

**MINUTES OF A REGULAR MEETING OF THE TOWN OF VONDA HELD IN COUNCIL CHAMBERS AT THE
VONDA TOWN OFFICE THIS 24TH DAY OF JANUARY, 2024**

PRESENT: Mayor Cindy Beaulieu, Councillors Brenda Willman, Tim Vanderstelt, Aron Vanderstelt, Santana Hawman, Stephen King and Administrator Linda Denis.

MISSING: Councillor Gina Dosch

CALL TO ORDER: Mayor Cindy Beaulieu called the meeting to order at 6:30 pm.

AGENDA:

01/2024 King/Hawman: To adopt the agenda.

Carried

MINUTES:

02/2024 Willman/TVanderstelt: To approve the minutes from a regular meeting held on December 20, 2023.

Carried

FINANCIALS & BANK REC:

03/2024 Hawman/King: To approve the bank reconciliation and financial statements.

Carried

ACCOUNTS PAYABLE:

04/2024 Hawman/Willman: To approve and pay the list of accounts payable in the amount of \$67,378.67.

Carried

RESIGNATION:

05/2024 Hawman/TVanderstelt: To accept Jesse Lefebvre's resignation as Town Foreman for the Town of Vonda.

Carried

ADJOURNMENT:

06/2024 AVanderstelt/Hawman: To adjourn at 8:00 pm.

Carried

cB

PAGE 2 OF THE REGULAR MEETING MINUTES HELD ON JANUARY 24, 2024

The next regular meeting of the Town of Vonda will be held on February 21, 2024 at 6:30 pm at the Vond Town Office

Cindy Beauvoir

Mayor

Ronda Jones

Administrator

CB

Town of Vonda
Bank Reconciliation - Summary

Cash Account
For Ending Date 01/31/2024

<u>110-110-120 - Cash - Bank - Demand</u>	
GL Balance to 01/31/2024	201,548.42
Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	0.00
Adjusted Book Balance	201,548.42

Bank Statement Balance:	181,447.49
Deposits in Transit:	31,348.64
Outstanding Payments:	-11,247.71
Total Uncleared:	20,100.93
Adjusted Bank Balance	201,548.42

Notes

CB

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	Year To Date	Budget	Variance	%	Current Month
REVENUES					
TAXATION					
Potash Tax Share					
410-200-100 - Potash Tax Share	2,623.73		2,623.73		2,623.73
	2,623.73	0.00	2,623.73	0.00	2,623.73
Penalties on Tax Arrears					
410-400-110 - Penalty on Mun Taxes Current - Prope	4,806.18		4,806.18		4,806.18
410-400-190 - Penalty on Mun Taxes Current - Other	737.41		737.41		737.41
	5,543.59	0.00	5,543.59	0.00	5,543.59
Special Municipal Levy					
410-610-100 - Special Municipal Levy Recycle	183.28		183.28		183.28
	183.28	0.00	183.28	0.00	183.28
TOTAL TAXATION:	8,350.60	0.00	8,350.60	0.00	8,350.60
FEES AND CHARGES					
Recreation Fees					
Recreation Centre Fees					
420-500-100 - F&C - Skating rink Fees and Rentals	1,200.00		1,200.00		1,200.00
420-500-700 - F&C - Rec Centre Fees - Kitchen sales	1,583.00		1,583.00		1,583.00
420-500-999 - Rink - ATM replenishment	3,054.00		3,054.00		3,054.00
	5,837.00	0.00	5,837.00	0.00	5,837.00
	5,837.00	0.00	5,837.00	0.00	5,837.00
Other					
General Office Services Provided					
420-800-200 - F&C - General Office Services & Licen	185.00		185.00		185.00
	185.00	0.00	185.00	0.00	185.00
	185.00	0.00	185.00	0.00	185.00
TOTAL FEES AND CHARGES:	6,022.00	0.00	6,022.00	0.00	6,022.00
UTILITIES					
Water					
440-110-100 - W/S Consumption	411.92		411.92		411.92
440-140-200 - Bulk water sales	2,525.00		2,525.00		2,525.00
	2,936.92	0.00	2,936.92	0.00	2,936.92
TOTAL UTILITIES:	2,936.92	0.00	2,936.92	0.00	2,936.92
GRANTS IN LIEU OF TAXES					
Other					
450-800-050 - GIL - SaskEnergy Surcharge	1,035.81		1,035.81		1,035.81
450-800-100 - GIL - Other - SPC Surcharge	2,717.71		2,717.71		2,717.71
	3,753.52	0.00	3,753.52	0.00	3,753.52
TOTAL GRANTS IN LIEU OF TAXES:	3,753.52	0.00	3,753.52	0.00	3,753.52
INVESTMENT INCOME AND COMMISSIONS					

CB

Report Date
02/16/2024 3:03 PM

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

Page 2

	Year To Date	Budget	Variance	%	Current Month
Investment and Income Revenue					
470-100-100 - Interest Revenue	428.13		428.13		428.13
	428.13	0.00	428.13	0.00	428.13
TOTAL INVESTMENT INCOME AND COMMIS	428.13	0.00	428.13	0.00	428.13
TOTAL REVENUES:	21,491.17	0.00	21,491.17	0.00	21,491.17

CB

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	Year To Date	Budget	Variance	%	Current Month
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity	(9.47)		9.47		(9.47)
	(9.47)	0.00	9.47	0.00	(9.47)
510-110-230 - GG - Salaries - Administrator	2,877.72		(2,877.72)		2,877.72
	2,868.25	0.00	(2,868.25)	0.00	2,868.25
	2,868.25	0.00	(2,868.25)	0.00	2,868.25
Professional/Contract Services					
510-200-150 - GG - Cont. - Assessment - SAMA	250.00		(250.00)		250.00
510-210-160 - GG - Travel, & Subsistence	150.00		(150.00)		150.00
	400.00	0.00	(400.00)	0.00	400.00
Utilities					
510-300-110 - GG - Utility - Heat	856.00		(856.00)		856.00
	856.00	0.00	(856.00)	0.00	856.00
Maintenance, Material and Supplies					
510-410-140 - GG - Stationery/Supplies	56.94		(56.94)		56.94
	56.94	0.00	(56.94)	0.00	56.94
Other					
410-130-100 - Discount on Municipal Tax - Property	2,569.92		(2,569.92)		2,569.92
410-130-190 - Discount on RCMP	300.00		(300.00)		300.00
	2,869.92	0.00	(2,869.92)	0.00	2,869.92
TOTAL GENERAL GOVERNMENT SERVICES	7,051.11	0.00	(7,051.11)	0.00	7,051.11
PROTECTIVE SERVICES					
POLICE PROTECTION					
Professional/Contractual Services					
520-210-100 - PS - Policing Costs	2,000.00		(2,000.00)		2,000.00
	2,000.00	0.00	(2,000.00)	0.00	2,000.00
TOTAL POLICE PROTECTION:	2,000.00	0.00	(2,000.00)	0.00	2,000.00
TOTAL PROTECTIVE SERVICES:	2,000.00	0.00	(2,000.00)	0.00	2,000.00
TRANSPORTATION SERVICES					
MAINTENANCE					
Professional/Contractual Services					
530-210-110 - TS - Maint. Street Maintenance & Repa	1,153.29		(1,153.29)		1,153.29
	1,153.29	0.00	(1,153.29)	0.00	1,153.29
Maintenance, Materials & Supplies					
530-410-100 - TS - Maint. - Shop Supply & small tools	862.86		(862.86)		862.86
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	1,348.22		(1,348.22)		1,348.22
	2,211.08	0.00	(2,211.08)	0.00	2,211.08

CB

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	Year To Date	Budget	Variance	%	Current Month
TOTAL MAINTENANCE:	3,364.37	0.00	(3,364.37)	0.00	3,364.37
CONSTRUCTION					
Other					
210-700-900 - Long Term Debt - SHOP	3,818.36		(3,818.36)		3,818.36
	3,818.36	0.00	(3,818.36)	0.00	3,818.36
TOTAL CONSTRUCTION:	3,818.36	0.00	(3,818.36)	0.00	3,818.36
TOTAL TRANSPORTATION SERVICES:	7,182.73	0.00	(7,182.73)	0.00	7,182.73
ENVIRONMENTAL SERVICES					
Wages and Benefits					
540-110-110 - EH - Wages Landfill	642.83		(642.83)		642.83
	642.83	0.00	(642.83)	0.00	642.83
TOTAL ENVIRONMENTAL SERVICES:	642.83	0.00	(642.83)	0.00	642.83
RECREATION AND CULTURAL SERVICES					
Wages					
570-110-120 - R&C -Wages - Skating Rink	2,862.50		(2,862.50)		2,862.50
	2,862.50	0.00	(2,862.50)	0.00	2,862.50
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Levy	3,567.36		(3,567.36)		3,567.36
	3,567.36	0.00	(3,567.36)	0.00	3,567.36
Maintenance, Materials and Supplies					
570-420-140 - R&C - Supplies - Kitchen	40.00		(40.00)		40.00
570-430-170 - R&C - Rink building maintenance	1,780.44		(1,780.44)		1,780.44
570-430-190 - R&C - Rink maintence/small tools	140.95		(140.95)		140.95
	1,961.39	0.00	(1,961.39)	0.00	1,961.39
Other					
570-900-110 - R&C - Other rec expenses Gazebo	250.00		(250.00)		250.00
	250.00	0.00	(250.00)	0.00	250.00
TOTAL RECREATION AND CULTURAL SERV	8,641.25	0.00	(8,641.25)	0.00	8,641.25
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water -Foreman Salaries	3,868.00		(3,868.00)		3,868.00
	3,868.00	0.00	(3,868.00)	0.00	3,868.00
Professional/Contractual Services					
580-285-120 - UT - Water Treat Plant Maint & Repair	49.69		(49.69)		49.69
580-290-100 - UT - Water Testing Minister & Local Te	225.00		(225.00)		225.00
580-295-100 - UT - Water - Casual Contracted	2,469.29		(2,469.29)		2,469.29
	2,743.98	0.00	(2,743.98)	0.00	2,743.98
Maintenance, Materials and Supplies					
580-450-100 - UT - Water - Chemicals	700.47		(700.47)		700.47
	700.47	0.00	(700.47)	0.00	700.47

CB

Report Date
02/16/2024 3:03 PM

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

Page 5

	Year To Date	Budget	Variance	%	Current Month
TOTAL WATER:	7,312.45	0.00	(7,312.45)	0.00	7,312.45
TOTAL UTILITIES:	7,312.45	0.00	(7,312.45)	0.00	7,312.45
TOTAL EXPENDITURES:	32,830.37	0.00	(32,830.37)	0.00	32,830.37
CHANGE IN NET-FINANCIAL ASSETS	(11,339.20)	0.00	(11,339.20)	0.00	(11,339.20)
CHANGE IN NET ASSETS	(11,339.20)	0.00	(11,339.20)	0.00	(11,339.20)
CHANGE IN SURPLUS	(11,339.20)	0.00	(11,339.20)	0.00	(11,339.20)

CB

Report Date
02/16/2024 3:03 PM

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

Page 6

	Year To Date	Budget	Variance	%	Current Month
ACCOUNT BALANCES	Year to Date	Balance			Current
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash		400.00			
110-110-120 - Cash - Bank - Demand	24,145.57	201,548.42			24,145.57
110-110-150 - Cash - Vonda Fire & Rescue		17,937.17			
110-110-160 - Cash - Vonda Rink		6,448.13			
110-110-170 - Cash - CU Equity		523.83			
Total Cash and Investments:	24,145.57	226,857.55			24,145.57
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current		14,023.74			
110-200-110 - Municipal - Tax Receivable - Arrears		(11,553.57)			
110-200-300 - Municipal RCMP Levy - Current		(1,974.27)			
110-200-310 - Municipal Special Levy #1 - Arrears		2,216.52			
110-200-400 - Municipal Recycling Levy - Current		402.76			
110-200-410 - Municipal Special Levy #2 - Arrears		345.27			
Total Municipal Taxes Receivable:	0.00	3,460.45			0.00

CB

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	Year To Date	Budget	Variance	%	Current Month
Additional Tax Information					
<u>Receipt of Arrears</u>					
	Receipts	BalFwd			
<u>Current Taxes Collected</u>					
	Receipts	Levy			
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on

Jan. 24. 2024
(Date)

Linda Denis
Administrator Name
Administrator Title

Cindy Beaulieu
Head of Council Name
Head of Council Title

CB

Report Date
02/22/2024 9:26 AM

As of 02/22/2024
Batch: 2024-00002

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - GENERAL PAYABLES					
Computer Cheques:					
4517	01/04/2024	J2 Auto Inc. 12383	truck repairs	1,777.11	1,777.11
4518	01/04/2024	Jesse Lefebvre 4366	Jan advance	2,125.00	2,125.00
4519	01/04/2024	Saskenergy Incorporated off23	office	673.62	673.62
4520	01/09/2024	Canada Post h7	stamps	193.20	193.20
4521	01/09/2024	Minister of Finance 1223	Prairie Spirit December	5,874.40	5,874.40
4522	01/09/2024	Municipal Employee's 1233	Dec. remittance	1,770.12	1,770.12
4523	01/09/2024	Receiver General For Canada 2322	Decemer remittance	3,400.04	3,400.04
4524	01/09/2024	Saskpower kkiol	well pumphouse	1,100.45	1,100.45
4525	01/09/2024	Sasktel Cmr 4h ku7	FD and cell office	424.26 747.33	1,171.59
4526	01/09/2024	St. Paul's R.C.S.S.D. #20 12233	School remittance Dec.	77.74	77.74
4527	01/09/2024	Suma 11346	monthly remittance Dec.	370.16	370.16
4528	01/11/2024	Attackers Broomball rec	donation	250.00	250.00
4529	01/16/2024	Dan Sembalerus 1232	January casual	1,291.98	1,291.98
4530	01/16/2024	Ed Both 1234	Rink caretaker	1,262.50	1,262.50
4531	01/16/2024	Saskenergy Incorporated re44 eer56yy	rink treatment plant	670.48 249.60	920.08
4532	01/16/2024	Saskpower offd vt67 gg700. dgaz ggew ds667 dtrj 34bbr ff46	office rink street lights gazebo lift station shop water treatment plant berezuk shop park	75.06 687.37 776.87 84.53 75.86 417.90 1,581.63 43.18 317.06	4,059.46

CB

Town of Vonda

Report Date
02/22/2024 9:26 AM

As of 02/22/2024
Batch: 2024-00002

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
4533	01/16/2024	Vonda Co-Op Association Ltd.			
		9115	paint	50.75	
		8791	fuel for truck	103.00	
		7965	air line	20.20	
		7979	cleaing supplies	56.22	
		7969	air line	13.22	
		7389	FD supplies	14.95	
		76693	fuel for truck	128.22	
		7791.	fuel for bobcat	111.22	
		6949	fuel for fire truck	120.11	
		5281	fuel for truck	89.34	
		79645	hardware	13.14	720.37
4534	01/17/2024	Jesse Lefebvre			
		3288	town wages Jan	1,968.00	1,968.00
4535	01/25/2024	372 Truck Solutions			
		907	zamboni repair hose	147.60	147.60
4536	01/25/2024	Acme Mechanical			
		1825	repair furnace at shop	903.56	903.56
4537	01/25/2024	Axis Water Service			
		133	Water testing Dec.	997.02	997.02
4538	01/25/2024	Brandt Tractor Ltd.			
		3115618	tractor filters seals, hydraul	1,164.09	1,164.09
4539	01/25/2024	Byron Saxinger			
		213	Fire chief Salary	450.00	450.00
4540	01/25/2024	Caleb Hawryliw			
		55.	Landfill wages January	642.83	642.83
4541	01/25/2024	Centralized Board of Revision			
		2024-036	retainer fee	250.00	250.00
4542	01/25/2024	CL Electric			
		1747	permit for gazebo lights main	315.40	315.40
4543	01/25/2024	Collabria			
		02345	cummins, FD trophies	2,744.34	2,744.34
4544	01/25/2024	Dan Sembalerus			
		548.	reimburse office supplies	59.63	59.63
4545	01/25/2024	Doc's Truck & Ag Repair			
		15143	Repair Fire truck	5,996.59	5,996.59
4546	01/25/2024	Enviroway Detergent Mfg.			
		073196	Water treatment chemical	273.00	273.00
4547	01/25/2024	Flocor Inc.			
		6907561	water/sewer maintenance	614.04	614.04
4548	01/25/2024	Go Pack Packaging Solutions			
		1048	chemical for wtp	461.25	461.25
4549	01/25/2024	Henri Beaulieu			
		224	Reimburse rink supplies	40.00	40.00

CB

Town of Vonda

Report Date
02/22/2024 9:26 AM

As of 02/22/2024
Batch: 2024-00002

Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
4550	01/25/2024	Home Depot Credit Services 3034146	treatment plant supplies	52.03	52.03
4551	01/25/2024	Linda Denis 223.	January	3,027.72	3,027.72
4552	01/25/2024	Loraas Disposal 596221 601720 596222 601721	disposal fees November disposal fees December recycle fees November recycle fees Dec.	2,015.03 2,117.27 1,463.11 1,463.11	7,058.52
4553	01/25/2024	Minister Of Finance 124	Police Levy	2,000.00	2,000.00
4554	01/25/2024	Minister of Finance PPST 547	Portable billing/ annual fee	848.04	848.04
4555	01/25/2024	Princess Auto 5030248 5086324	Welding supplies shop supplies	121.86 125.87	247.73
4556	01/25/2024	R.M. Of Grant #372 694408	Landfill half cost share	852.10	852.10
4557	01/25/2024	Reed Security 1651554	Rink security	304.22	304.22
4558	01/25/2024	Sasktel Cmr rr55y	rink	119.47	119.47
4559	01/25/2024	Wapiti Regional Library 15280	Library levy	3,567.36	3,567.36
4560	01/25/2024	Ryder Denis 1124	Reimburse for furnace at rink	1,560.20	1,560.20
4561	01/25/2024	Saskenergy Incorporated xxy	office	898.80	898.80
4562	01/31/2024	Dan Sembalerus 124	January casual	1,177.31	1,177.31
4563	01/31/2024	Ed Both 335	Rink caretaker	1,600.00	1,600.00
				Total for AP:	67,378.67

Certified Correct This 24th day of January, 2024


Mayor


Administrator