TP
23	9:23	67995.0	61933.4	126.2	7.29	31.00	39	29	1.01	1.04	1.70	0.12	0.12	0.08	3.60	0.019	0.964	212.0	0.067	28	RL
24	13:09	68168.5	61947.6	187.7	7.47	31.00	29	26	0.86	1.01	1.70	0.13	0.13	0.06		0.026		214.0	0.067	26	TP
25	7:42	68234.5	61962.4	80.8	7.31	31.00	25.0	25	0.97	1.02	1.70	0.13	0.13	0.06	0.01	0.007		205.5	0.067	25/45	TP
26	13:35	68246.6	62131.7	181.4	7.13	31.00	15	23	0.90	1.00	1.70	0.12	0.12	0.00		0.056		216.9	0.072	41	TP
27	9:29	68355.6	62139.4	116.7	6.96	31.00	10/76	21/59	0.84	1.02	1.70	0.09	0.09	0.05		0.003		213.2	0.063	38/45	TP
28	11:05	68368.6	62253.3	126.9	7.07	31.00	70	70	0.89	0.96	1.70	0.12	0.12	0.09		0.031		212.7	0.073	44	TP
29	8:32	68476.1	62253.3	107.5	7.11	31.00	64	70	0.97	1.02	1.70	0.13	0.13	0.05		0.020		241.4	0.073	42	TP
30	8:34	68478.5	62370.0	119.1	7.18	31.50	61	69	1.09	1.12	1.70	0.18	0.18	0.06	3.68	0.009	0.850	213.2	0.089	39	RL
31	12:16	68614.5	62392.2	158.2	7.06	31.50	51	66	1.00	1.21	1.70	0.11	0.11	0.07		0.035		214.5	0.083	36	TP
Average				130.06	7.35	30.85	208	54	0.96	1.11	1.70	0.14	0.12	0.06	3.00	0.019	0.847	211.6	0.067		
High				187.7	7.74	31.50			1.24	1.25	1.70	0.19	0.14	0.16	3.68	0.067	0.964	241.4	0.089		
Low				80.8	6.96	30.75			0.70	0.89	1.70	0.09	0.10	0.00	0.01	0.000	0.776	193.4	0.061		
		2139.8	1892.1	4031.9			51.59	13.39												0.00	

/1000 m3 /1000 m3

/1000 m3