

TOWN OF VONDA REGULAR MEETING AGENDA

Wednesday, February 19th, 2025

TO BE HELD AT THE VONDA TOWN OFFICE

1. Present:
Call to Order:
2. Adopt the Agenda:
3. Minutes: Approval of minutes of a regular meeting January 22, 2025.
Approval of minutes of a special meeting January 23 2025.
4. Financials:
 - a) Statement of Financial Activities
 - b) List of accounts payable.
5. Delegations:
 - a) Town Foreman Tanner Petrie 7:00 pm
 - b) Andrew Scanlon 7:30 pm Fire Chief
 - c) Jim Mikituk in regards to fire department.
 - d) Santana Hawman in regards to rezoning at 107 Railway
6. Unfinished Business:
 - a) Insurance has been contacted in regards to lift station back up, no word back.
 - b) Contact phone numbers when the office is closed.
 - c) Appoint Building Official for 2025
 - d) Change of Use application
7. Correspondence: SEDAS
Water Report.
Town Foreman Report
Fire Dept reports.

Brenda's letter

BW

8. Committee Reports:

- a) **Streets and Sidewalks:** Jesse Lefebvre, Terry Nahorniak, Brian Florizone, Dianne Addley.
- b) **Water/Sewer/Sanitation/ Waterworks:** Jesse Lefebvre, Terry Nahorniak, Brian Florizone, Stephen King.
- c) **Equipment and Building:** All
- d) **Economic Development:** All
- e) **Protective Services:** Stephen King.
- f) **Parks & Rec:** Dianne Addley.
- g) **Animal Control:** Jesse Lefebvre, Terry Nahorniak, Dustin Wasyliv.
- h) **Vonda Rink:** Brian Florizone. (Request for new representative)
- i) **Park Rangers:** Dustin Wasyliv, Stephen King.
- j) **Wapiti Library Board:** Dianne Addley.
- k) **Communications:** Dustin Wasyliv.

9 Administrator's Report:

- a) I will be going on holidays, office will be closed from March 5-12, 2025.
- b) I will be preparing budget scenarios and have them ready for review at March meeting.

10. Adjourn

BW

**MINUTES OF A REGULAR MEETING OF THE TOWN OF VONDA HELD IN COUNCIL
CHAMBERS AT THE VONDA TOWN OFFICE THIS 19TH DAY OF FEBRUARY, 2025**

PRESENT: Mayor Brenda Willman, Councillors Stephen King, Brian Florizone, Dianne Addley, Jesse Lefebvre, Terry Nahorniak and Administrator Linda Denis.

MISSING: Councillor Dustin Wasylw was away sick.

CALL TO ORDER: Mayor Brenda Willman called the meeting to order at 6:30 pm.

AGENDA:

12/2025 Addley/Lefebvre: To adopt the agenda with additions.

Carried

MINUTES:

13/2025 Florizone/Addley: To approve the minutes of a regular meeting held on January 22, 2025, with an addendum to Delegations, section (2.).

Carried

14/2025 King/Lefebvre: To approve the minutes of a special meeting held on January 23, 2025.

Carried

FINANCIALS & BANK REC:

15/2025 Addley/Nahorniak: To approve the bank reconciliation and financial statements.

Carried

ACCOUNTS PAYABLE:

16/2025 King/Lefebvre: To approve and pay the list of accounts payable in the amount of \$84,886.10.

DELEGATIONS: Town Foreman Tanner Petrie gave his foreman report.

Vonda Fire & Rescue Fire Chief Andrew Scanlon gave his Fire Department report.

BW

PAGE 2 OF THE REGULAR MEETING MINUTES OF FEBRUARY 19TH, 2025

DELEGATIONS:

Jim Mikituk read a letter in regards to the past Vonda Fire Department, and concerns in regards to the rezoning of 107 Railway Avenue.

He requested that this correspondence be attached to these minutes of February 19, 2025.

Mayor Brenda Willman then handed council the Conflict of Interest rules as advised by the Ombudsman, and municipal legal counsel, and asked council if everyone understood the conflict of interest correspondence.

Mayor Brenda Willman handed out her letter in regards to rezoning concerns at 107 Railway Avenue, and requested that this be attached to these minutes.

Mayor Brenda Willman read out the letter written by former councillor, Mayor, and employee, Dan Sembalerus. This correspondence is attached to these minutes.

Santana Hawman presented many questions to council in regard to the rezoning at 107 Railway Avenue, and requested that all questions be answered before any decisions be made on the issue. Santana requested that her letter also be attached to these minutes.

CORRESPONDENCE:

To accept the correspondence from the Vonda Rink Board in regards to their request for an alternate representative from council to be the liaison between council and the Vonda Memorial Rink Board and attach it to these minutes.

To accept the correspondence from Saskatchewan Investment Readiness Initiative and attach it to these minutes.

INSURANCE

Councillor Addley inquired about the status of the insurance claim from the December 21, 2024 lift station back up, and requested a copy of the Town's first email/correspondence to the insurance adjuster in regards to reporting this incident.

BW

PAGE 3 OF THE REGULAR MEETING MINUTES OF FEBRUARY 19TH, 2025

BUILDING INSPECTOR:

17/2025 Addley/Nahorniak: To appoint Dale Wagner, Ryan Shepherd, Raymont Humenny, Jerry Wintonyk and Ryan Paquette as the 2025 Town of Vonda Building inspectors from Wagner Inspection Services.

Carried

Council went into an in camera session at 9:00 pm. in regards to accounts receivable, harassment, and job description contracts. Council came out of camera at 9:30 pm.

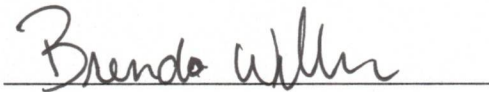
ADJOURNMENT:

18/2025 Lefebvre/King: To adjourn at 9:30 pm.

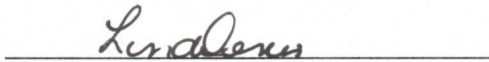
Carried

The Office will be closed from March 5, to March 13 for holidays.

The next regular meeting of council will be held on March 19, 2025, at 6:30 at the Vonda Town Office.



Mayor



Administrator



**Town of Vonda
Bank Reconciliation - Summary**

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Date Printed
03/14/2025 3:07 PM

Cash Account
For Ending Date 02/28/2025

110-110-120 - Cash - Bank - Demand
GL Balance to 02/28/2025

480,358.63

Service Charges:

0.00

Interest Charges:

0.00

Interest Revenue:

0.00

Adjusted Book Balance

480,358.63

Bank Statement Balance:

505,405.92

Deposits in Transit: 0.00

Outstanding Payments: -25,047.29

Total Uncleared: -25,047.29

-25,047.29

Adjusted Bank Balance

480,358.63

Notes

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending February 28, 2025

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Report Date
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	Year To Date	Budget	Variance	%	Current Month
REVENUES					
TAXATION					
Municipal Taxes	228.00		228.00		228.00
410-120-100 - Abatements and Adjustments					
	228.00	0.00	228.00	0.00	228.00
Potash Tax Share	69,095.45		69,095.45		66,195.00
410-200-100 - Potash Tax Share					
	69,095.45	0.00	69,095.45	0.00	66,195.00
Penalties on Tax Arrears	4,324.63		4,324.63		(963.55)
410-400-110 - Penalty on Mun Taxes Current - Prope	605.24		605.24		(146.44)
410-400-190 - Penalty on Mun Taxes Current - Other					
	4,929.87	0.00	4,929.87	0.00	(1,109.99)
Special Municipal Levy	174.21		174.21		(78.43)
410-610-100 - Special Municipal Levy Recycle					
	174.21	0.00	174.21	0.00	(78.43)
	74,427.53	0.00	74,427.53	0.00	65,234.58
TOTAL TAXATION:					
FEES AND CHARGES					
Recreation Fees					
Recreation Centre Fees					
420-500-100 - F&C - Skating rinkFees and Rentals	3,500.00		3,500.00		6,000.00
420-500-700 - F&C - Rec Centre Fees - Kitchen sales	6,000.00		6,000.00		3,930.00
420-500-999 - Rink - ATM replenishment	2,809.51		2,809.51		
	12,309.51	0.00	12,309.51	0.00	9,930.00
	12,309.51	0.00	12,309.51	0.00	9,930.00
Other					
Landfill/Waste Collection Fees					
420-850-110 - F&C - Landfill Fees paid on Saturday	420.00		420.00		365.00
	420.00	0.00	420.00	0.00	365.00
	420.00	0.00	420.00	0.00	365.00
	12,729.51	0.00	12,729.51	0.00	10,295.00
TOTAL FEES AND CHARGES:					
UTILITIES					
Water					
440-110-100 - W/S Consumption	48,433.62		48,433.62		49,871.62
440-140-200 - Bulk water sales	3,200.00		3,200.00		1,775.00
440-160-500 - W & S Account Penalties	25.00		25.00		25.00
	51,658.62	0.00	51,658.62	0.00	51,671.62
	51,658.62	0.00	51,658.62	0.00	51,671.62
TOTAL UTILITIES:					
CONDITIONAL GRANTS					
Provincial					
450-300-050 - Provincial Gov't Agencies	6,754.32		6,754.32		6,634.32
	6,754.32	0.00	6,754.32	0.00	6,634.32

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending February 28, 2025

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	Year To Date	Budget	Variance	%	Current Month
TOTAL CONDITIONAL GRANTS:	6,754.32	0.00	6,754.32	0.00	6,634.32
GRANTS IN LIEU OF TAXES					
Other	2,853.24		2,853.24		1,505.84
450-800-050 - GIL -SaskEnergy Surcharge	5,580.24		5,580.24		2,847.15
450-800-100 - GIL - Other - SPC Surcharge	8,433.48	0.00	8,433.48	0.00	4,352.99
TOTAL GRANTS IN LIEU OF TAXES:	8,433.48	0.00	8,433.48	0.00	4,352.99
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue	1,238.32		1,238.32		541.11
470-100-100 - Interest Revenue	1,238.32	0.00	1,238.32	0.00	541.11
TOTAL INVESTMENT INCOME AND COMMIS	1,238.32	0.00	1,238.32	0.00	541.11
TOTAL REVENUES:	155,241.78	0.00	155,241.78	0.00	138,729.62

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending February 28, 2025

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Report Date
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	Year To Date	Budget	Variance	%	Current Month
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages	1,500.00		(1,500.00)		1,500.00
510-110-110 - GG - Council - Indemnity					
	1,500.00	0.00	(1,500.00)	0.00	1,500.00
	375.03		(375.03)		375.03
510-110-140 - GG - Council - Indemnity Committee	6,680.46		(6,680.46)		3,791.97
510-110-230 - GG - Salaries - Administrator					
	8,555.49	0.00	(8,555.49)	0.00	5,667.00
Benefits					
510-130-230 - GG - Benefits - Administrator	845.53		(845.53)		845.53
	845.53	0.00	(845.53)	0.00	845.53
	9,401.02	0.00	(9,401.02)	0.00	6,512.53
Professional/Contract Services					
510-200-130 - GG - Cont. - Audit/Accounting	318.00		(318.00)		318.00
510-200-150 - GG - Cont. - Assessment - SAMA	5,357.00		(5,357.00)		5,357.00
510-210-160 - GG - Travel, & Subsistence	300.00		(300.00)		150.00
510-230-100 - GG - Insurance/Bond	35,497.00		(35,497.00)		12.00
510-240-100 - GG - Cont. - Memberships & Subscript	1,316.37		(1,316.37)		878.28
	42,788.37	0.00	(42,788.37)	0.00	6,715.28
Utilities					
510-300-110 - GG - Utility - Heat	1,108.81		(1,108.81)		
510-300-120 - GG - Utility - Power	283.03		(283.03)		283.03
510-300-140 - GG - Utility - Telephone	716.62		(716.62)		370.55
	2,108.46	0.00	(2,108.46)	0.00	653.58
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Stationery & Postage	260.00		(260.00)		260.00
510-490-150 - Misc. office services provided	3,154.56		(3,154.56)		209.88
	3,414.56	0.00	(3,414.56)	0.00	469.88
Other					
410-130-100 - Discount on Municipal Tax - Property	2,277.62		(2,277.62)		124.97
410-130-190 - Discount on RCMP	214.81		(214.81)		17.58
410-400-390 - Tax enforcement Cost & Recovery	(225.14)		(225.14)		(225.14)
	2,267.29	0.00	(2,267.29)	0.00	(82.59)
TOTAL GENERAL GOVERNMENT SERVICES	59,979.70	0.00	(59,979.70)	0.00	14,268.68
PROTECTIVE SERVICES					
FIRE PROTECTION					
Professional/Contractual Services					
525-250-100 - PS - Fire - Maintenance	222.52		(222.52)		222.52
	222.52	0.00	(222.52)	0.00	222.52
Maintenance, Materials and Supplies					
525-440-100 - PS - Fire - Small Tools/Equipment	187.21		(187.21)		187.21
	187.21	0.00	(187.21)	0.00	187.21

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Town of Vonda
Statement of Financial Activities - Detailed
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	Year To Date	Budget	Variance	%	Current Month
Other					
525-920-110 - PS -911/Tower/Comm./Cell phones	1,000.64		(1,000.64)		
	1,000.64	0.00	(1,000.64)	0.00	0.00
TOTAL FIRE PROTECTION:	1,410.37	0.00	(1,410.37)	0.00	409.73
TOTAL PROTECTIVE SERVICES:	1,410.37	0.00	(1,410.37)	0.00	409.73
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. Salaries Foreman Assistan	2,471.10		(2,471.10)		1,725.63
	2,471.10	0.00	(2,471.10)	0.00	1,725.63
Benefits					
530-120-120 - TS - Maint. - Benefits - Foreman	77.19		(77.19)		77.19
	77.19	0.00	(77.19)	0.00	77.19
	2,548.29	0.00	(2,548.29)	0.00	1,802.82
Professional/Contractual Services					
530-210-110 - TS - Maint. Street Maintenance & Repa	2,248.75		(2,248.75)		2,248.75
	2,248.75	0.00	(2,248.75)	0.00	2,248.75
Utilities					
530-300-120 - TS - Maint. - Street Lights Power	754.47		(754.47)		754.47
530-300-150 - TS -Town shop utilities	355.65		(355.65)		355.65
	1,110.12	0.00	(1,110.12)	0.00	1,110.12
Maintenance, Materials & Supplies					
530-410-100 - TS - Maint. - Shop Supply & small tools	1,012.35		(1,012.35)		1,012.35
530-410-120 - TS - Maint. - PPE For foreman	985.00		(985.00)		
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	1,849.61		(1,849.61)		1,849.61
530-425-110 - TS - Maint. - Fuel/Diesel/Oil	1,281.37		(1,281.37)		1,281.37
	5,128.33	0.00	(5,128.33)	0.00	4,143.33
Capital Expenditures					
530-600-130 - TS - Purchase of Cap Assets - Mach	4,361.98		(4,361.98)		2,180.99
	4,361.98	0.00	(4,361.98)	0.00	2,180.99
TOTAL MAINTENANCE:	15,397.47	0.00	(15,397.47)	0.00	11,486.01
CONSTRUCTION					
Other					
210-700-900 - Long Term Debt - SHOP	7,636.72		(7,636.72)		3,818.36
	7,636.72	0.00	(7,636.72)	0.00	3,818.36
TOTAL CONSTRUCTION:	7,636.72	0.00	(7,636.72)	0.00	3,818.36
TOTAL TRANSPORTATION SERVICES:	23,034.19	0.00	(23,034.19)	0.00	15,304.37
ENVIRONMENTAL SERVICES					
Wages and Benefits					

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending February 28, 2025

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	Year To Date	Budget	Variance	%	Current Month
540-110-110 - EH - Wages Landfill	676.93		(676.93)		676.93
540-120-110 - EH - Benefits Landfill	38.46		(38.46)		38.46
	715.39	0.00	(715.39)	0.00	715.39
Professional/Contractual Services					
540-200-110 - EH - Loraas Disposal Landfill Costs	1,889.06		(1,889.06)		1,889.06
540-200-115 - EH - Recycling costs	1,709.21		(1,709.21)		1,709.21
	3,598.27	0.00	(3,598.27)	0.00	3,598.27
	4,313.66	0.00	(4,313.66)	0.00	4,313.66
TOTAL ENVIRONMENTAL SERVICES:					
RECREATION AND CULTURAL SERVICES					
Wages					
570-110-120 - R&C -Wages - Skating Rink	6,831.25		(6,831.25)		5,225.00
	6,831.25	0.00	(6,831.25)	0.00	5,225.00
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Levy	3,603.84		(3,603.84)		3,603.84
	3,603.84	0.00	(3,603.84)	0.00	3,603.84
Utilities - Power					
570-310-110 - R&C - Utility - Power - Phone/ Rink	2,623.89		(2,623.89)		2,503.02
	2,623.89	0.00	(2,623.89)	0.00	2,503.02
Maintenance, Materials and Supplies					
570-420-140 - R&C - Supplies - Kitchen	4,112.30		(4,112.30)		4,112.30
570-430-170 - R&C - Rink building maintenance	4,050.39		(4,050.39)		3,647.59
	8,162.69	0.00	(8,162.69)	0.00	7,759.89
Other					
570-900-999 - R&C - ATM replensihment	3,500.00		(3,500.00)		
	3,500.00	0.00	(3,500.00)	0.00	0.00
	24,721.67	0.00	(24,721.67)	0.00	19,091.75
TOTAL RECREATION AND CULTURAL SERV					
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water -Foreman Salaries	11,098.65		(11,098.65)		6,250.00
580-120-110 - UT - Water -Foreman Benefits	1,369.03		(1,369.03)		1,369.03
	12,467.68	0.00	(12,467.68)	0.00	7,619.03
Professional/Contractual Services					
580-290-100 - UT - Water Testing Minister & Local Te	967.52		(967.52)		967.52
	967.52	0.00	(967.52)	0.00	967.52
Utilities					
580-300-120 - UT - Water - Energy WTP	347.82		(347.82)		347.82
580-300-130 - UT - Water - Power WTP	1,065.53		(1,065.53)		1,065.53
	1,413.35	0.00	(1,413.35)	0.00	1,413.35
Maintenance, Materials and Supplies					
580-450-100 - UT - Water - Chemicals	5,738.51		(5,738.51)		4,352.76
	5,738.51	0.00	(5,738.51)	0.00	4,352.76
	20,587.06	0.00	(20,587.06)	0.00	14,352.66
TOTAL WATER:					

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending February 28, 2025

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	Year To Date	Budget	Variance	%	Current Month
SEWER					
Professional/Contractual Services					
585-285-130 - UT - Sewer - Cont Repairs - Lagoon	2,850.00		(2,850.00)		2,850.00
	2,850.00	0.00	(2,850.00)	0.00	2,850.00
Utilities					
585-300-120 - UT - Power Lift station,	122.43		(122.43)		122.43
	122.43	0.00	(122.43)	0.00	122.43
TOTAL SEWER:	2,972.43	0.00	(2,972.43)	0.00	2,972.43
TOTAL UTILITIES:	23,559.49	0.00	(23,559.49)	0.00	17,325.09
TOTAL EXPENDITURES:	137,019.08	0.00	(137,019.08)	0.00	70,713.28
CHANGE IN NET-FINANCIAL ASSETS	18,222.70	0.00	18,222.70	0.00	68,016.34
CHANGE IN NET ASSETS	18,222.70	0.00	18,222.70	0.00	68,016.34
CHANGE IN SURPLUS	18,222.70	0.00	18,222.70	0.00	68,016.34

BW

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending February 28, 2025

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	Year To Date	Budget	Variance	%	Current Month
ACCOUNT BALANCES					
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash		400.00			
110-110-120 - Cash - Bank - Demand	52,157.14	480,358.63			56,914.13
110-110-150 - Cash - Vonda Fire & Rescue		23,965.17			
110-110-160 - Cash - Vonda Rink		16,138.51			
110-110-170 - Cash - CU Equity		523.83			
Total Cash and Investments:	52,157.14	521,386.14			56,914.13
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current		21,949.13			
110-200-110 - Municipal - Tax Receivable - Arrears		(22,750.03)			
110-200-300 - Municipal RCMP Levy - Current		(3,043.24)			
110-200-310 - Municipal Special Levy #1 - Arrears		3,059.83			
110-200-400 - Municipal Recycling Levy - Current		(231.54)			
110-200-410 - Municipal Special Levy #2 - Arrears		703.73			
Total Municipal Taxes Receivable:	0.00	(312.12)			0.00

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Town of Vonda
Statement of Financial Activities - Detailed
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	Year To Date	Budget	Variance	%	Current Month
Additional Tax Information					
<u>Receipt of Arrears</u>	Receipts	BalFwd			
<u>Current Taxes Collected</u>	Receipts	Levy			
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on

February 19, 2025
(Date)

Linda Oakes
Administrator Name
Administrator Title

Brenda Willman
Head of Council Name
Head of Council Title

BW

Town of Vonda
List Of Accounts for Approval
Batch: 2025-00009 to 2025-00009

Bank Code - AP - GENERAL PAYABLES

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
5050	02/04/2025	Ed Both				
			022255	Rink caretaker	1,793.75	
			02255	town casual	423.19	2,216.94
5051	02/05/2025	Minister of Finance				
			01225	Prairie Spirit January	16,252.86	16,252.86
5052	02/05/2025	Municipal Employee's				
			01225	Remittance for January	1,875.06	1,875.06
5053	02/05/2025	Receiver General For Canada				
			01225	Remittance for January	3,430.31	3,430.31
5054	02/05/2025	St. Paul's R.C.S.S.D. #20				
			01225	School remittance January	82.81	82.81
5055	02/05/2025	Suma				
			012255	monthly remittance Jan	465.35	465.35
5056	02/05/2025	Canada Post				
			2522	Stamps	273.00	273.00
5057	02/07/2025	(Petty Cash)				
			443	cash for ATM	3,000.00	3,000.00
5058	02/07/2025	(Petty Cash)				
			4566	coins for rink float	300.00	300.00
5059	02/17/2025	Acme Mechanical				
			2149	main circuit board for fuel maker rii	3,441.00	
			2150	fuel maker diagnosis	333.00	3,774.00
5060	02/17/2025	Brenda Willman				
			jan.	2 council meetings Jan.	300.00	300.00
5061	02/17/2025	Brian Florizone				
			2355	2 council meetings Jan.	200.00	200.00
5062	02/17/2025	Collabria				
			ddg.	shop and office supplies	1,060.10	
			fft,,	FD supplies	233.02	1,293.12
5063	02/17/2025	Dianne Addley				
			rr5.	2 council meetings Jan.	200.00	200.00
5064	02/17/2025	Dustin Wasyliw				
			22555	2 council meetings	200.00	200.00
5065	02/17/2025	Earthworks Equipment Corp.				
			33604	tires, hydraulics, oil for machinery	809.75	809.75
5066	02/17/2025	Enviroway Detergent Mfg.				
			79592	Water treatment chemical	1,030.38	
			79531	Water treatment chemical	3,527.70	4,558.08
5067	02/17/2025	Jesse Lefebvre				
			22555	2 council meetings	200.00	200.00
5068	02/17/2025	Loblaws Inc.				
			748166046	Supplies for Rink Kitchen	3,504.09	3,504.09
5069	02/17/2025	Loraas Disposal				
			74931	recycle fees	1,794.67	
			674930	disposal fees	1,983.51	3,778.18
5070	02/17/2025	Munisoft				
			04376	office for server	219.78	219.78


Mayor



Town of Vonda
List Of Accounts for Approval
Batch: 2025-00009 to 2025-00009

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
5071	02/17/2025	P. Machibroda Engineering Ltd.				
		54850		lagoon report	2,992.50	2,992.50
5072	02/17/2025	R.M. Of Grant #372				
		95653		snow ridges	600.00	
		694409		shared expense at landfill	1,351.95	1,951.95
5073	02/17/2025	Ryan Hawryliw				
		2255		landfill Feb.	642.91	642.91
5074	02/17/2025	Saskatchewan Assessment				
		2025210		maintenance requisition fee	5,357.00	5,357.00
5075	02/17/2025	Saskenergy Incorporated				
		ddf,,		water treatment plant	365.21	
		ddf../		rink	1,410.34	1,775.55
5076	02/17/2025	Saskatoon Co-Op Assoc. Ltd.				
		8039.		rink supplies	11.64	
		8365		fuel for skidsteer	75.00	
		8614		rink supplies	32.47	
		8739		fuel for skidsteer	90.00	
		7757		cleaning supplies	91.67	
		6411		fuel for skidsteer	93.22	
		6148..		fuel for skidsteer	59.00	
		587.		fuel for skidsteer	60.00	
		7482..		fuel for bobcat	107.00	
		6816		oil and shop supplies	81.27	
		5911..		fuel for bobcat	114.04	
		4736		fuel for skidsteer	100.54	
		5734.		fuel for truck	85.46	
		6619.		fuel for skidsteer	105.50	
		4770.		hardware	7.30	
		5524.		fuel for skidsteer	91.31	
		5310.		shop supplies	34.29	
		7152.		hardware for rink	39.62	
		7172..		fuel for bobcat	98.00	
		7647..		fuel for truck	87.07	
		7844.		fuel for skidsteer	179.32	
		7989.		rink hardware	46.63	
		8739..		shop supplies	43.38	1,733.73
5077	02/17/2025	Saskpower				
		gaz,		gazebo	42.99	
		sh,,		shop	332.91	
		bnn.		water treatmen plant	1,118.81	
		bbm.		berezuk shop	39.63	
		lii,		lift station	128.55	
		rrt.		office	197.33	
		dm,/		street lights	792.19	
		ssr5		park	56.07	
		eer66.		rink	1,217.83	3,926.31
5078	02/17/2025	Sasktel Cmr				
		fft66		cell and FD	268.49	268.49
5079	02/17/2025	Stat Emergency Medical Supplie				

5079

Mayor



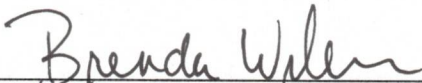
Town of Vonda
List Of Accounts for Approval
Batch: 2025-00009 to 2025-00009

COMPUTER CHEQUE


Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			6086	EMO supplies	196.04	196.04
5080	02/17/2025	Stephen King				
		er,,		2 council meetings Jan.	200.00	200.00
5081	02/17/2025	Tanner Petrie				
		2255		Town Foreman Feb	4,205.74	4,205.74
5082	02/17/2025	Taxervice				
		2427161		Tax enforcement costs	236.40	236.40
5083	02/17/2025	Terry Nahorniak				
		jan25		2 council meetings Jan.	200.00	200.00
5084	02/17/2025	Vanderstelt Fire Protection				
		9759		lift station alarm	310.80	310.80
5085	02/17/2025	Wapiti Regional Library				
		15584		library levy	3,603.84	3,603.84
5086	02/19/2025	Axis Water Service				
		148		Water testing February	967.52	967.52
5087	02/19/2025	Ed Both				
		2252		Rink caretaker Feb.	2,137.50	
		33255		Town February	615.66	2,753.16
5088	02/19/2025	Jensen & Stromberg				
		2164		T4 sumitting	333.00	333.00
5089	02/19/2025	Linda Denis				
		225		February	3,118.49	3,118.49
5090	02/27/2025	Brooklyn Denis				
		2233		rink supplies for kitchen	228.21	228.21
5091	02/27/2025	REV - Earthworks Equipment Corp.				
5092	02/27/2025	Ed Both				
		2218		Februrary casual	615.66	
		445h		Rink caretaker	1,293.75	1,909.41
5093	02/27/2025	Sasktel Cmr				
		frrri		Rink phone	119.53	119.53
5094	02/27/2025	Suma				
		104415		membership fee	922.19	922.19
Total Computer Cheque:						84,886.10

Total AP: 84,886.10

Certified Correct This 19th day of February, 2025



Mayor



Administrator



Mayor



From: Vonda Rink <vondarink@gmail.com>
Sent: February 15, 2025 9:00 AM
To: Town of Vonda CAO
Subject: Rink Board Rep

Good morning

The Vonda Rink Board is solely a board that is volunteers. We work together extremely well and would like this to continue. Saying that the Vonda Rink Board has made a motion and 6/8 members are asking for a new Town of Vonda rep. We would ask that the new Town of Vonda rep be someone that is involved in the rink and will work with the Rink committee.

Thank you and looking forward to working with the Town of Vonda

2025 Council address

For those of you who do not know me, my name is Jim Mikituk. I served on town council for 17 years, as alderman and the last 3 1/2 years as mayor.

When I was on council it was my moral, ethical and legal responsibility to do what is in the best interests of the town and its residents. We oversaw exciting projects like the water treatment plant, the town shop and the upgrade of the rink. All of these projects were made possible due to the hard work and tireless dedication of our administrator Linda. And yes, we even had to deal with a rogue Fire department, whose primary purpose was to manipulate and control the council into doing its bidding. Some of their tactics included the officers going on stress leave during a major fire at the natural gas storage caverns. Another tactic was to accuse the council of attempting to micro manage the fire department. That all stemmed from council trying to get the fire department to agree to and sign a code of conduct. It became evident that we, the council had to force the issue due to several incidents that had occurred. The council had purchased a new to us rescue vehicle and some members of the fire department decided to put it through it paces ripping up and down highway 27 on an alcohol fuelled joy ride. Shortly after that, we had to replace the engine on that unit. Another incident was a fire at an abandoned farm yard. Let me set the scene for you. This was when highway 27 was being rebuilt and shortly after Darren Grimard had been killed by a speeder, passing traffic while in a dust cloud. Several firefighters responded to that fire. Some drove their personal vehicles to the scene. The firefighter who was driving the fire truck decided to drive it like he had stolen it and proceeded to pass fellow firefighters while driving blind into a cloud of dust and leaving one of their own in fear for his life driving blind behind him. That fire, being at an abandoned farm yard, meant that the only lives that were in danger were the lives that the careless firetruck driver put at risk. At that same fire, one of the firefighters showed up so intoxicated that he had to be corralled in a vehicle to keep him out of harms way. Well you might think Boys will be Boys, you work hard you play hard, right? Wrong, All of these antics were happening in vehicles bought and insured by the town. This was leaving the town and the council carrying all the liability. If a member got hurt or killed or if an innocent passerby got hurt or killed, the town would have been sued.

That brings me to the fire chief at that time. Brian Florizone, one of the chief's duties was to attend regular council meetings and give a report on training and calls. I can remember it like it was just yesterday. You slumped in the chair saying "I don't know why I have to be here". I had given you several copies of the code of conduct for you to distribute to fire department members so that they could go over it and then we could start the conversation with them. The next meeting I asked you what they thought, you said about what and that you had never seen the document before. At the end of your presentation to council, I gave to you several more copies of the code of conduct

BW

into your hands for you to present them to your members. At the next meeting I asked you again what your members thought about the code of conduct, and again you told council that you had never seen that document before. That really brings into question your honesty and integrity, because you were speaking before council and in a position of trust. Instead of starting a dialogue between the fire fighters and council, you chose to accuse the council of micro managing, and chose not to work with Town Council to rectify these issues with the fire department. You and certain firefighters threatened to withdraw services and then spread inflammatory and false information spawning a rift within the town and community that still prevails today. You then quit the town fire department and started your own with the RM.

Now as a Town of Vonda councillor, you still seem to be more concerned with the welfare of the Grant Fire and Rescue, than you are with the Vonda Fire Department which you are supposed to represent. Grant Fire and Rescue posted that they were training at Buffer Valley Industries. Is that business not owned by you and your son who is the Deputy Fire Chief for Grant Fire and Rescue? How is this not a conflict of interest? I also noted that Vonda Fire Department was not even invited to this training, so how can you claim that you are here for the best interests of the town?

Things have not changed, you and the rest of council must be reminded that you are legally bound to do what is in the best interests of the town and of the rate payers. Also, to honestly declare conflict of interest.

Anyone joining council with ulterior motives shouldn't be here. You are doing the town and its residents a big disservice! Anyone who is found to be on council for ulterior motives and not working for the best interests of our town and it's ratepayers, should be prosecuted to the full extent of the law.

In closing can anyone care to explain how giving up the last revenue generating commercial property over to the RM is in the best interests of the rate payers of the Town of Vonda? Everyone would have to pay more taxes, putting even greater hardship on those who are on a fixed low income.

Jim Mikituk

BW

February 19, 2025

Town of Vonda
304 Main Street
Vonda, SK

Town of Vonda Council,

It is with some reluctance that I write to you today to address a concern about the increasingly disruptive and incessant revisiting of the potential zoning change in regards to the former J2 Auto structure. I have intentionally restricted myself from commenting or weighing in on town business since my time on council and as a former employee of the town. The reason for this is quite simple, just like time immortal I moved on and new councilors with new enthusiasm and ideas of the future needed to be given their respective opportunity to make decisions for the best interests of the Town of Vonda.

I mention best interests of the Town of Vonda because as I understand, your position on council is to make decisions for the best interests of the Town of Vonda and nothing else. Yes, you will have to deal with the day-to-day operations of the community and the people in it however, major decisions are almost always concerning the future or potential future of the community and need to be given due diligence so that you can make the best decision that you can. Quite often the repercussions of those decisions will not be felt initially, in fact may not be felt for years and will always be far reaching. There is no template and predicting the future is a dubious activity so careful consideration is absolutely key. It has been my experience that when making these decisions the current situation or the personalities involved as they are now is not the main consideration but rather what the potential situation will be in 3, 5 or 15 years from now.

It is unfortunate that you as a council have been put in a challenging position due to the decisions of outside agencies that are not bound nor are motivated to consider the best interests of the Town of Vonda. That said, those agencies are not responsible for the Town of Vonda and its ratepayers. You are. What conditions and sequence of events that has led to this situation is completely irrelevant because it cannot be changed as it is in the past. Overall, it has become highly charged and emotional and emotional people do not make good and educated decisions. As humans we never have and it's doubtful that will change anytime soon.

BW

I have read previous minutes and there have been options presented by Town Council to the RM of Grant that I believe have not been fully explored. Although I do not have details, on its face it does not make any logical sense for these options to be at least considered and analyzed in detail. To me it makes even less sense to place emergency services infrastructure less than 100 metres to the greatest manmade threat to this community, a train derailment or train/vehicle collision involving tanker cars unless the emotions I referred to earlier have in fact taken hold to prevent such a thing. If that is the case that would be unfortunate but I remind you that it is not your responsibility. Those decisions are beyond your control.

What you do control are your decisions moving forward. It appears due to the repeated occurrence of this agenda item that some have not and are most likely incapable of moving forward. Unfortunate but a reality that will have to be dealt with through solid facts based firm decision making and community vision. I would suggest that you consider the current situation of the Town of Vonda as it is now. We are now 30 minutes from Saskatoon with a beautiful primary highway. Two major businesses operate in town and we will be getting a brand new store with an Ag center. On top of that we have arguably the best water in the province, a historically important arena that has the potential to be utilized even more than it is now and we have received a major grant to upgrade the last major infrastructure project, our sewage lagoon. All of this puts the town in a very enviable position for potential future growth and a higher quality of life.

A negative change to commercial zoning runs counter to that narrative. Once infrastructure is lost it is extremely difficult if not impossible to regain. I believe the messaging to those outside our community, if that were to happen, would be that of short term decision making and a lack of vision that is not in the best interests of the Town of Vonda and potentially indicating a community that is not interested in fostering and protecting small business. We need more small business and in this particular case I should not have to remind you that it was not long ago that J2 burned nearly to the ground. The outpouring of support and fundraising as a community that was undertaken indicates to me that there is much support and interest for another entity to invest in the service that was provided.

It is again unfortunate that you do not have much influence on that particular infrastructure other than to remain firm in the decision that was already taken to keep it zoned for commercial purposes. I do not believe that it would be in the best interest of the Town of Vonda as it appears we would not only permanently lose the tax base of the business but will receive almost nothing in return. Funding of the new lagoon will constrain resources already and there are future decisions to be made with regards to budgeting and expenditure that will become difficult in the near future.

The current council has an excellent mix of experience and skills with a very experienced administrator, which is a rarity. Unfortunately, I believe some on council have a potential conflict of interest in this decision which muddies the waters even more as I have not seen a formal declaration of such. Even a potential conflict of interest will lead you down a path of delays and extra costs. I am sure that if the provincial Ombudsman and legal counsel have not been contacted already, someone will contact them. If that happens then you will have to face that scrutiny which only leads to delays and increased costs and the embarrassment of a

BW

dead vote. None of which we in this community can afford. The operating environment of municipal councils has changed drastically from when I started on council. There is far more scrutiny and accountability especially with funding and conflicts of interest that takes place now. I would strongly recommend that you consider a better path forward.

I personally have spent a considerable amount of funds and sweat equity to build not only just a new house but home in Vonda. I had other options but chose Vonda for what I believe are all the right reasons. Potential growth, potential increase in value of my home and close location to many amenities. I would remind you of who you work for when making this decision. Not outside agencies, not just one or two or three individuals but rather you work for me and all other ratepayers in the Town of Vonda. Your decision must be to the benefit of all without any potential conflict and for the best interest of the Town of Vonda. There will always be some who agree and some who do not. That is the nature of our system of governance and you must accept that fact if you are to remain on council.

As I mentioned earlier, predicting the future is dubious at best. One only has to look at your phone, TV or internet to realize how much and how quickly our world has and will change. Our nation has very real threat that will require us to change how we do business within and outside our country. Not in a year or two but now. If you believe that will not affect this town in any way then I disagree. What we do not have in this community is the luxury of time. Continual infighting is a pointless endeavour that weakens this town and surrounding community. It accomplishes nothing in return and by continually revisiting decisions that have already been made there is no discernable benefit for the Town of Vonda. While all of this is happening, this town missed an opportunity for federal funding for housing. One only has to look at a community like Moosomin, SK to see what could be done. They recently applied for and received 1 million federal dollars to fund new housing from the Federal Housing Accelerator Fund. An opportunity lost due to lack of focus on the important things. Somewhere above all the infighting, personal attacks, insults and vendettas there is a long-term solution. I would hope that you have the courage and foresight to be above it all and make the best decision you can for the future of the Town of Vonda and find that solution.

Respectfully,

Dan Sembalerus

Former, councilor, mayor and town employee

2006-2024

Since our last council meeting, I have spoken with the Saskatchewan Ombudsman concerning conflict of interest on council, and have also contacted a municipal legislative lawyer, in regards to obtaining my own personal liability protection as a mayor and town rate payer.

The Ombudsman and lawyer have requested that I read the conflict of interest to council again and be sure that council understands the legal repercussions if not declared.

I addressed the change of use application at 107 railway in Vonda with the municipal lawyer.

He advised me that council would have to be prepared to justify their decision by answering many questions in regards to public concerns.

The following were just a few.....

The first question he asked was how would council's decision to remove the commercially zoned status to a rural municipalities fire department benefit the ratepayers who you represent?

He asked what benefits there would be for housing two fire departments in the same town, even if one of them provided mutual aid. We have to remember that Grant Fire and Rescue is not owned by the town nor governed by the town! What financial expectations will there be for mutual aid in the future? He asked if the RM of Grant had prepared and offered a legal agreement offering any type of compensation for the loss of this valuable commercial zone?

He Informed me that if the town grants this change of use, they would be contravening their own official community plan and zoning bylaw. This involves more than just an amendment, it involves rezoning through the

BW

planning and development act with due process, public hearings, and government approval, and at what cost to the taxpayers of Vonda? ... Also, how much administration time and cost will there be?

He asked if the town had drafted up an alternative economic, and development plan to obtain other land to invest in as a commercial opportunity and at what cost to the taxpayer? For example, purchasing other land in town or in urban reserve to be used for industrial and commercial use, in lieu of the current zone if lost.

We then spoke about conflict of interest issues and he advised that if any council member does not declare it, then any citizen of the town can challenge that decision and would be personally legally and financially liable in a court of law.

After hearing all of this legal advice from both sources, I feel that there will be many more liability issues that we will be obligated to explain to our ratepayers. I feel we as council need to be more informed and responsible with the decisions we make, which will affect the future economic growth of this town.

Council's responsibility first and foremost is the best interest of each and every town of Vonda resident. When the RM of Grant purchased 107 Railway, they were told that the town had no intent to rezone it, but they did not heed that warning and purchased it anyways. Council has not been elected to solve the RM of Grant's problem now, the decision of this council is to make informed and educated decisions, so that we maintain our integrity and invest in our own future growth and economic development for this town.

Zw

Council has been provided the correspondence from "SIRI" (the Saskatchewan investment readiness initiative.) Our municipality has been selected as part of a program to collect data on commercial and industrial land inventory to determine investment and business opportunities. When they contact us, we have to be ready to justify why the town possibly gave up commercial zoned property to become a fire department, that we do not own.

And we will have to explain how this will NOT help the business development and economic growth of this community

In conclusion, I personally feel that Grant fire and rescue is a very important and valuable asset for the RM of Grant. I understand that they provide a much-needed emergency service for the rural municipality. I do hope they get their stand-alone fire department, but not at 107 Railway Ave, in Vonda, and not at the expense of this town losing their last valuable commercial district and losing investment and business opportunities forever.

The RM of Grant has three times more of a tax base and three times more borrowing power. I feel that they can afford to find an alternate location/solution to host their fire department and let the town of Vonda continue to have an opportunity to invest in their future economic growth.

Thank you,

Brenda Willman

Mayor Town of Vonda

BW

Hello everyone, below I have some very important and crucial questions that need to be answered prior to a vote for a change of use for address of 107 Railway Ave. in Vonda. I request these questions along with their answers be put in the Town meeting for transparency purposes and to educate our neighbors.

These are questions that I feel council should have asked at the January 2025 meeting when Travis, Mark, and Dion were all present yet not one of you had any questions to ask. You will require the RM council to answer many of these questions as well.

This is a very important decision, which you are all accountable for to the people of this community as well as in a court of law should it go that route.

How will a 'change of use' impact our current OCP, economic development and growth, as well as the sustainability of this community?

As a former town councilor, when this was initially brought to our attention, my first thought was "How would a change of use for this property benefit my neighbors, my friends, my family, this community as a whole?" I couldn't come up with one positive answer to this question. Can any of you?

At our public meeting Jordan Florizone (current Deputy Chief for RM FD, and Town councillor Brian Florizone's son) stated that GFR is 24/7 service. Question, who will be responsible to clear the snow in winter for them to get out of town at 3 AM? Vonda's Town foreman or RM of Grant? And who is paying for this to happen?

Will Grant fire rescue department, support town events, and volunteer as part of this community such as town cleanup volunteering at the Vonda Rink kitchen, ice cream in the park, street dances, etc?

The chip seal costed the town close to \$200,000. With the Rural municipality utilizing this street of railway 24/7 who will pay for future maintenance? will this cost become the responsibility of the town taxpayers? This is a touchy subject because for years the town has asked the RM for help with maintenance cost of Lerew Street due to heavy industrial and agricultural equipment, only to be denied every time for financial assistance. How will you address the road damage for heavy fire department vehicles and how will you contribute to road maintenance and upgrades?

If the town of Vonda approves this change of use, it sets precedence to other people in this community, who perhaps want to start up a mechanic shop in a residential zone. Would the

BW

town of Vonda allow it because they have already broken their own bylaw to allow it for the RM grant?

Has anyone contacted the CN Railway to let them know that the commercial zone may change to an emergency service zone?

How do you know that property values in the town of Vonda will not be impacted by having two fire departments and a loss of business?

Are there plans in place for designated emergency vehicle routes? Especially if the train is blocking both entrances east and west of the town of Vonda?

Has council gone to look at the building to see if the water meter is operable? Will the RM of Grant or their FD be responsible to pay for water usage? Or will it be free to them?

How does the RM of Grant plan to work with our existing town of Vonda's fire department to improve services?

What benefit will Grant fire rescue bring to the town of Vonda that wasn't already available?

Personal question to Dianne Addley..... do you have written proof and documentation that the Vonda residents fire insurance rates will go down because GFR is now stationed in our community (which it technically already is, as it is at the RM of Grant shop on Lerew Street)? Do you have any quotes showing the insurance rate decrease if GFR agreed to service Vonda? Please provide something in black-and-white for us to consider insurance rates being lower.

What would the people of Vonda have to pay if the Grant Fire and Rescue agreed to service Vonda? Do our taxes increase or decrease if this occurs? Has a potential agreement with that FD even been proposed or drawn up?

Is GFR trained for train derailments which could contain hazardous materials, do they have the proper equipment which requires special training considering they would be situated across the street from the main rail line?

In the event the town needs to be evacuated due to a major emergency, what protocol will be followed? Would it be the protocol made by GFR or the Vonda fire department? Will this not cause confusion with the emergency measures organization? Will the two departments organize

BW

an evacuation plan together?

Has there been an economic impact analysis conducted to assess the long-term financial implications of this decision? It is a great piece of commercial property.

Can you please answer these questions as it would help us concerned rate payers, and help clarify whether a proposed 'change of use' is actually beneficial to this community?

Please provide myself and all of the rate payers of Vonda a new OCP and Zoning bylaw that would need to be re-planned and re-drawn if the change of use is approved. This should be done before a vote. How much is that going to cost us as rate payers? Has anyone looked into this?

Who is to pay for any emergency lights to stop traffic on railway as well as on the Lerew Street when the fire department and equipment is coming or going from the building. This should definitely be in place to avoid any motor vehicle accidents at that location or children/people being hit.

Has anyone spoke to the neighbouring homeowners about the potential change and noise of alarms and equipment that could be 24/7 etc. Or explained the pros and cons if a change of use is to occur?

Will the shrubs be removed at the intersection of Railway and Lerew to enable better viewing from drivers and volunteers for safety?

Who is to pay for upgraded fire hydrants if the RM of Grant FD says our current ones are not sufficient for their own use (As stated by Jordan Florizone at the public meeting). Does the RM of Grant pay for this? Or will the town rate payers be responsible for this cost?

Where will the Grant fire department keep their SGI salvage vehicles that they use for practice? Will it be on the property at 107 Railway? Would that not be extremely aesthetically displeasing?

2w

What happens to that building if one day the Grant fire rescue no longer can operate due to lack of volunteers or funding?

What happens when the infrastructure fails at the property line of the building and lot line? Who pays for it the town or RM of Grant?

If anyone on this town council or RM council cannot answer and justify these questions to make a proper, educated decision, you could be challenged in a court of law for negligence. Please take the time to research answers and be able to back up any decisions you make.

Thank you, Santana.

BW



Conflict of Interest Checklist for Council Members

How do you know if you are in a conflict of interest and if you are, what should you do?

DO YOU HAVE A CONFLICT OF INTEREST?

Figuring out whether a situation creates a conflict of interest and what to do when a conflict of interest arises can be complicated. *The Municipalities Act*, *The Cities Act*, and *The Northern Municipalities Act, 2010* set out the rules, and the related Regulations add some guidance. Council members are not to participate in decisions as part of their public duties that could further their private interests or improperly further the private interests of another person.

To avoid conflicts of interest, council members should ask themselves the following questions, and if they answer 'yes' to any of them, there may be a conflict of interest that needs to be addressed:

- ☐ Am I, or is someone close to me (e.g. a family member, a friend or business partner) likely to be directly affected (negatively or positively) by the decision, issue or situation that is being discussed or decided?
- ☐ Do I, or does someone close to me, have an interest in, or hold a position in, a company or organization that is likely to be affected?
- ☐ Am I, or is someone close to me, likely to have a financial gain or loss as a result of the decision, issue or situation that is being discussed or decided?
- ☐ Have I, or has someone close to me, received a gift (money or otherwise) from a person, company, or organization that is likely to be directly affected?
- ☐ Am I uncertain of my ability to act impartially and in the public interest?
- ☐ Could a person with knowledge of the situation reasonably perceive that my ability to carry out my public duties impartially could be influenced as a result of me or someone close to me, having a private interest in the decision, issue or situation that is being discussed or decided?

As a council member, it is your personal responsibility to decide whether you have a conflict of interest and then to declare it at a council meeting. It is not the responsibility of anyone else, including fellow council members or municipal staff.

If you are not sure whether you have a conflict of interest, you may wish to seek legal advice. Always follow your code of ethics.

STEPS TO TAKE IF YOU HAVE A CONFLICT OF INTEREST

If you have a conflict of interest in a matter before the council, *The Cities Act*, *The Municipalities Act*, and *The Northern Municipalities Act, 2010* require you to:

- ☐ Declare that you have a conflict of interest before any consideration of the matter.
- ☐ Disclose what the conflict is, and why and how it might affect your impartiality as a council member.
- ☐ Abstain from voting on any question, decision, recommendation or other action council is considering about the matter.
- ☐ Refrain from participating in any discussion about the matter.
- ☐ Leave the room until the discussion and voting on the matter have concluded.

Every declaration of a conflict of interest must be recorded in the meeting minutes.

BW

February 4, 2025

RE: Introducing the Saskatchewan Investment Readiness Initiative (SIRI)

The Saskatchewan Economic Development Alliance (SEDA), with the support of PrairiesCan and the Saskatchewan Ministry of Trade and Export Development, is pleased to introduce its two-year investment readiness and activation program called the Saskatchewan Investment Readiness Initiative (SIRI).

We are contacting your municipality as it has been selected as part of SIRI's initial program working area. Your municipality is an important contributor to this program – and we want to ensure your data is included and considered for future investment opportunities.

INITIATIVES FOR YOUR MUNICIPALITY

We are undertaking several initiatives through SIRI that will provide valuable data and support to your municipality. As part of our initial program work, we will be conducting Geographic Opportunity Assessments and gathering data for the provincial Commercial/Industrial Land Inventory, followed by Investment Readiness Reviews. Please see initiative details below.

Geographic Opportunity Assessments

Geographic Opportunity Assessments will be conducted using secondary quantitative data sources, along with primary qualitative data collected through facilitated opportunity meetings with identified economic development contacts. Once the opportunity analysis is complete, results will be shared with program participants and used to mobilize and act on identified opportunities and any barriers to investment readiness.

Commercial/Industrial Land Inventory

The Commercial/Industrial Land Inventory will feature data commonly required by site selectors and potential investors, which will be collected by SEDA. The purpose of the inventory is to enhance Saskatchewan's readiness for new investment and increase competitiveness by providing ease of access to information used to make investment and development decisions.

BW

Investment Readiness Reviews

Investment Readiness Reviews will gather and analyze data to assess individual municipalities on their current state of investment readiness. Where required, individual recommendations will be made to help shape future initiatives to increase readiness capabilities.

We invite you to help us grow the economic landscape and shape the future of investment in Saskatchewan through SIRI. A member of the SEDA team will be reaching out to you shortly to discuss your municipality's participation in this important program.

Sincerely,

Verona Thibault
Chief Engagement Officer

Adrienne Jensen
Director, Economic Development

/enclosure

BW

SEDA, with the support of PrairiesCan and the Saskatchewan Ministry of Trade and Export Development, is implementing a two-year investment readiness and activation program.



SASKATCHEWAN INVESTMENT READINESS INITIATIVE



SASKATCHEWAN INVESTMENT
READINESS INITIATIVE

ABOUT SIRI

SIRI will engage industry and municipalities and gather data to determine investment and growth opportunities, build more capacity through investment readiness initiatives, and identify industrial and commercial sites for business development in Saskatchewan.

Working within five designated geographic project areas, SEDA will assess economic development and investment attraction opportunities in the targeted sectors of agri-value, manufacturing, minerals and energy.

3 PROGRAM OBJECTIVES

- Identify new opportunities for investment through data collection & analysis.
- Build investment readiness capacity in municipalities and geographic areas.
- Lead investment readiness initiatives that inform and attract investors.

Data Collection & Analysis

Business Interviews Geographic Opportunity Assessments Mobilization

Investment Readiness Capacity Building

Strategies for Success White Papers Pathfinding Investment Readiness Reviews

Investment Readiness Initiatives

Commercial/Industrial Land Inventory Municipal Investment Profiles

PROGRAM TIMELINES

December 2024 to December 2026

SEDA will contact communities and businesses directly to participate.

For More Information:

Adrienne Jensen, MBA

Director, Economic Development

Saskatchewan Economic Development Alliance (SEDA)

PH: (306) 227-0887 | E: ecdev@seda.ca | W: www.seda.ca

Blw



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Monthly Report

Date – Incident – Members

Time _____

January 29th – Training – STARS Landing – See report 25-001

1900-2030

February 6th – Community Engagement – See report 25-002

1800-1900

February 26th – Training – TBD

1900-

March 8th 2025

Keith Meighan, a Dangerous Goods Officer with the Canadian National Railway is coming out to train us in a course geared towards DG response for front-line responders. As you all know, the RM was invited to attend. They declined our invitation citing lack of interest. Prudhomme FD was also invited, but declined due to previous obligations to the snowmobile rally on the same day. We are waiting to hear back from Bruno FD.

BW

Report 25-001

Date of Training: January 29th, 2025

Location: Railway Ave and Main Street

Training Participants: Andrew Scanlon, Byron Saxinger, Melissa Gerwing, Rose Rowe, Jesse Lefebvre, Garrett Beaulieu

Topic: Setting Up and Securing a Landing Zone for STARS (Shock Trauma Air Rescue Society)

Overview:

On January 29th, 2025, a training session was conducted by the Vonda Fire Department. The focus of the training was on setting up and securing a landing zone for the Shock Trauma Air Rescue Society (STARS) helicopter service, which provides critical air ambulance support for trauma patients. This session aimed to ensure that fire department personnel are prepared to effectively support STARS in emergencies by properly preparing and managing a safe and secure landing area.

Training Objectives:

1. **Understanding the importance of a secure landing zone (LZ)** for the safe arrival and departure of the STARS helicopter.
 2. **Learning the standard procedures** for selecting and preparing an appropriate landing area.
 3. **Practising the coordination** required between fire department personnel and STARS air crew to ensure the LZ is properly cleared and maintained during helicopter operations.
-

Training Activities:

1. Theoretical Overview:

- The session began with a review of the key aspects of LZ setup, including the size, surface, and environmental considerations for helicopter safety.
- Participants were taught the protocols for clearing debris, ensuring there are no obstacles, and marking the landing area to ensure visibility.
- Emphasis was placed on communication with the STARS helicopter crew to establish a clear line of sight and coordination throughout the operation.

2. Practical Application:

- Fire department personnel were divided into small teams to practice setting up a landing zone at a designated training site.
- The teams followed the steps of establishing a secure perimeter, using cones and other marking materials to outline the landing area.
- Each team practised directing vehicle traffic away from the area, clearing the LZ of hazards, and ensuring the ground was firm and free of obstructions.

zu

- Mock communications with a STARS representative were simulated to practice coordination between the helicopter crew and ground personnel.

3. **Safety and Procedures:**

- A key component of the training was reinforcing safety protocols, including maintaining a safe distance from the helicopter during landing and takeoff, establishing proper communication channels, and ensuring personal protective equipment (PPE) was worn at all times.
 - The training emphasized the need for constant situational awareness, especially during high-stress scenarios.
-

Key Learning and Outcomes:

- **Improved Familiarity with STARS Protocols:** The participants gained a deeper understanding of the specific requirements for preparing a landing zone for STARS, including space dimensions, marking, and clearance.
 - **Enhanced Communication Skills:** The training helped fire department members practice efficient and clear communication with both the STARS helicopter crew and other emergency responders to ensure a seamless operation.
 - **Team Coordination:** The exercise emphasized teamwork and the importance of working quickly and effectively to establish a secure LZ in a variety of conditions.
 - **Safety Reinforcement:** Ensuring safety during helicopter operations is paramount, and the training reinforced the necessary safety precautions that must be followed to protect both the helicopter crew and ground personnel.
-

Conclusion:

The training session provided a valuable opportunity for fire department personnel to practice the skills needed to support STARS during emergency situations. By focusing on LZ setup and securing procedures, participants are better prepared to assist in air ambulance operations, ensuring safer and more efficient trauma care for patients.

The training was successfully conducted with all objectives met. Moving forward, it is recommended that further refresher courses and practical drills be scheduled periodically to maintain readiness and enhance coordination between fire department personnel and air ambulance services.

Report Prepared By:

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

BW

Report# 25-002

Date: February 6th, 2025

Members in attendance: Andrew Scanlon, Byron Saxinger, Rose Rowe

Report Type: Community Engagement Initiative

Introduction:

The Vonda Fire Department launched a community engagement initiative to clear snow from fire hydrants in order to ensure they remain accessible during winter emergencies. This report summarizes the initiative and highlights the importance of such activities in supporting emergency response efforts.

Overview of the Initiative:

In response to snow buildup and harsh winter weather, the fire department has been proactively clearing snow around fire hydrants. The goal is to ensure these hydrants remain visible and accessible for firefighters during emergencies. The department also encouraged community members to assist by maintaining hydrants near their homes or businesses.

Importance of Clearing Snow from Fire Hydrants:

- **Faster Emergency Response:** Snow-covered hydrants can delay firefighters, so keeping them clear ensures that firefighters can quickly access water during a fire emergency, improving response times.
- **Reduced Risk of Delays:** Snow buildup around hydrants can waste valuable time during an emergency, making quick access to water more difficult.
- **Community Safety:** Encouraging residents to help clear hydrants strengthens community responsibility and fosters safer neighbourhoods.
- **Public Engagement:** The initiative helped the fire department engage directly with the community, improving relationships and building trust.

Conclusion:

The Vonda Fire Department's snow removal initiative was a successful effort to ensure that fire hydrants remained accessible during winter months, directly contributing to faster emergency responses and community safety. Continued collaboration between the fire department and local residents will help maintain this important safety measure in the future.

Report Prepared By:

Andrew Scanlon

Fire Chief

Town of Vonda Fire Department

BW

January/February Foreman's Report

Water & Sewer

- WTP maintenance – Refer to Russ's report.
- Completed Wastewater Treatment & Collection course with 83% on both exams Feb 10-14th
- Clearing snow in ditches for runoff in the coming weeks should take priority.

Streets and Alleys

- Two decent snow storms kept us busy moving snow in the beginning of the month.
- Drifting from all the blowing loose snow has required lots of attention in a lot of places around town. Most notably on Lerew, west of the Co-op. It almost blocks town access but we have managed to stay on top of it.
- Snow piles along Lerew were taken down between Railway and Buffer as they posed a visibility issue and the street was getting fairly narrow making meeting oncoming traffic pretty tight.
- The Lerew railroad crossing is terribly rough. I've contacted CN and they are sending someone to clear it further. They were apprehensive to tell me how much of it I could clear. Two Dept. Of Highways employees also told me that they "don't touch" the railway crossing when they clear their portion of town because of the rules and potential fines imposed by CN.

Equipment

- The **truck** issues from the previous report (no heat, no 4x4, and requiring a boost each time) are resolved. Both sets of tires are due for replacement.
- the **Bobcats** Are running fine. The snow blade attachment will require a new cutting edge next winter.
- Grader** remains unrepaired and will be dealt with as things slow down with snow clearing.

Buildings

- Nothing to report

Transfer Station

- The burnable pile is in need of pushing into its pit, but we likely need to call the RM for that. The bobcats don't have traction in the snow to accomplish that mission. People using the dump should be dumping their burnables further in the pit to begin with if conditions permit. This summer when our fire department conducted a controlled burn, the pit was dry and accessible but people still unloaded at the mouth of the pit instead of down in the bottom

BW

Garbage

A friendly reminder should be broadcast to residents of town about the rules of garbage pick up, and perhaps that should be reviewed as to what's allowed on the curb on garbage day. Points of concern include;

- Excessive amounts of garbage bags. Some people will curb a dozen, give or take
- Garbage not in bags, or the bags are ripped/ picked apart by animals because they are put out too early and not in a bin.
- Recyclable materials like cardboard

Town of Vonda Water Treatment Plant Report

February 2025

Water produced in February: 3,625.1 m³

NaOH consumed: 178 (48.96/1,000m³)

Truck fill volume dispensed: 19,481 igal.

NaClO consumed: 48.5 (13.38/1,000m³)

Truck fill revenue: \$1,281 (\$65.76/1,000 igal)

Water Treatment Summary:

- backflow prevention inspection completed
- 3rd party instrument calibration arranged for March
- bulk fill station revenue has been reviewed since restart – average revenue was \$43.32/1,000 ig
- bulk fill pricing adjusted, and verified, to achieve revenue closer to the target \$50/1,000 ig
- new procedure and transaction record sheet created for bulk fuel revenue tracking
- council could consider accepting only \$2 coins to reduce pump cycles and revenue inaccuracies
- Statistics Canada Biennial Drinking Water Survey has been started
- truck fill valve, or controller, has been causing errors and may need to be replaced
- updated auto-dialer to call correct numbers when faults occur
- the pressure washer at the water treatment plant requires repair or replacement

Lagoon Summary:

- lagoon reached critical level requiring an emergency drain (February 25)
 - Brandy from the WSA approved request for emergency drain for as little volume as possible
 - drain valve required thawing, cell equalization valve was stuck open
- Brandy from WSA mentioned she has not seen an application for an Aquatic Habitat Protection Permit for work on the new lagoon – recent application review time is 45 business days and must be complete prior to any work being started on site

February Maintenance Summary:

- February 5 – acid cleaned concentrate lines
- February 19 – backflow preventers tested
- February 23 – ventilation fan and louvres tested
- February 25 – washed MTU pre-filters

Training Recommendations:

- Occupation Health and Safety level 1 and 2
- Powered Mobile Equipment
- Confined Space Entry

Report by: _____

Russell Lepage (Waterworks Manager)

Date: _____

03/17/2025

month/day/year

Reviewed by: _____

Brenda Willman (Mayor)

Date: _____

February 19, 2025

month/day/year

Date: _____

(Waterworks Committee)

month/day/year

Date: _____

(Waterworks Committee)

month/day/year

Date: _____

(Waterworks Committee)

month/day/year

Date: _____

Tanner Petrie (Waterworks Operator)

month/day/year

Outstanding Maintenance List - February 2025

Date Description

P1 (High) - needs to be completed in a timely manner, will become larger or more critical over time	
Feb-25	Service well check valve
P2 (Medium) - time sensitive but not urgent, could pose a risk in near future	
Mar-21	MTU1 valve 29 leaking
Apr-21	leaking valve between trains
Oct-21	power pole at well house is leaning - SaskPower scheduling replacement for spring 2025
Nov-23	MTU1 concentrate sampling valve leaking
Aug-24	coupler leak on south end of MTU1, vessel 4
Mar-23	emergency distribution pump #2 shut down due to ground fault issues
Aug-24	raw water isolation valve at well house not functional
Oct-24	south reservoir building floor requires neutralizing and cleaning
Feb-25	Diagnose/repair bulk fill valve/module
P3 (Low) - often regular maintenance that can wait until a later time, unlikely to get worse or cause a safety concern	
Sep-20	reservoir #1 hatch requires maintenance/cleaning
Aug-22	raw water usage for MTU1 not recording correctly
Apr-24	ceiling fans in water treatment plant not working
Sep-24	lights in south reservoir building require replacement