

TOWN OF VONDA REGULAR MEETING AGENDA

Wednesday, November 20th, 2024

TO BE HELD AT THE VONDA TOWN OFFICE

1. Present:

Call to Order:

Mayor and Council to sign Oath of Office, and Code of Ethic Bylaws.

2. Adopt the Agenda:

3. Minutes: Approval of minutes of a regular meeting October 16, 2024.

4. Financials:

a) Statement of Financial Activities

b) List of accounts payable.

5. Unfinished Business

a) Update to maintenance at water treatment plant

b) Saspower will be starting underground trenching to well later in November.

6. Delegations:

a) Town Foreman Tanner Petrie 7:00 pm

7. New Business:

a) Bullee and lagoon *Landfill employee*

8. Correspondence: Ecole Providence request school zone signs.

9. Committee Reports: (Council to choose committees)

a) Streets and Sidewalks:

b) Water/Sewer/Sanitation/ Waterworks:

c) Equipment and Building:

d) Economic Development:

e) Protective Services:

f) Parks & Rec:

- g) Animal Control:
- h) Vonda Rink:
- i) Park Rangers:
- j) Wapiti Library Board:
- k) Communications:

10 Administrator's Report:

- a) I will contact Shawn from Bullee Consulting to attend the next meeting of Council to get them up to speed with the new lagoon project.

11. Adjourn

**MINUTES OF A REGULAR MEETING OF THE TOWN OF VONDA HELD IN COUNCIL
CHAMBERS AT THE VONDA TOWN OFFICE THIS 20TH DAY OF NOVEMBER, 2024**

PRESENT: Mayor Brenda Willman, Councillors Dustin Wasyliw, Stephen King, Jesse Lefebvre, Brian Florizone, Terry Nahorniak and Administrator Linda Denis.

MISSING: Councillor Dianne Addley was away.

CALL TO ORDER: Mayor Brenda Willman called the meeting to order at 6:40 pm.

Mayor and Councillors swore the Oath and provided Public Disclosure Statements.

AGENDA:

140/2024 King/Wasyliw: To adopt the agenda.

Carried

DEPUTY MAYOR APPOINTMENT:

141/2024 Nahorniak/Lefebvre: To appoint Stephen King as Deputy Mayor, and that he has signing authority for the Town of Vonda and on all financial accounts with the Bruno Credit Union.

Carried

MINUTES:

142/2024 Wasyliw/Florizone: To approve the minutes of a regular meeting held on October 16, 2024, with an addendum to resolution 137/2024, stating the resolution was carried via email quorum.

Carried

FINANCIALS & BANK REC:

143/2024 King/Nahorniak: To approve the bank reconciliation and financial statements.

Carried

ACCOUNTS PAYABLE:

144/2024 Wasyliw/Florizone: To approve and pay the list of accounts payable in the amount of \$61,791.37.

Carried

BW

PAGE 2 OF THE REGULAR MEETING MINUTES FROM NOVEMBER 20, 2024

DELEGATIONS:

7:00 PM Tanne Petrie, Town Foreman met new councillors and gave his foreman report. He was asked to install plastic pipe into the culverts and mark the culverts with stakes. He was given direction in regards to a snow clearing map.

COMMITTEE APPOINTMENTS:

145/2024 Wasyliw/King: That the following council be appointed as representatives on the following committees, and that Mayor Brenda Willman be a representative on all committees:

- a) Street and Sidewalks: Jesse Lefebvre, Terry Nahorniak, Brian Florizone, Dianne Addley.
- b) Water/Sewer/Sanitation/Waterworks: Jesse Lefebvre, Terry Nahorniak, Brian Florizone, Stephen King.
- c) Equipment and Buildings: All Council.
- d) Economic Development: All Council.
- e) Protective Services: Stephen King.
- f) Parks & Recreation: Dianne Addley.
- g) Animal Control: Jesse Lefebvre, Terry Nahorniak, Dustin Wasyliw.
- h) Vonda Rink: Brian Florizone.
- i) Park Rangers: Dustin Wasyliw, Stephen King.
- j) Wapiti Library Board: Dianne Addley.
- k) Communications: Dustin Wasyliw.

PEST CONTROL:

146/2024 Florizone/King: To appoint Jesse Lefebvre, Terry Nahorniak, Dustin Wasyliw as pest control for the Town of Vonda.

Carried

A handwritten signature in black ink, appearing to be 'BW', is located in the bottom right corner of the page.

PAGE 3 OF THE REGULAR MEETING MINUTES FROM NOVEMBER 20, 2024.

BYLAW OFFICER:

147/2024 Lefebvre/Wasyliw: To appoint Terry Nahorniak as Bylaw Officer for the Town of Vonda.

Carried

RM OF GRANT DEVELOPMENT APPEAL WITHDRAWAL:

148/2024 Nahorniak/King: That the Town accept the RM of Grant's official withdrawal from their Development Appeal vs the Town of Vonda for change of use of zoning of J2 Auto commercial zoning to RM of Grant fire hall, this withdrawal was received and confirmed by the Secretary of the Development Appeal Board from Western Municipal Consulting on October 3, 2024.

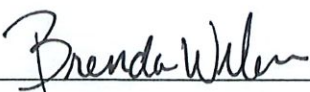
Carried

ADJOURNMENT:

149/2024 Nahorniak/Wasyliw: To adjourn at 9:30 pm.

Carried

The next regular meeting of Council will be held on December 18, 2024 at 6:30 pm at the Vonda Town Office.



Mayor



Administrator

BW

Date Printed
12/19/2024 3:19 PM

Town of Vonda
Bank Reconciliation - Summary

Page 1

Cash Account
For Ending Date 11/30/2024

110-110-120 - Cash - Bank - Demand

GL Balance to 11/30/2024 **379,843.04**

Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	0.00

Adjusted Book Balance	379,843.04
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Bank Statement Balance: **393,098.16**

Deposits in Transit:	500.00	
Outstanding Payments:	-13,755.12	
Total Uncleared:	-13,255.12	-13,255.12

Adjusted Bank Balance	379,843.04
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Notes

Report Date
12/19/2024 3:17 PM

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2024

Page 1

	Year To Date	Budget	Variance	%	Current Month
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy	321,576.06	315,000.00	6,576.06	102.09	
410-120-100 - Abatements and Adjustments	1,842.00	2,000.00	(158.00)	92.10	
	323,418.06	317,000.00	6,418.06	102.02	0.00
Potash Tax Share					
410-200-100 - Potash Tax Share	12,633.67	12,000.00	633.67	105.28	
	12,633.67	12,000.00	633.67	105.28	0.00
Penalties on Tax Arrears					
410-400-110 - Penalty on Mun Taxes Current - Prope	5,549.28	4,000.00	1,549.28	138.73	424.74
410-400-190 - Penalty on Mun Taxes Current - Other	806.51	500.00	306.51	161.30	59.66
	6,355.79	4,500.00	1,855.79	141.24	484.40
Special Municipal Levy					
410-600-100 - Special Municipal Levy RCMP	36,225.00	36,000.00	225.00	100.63	
410-610-100 - Special Municipal Levy Recycle	18,046.36	15,000.00	3,046.36	120.31	30.38
	54,271.36	51,000.00	3,271.36	106.41	30.38
Other					
410-900-100 - INFRA Levy		48,000.00	(48,000.00)		
	0.00	48,000.00	(48,000.00)	0.00	0.00
TOTAL TAXATION:	396,678.88	432,500.00	(35,821.12)	91.72	514.78
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work-Equipment Rentals	3,087.00	1,000.00	2,087.00	308.70	
420-200-900 - Miscellaneous Revenue	239.00	500.00	(261.00)	47.80	
	3,326.00	1,500.00	1,826.00	221.73	0.00
Rentals					
420-400-100 - F&C - Policing Fees	450.00	680.00	(230.00)	66.18	
	450.00	680.00	(230.00)	66.18	0.00
Recreation Fees					
Recreation Centre Fees					
420-500-100 - F&C - Skating rink Fees and Rentals	5,600.00		5,600.00		
420-500-700 - F&C - Rec Centre Fees - Kitchen sales	7,263.00		7,263.00		1,500.00
420-500-800 - Campground Income	2,960.00	1,000.00	1,960.00	296.00	500.00
420-500-999 - Rink - ATM replenishment	5,376.00		5,376.00		
	21,199.00	1,000.00	20,199.00	2119.90	2,000.00
	21,199.00	1,000.00	20,199.00	2119.90	2,000.00
Other					
General Office Services Provided					
420-800-200 - F&C - General Office Services & Licens	3,761.00	1,000.00	2,761.00	376.10	
	3,761.00	1,000.00	2,761.00	376.10	0.00
Landfill/Waste Collection Fees					
420-850-110 - F&C - Landfill Fees paid on Saturday	732.00	1,000.00	(268.00)	73.20	350.00
420-850-120 - RM share of landfill fees	6,890.87	7,300.00	(409.13)	94.40	

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2024

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	Year To Date	Budget	Variance	%	Current Month
	7,622.87	8,300.00	(677.13)	91.84	350.00
	11,383.87	9,300.00	2,083.87	122.41	350.00
TOTAL FEES AND CHARGES:	36,358.87	12,480.00	23,878.87	291.34	2,350.00
UTILITIES					
Water					
440-110-100 - W/S Consumption	229,090.16	210,000.00	19,090.16	109.09	1,161.66
440-140-200 - Bulk water sales	12,435.00	12,000.00	435.00	103.63	
440-160-500 - W & S Account Penalties	115.00	200.00	(85.00)	57.50	
	241,640.16	222,200.00	19,440.16	108.75	1,161.66
TOTAL UTILITIES:	241,640.16	222,200.00	19,440.16	108.75	1,161.66
UNCONDITIONAL REVENUE SHARING					
Unconditional Transfers					
450-110-100 - Unconditional - (Revenue Sharing)		95,000.00	(95,000.00)		
	0.00	95,000.00	(95,000.00)	0.00	0.00
Total UNCONDITIONAL REVENUE SHARING:	0.00	95,000.00	(95,000.00)	0.00	0.00
CONDITIONAL GRANTS					
Federal					
450-200-070 - Conditional - Federal		12,000.00	(12,000.00)		
	0.00	12,000.00	(12,000.00)	0.00	0.00
Provincial					
450-300-050 - Provincial Gov't Agencies	110,127.54	14,000.00	96,127.54	786.63	
	110,127.54	14,000.00	96,127.54	786.63	0.00
TOTAL CONDITIONAL GRANTS:	110,127.54	26,000.00	84,127.54	423.57	0.00
GRANTS IN LIEU OF TAXES					
Federal					
450-500-100 - GIL - Federal	1,000.00	800.00	200.00	125.00	
	1,000.00	800.00	200.00	125.00	0.00
Provincial					
450-600-100 - GIL - Provincial		1,500.00	(1,500.00)		
450-660-100 - Tip Grant	5,660.00	4,600.00	1,060.00	123.04	
	5,660.00	6,100.00	(440.00)	92.79	0.00
Other					
450-800-050 - GIL -SaskEnergy Surcharge	8,232.14	10,600.00	(2,367.86)	77.66	514.47
450-800-100 - GIL - Other - SPC Surcharge	30,892.53	34,000.00	(3,107.47)	90.86	2,898.59
	39,124.67	44,600.00	(5,475.33)	87.72	3,413.06
TOTAL GRANTS IN LIEU OF TAXES:	45,784.67	51,500.00	(5,715.33)	88.90	3,413.06
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	6,002.78	2,000.00	4,002.78	300.14	694.62

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2024

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	Year To Date	Budget	Variance	%	Current Month
	6,002.78	2,000.00	4,002.78	300.14	694.62
TOTAL INVESTMENT INCOME AND COMMIS	6,002.78	2,000.00	4,002.78	300.14	694.62
OTHER REVENUES					
Other Revenue					
480-150-100 - Donations for FD		3,000.00	(3,000.00)		
	0.00	3,000.00	(3,000.00)	0.00	0.00
TOTAL OTHER REVENUES:	0.00	3,000.00	(3,000.00)	0.00	0.00
TOTAL REVENUES:	836,592.90	844,680.00	(8,087.10)	99.04	8,134.12

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2024

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	Year To Date	Budget	Variance	%	Current Month
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity	5,650.00	8,000.00	2,350.00	70.63	550.00
	5,650.00	8,000.00	2,350.00	70.63	550.00
510-110-230 - GG - Salaries - Administrator	44,497.72	50,000.00	5,502.28	89.00	4,117.00
	50,147.72	58,000.00	7,852.28	86.46	4,667.00
Benefits					
510-130-230 - GG - Benefits - Administrator	8,435.80	9,780.00	1,344.20	86.26	843.58
	8,435.80	9,780.00	1,344.20	86.26	843.58
	58,583.52	67,780.00	9,196.48	86.43	5,510.58
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal	4,650.68	3,000.00	(1,650.68)	155.02	
510-200-130 - GG - Cont. - Audit/Accounting	9,275.00	12,640.00	3,365.00	73.38	
510-200-150 - GG - Cont. - Assessment - SAMA	5,320.00	5,000.00	(320.00)	106.40	
510-200-170 - GG - Cont. - Advertising	1,319.70	1,200.00	(119.70)	109.98	662.40
510-210-160 - GG - Travel, & Subsistence	2,125.00	1,900.00	(225.00)	111.84	175.00
510-210-170 - GG - Adm & Council Training, Travel	370.00	500.00	130.00	74.00	
510-220-100 - Office Maintenance & Repair		2,000.00	2,000.00		
510-230-100 - GG - Insurance/Bond	3,821.38	34,000.00	30,178.62	11.24	12.00
510-240-100 - GG - Cont. - Memberships & Subscript	4,312.68	2,500.00	(1,812.68)	172.51	250.00
	31,194.44	62,740.00	31,545.56	49.72	1,099.40
Utilities					
510-300-110 - GG - Utility - Heat	4,779.03	5,500.00	720.97	86.89	
510-300-120 - GG - Utility - Power	3,163.51	4,000.00	836.49	79.09	378.41
510-300-140 - GG - Utility - Telephone	5,772.12	7,300.00	1,527.88	79.07	501.89
	13,714.66	16,800.00	3,085.34	81.63	880.30
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Stationery & Postage	1,390.55	2,500.00	1,109.45	55.62	
510-410-140 - GG - Stationery/Supplies	2,152.34	1,000.00	(1,152.34)	215.23	451.20
510-410-160 - GG - Maint. - Photocopier	1,253.40	1,000.00	(253.40)	125.34	
510-490-150 - Misc. office services provided	3,452.68	1,000.00	(2,452.68)	345.27	1,776.77
	8,248.97	5,500.00	(2,748.97)	149.98	2,227.97
Other					
410-130-100 - Discount on Municipal Tax - Property	4,722.49	3,000.00	(1,722.49)	157.42	
410-130-190 - Discount on RCMP	578.86	400.00	(178.86)	144.72	
410-400-390 - Tax enforcement Cost & Recovery	(2,099.71)	2,000.00	(4,099.71)	204.99-	
	3,201.64	5,400.00	2,198.36	59.29	0.00
TOTAL GENERAL GOVERNMENT SERVICES	114,943.23	158,220.00	43,276.77	72.65	9,718.25
PROTECTIVE SERVICES					
POLICE PROTECTION					
Professional/Contractual Services					
520-210-100 - PS - Policing Costs	33,000.00	35,000.00	2,000.00	94.29	

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2024

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	Year To Date	Budget	Variance	%	Current Month
	33,000.00	35,000.00	2,000.00	94.29	0.00
TOTAL POLICE PROTECTION:	33,000.00	35,000.00	2,000.00	94.29	0.00
FIRE PROTECTION					
Wages and Benefits					
Wages					
525-110-110 - PS - Fire Chief- Salaries	4,550.00	5,400.00	850.00	84.26	450.00
	4,550.00	5,400.00	850.00	84.26	450.00
	4,550.00	5,400.00	850.00	84.26	450.00
Professional/Contractual Services					
525-240-100 - PS - Fire - Memberships/Subscriptions		1,200.00	1,200.00		
525-250-100 - PS - Fire - Maintenance	1,421.30	5,000.00	3,578.70	28.43	
525-260-100 - PS - Fire - Training	140.00	1,000.00	860.00	14.00	
	1,561.30	7,200.00	5,638.70	21.68	0.00
Maintenance, Materials and Supplies					
525-430-110 - PS - FD Fuel/Oil/Grease	516.24	1,500.00	983.76	34.42	
525-440-100 - PS - Fire - Small Tools/Equipment	321.05		(321.05)		
	837.29	1,500.00	662.71	55.82	0.00
Other					
525-920-110 - PS -911/Tower/Comm./Cell phones	2,289.60	3,000.00	710.40	76.32	
	2,289.60	3,000.00	710.40	76.32	0.00
TOTAL FIRE PROTECTION:	9,238.19	17,100.00	7,861.81	54.02	450.00
TOTAL PROTECTIVE SERVICES:	42,238.19	52,100.00	9,861.81	81.07	450.00
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. Salaries Foreman Assistan	10,879.99		(10,879.99)		16.27
	10,879.99	0.00	(10,879.99)	0.00	16.27
Benefits					
530-120-120 - TS - Maint. - Benefits - Foreman	804.74		(804.74)		18.45
	804.74	0.00	(804.74)	0.00	18.45
	11,684.73	0.00	(11,684.73)	0.00	34.72
Professional/Contractual Services					
530-210-110 - TS - Maint. Street Maintenance & Repa	8,420.09	22,000.00	13,579.91	38.27	15.04
530-210-140 - TS - Maint. - Survey costs		500.00	500.00		
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		3,000.00	3,000.00		
	8,420.09	25,500.00	17,079.91	33.02	15.04
Utilities					
530-300-120 - TS - Maint. - Street Lights Power	7,338.78	8,500.00	1,161.22	86.34	729.49
530-300-150 - TS -Town shop utilities	2,668.73	6,300.00	3,631.27	42.36	185.63
	10,007.51	14,800.00	4,792.49	67.62	915.12

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2024

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	Year To Date	Budget	Variance	%	Current Month
Maintenance, Materials & Supplies					
530-410-100 - TS - Maint. - Shop Supply & small tools	3,299.33	5,000.00	1,700.67	65.99	
530-410-120 - TS - Maint. - PPE For foreman	414.44	500.00	85.56	82.89	
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	16,835.90	20,000.00	3,164.10	84.18	7,316.54
530-425-110 - TS - Maint. - Fuel/Diesel/Oil	11,495.26	15,000.00	3,504.74	76.64	528.08
530-440-100 - TS - Maint. - Gravel/Sand		4,000.00	4,000.00		
	32,044.93	44,500.00	12,455.07	72.01	7,844.62
Capital Expenditures					
530-600-140 - TS - Purchase of Cap Assets - Buildi E	259.69		(259.69)		
	259.69	0.00	(259.69)	0.00	0.00
TOTAL MAINTENANCE:	62,416.95	84,800.00	22,383.05	73.60	8,809.50
CONSTRUCTION					
Other					
210-700-900 - Long Term Debt - SHOP	42,001.96	45,900.00	3,898.04	91.51	3,818.36
	42,001.96	45,900.00	3,898.04	91.51	3,818.36
TOTAL CONSTRUCTION:	42,001.96	45,900.00	3,898.04	91.51	3,818.36
TOTAL TRANSPORTATION SERVICES:	104,418.91	130,700.00	26,281.09	79.89	12,627.86
ENVIRONMENTAL SERVICES					
Wages and Benefits					
540-110-110 - EH - Wages Landfill	8,076.15	9,000.00	923.85	89.74	833.28
540-120-110 - EH - Benefits Landfill	402.57	500.00	97.43	80.51	38.66
	8,478.72	9,500.00	1,021.28	89.25	871.94
Professional/Contractual Services					
540-200-100 - EH - PPE for landfill	102.72		(102.72)		
540-200-110 - EH - Loraas Disposal Landfill Costs	19,942.20	27,000.00	7,057.80	73.86	1,877.93
540-200-115 - EH - Recycling costs	15,149.17	18,000.00	2,850.83	84.16	1,512.51
	35,194.09	45,000.00	9,805.91	78.21	3,390.44
TOTAL ENVIRONMENTAL SERVICES:	43,672.81	54,500.00	10,827.19	80.13	4,262.38
RECREATION AND CULTURAL SERVICES					
Wages					
570-110-120 - R&C -Wages - Skating Rink	7,318.75	15,000.00	7,681.25	48.79	
	7,318.75	15,000.00	7,681.25	48.79	0.00
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Levy	7,207.68	7,200.00	(7.68)	100.11	
	7,207.68	7,200.00	(7.68)	100.11	0.00
Utilities - Power					
570-310-110 - R&C - Utility - Power - Phone/ Rink	12,502.43	17,000.00	4,497.57	73.54	1,017.20
	12,502.43	17,000.00	4,497.57	73.54	1,017.20
Maintenance, Materials and Supplies					
570-420-140 - R&C - Supplies - Kitchen	2,475.76		(2,475.76)		
570-430-170 - R&C - Rink building maintenance	2,778.21	5,000.00	2,221.79	55.56	
570-430-190 - R&C - Rink maintence/small tools	140.95	1,480.00	1,339.05	9.52	

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Town of Vonda
Statement of Financial Activities - Detailed
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	Year To Date	Budget	Variance	%	Current Month
	5,394.92	6,480.00	1,085.08	83.25	0.00
Other					
570-900-110 - R&C - Other rec expenses Gazebo	6,065.63	2,000.00	(4,065.63)	303.28	
570-900-999 - R&C - ATM replensihment	2,500.00		(2,500.00)		
	8,565.63	2,000.00	(6,565.63)	428.28	0.00
TOTAL RECREATION AND CULTURAL SERV	40,989.41	47,680.00	6,690.59	85.97	1,017.20
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water -Foreman Salaries	51,630.17	72,000.00	20,369.83	71.71	5,742.86
580-120-110 - UT - Water -Foreman Benefits	12,117.38	16,000.00	3,882.62	75.73	1,159.18
	63,747.55	88,000.00	24,252.45	72.44	6,902.04
Professional/Contractual Services					
580-260-100 - UT - Water - Conference Fees		1,000.00	1,000.00		
580-285-120 - UT - Water Treat Plant Maint & Repair	29,264.20	20,000.00	(9,264.20)	146.32	22,879.50
580-285-130 - UT - Water - Cont. Repairs - Wells	68,551.37		(68,551.37)		
580-290-100 - UT - Water Testing Minister & Local Te	15,539.66	25,000.00	9,460.34	62.16	1,799.94
580-295-100 - UT - Water - Casual Contracted	14,593.75	25,000.00	10,406.25	58.38	
	127,948.98	71,000.00	(56,948.98)	180.21	24,679.44
Utilities					
580-300-120 - UT - Water - Energy WTP	2,018.60	3,000.00	981.40	67.29	130.65
580-300-130 - UT - Water - Power WTP	12,673.93	20,000.00	7,326.07	63.37	1,186.29
	14,692.53	23,000.00	8,307.47	63.88	1,316.94
Maintenance, Materials and Supplies					
580-430-100 - UT - Water/Sewer Install & Maintenanc	1,380.51	30,000.00	28,619.49	4.60	
580-450-100 - UT - Water - Chemicals	13,481.69	35,000.00	21,518.31	38.52	
	14,862.20	65,000.00	50,137.80	22.86	0.00
TOTAL WATER:	221,251.26	247,000.00	25,748.74	89.58	32,898.42
SEWER					
Professional/Contractual Services					
585-285-130 - UT - Sewer - Cont Repairs - Lagoon		130,000.00	130,000.00		
	0.00	130,000.00	130,000.00	0.00	0.00
Utilities					
585-300-120 - UT - Power Lift station,	3,046.51	3,500.00	453.49	87.04	90.68
585-300-130 - UT - Power Pumphouse		1,700.00	1,700.00		
	3,046.51	5,200.00	2,153.49	58.59	90.68
TOTAL SEWER:	3,046.51	135,200.00	132,153.49	2.25	90.68
TOTAL UTILITIES:	224,297.77	382,200.00	157,902.23	58.69	32,989.10
TOTAL EXPENDITURES:	570,560.32	825,400.00	254,839.68	69.13	61,064.79
CHANGE IN NET-FINANCIAL ASSETS	266,032.58	19,280.00	246,752.58	1379.84	(52,930.67)
CHANGE IN NET ASSETS	266,032.58	19,280.00	246,752.58	1379.84	(52,930.67)

SW

Report Date
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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2024

Page 8

	Year To Date	Budget	Variance	%	Current Month
CHANGE IN SURPLUS	266,032.58	19,280.00	246,752.58	1379.84	(52,930.67)

Bw

Report Date
12/19/2024 3:17 PM

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2024

Page 9

	Year To Date	Budget	Variance	%	Current Month
ACCOUNT BALANCES	Year to Date	Balance			Current
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash		400.00			
110-110-120 - Cash - Bank - Demand	202,440.19	379,843.04			(37,900.17)
110-110-150 - Cash - Vonda Fire & Rescue		23,965.17			
110-110-160 - Cash - Vonda Rink		16,138.51			
110-110-170 - Cash - CU Equity		523.83			
Total Cash and Investments:	202,440.19	420,870.55			(37,900.17)
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current		68,375.00			
110-200-110 - Municipal - Tax Receivable - Arrears		(9,743.65)			
110-200-300 - Municipal RCMP Levy - Current		(182.12)			
110-200-310 - Municipal Special Levy #1 - Arrears		3,059.83			
110-200-400 - Municipal Recycling Levy - Current		3,142.07			
110-200-410 - Municipal Special Levy #2 - Arrears		703.73			
Total Municipal Taxes Receivable:	0.00	65,354.86			0.00

BW

Report Date
12/19/2024 3:17 PM

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2024

	Year To Date	Budget	Variance	%	Current Month
Additional Tax Information					
<u>Receipt of Arrears</u>					
	Receipts	BalFwd			
<u>Current Taxes Collected</u>					
	Receipts	Levy			
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on

November 20, 2024
(Date)

Linda Quinn
Administrator Name
Administrator Title

Brenda Willman
Head of Council Name
Head of Council Title

BW

Date Printed
12/19/2024 3:15 PM

Town of Vonda
List Of Accounts for Approval
Batch: 2024-00107 to 2024-00107

Page 1

Bank Code - AP - GENERAL PAYABLES

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
4937	11/06/2024	Suma	10244	monthly remittance October	452.13	452.13
4938	11/06/2024	Minister of Finance	100244	Prairie Spirit remit for Oct.	2,440.75	2,440.75
4939	11/06/2024	St. Paul's R.C.S.S.D. #20	100244	School remittance October	155.20	155.20
4940	11/06/2024	Municipal Employee's	100244	remittance for October	1,665.10	1,665.10
4941	11/06/2024	Receiver General For Canada	100244	Remit for October	2,836.17	2,836.17
4942	11/07/2024	VOID - Cheque Printing				
4943	11/07/2024	Vonda Golden Age Club	1111	donate to Remembrance Day	250.00	250.00
4944	11/07/2024	Sasktel Cmr	11244	cell and FD	525.56	525.56
4945	11/21/2024	Saskatoon Co-Op Assoc. Ltd.	1137..	supplies for gazebo	24.40	
			11511.	supplies for gazebo	22.14	
			9893.	fuel for truck	33.38	
			0928	battery	194.24	
			1945	fuel for truck	58.02	
			0386	fuel for bobcat	95.00	
			4190..	bobcat hoses	53.52	
			4945	fuel for truck	79.51	
			5253	fuel for bobcat	136.13	
			5354	hardware	25.96	
			3705	fuel for truck	98.92	
			944	credit on hardware	-16.65	804.57
4946	11/21/2024	Brandt Tractor Ltd.	9105938	diagnosing tractor	5,073.03	5,073.03
4947	11/21/2024	Loraas Disposal	658259	disposal fees	1,971.83	
			658260	recycle fees	1,588.14	3,559.97
4948	11/21/2024	Munisoft	03015	office renewal	231.99	231.99
4949	11/21/2024	Wakaw Recorder	3138	ballots for election	252.00	
			3126	notice of poll advertising	317.52	
			3151	ballots and advertising	126.00	695.52
4950	11/21/2024	CN Non-Freight	9500266964	base rent for rail crossing	15.75	15.75
4951	11/21/2024	Axis Water Service	145	Water testing	1,799.94	1,799.94
4952	11/21/2024	Collabria	55134	hydraulics and staples	2,635.73	
			96a	office supplies	124.97	2,760.70


Mayor



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Town of Vonda
List Of Accounts for Approval
Batch: 2024-00107 to 2024-00107

Page 2

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
4953	11/21/2024	Saskenergy Incorporated				
		rinnk		rinnk	353.89	
		wtee		water treatment plant	137.18	491.07
4954	11/21/2024	Saskpower				
		st.p		street lights	765.96	
		fssul		park	160.67	
		ffn.		gazebo on main	68.58	
		rnn.		office	167.01	
		ber.		lift station	95.21	
		jjum.		rinnk	714.17	
		bhrr.		town shop	157.64	
		ber,...		berezuk shop	36.85	
		ddfj.		water treatment plant	1,245.61	3,411.70
4955	11/21/2024	Wagner Inspection Services				
		1024.		inspection for Co-op	845.49	845.49
4956	11/21/2024	Brenda Willman				
		31.		council meetings October	150.00	150.00
4957	11/21/2024	Santana Hawman				
		31.		council meeting October	100.00	100.00
4958	11/21/2024	Stephen King				
		31.		council meetings October	100.00	100.00
4959	11/21/2024	Tim Vanderstelt				
		31.		Council meeting October	100.00	100.00
4960	11/21/2024	Aron Vanderstelt				
		.31		council meeting October	100.00	100.00
4961	11/21/2024	Tanner Petrie				
		1124.		Town Foreman November	4,201.64	4,201.64
4962	11/21/2024	Linda Denis				
		1124.		November	3,002.72	3,002.72
4963	11/21/2024	Alexandra Ogrodnick				
		1124.		landfill wages November	799.12	799.12
4964	11/21/2024	Delco Automation Inc.				
		M43168		water treatment reparis	24,023.25	24,023.25
4965	11/21/2024	Linda Denis				
		ele		Returning Officer Election	375.00	375.00
4966	11/21/2024	Laurette Bouliane				
		1113		Election Official	375.00	375.00
4967	11/21/2024	Byron Saxinger				
		11244		Fire chief Salary November	225.00	225.00
4968	11/21/2024	Andrew Scanlon				
		112444		Fire chief salary November	225.00	225.00
Total Computer Cheque:						61,791.37

Total AP: 61,791.37


Mayor

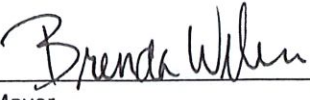


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Town of Vonda
List Of Accounts for Approval
Batch: 2024-00107 to 2024-00107

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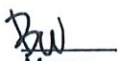
Certified Correct This 20th day of November, 2024



Mayor



Administrator



Mayor



Town of Vonda Water Treatment Plant Report

November 2024

Water produced in November: 3,126.3 m3

NaOH consumed: 121 (38.70/1000m3)

Truck fill volume dispensed: 18,656 igal.

NaClO consumed: 47.5 (15.19/1000m3)

Truck fill revenue: \$739 (\$39.61/1,000 igal)

Water Treatment Summary:

- bulk fill station was reactivated November 5, usage down about 58% from last November
- WSA water inspection was conducted November 19, several non-compliances were noted
- a change was made to the testing procedure on November 21 to reduce water waste
- target chlorine levels have been reduced to 0.7-0.8 free, 1.0 total as per WSA recommendations
- train 2 is operating normally with new membranes, train 1 is still operating with old membranes
- maintenance items are getting behind and will require some extra time to catch up
- the dosing pumps have been faulting often with at least one requiring replacement soon
- dosing pump maintenance kits have been hard to source and are very expensive
- November well inspection was not completed as required

Lagoon Summary:

- lagoon access has been blocked by snow limiting proper inspection
- high level alarm load test was completed with 9 hours of active alarm – this may be too little time if an alarm is tripped late at night
- fall lagoon drain was completed after October 31 which will be considered a non-compliance – additionally, a sample was not submitted due to ice cover also resulting in a non-compliance

November Maintenance Summary:

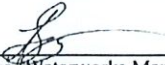
November 3 – disassembled and cleaned train 2 anti-scalant pump

November 6 – load tested lagoon high level warning system – active for 9 hours

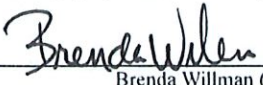
November 13 – reset BUV-101 relay

Training Recommendations:

- Waste Water Treatment and Collection 1 (next class at ATAP Feb 10-14)
- Occupation Health and Safety level 1 and 2
- Powered Mobile Equipment

Report by: 
Russell Lepage (Waterworks Manager)

Date: 12/17/2024
month/day/year

Reviewed by: 
Brenda Willman (Mayor)

Date: 12/17/2024
month/day/year

(Waterworks Committee) Date: _____
month/day/year

(Waterworks Committee) Date: _____
month/day/year

(Waterworks Committee) Date: _____
month/day/year

Tanner Petrie (Waterworks Operator) Date: _____
month/day/year

Outstanding Maintenance List - November 2024

Date	Description
P1 (High) - need to be completed in a timely manner, will become larger or more critical over time	
Aug-24	MTU1 filters to be replaced (completed in December)
Sep-24	Chlorine dosing pump requires service
Nov-24	NaOH pump leaking/overflow not working
P2 (Medium) - time sensitive but not urgent, could pose a risk in near future	
Mar-21	MTU1 valve 29 leaking
Apr-21	leaking valve between trains
Oct-21	power pole at well house is leaning - SaskPower scheduling replacement for spring 2025
Nov-23	MTU1 concentrate sampling valve leaking
Aug-24	coupler leak on south end of MTU1, vessel 4
Mar-23	emergency distribution pump #2 shut down due to ground fault issues
Aug-24	raw water isolation valve at well house not functional
Oct-24	south reservoir building floor requires neautralizing and cleaning
Oct-24	disassemble, inspect, and clean concentrate lines
Oct-24	clean disharge line from pit to street
Nov-24	service generator
Nov-24	deep clean/seal chemical area
P3 (Low) - often regular maintenance that can wait until a later time, unlikely to get worse or cause a safety concern	
Sep-20	reservoir #1 hatch requires maintenance/cleaning
Aug-22	raw water usage for MTU1 not recording correctly
Apr-24	ceiling fans in water treatment plant not working
Sep-24	lights in south reservoir building require replacement
Oct-24	wash plant floor and chemical area

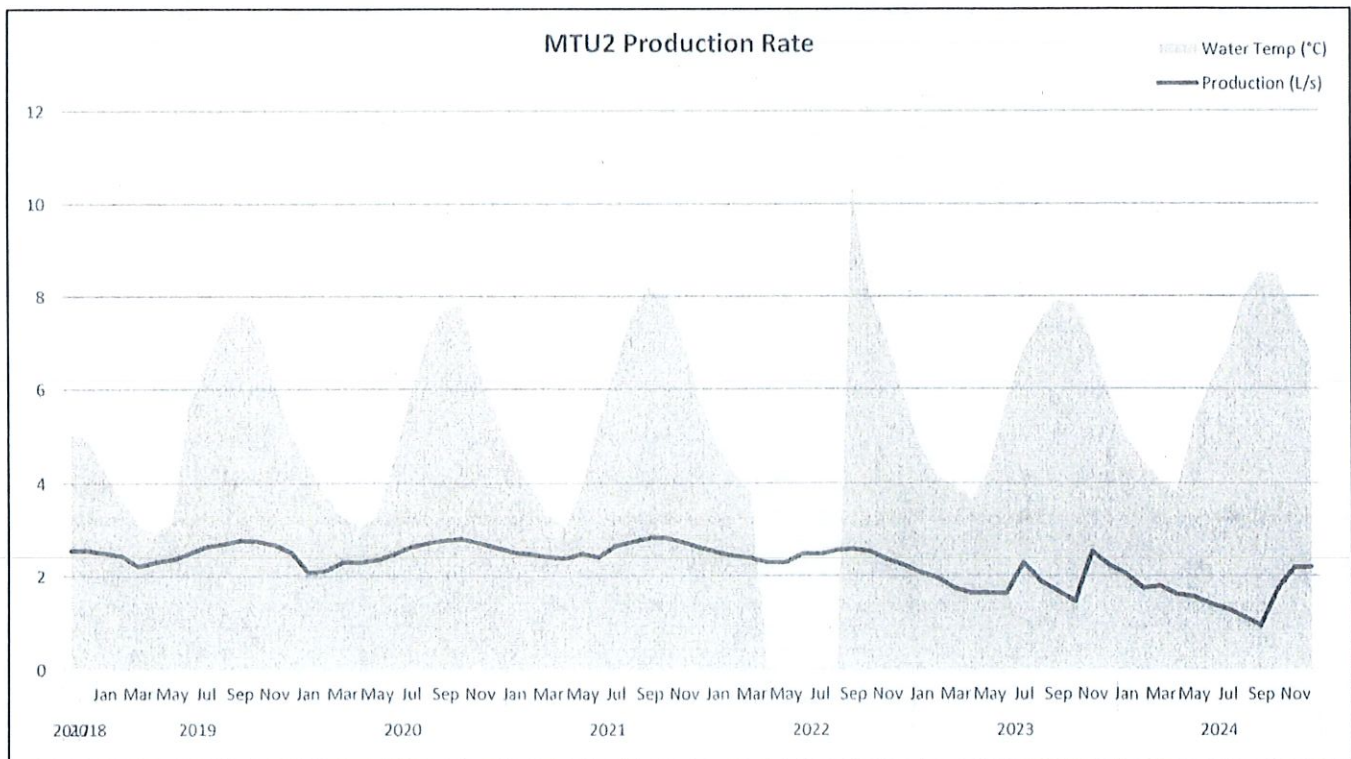
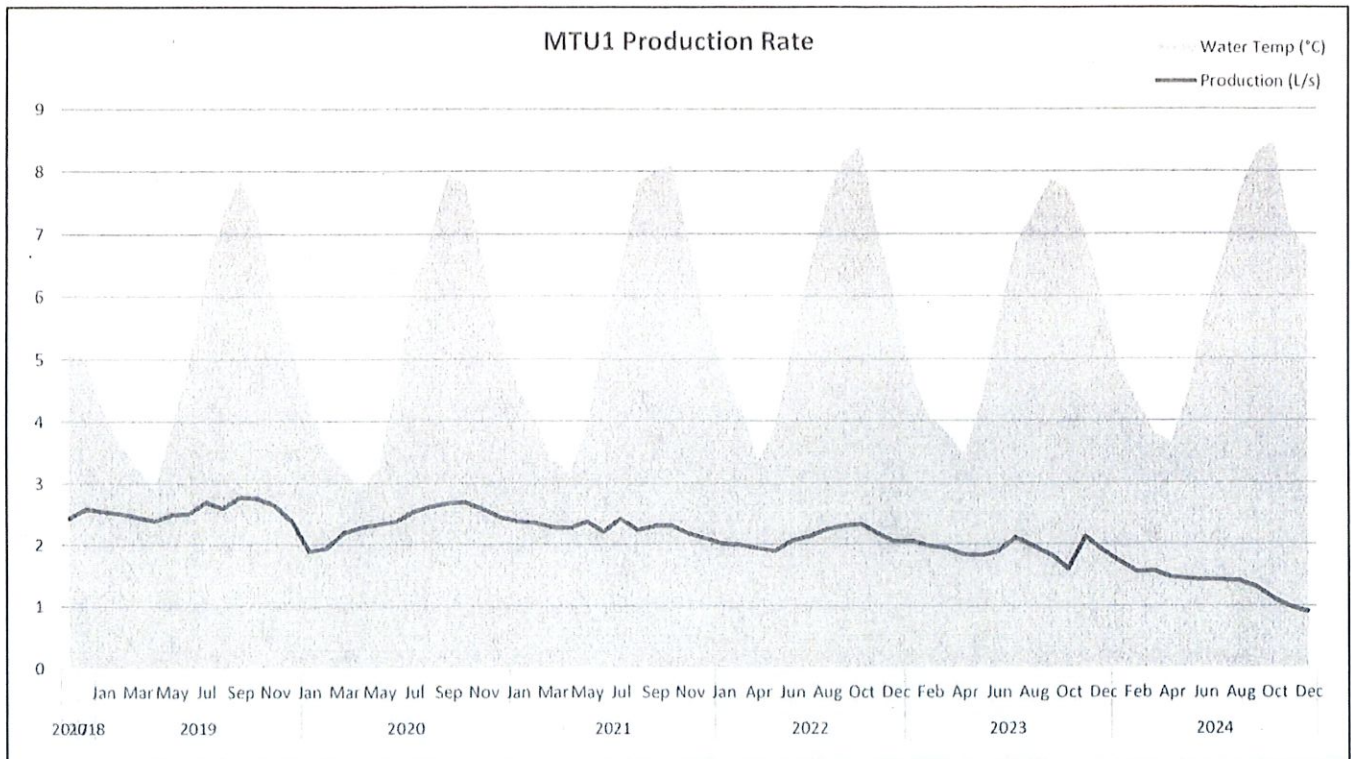
Vonda Water Treatment Plant														
Yearly Summary														
2024		Total Vol. (m3)	Daily Vol. (m3)	PH	NaOH Use	Cl Free (mg/L)	Cl Total (mg/L)	NaClO Use	Turbidity (NTU)	Raw Turb. (NTU)	Fe (mg/L)	Raw Fe (mg/L)	Mn (mg/L)	Raw Mn (mg/L)
January	Low		54.4	7.48		0.98	1.11		0.16	0.19	0.05	2.96	0.018	0.722
	Average	3587.6	115.7	7.61	166	1.23	1.33	55	0.23	0.34	0.11	3.35	0.029	0.815
	High		225.5	7.85		1.42	1.57		0.31	0.57	0.16	3.66	0.041	0.968
February	Low		11.8	7.27		1.12	1.34		0.19	0.17	0.09	3.02	0.005	0.748
	Average	4155.3	143.3	7.47	195	1.29	1.46	63	0.25	0.37	0.12	3.30	0.033	0.848
	High		219.9	7.59		1.50	1.68		0.33	0.52	0.31	3.56	0.067	0.946
March	Low		37.5	6.92		0.62	0.98		0.24	0.15	0.02	3.18	0.006	0.780
	Average	3219.8	103.9	7.42	133	1.06	1.19	49	0.29	0.22	0.13	3.54	0.026	0.818
	High		200.1	7.78		1.32	1.49		0.36	0.39	0.21	3.76	0.054	0.866
April	Low		51.6	7.07		0.76	0.91		0.26	0.26	0.00	3.52	0.000	0.778
	Average	3140.0	104.7	7.48	136	1.03	1.19	57	0.35	0.41	0.14	3.66	0.024	0.794
	High		164.2	7.68		1.39	1.34		0.64	0.61	0.28	3.72	0.063	0.800
May	Low		31.2	7.24		0.72	1.16		0.14	0.08	0.04	2.15	0.010	0.762
	Average	4144.0	133.7	7.78	194	1.30	1.49	55	0.27	0.11	0.17	3.08	0.034	0.809
	High		245.2	16.33		1.76	1.91		0.58	0.13	0.51	3.74	0.082	0.836
June	Low		54.9	6.57		0.73	0.93		0.20	0.17	0.00	3.44	0.013	0.772
	Average	4019.3	134.0	7.24	159	1.32	1.49	60	0.29	0.25	0.12	3.71	0.030	0.787
	High		245.4	7.64		1.68	1.80		0.49	0.35	0.34	3.98	0.070	0.818
July	Low		22.2	6.92		0.72	0.85		0.13	0.17	0.00	3.54	0.000	0.779
	Average	5473.8	176.6	7.19	241	1.13	1.31	79	0.28	0.24	0.13	3.67	0.047	0.846
	High		282.8	7.69		1.59	1.79		0.39	0.36	0.27	3.85	0.168	0.904
August	Low		54.4	6.59		0.90	1.12		0.25	0.13	0.05	3.36	0.000	0.810
	Average	4492.4	144.9	7.12	180	1.16	1.35	63	0.33	0.18	0.14	3.65	0.027	0.892
	High		287.5	7.57		1.38	1.64		0.47	0.27	0.31	3.82	0.052	0.940
September	Low		61.4	6.33		0.97	1.14		0.23	0.20	0.00	3.46	0.015	0.794
	Average	3338.0	115.1	6.84	157	1.14	1.34	50	0.34	0.42	0.14	3.65	0.039	0.849
	High		211.0	7.38		1.32	1.52		0.45	0.54	0.34	3.84	0.077	0.914
October	Low		64.4	6.36		0.90	1.12		0.27	0.33	0.00	3.50	0.000	0.832
	Average	2927.5	94.4	7.01	126	1.18	1.42	44	0.37	0.37	0.09	4.02	0.019	0.842
	High		134.8	7.63		1.60	1.80		0.51	0.40	0.28	4.54	0.069	0.852
November	Low		42.1	6.38		0.78	1.08		0.14	0.15	0.00	3.34	0.000	0.838
	Average	3126.3	104.2	6.76	121	1.13	1.36	48	0.30	0.37	0.05	3.53	0.015	0.881
	High		211.1	7.17		1.69	1.98		0.46	0.75	0.34	3.62	0.080	0.932
December	Low		38.7	7.51		1.01	1.11		0.14	0.26	0.07	3.54	0.008	0.746
	Average	2861.6	92.3	7.65	132	1.19	1.33	43	0.19	0.39	0.11	3.58	0.026	0.790
	High		134.2	7.76		1.41	1.54		0.33	0.47	0.16	3.68	0.046	0.848
Totals														
	Low	2861.6	11.8	6.33	121	0.62	0.85	43	0.13	0.08	0.00	2.15	0.000	0.722
	Average	3707.1	121.9	7.30	162	1.18	1.36	55	0.29	0.30	0.12	3.56	0.029	0.831
	High	5473.8	287.5	16.33	241	1.76	1.98	79	0.64	0.75	0.51	4.54	0.168	0.968
	Total	44485.6			1939			663						
Targets	Low			7.6		0.10			0.00		0.00		0.000	
	High			8.3		2.00	4.00		0.30/1.00		0.30		0.05/0.12	

Vonda Water Treatment Plant Monthly Summary

Nov 2024

Date	Time	Train 1	Train 2	Volume	PH	PH Pump	PH Level	Cl Level	Cl Free	Cl Total	Cl Pump	Turbidity	Raw Turb.	Fe	Raw Fe	Mn	Raw Mn	Cond	Inline Turb.	AS Level	Operator
31		60093.1	52923.8			28.00	16	26.5			1.85									41	
1	11:12	60093.1	53014.6	90.8	7.06	28.00	14	25	1.14	1.40	1.85	0.25		0.00		0.007		166.1	0.109		TP
2	10:26	60093.1	53095.7	81.1	6.87	28.00	12/75	24.5	0.96	1.40	1.85	0.26		0.05		0.011		232.8	0.115		TP
3	13:45	60093.1	53219.2	123.5	7.17	28.00	70	23	1.07	1.21	1.85	0.29	0.27	0.00	3.62	0.005	0.914	167.1	0.117	35	RL
4	12:33	60093.1	53320.3	101.1	6.79	28.00	65	21.5	0.98	1.21	1.85	0.29		0.01		0.019		169.1	0.119	33	TP
5	11:06	60093.1	53404.2	83.9	7.04	28.00	61	20.5	1.02	1.17	1.85	0.33		0.03		0.009		170.3	0.162	32	TP
6	9:27	60093.1	53514.1	109.9	6.79	28.00	56	19	0.92	1.14	1.85	0.37		0.05		0.008		166.9	0.182	28	TP
7	9:15	60093.1	53632.3	118.2	6.77	28.00	50	18/43	0.98	1.13	1.85	0.33		0.08		0.013		171.1	0.156	27	TP
8	10:25	60114.6	53744.3	133.5	6.76	28.00	45	42	0.92	1.12	1.85	0.35		0.09		0.010		166.4	0.235	26	TP
9	12:47	60114.6	53874.2	129.9	6.65	28.00	39	39	1.00	1.29	1.85	0.44		0.03		0.008		174.4	0.135	26	TP
10	10:22	60115.1	53963.6	89.9	6.83	28.00	35	36	1.38	1.57	1.85	0.46	0.75	0.09	3.62	0.013	0.932	171.2	0.113	26	RL
11	13:35	60115.1	54088.7	125.1	7.09	28.00	29	33	1.11	1.35	1.85	0.42		0.13		0.014		193.5	0.103	24	TP
12	13:52	60115.1	54192.8	104.1	6.67	28.00	24	31	1.60	1.91	1.85	0.29		0.03		0.006		173.9	0.091	23	TP
13	11:07	60115.1	54271.5	78.7	6.87	28.00	20/32	28	1.66	1.98	1.85	0.44		0.03		0.000		188.4	0.077	22	TP
14	13:14	60205.5	54298.4	117.3	6.82	28.00	26.5	27.5	1.69	1.89	1.85	0.29		0.01		0.000		178.2	0.068	18	TP
15	13:55	60265.6	54316.1	77.8	6.77	28.00	23	25	1.61	1.74	1.85	0.34		0.01		0.016		186.1	0.066	16	TP
16	11:25	60265.6	54391.8	75.7	6.73	28.00	20	25	1.52	1.62	1.85	0.32		0.03		0.080		183.9	0.058	14	TP
17	9:49	60265.6	54474.3	82.5	6.83	28.50	17	24.5	1.33	1.54	1.85	0.29	0.32	0.00	3.34	0.022	0.838	184.5	0.057	13	RL
18	14:38	60265.6	54630.0	155.7	6.88	28.50	11/63	21.5	1.24	1.44	1.85	0.38		0.02		0.022		175.5	0.066	11/45	TP
19	10:47	60275.6	54691.2	71.2	6.79	28.50	66	21	1.09	1.34	1.80	0.39		0.05		0.022		177.9	0.069	45	RL
20	7:35	60353.1	54691.2	77.5	6.78	28.50	66	19	1.02	1.08	1.80	0.43		0.18		0.052		169.4	0.072	42	TP
21	10:14	60445.9	54691.2	92.8	6.39	28.50	65	17	1.17	1.44	1.80	0.15		0.00		0.011		153.4	0.074	37	TP
22	10:00	60529.6	54691.2	83.7	6.59	28.50	62	16	1.14	1.33	1.80	0.16		0.00		0.000		146.1	0.078	34	TP
23	20:51	60589.2	54769.8	138.2	6.38	28.50	56	14	0.89	1.14	1.80	0.22		0.09		0.016		154.7	0.089	30	TP
24	12:08	60597.4	54803.7	42.1	6.58	29.00	55	14/39	0.81	1.16	1.80	0.22	0.15	0.10	3.54	0.011	0.838	163.7	0.102	30	RL
25	20:08	60712.3	54816.9	128.1	6.78	29.00	49.0	38	0.78	1.15	1.80	0.24		0.04		0.002		171.0	0.111	25	TP
26	19:43	60751.7	54963.4	185.9	6.44	29.00	40	35	1.05	1.15	1.80	0.20		0.14		0.000		185.4	0.124	29	TP
27	12:50	60768.4	54997.5	50.8	6.68	29.00	37	34	1.10	1.15	1.80	0.24		0.34		0.016		185.0	1.144	27	TP
28	11:00	60846.7	54997.6	78.4	6.63	29.00	34	33	0.97	1.09	1.80	0.14		0.00		0.016		189.5	0.141	16	TP
29	23:17	60982.2	55073.2	211.1	6.74	29.00	30	28	0.92	1.30	1.80	0.18		0.00		0.027		190.4	0.116	15	TP
30	20:05	60986.8	55156.4	87.8	6.69	29.00	22	29	0.97	1.31	1.80	0.33		0.00		0.020		186.0	0.468	14/45	TP
Average				104.21	6.76	28.35	121	47.5	1.13	1.36	1.83	0.30	0.37	0.05	3.53	0.015	0.881	176.4	0.154	61	
High				211.1	7.17	29.00			1.69	1.98	1.85	0.46	0.75	0.34	3.62	0.080	0.932	232.8	1.144		
Low				42.1	6.38	28.00			0.78	1.08	1.80	0.14	0.15	0.00	3.34	0.000	0.838	146.1	0.057		
		893.7	2232.6	3126.3			38.70	15.19												19.51	

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VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

Monthly Report

Date – Incident – Members	Time	
November 13 th – Training -Administrative meeting – 5 members	1900-2030	
December 5 th – Emergency call – 5 members – see attached report	1433-1638	
December 11 th – Training – Housekeeping – 3 members	1900-2030	
December 14 th – Community Engagement – 2 members	1130-1530	

December 14th: Community engagement with Parks and Rec department. Provided tours and rides in the fire truck for attendees of the Santa event.

New member: Ellis Rowe has expressed interest in rejoining the team, and he brings with him prior experience in the department. Ellis is eager to contribute further to the community, and I believe he would be a dedicated and valuable member of the Fire Department, should the council approve his inclusion.