MINUTES OF A SPECIAL MEETING OF THE TOWN OF VONDA HELD IN COUNCIL CHAMBERS AT THE

VONDA MEMORIAL RINK THIS 7TH DAY OF JUNE, 2021

PRESENT: M

Mayor Cindy Beaulieu, Councilors Brenda Willman, Gina Dosch, Aron

Vanderstelt, Stephen King, Ashlea Crane and Adminstrator Linda Denis.

MISSING:

Councilor Des Klassen was away due to work.

CALL TO ORDER:

Mayor Cindy Beaulieu called the meeting to order at 6:30 pm.

AGENDA:

52/2021

Crane/Willman: To adopt the agenda.

Carried

BUDGET 2021:

53/2021

Willman/Crane: To approve the Town of Vonda 2021 Final budget with a

surplus of \$950.00.

Carried

CAPITAL WORKS PLAN:

54/2021

Dosch/Crane: To adopt the attached Five Year Capital Works Plan for the

Town of Vonda.

Carried

TOWN EMPLOYEE SALARIES:

55/2021

Willman/Dosch: That the Town of Vonda approves the following salaries and wages for their employees: Town Foreman Jesse Lefebvre, \$61,750.00, Fire Chief \$5400.00 annual salary, Administrator Linda Denis, \$50,000.00 annual salary, Foreman Assistant Dan Sembalerus, \$22.50 per hour, Landfill Manager,

Alice Ogrodnick, \$20.00 per hour.

Carried

COUNCIL PER DIEM:

56/2021

Dosch/King: That the Mayor be paid a per diem of \$150.00 and that all other

members of Council be paid \$100.00 per diem per council meeting.

Carried

MILEAGE:

57/2021

Willman/Dosch: That mileage be paid at .60 cents per kilometer.

Carried



PAGE 2 OF THE MINUTES OF A SPECIAL MEETING HELD ON JUNE 7TH, 2021.

MILLRATE 2021:

58/2021

King/Willman: To set the uniform property tax mill rate for the Town of Vonda at 9.5 mills, and to accept the education property tax mill rate for the 2021 taxation year as follows: Agricultural property: 1.36 mills, Residential property, 4.46 mills, Commercial/Industrial property, 6.75 mills, Resource property 9.79 mills, to accept the flat rate RCMP Levy being \$200.00 as per Bylaw No. 04/2019, and the Recycle Levy being \$80.00 per tax roll as per Bylaw No. 02/2016.

Carried

BYLAW TO SET MINIMUM TAXATION RATES FOR 2021:

59/2021

Willman/Crane: That Bylaw #03/2021, being a bylaw to set minimum taxation

rates be read a first time.

Carried

60/2021

Vanderstelt/King: That Bylaw #03/2021, being a bylaw to set minimum

taxation rates be read a second time.

Carried

61/2021

Dosch/Willman: That Bylaw #03/2021 be given three readings at this meeting.

Carried Unanimously

62/2021

King/Crane: That Bylaw #03/2021 being a bylaw to set minimum taxation

rates be read a third time and finally adopted.

Carried

BYLAW TO SET MILL RATE FACTORS FOR 2021:

63/2021

Willman/Dosch: That Bylaw #04/2021 being a bylaw to set mill rate factors for all stated property classes except for minimum tax property, be read a first time.

Carried

64/2021

King/Vanderstelt: That Bylaw #04/2021, being a bylaw to set mill rate factors

for all stated property classes except for minimum tax property, be read a

second time.

Carried

CB

PAGE 3 OF THE MINUTES OF A SPECIAL MEETING HELD ON JUNE 7TH, 2021.

65/2021 Crane/Willman: That #04/2021, being a bylaw to set mill rate factors be given three readings at this meeting.

Carried Unanimously

66/2021

Vanderstelt/Dosch: That #04/2021, being a bylaw to set mill rate factors for all stated property classes except for minimum tax property be read a third time and finally adopted.

Carried

ADJOURNMENT:

67/2021

Dosch/Crane: To adjourn at 8:45 pm.

Carried

The next regular meeting of council will be held on June 21st, 2021 at 6:30 pm at the Vonda Memorial Rink.

Lindy Beaulier

Mayor

Linda Oeres

Administrator

B

TOWN OF VONDA

BYLAW #03-2021

A BYLAW OF THE TOWN OF VONDA IN THE PROVINCE

OF SASKATCHEWAN TO SET MINIMUM RATES

- 1. The council of the Town of Vonda in the province of Saskatchewan enacts as follows:
- 2. That Bylaw #01-2017 be repealed and replaced with Bylaw #03/2021

AGRICULTURAL CLASS

3. A minimum tax of \$75.00 shall be levied to the agricultural class separately recorded on the assessment roll. A minimum tax of \$400.00 shall be levied for improvements. Land and improvements shall be levied at a minimum of \$475.00.

COMMERCIAL/INDUSTRIAL CLASS

4. A minimum tax of \$125.00 shall be levied to the commercial and industrial land class separately recorded on the assessment roll. A minimum tax of \$625.00 shall be levied for improvements. Land and improvements shall be levied at a minimum of \$750.00.

RESIDENTIAL CLASS

5. A minimum tax of \$175.00 shall be levied to the Residential land class separately recorded on the assessment roll. A minimum tax of \$1125.00 shall be levied for improvements. Land and improvements shall be levied at a minimum of \$1300.00.

6. This Bylaw shall come into force and take effect at the beginning of the 2021 tax year.

Mayor

Linda Dense

Administrator

Certified a true copy of a Bylaw adopted by the Council of the Town of Vonda at a duly held meeting on the 7th day of June, 2021.

Lenda Venes

Administrator

03

TOWN OF VONDA

BYLAW #04/2021

A BYLAW TO SET MILL RATE FACTORS

The council of the Town of Vonda in the province of Saskatchewan enacts as follows:

1. The following mill rate factors shall apply to the stated property classes except for minimum tax property:

Residential: (a)

0.70

Agricultural: (b)

0.60

Commercial and Industrial: 1.60 (c)

- 2. This Bylaw shall come into force and take effect on the day of the final passing thereof.
- 3. Bylaw # 2003-3 is repealed.

Read a first time this 7th day of June, 2021.

Read a second time this 7th day of June, 2021.

Read a third time and adopted this 7th day of June, 2021.

Mayor Linds Orace

Administrator

Certified a true copy of a Bylaw adopted by the council of the Town of Vonda at a duly held meeting on the 7th day of June, 2021.

Administrator

Incorporated Man 6

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Town or Yonda Final Budget Scenario 2 -

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0.57--00.00 97.21-100.00-5.56-25.00 92.11-10.00 36.36 13.48 20.00 4.76-30.00-Change 50.00 100.00 166.67 6.6712.81 % (51,420)(410) (17,500)(200)500 20,900) 10,000 (2,500)(500)73,700 (200)(1,500)19,000 1,000 8,000 28,400 16,000 300 1,000 31,000 Change Over Last Year 72,000 2,500 28,400 009 10,000 8,500 27,000 500 1,500 4,000 6,400 000'9 400 88,000 900'09 737,400 31,800 300 160,000 3,500 500 13,000 500 1,500 10,000 Approved Budget 273,000 762,212 (1,240)32,045 27,120 15,345 250 260 6,443 6,590 009 673 1,035 8,749 858 58,667 11,379 556 6,250 1,500 4,112 88,961 31,800 12,979 578 800 11,847 144,135 117,363 12,505 4,541 1,940 243,191 Last Year Actual 72,410 2,000 1,500 21,500 000'6 27,000 500 51,420 2,500 200 1,500 6,000 141,000 5,000 400 80,000 44,000 663,700 000'61 300 242,000 10,500 5,000 200 31,800 13,000 200 1,000 Last Year Budget Revenue Totals: 420-800-200 - F&C - General Office Services & License 410-400-110 - Penalty on Mun Taxes Current - Property 420-500-700 - F&C - Rec Centre Fees - Kitchen sales 420-100-100 - F&C - Custom Work-Eqipment Rentals 410-400-190 - Penalty on Mun Taxes Current - Other 420-850-110 - F&C - Landfill Fees paid on Saturday 420-500-100 - F&C - Skating rinkFees and Rentals 450-110-100 - Unconditional - (Revenue Sharing) 310-100-600 - Reserve - Firecall Control account 410-610-100 - Special Municipal Levy Recycle 450-400-050 - 4155 share from SGI fire calls 410-120-100 - Abatements and Adjustments 410-600-100 - Special Municipal Levy RCMP 450-800-100 - GIL - Other - SPC Surcharge 450-800-050 - GIL -SaskEnergy Surcharge 420-500-999 - Rink - ATM replenishment 420-520-300 - Rink grants and donations 450-300-050 - Provincial Gov't Agencies 440-160-500 - W & S Account Penalties 210-700-900 - Long Term Debt - SHOP 420-850-120 - RM share of landfill fees 420-200-900 - Miscellaneous Revenue 410-110-100 - General Municipal Levy 210-700-800 - Long Term Debt -WTP 420-400-300 - FDshare from fire calls 420-600-100 - F&C - Cemetery Fees 420-500-800 - Campground Income 450-200-070 - Conditional - Federal 420-400-100 - F&C - Policing Fees 440-110-100 - W/S Consumption 410-200-100 - Potash Tax Share 470-100-100 - Interest Revenue 440-140-200 - Bulk water sales 450-600-100 - GIL - Provincial 450-500-100 - GIL - Federal 450-660-100 - Tip Grant Account # / Description

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Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
410-130-100 - Discount on Municipal Tax - Property	3,000	3,747	3,000		
410-130-190 - Discount on RCMP	400	466	400		
410-400-390 - Tax enforcement Cost & Recovery	400	1,265	1,000	009	150.00
510-110-110 - GG - Council - Indemnity	10,000	7,800	8,000	(2,000)	20.00-
510-110-230 - GG - Salaries - Administrator	20,000	50,384	20,000		
510-130-230 - GG - Benefits - Administrator	9,300	9,820	008'6	200	5.38
510-200-110 - GG - Cont Legal	2,500	5,100	2,000	(200)	20.00-
510-200-130 - GG - Cont Audit/Accounting	11,000	10,865	11,000		
510-200-150 - GG - Cont Assessment - SAMA	4,500	4,485	4,500		
510-200-170 - GG - Cont Advertising	400	155	300	(100)	25.00-
510-210-160 - GG - Travel, & Subsistence		969	200	200	100.00-
510-210-170 - GG - Adm & CouncilTraining, Travel	3,000	1,657	1,600	(1,400)	46.67-
510-220-100 - Office Maintenance & Repair	1,000	31	1,000		
510-230-100 - GG - Insurance/Bond	32,000	14,670	22,000	(10,000)	31.25-
510-240-100 - GG - Cont Memberships & Subscriptions	2,500	2,765	2,500		
510-300-110 - GG - Utility - Heat	3,000	4,345	4,500	1,500	20.00
510-300-120 - GG - Utility - Power	2,500	2,096	2,500		
510-300-140 - GG - Utility - Telephone	5,500	5,636	000'9	200	60.6
510-400-110 - GG - Maint Stationery & Postage	1,500	1,956	2,000	200	33.33
510-410-140 - GG - Stationery/Supplies	3,000	1,114	1,500	(1,500)	-00.09
510-410-160 - GG - Maint Photocopier	3,500	5,369	2,000	1,500	45.86
510-490-150 - Misc. office services provided	3,000	4,722	4,800	1,800	00.09
510-500-110 - GG - Grants and Contributions	5,000	2,000	2,000		
520-210-100 - PS - Policing Costs	28,900	29,898	28,900		
525-110-110 - PS - Fire Chief- Salaries	5,400	000'9	5,400		
525-240-100 - PS - Fire - Memberships/Subscriptions	650	502	200	(150)	
525-250-100 - PS - Fire - Maintenance	3,000	3,895	2'000	2,000	29.99
525-260-100 - PS - Fire - Training	3,000		3,000		
525-430-110 - PS - FD Fuel/Oil/Grease	1,400	292	200	(006)	64.29-
525-440-100 - PS - Fire - Small Tools/Equipment	2,000		2,000		
525-600-140 - PS - Fire - Pur of Cap Assets - Equip		1,593	2,000	2,000	100.00-
525-920-110 - PS -911/Tower/Comm./Cell phones	2,000	3,420	3,500	1,500	75.00
530-210-110 - TS - Maint. Street Maintenance & Repair	5,000	7,751	100,000	95,000	#.#
530-210-140 - TS - Maint Survey costs	2,000	310	200	(4,500)	-00.06
530-300-120 - TS - Maint Street Lights Power	8,500	8,334	8,500		
530-300-150 - TS -Town shop utilities	18,000	4,118	2,000	(13,000)	72.22-
530-410-100 - TS - Maint Shop Supply & small tools	10,000	1,722	10,000		
530-410-120 - TS - Maint PPE For foreman	200		200		9
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	10,000	15,261	15,000	000'6	20.00

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		Last Year	Last Year	Approved	Change Over	%
Account # / Description		Budget	Actual	Budget	Last Year	Change
530-425-110 - TS - Maint Fuel/Diesel/Oil		10,000	10,936	12,000	2,000	20.00
530-440-100 - TS - Maint Gravel/Sand		2,000		3,750	1,750	87.50
530-600-140 - TS - Purchase of Cap Assets - Buildi Equ			89,472	30,000	30,000	100.00-
540-110-110 - EH - Wages Landfill		8,500	8,228	8,500		
540-120-110 - EH - Benefits Landfill		450	437	450		
540-200-100 - EH - PPE for landfill		200	199	200		
540-200-110 - EH - Loraas Disposal Landfill Costs		23,000	21,336	23,000		
540-200-115 - EH - Recycling costs		14,000	14,871	15,000	1,000	7.14
570-110-120 - R&C -Wages - Skating Rink		2,000	8,617	4,000	(3,000)	42.86-
570-290-100 - R&C - Cont Library Levy		6,300	6,658	002'9	400	6.35
570-310-110 - R&C - Utility - Power - Phone/ Rink		16,000	12,379	8,000	(8,000)	-00.09
570-420-140 - R&C - Supplies - Kitchen		3,000	2,317	200	(2,500)	83.33-
570-430-170 - R&C - Rink building maintenance		3,500	1,736	2,000	(1,500)	42.86-
570-430-190 - R&C - Rink maintence/small tools		200	1,639	2,000	1,500	300.00
570-900-110 - R&C - Other rec expenses Gazebo		200		200		
570-900-999 - R&C - ATM replensihment			11,000			
580-110-110 - UT - Water -Foreman Salaries		22,500	56,879	61,750	4,250	7.39
580-120-110 - UT - Water -Foreman Benefits		11,500	12,583	13,700	2,200	19.13
580-285-120 - UT - Water Treat Plant Maint & Repairs		12,000	16,018	16,000	4,000	33.33
580-290-100 - UT - Water Testing Minister & Local Test		20,000	21,501	22,000	2,000	10.00
580-295-100 - UT - Water - Casual Contracted		25,000	29,188	30,000	2,000	20.00
580-300-120 - UT - Water - Energy WTP		1,000	1,121	1,200	200	20.00
580-300-130 - UT - Water - Power WTP		12,000	13,237	14,000	2,000	16.67
580-430-100 - UT - Water/Sewer Install & Maintenance		10,000	20,905	15,000	2,000	20.00
580-450-100 - UT - Water - Chemicals		25,000	24,122	25,000		
585-300-120 - UT - Power Lift station,		2,000	5,583	000'9	(1,000)	14.29-
585-300-130 - UT - Power Pumphouse		1,200		1,200		
	Expense Totals:	663,630	709,219	736,450	72,820	
	Net Surplus (Deficit):	70	52,993	950	880	

Accounts Printed: 102

2021-2025
FIVE YEAR CAPITAL WORKS PLAN

FOR THE URBAN MUNICIPALITY OF

VONDA

EXPENDITURE CODES:	Salect one 3 diglt expendature code that most accurately describes serin project. Expendature codes are listed on the reverse side of this form.
NSTRUCTIONS:	In completing this form, list each of your municipality's planned capital projects by year for the years. Provide a determiption, expendate code, estimated project cost, as the beaudown of the sources of hunding for each project, as well as source of financing codes without project cost, and expendition in making a contribution loward the project of mander municipality of expendition, your entimed project cost should be the contribution to the project of the project.

andhare codes are listed 22 Disposal of land or assets 24 Chaptes to local improveme 25 Current operations-general	that most accurately 221 Long learn between	ENDITURE CODES: SOURCE OF FINANCING CODES:	SOURCE OF FINANCING COUNTY Municipal sources 21 Long ferm borrowing 22 Capital trust And withdrawals 23 Disposal of land of assets 23 Canages for local improvements 25 Current operators-general
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	Provincial assistance
ALE OS	01 Sask Municipal Government
rons (specity)	02 Sask Highways & Transportation
	03 Sask Water Corporation
Housing Corp.	04 Sask Housing Division
	09 Other (specify)

Other sources 10 broaders bron ogazizations 52 broaders bron individuals 53 Garsis of contributions from other municipalities 54 Fund reising
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	\$ Other	Sources	Codes 31-34 (specify)	0000	0
	\$ Federal	Assistance	Codes 11-13 (specify)	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1,000,000
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RCES OF FIN	\$ Other	Municipal	Code 28	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	150,000
ESTIMATED SOURCES OF FINANCING	S Current	Operations	Codes 25-27(specify)	127000 100000 100000 150000 150000	000/2/5
	C Parmer	for Local	Code 24	0000	0
	T. Committee	of Land	Code 23	0000	
	1	Trust Fund	Withdrawais Code 22	0000	· ·
		\$ Long Term Borrowing	Code 21		
		\$ Estimated Project	Cost	0.00,001 0.000,000 0.0000,000 0.000,	000000
(mufface) cocod-s		Expenditure Code		321 321 128 133 189	
FOR FURTHER INFORMATION OR CLAHIFICATION, CALL (300) 101-2000 (1903-19)		Description of Project		CHIP SEAL PAILWAY AVE TO HWY 27 CHIP SEAL ENTIRE BUFFER AVENUE CHIP SEAL 1ST AVE TO TTH STREET CHIP SEAL ENTIRE TTH STREET REBUILD TOWN LAGOON	
RTHER				2021 CHIF 2022 CHIF 2023 CHIF 2024 CHIF 2025 REB	



Box 308

Vonda, SK

SOK 4NO

June 2021 Monthly Report

<u>Date - Incident - Members</u>	Time
May 18 – Attended short hydrant training with Grant	
Fire, followed by Wildland unit training - 2 members	7:00pm-10:00pm
	×
May 29 - Stubble/grass fire west of town - 2 members	4:30pm-7:00pm
June 29 – Hydrant training	7:00pm-???

Notes:

- May 29 fire, refer to next page
- June 5 Jesse L. noticed a leak coming from the pumper prior to attending the grad ceremony parade. Tank was then emptied to be able to more easily access where the leak was coming from due to excessive dripping/splashing. Truck continued to drip until the following morning. It was determined that the leak was coming from the tank itself. Tank was refilled until repairs could

be made. June 9 Jesse L. and Dan S. proceeded to remove hoses and disassemble top portion of storage area located above tank access lid. Tank was drained, and patches were welded in place where rust deposits had eaten through the steel tank. It was then primed and painted with a rubberized coating. Once dry, the following morning, a leak test was performed and the truck was put back together, reloaded, and filled completely with water. Repairs were successful, and everything is back in order.





Fire/Incident Report:

Incident:

Grass/stubble fire, West of Vonda

Date:

May 29, 2021

<u>Description:</u> At 16:23 Jesse L. received a text that some of the materials in the burn pile at the transfer station had ignited, and was asked to go take a look.

At 16:40 Jesse L. went to the transfer station and monitored the burning materials until 16:55. There were two pallets half burnt, as well as a few small materials the remaining customers had thrown onto the pallets in that time frame.

At 17:20 Jesse L. grabbed the pumper unit to wet down grass and extinguish any flames remaining. Upon leaving the shop, he received a call from the mayor of the Town of Vonda stating she received a call that the fire had left the compound and was heading towards town.

At approximately 17:31 Jesse L. arrived on scene and began extinguishing stubble in the field. Dan S. arrived at approximately 17:35 to aid.

At around 17:38 RM of Grant Fire arrived on scene to help.

Fire fully contained around 18:10. Jesse L. and Dan S. continued to work up the burn pile and soak materials down with water until 19:00.

Notes: Dispatch confirms a 911 call came in at 17:31 from Amie B. for a fire West of Vonda, yet Vonda Fire and Rescue was never dispatched, although Grant Fire as well as Prud'homme received the call-out. Prud'homme was told to stand down by Grant Fire Chief Bennett upon his arrival on scene.

Town Monthly Report (Jun. 2021)

Water Treatment/Lagoon/Well:

Maintenance: Refer to Russ' report.

Issues/concerns: *reference to Russ' report: Train 2, vessel 2 leaking - couple taps to the membrane and it stopped, will replace seal when the new ones arrive. Anti-scalant pumps were serviced after report was submitted. Missed sample was when I was recovering from surgery and Dan forgot to check

calendar. Will be able to make up extra sample in July.

Also, it was noticed that June 12-16, something unusual was going on with the raw water. Plant was not receiving adequate pressure from the well, and/or debris (sand/dirt and manganese) was coming into the plant and causing the pre-filters to plug very quickly, in turn shutting the plant down. After diagnosing multiple things, it's still unclear for sure what was causing the issue. Since the 16th, the

plant has been running just fine, as per usual. We will continue to monitor.

Streets and Alleys:

Street Maintenance: Graded streets in town. Added gravel to the north entrance of town. More will be needed, but we are waiting for gravel/rock to be delivered, so I saved some of the materials on hand in case they were needed elsewhere. Grade east entrance and St. Denis access this week. Once more road gravel is available, we will be adding to the streets that require it. Ordered replacement road name signs to replace ones that have been broken off or are at the end of their lifespan. Weed spraying will be dependent on wind conditions. Street sweeping and cold mix filling should happen in the next week or

two, now that the grass is getting under control.

Alleys: Added gravel and levelled % of the alleys in town, still a couple more areas west of Main. St to

finish up.

Culverts/swales: Culvert at the approach for the water plant was driven over with a semi trailer and was

stretched out and wrecked. I was contacted by the person who had the accident and they are willing to

pay for the repairs. The approach will have to be closed, dug up, and a new culvert installed.

Issues/Concerns: n/a

Equipment:

Truck: Replacement door lock switches were purchased Friday, just need to be installed.

Trailer: n/a

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Bobcat/attachments: Seals were replaced in the cylinder that was leaking. While cutting grass down the well road, a rock got caught under the mower and cracked the deck where the center pulley bolts on. Pulley also broke. Pulley is on order, should be in this week. In the meantime, the deck will be welded back together. While pushing burnables at the dump today, a piece of lumber shot up and broke one of the hydraulic lines that operates the bucket tilt cylinder. Will pick up hose/fitting when pulley arrives.

Tractor/attachments: n/a

Grader: n/a

Mower: Replaced blades. Oil cooler for right hand hydraulics broke. Still waiting for it to arrive (3 weeks late). Centre pulley on cutting deck wore out, as well as coinciding splines on pulley, both were replaced as well as new belts.

Miscellaneous:

Grass cutting: The usual. Only thing that hasn't had a full first cut is the well road, but will be done once bobcat mower is back up and running.

Snow fence: n/a

Rink: Fixed upper entrance door mechanism that wasn't locking. Just needed some adjustments. Either someone mucked with it, or it just shifted over time with use.

Berezuk Shop: n/a

Garbage: n/a

Transfer Station: n/a

Town Cemetery: n/a

Town Shop: Hoping to paint exterior doors and install security bars soon.

Any other issues/concerns: